Change of Major, Minor, or Advisor

The Office of Academic Advising assists undergraduate students with academic program changes. For the changes listed below, students may send their request in writing (email) from their Sage account to academicadvising@sage.edu. The request should include their name, ID number, and a brief explanation of the change or changes they are seeking.

- change Major program
- change Catalog year
- request a new Faculty Advisor (major)
- declare a Minor
- declare a double major (two majors; one degree)

All academic program changes require the approval of the Advising Office. Students should consult with the Office of Financial Aid if the major change will affect scholarship status or extend graduation beyond the original anticipated completion date. If approved, the request is forwarded to the Registrar's Office for processing and in some cases the student is assigned a new faculty advisor. Students can view changes to their academic information in Student Planning - My Progress. Requests to drop a minor may be sent to registrar@sage.edu.

- List of Major & Minor Programs: Majors & Minors
- Minor Policy Information
- Chart of Major Programs with credits required & GPA information [chart]

Major Program Admission Criteria

The academic programs listed below have distinct admission criteria and/or limited space availability. Student requests are reviewed by the Advising Office in collaboration with the academic departments. (academicadvising@sage.edu).

Academic Program	Admission Requirements/ Criteria	Major Change Notes
Art + Extended Media, BFA	• Portfolio Review	Email the Advising Office with request any time of year. See website for portfolio requirements, sagearts.slideroom.com/
Early Childhood & Childhood Education, BS	• Cum GPA: 3.000 • 3.000 GPA in all courses required for Childhood Education program • 3.000 GPA in all courses required for Liberal Arts major program	Email the Advising Office with request any time of year. Note: a major change might be not be approved until a student has demonstrated the GPA requirements at Sage. Declaration of the Early Childhood & Childhood Education major requires completion of a liberal arts concentration, English, Foreign Language, History, or Life Sciences.
Graphic + Media Design, BFA	• Portfolio Review	Email the Advising Office with request any time of year. See website for portfolio requirements, sagearts.slideroom.com/
Interdisciplinary Studies, BA or BS	• Permission of academic department chairs • Student Proposal form is required.	See Catalog page, Interdisciplinary Studies (B.A. or B.S.) for more information. Permission of Department Chairs required.
Interior + Spatial Design, BFA	• Portfolio Review	Email the Advising Office with request any time of year. See website for portfolio requirements, sagearts.slideroom.com/
Undergraduate program leading to **Law** 3+3	• Cum GPA: 3.300 or higher • LSAT completion, median score (minimum) required.	Contact: itddep@sage.edu for more information

Program	Requirements	Process
Nursing, BS	• 3.000 GPA in nursing major support courses (required) • Completion of support courses: BIO 201, BIO 202, BIO 208, CHM 103, PSY 101, PSY 202 or 208, SCI 120, SOC course, and SOC 350 • Space Availability	Major change requests to Nursing are reviewed twice a year after semester course grades are posted. Students must email the Advising Office by January 2 (fall review) or May 15 (spring review) with the official request. Candidates are reviewed by the Advising Office to determine eligibility. Final decisions rest with the Nursing department. *Note: qualified candidates may be denied admission to the program if space is not available. **In order for nursing students to enroll in NSG courses, a nursing major GPA of 3.000 or higher is required.
Any undergraduate program leading to **Occupational Therapy,** MS	• Cum GPA: 3.250 • Science GPA: 3.000	Email the Advising Office with request any time of year. The program change might be put on hold until a student has demonstrated the GPA requirements. This includes requests to change from non-accelerated to accelerated track.
Physical Education, BS	• Cumulative GPA: 3.000 • Major GPA: 2.750	Email the Advising Office with request any time of year. Note: major change might be put on hold until a student has demonstrated GPA requirements at Sage.
Undergraduate program leading to **Physical Therapy,** DPT	• Cumulative GPA: 3.000 • Science GPA: 3.000	Email the Advising Office with request any time of year. The program change will be put on hold until a student has demonstrated GPA requirements. This includes requests to change from non-accelerated to accelerated track.