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About Sage Graduate School

The Professional Connection

Mission and Purpose

The mission of Sage Graduate School is to educate men and women professionals to develop exemplary career competencies by combining sound theoretic preparation with professional practice. Graduate education at Sage shares a common bond with the undergraduate vision of liberal, professional and specialized study. At the graduate level, this vision has produced highly distinctive programs addressing a broad spectrum of human concerns while focusing on the acquisition of knowledge in the context of work. Sage graduate programs also reflect our sensitivity and responsiveness to the communities in which The Sage Colleges reside and to the demands of the broader society around us.

Serving Today’s Professionals

Sage Graduate School offers master's degree programs, certificates of study, and post-master's certificate programs in the professional areas of management, health sciences, psychology and education. The doctorate is offered in physical therapy. Classes are offered evenings, weekends, in one-day-a-week formats, in special short-term "institutes" involving weekend study, on-line and partially on-line. Courses are scheduled to meet the needs of busy professionals.

Sage graduate faculty members, both full-time and adjunct, are trained practitioners as well as teachers who understand the needs of adult students and the needs of the workplace and the larger community. They have been successful in their professions, giving them the best combination of practical experience and advanced academic training.

Research is integrated into coursework to give students the skills to evaluate pertinent literature and to apply that information in the real world. Graduate students develop skills in research methodology and most conduct independent research. Others are involved in faculty-sponsored research. Faculty members in every graduate program have strong connections as consultants and board members with a wide variety of community organizations. Sage Graduate School’s Community Resource Teams, where faculty and students develop research projects in conjunction with community needs or initiatives, take advantage of these connections.

Sage’s first master’s degree was granted in 1942 by Russell Sage College. A full graduate program, operating under the charter of Russell Sage College as part of its coeducational Albany Division, was established in Albany in 1949. In 1995 Sage Graduate School was granted its own degree-granting powers as a member of The Sage Colleges.
The Sage Colleges

An Overview of The Sage Colleges

The Sage Colleges is a private institution of higher education delivering degrees in 71 major areas of study through three free-standing colleges. Sage serves more than 3,000 students each year on two campuses, in Albany and Troy, New York; on the campus of Hudson Valley Community College with joint degree programs in childhood education and physical education; and through Sage Online for distance learning courses and programs.

Russell Sage College, in Troy was founded in 1916 to prepare women to participate fully and actively in the life and work of society. Russell Sage offers bachelor’s degrees in the traditional liberal arts and sciences as well as in selected professional fields, including business, communications, creative arts in therapy, criminal justice, education, health sciences, nursing, nutrition science, and theatre. More than 50 percent of graduates each year pursue advanced degrees, many through accelerated programs with Sage Graduate School.

The coeducational Sage College of Albany grew out of an Albany division of The Sage Colleges established in 1949. Sage College of Albany offers associate and bachelor’s degrees in a flexible structure that allows students to combine academic disciplines and create an education tailored to your career goals. Areas of specialty include art and design, computing technologies, communications, business, and legal studies. Innovative interdisciplinary programs include applied biology, creative studies, and information design. Through its Sage After Work program, Sage College of Albany also offers bachelor’s degree completion programs designed specifically for working adults.

Sage Graduate School, also established in 1949, is a coeducational environment offering advanced study for practice and leadership through master’s degrees and post-master’s certification in professional disciplines, as well as the doctorate in physical therapy. Areas of specialty include business and management, education, health services administration, nursing, nutrition, occupational therapy, physical therapy, psychology, and public administration. Sage Graduate School serves both recent college graduates and individuals already at work in their professions.

The motto of Russell Sage College, “To Be, To Know, To Do,” also informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework of the value that recognizes the obligation of educated persons to lead and serve their communities.

Presidents of Sage

Eliza Kellas 1916-1928
Dr. James Laurence Meader 1928-1942
Helen McKinstry 1942-1946
Dr. Lewis A. Froman 1948-1969
Dr. Charles U. Walker 1970-1975
Edgar S. Pitkin, Interim President 1975
Dr. William F. Kahl 1976-1988
Dr. Sara S. Chapman 1988-1995
Dr. Jeanne H. Neff 1995-present

Accreditation

The Sage Colleges is chartered by the Board of Regents of the University of the State of New York. The Sage Colleges is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104. (267-284-5000). Individual programs are accredited by the National Association of Schools of Art and Design (NASAD), 11250 Roger Bacon Drive, Suite 21, Reston, VA 20190 (703) 437-0700; the Accreditation Council for Occupational Therapy Education of the American Occupational Therapy Association (ACOTE), 4720 Montgomery Lane, PO Box 31220, Bethesda, MD (301) 652-2682; the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association (CAPTE), Trans-3245; Potomac Plaza, 1111 North Fairfax Street, Alexandria VA, 22314-1448 (703) 706-3245; the National Council for the Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave. NW, Suite 500, Washington, DC, 20036-1023 (202) 466-7496; the National League for Nursing Accrediting Commission, 2233 College Circle, Suite 500, Washington, DC 20037-1200; and the Commission on Collegiate Nursing Education (CCNE) One Dupont Circle, NW, Suite 530, Washington, DC (202) 887-6791; and the Commission on Accreditation for Dietetics Education of the American Dietetic Association (CADE) 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995 (312) 899-4872. The Chemistry department offers a degree option that is certified by the American Chemical Society (ACS) 1155 16th St. NW, Washington DC (202) 872-4600.

Organizations & Affiliations

- Associated New American Colleges (ANAC)
- American Council on Education (ACE)
Equal Opportunity and Non-Discrimination

It is the policy of The Sage Colleges to comply with applicable federal, state and local laws and regulations regarding equal opportunity and non-discrimination. Employment practices will not be influenced or affected in an illegally discriminatory manner by an individual’s race, color, religion, marital status, gender, sexual orientation, national origin, age, disability, veteran status or any other characteristic protected by law. Likewise, admission, financial aid, and access to programs will not be influenced or affected in an illegally discriminatory manner by an individual’s race, color, religion, marital status, gender, sexual orientation, age, disability, veteran status, national origin, or any other characteristic protected by law. Russell Sage College for Women, a member of The Sage Colleges, is exempt from gender discrimination requirements with respect to admission, aid, and programs under Title IX. Inquiries with respect to the specifics of the laws governing these matters or with respect to the application of these policies should be directed to the Director of Human Resources, The Sage Colleges, Plum Building, 45 Ferry Street, Troy, New York 12180 — (518) 244-2391.
THE SAGE COLLEGES
ACADEMIC CALENDAR 2007-2008

SUMMER 2007

Session I Classes Begin: May 14
Session I Classes End: June 27

Session II Classes Begin: July 5
Session II Classes End: August 15

FALL 2007

Fall Semester Classes Begin: September 4
Add/Drop Period: September 4-10
Filing Deadline for December Graduation: October 1
October Travel & Study Days: October 6-9
Incomplete Work Due to Faculty: October 26
Last Day to Withdraw from Class: November 9
Last Day for Pass/Fail Option: November 9
Thanksgiving Break: November 21-25
Last Class Day (RSC/SCA): December 10
Reading Days: December 11-12
RSC WORLD Conference: December 11
Final Exams: December 13-18
Last Class Day/Exam (SAW/SGS): December 17
Fall Grades Due: December 21

SPRING 2008

Spring Semester Classes Begin: January 22
Advisement for '08- '09 begins: January 22
Add/Drop Period: January 22-28
Filing Deadline for May Graduation: February 1
Registration for '08- '09 opens: TBA
Spring Break: March 8-16
Incomplete Work Due to Faculty: March 21
Last Day to Withdraw from a Class: April 4
Last Day for Pass/Fail Option: April 4
SGS Research Symposium: April 26
SCA Honors Fest: April 26
Last Class Day (RSC/SCA): April 28
Reading Days: April 29-30
Last Day for Pass/Fail Option: April 29
Final Exams: May 1-6
Last Class Day/Exam (SAW/SGS): May 5
Graduating Student Grades Due: May 8 (Noon)
All Other Student Grades Due: May 9
Baccalaureate Ceremonies: May 9
Commencement: May 10

Summer 2008 Session I Begins: May 12

http://catalog.sage.edu/07-08sgs.php
ACADEMIC STANDARDS

Academic Standing/Criteria for Continuation

Students maintain acceptable academic standing by meeting the following criteria:

- an average of “B” or above (GPA of 3.0 or above on a 4.0 scale)
- completion of program within the specified time limits
- no more than two “Incomplete” or “RF” grades on the transcript
- a ratio of “Attempted” to “Completed” credits, excluding credits in the current semester, of .75 or better
- an acceptable level of professional behavior

To maintain matriculation students must complete one course each year (September-August) at Sage Graduate School.

Students who do not maintain acceptable academic standing are subject to dismissal from the program, based on the recommendation of the program director. If such dismissal becomes necessary, fees will not be refunded or remitted, in whole or in part, and neither Sage nor any of its officers shall be liable whatsoever for such exclusion.

Academic Standing/Criteria for Graduation

To be eligible to receive a graduate degree, a student must have a “B” average (3.0 on a 4.0 scale) at the time of graduation in the graduate courses taken as part of the degree program at Sage.

Time Limit for Degree Completion

A graduate degree program requiring fewer than 42 credit hours must be completed within six years from the end of the semester of completing the first applicable course. Seven years is allowed for completion of graduate programs 42 credit hours or more.

Academic Dishonesty/Misconduct

Academic dishonesty and misconduct violate the essential mission of an academic institution and will not be tolerated at The Sage Colleges in any of its forms. Academic dishonesty and misconduct include: cheating, failing to obtain Institutional Review Board (IRB) approval before beginning any research, plagiarism, multiple submissions, complicity in academic dishonesty/misconduct, abuse of materials or alteration of records. Following are several definitions and examples of academic dishonesty:

**Academic Fraud** = The alteration of documentation relating to the grading process (e.g., changing exam solutions to negotiate for a higher grade or tampering with an instructor’s grade book).

**Collaboration** = Deliberate facilitation of academic dishonesty in any form (e.g., allowing another student to observe an exam paper or recycle one’s old term paper).

**Copying** = Obtaining information pertaining to an exam question by deliberately observing the paper of another student.

**Cribbing** = Use or attempt to use prohibited materials, information, or study aids in an academic exercise.

**Fabrication** = Unauthorized falsification or invention of any information in an academic exercise (e.g., use of a purchased term paper; falsifying lab records).

**Plagiarism** = Representing the work or words of another as one’s own through deliberate omission of acknowledgment or reference.

**Sabotage** = Destruction of another student’s work related to an academic exercise (e.g., destroying a model, lab experiment, computer program, or term paper developed by another student).

**Substitution** = Using a proxy, or acting as a proxy, in any academic exercise.

A faculty member may take any of the following disciplinary actions when a student engages in an act of academic misconduct:

- a written reprimand
- A zero or “F” on the assignment(s) involved,
- An “F” in the class involved,
- Revocation or a change of grade.
Sanctions beyond those listed here, including suspensions or dismissal in serious cases, may be issued by the institution only, not by an individual faculty member. To view the complete Student Conduct Code, see http://www.sage.edu/sgs/academics/policiescodeofconduct.php#Conduct

Sage Graduate School Grievances and Appeals

Students who wish to request reconsideration of academic decisions made with regard to their progress and performance in the academic program may appeal to the Academic Standards Subcommittee of the Sage Graduate School Curriculum Committee. Students who wish to appeal to the Academic Standards Subcommittee must write to the Dean of Sage Graduate School, explaining the nature and rationale for the request. The student’s program director and the dean each make a recommendation to the Academic Standards Subcommittee, which then makes a determination regarding the student’s request. The Dean of Sage Graduate School communicates the determination to the student.

The Sage Graduate School Grievance Appeals Panel reviews student grievances which have been acted upon by the Academic Standards Committee of the SGS Curriculum Committee. The Grievance Appeals Panel will consider student grievances concerning academic matters including:

- the degree process such as grading, evaluation, or status;
- allegedly unprofessional conduct toward students;
- allegedly unfair or discriminatory treatment of students;
- allegedly unfair disciplinary actions.

The request for an appeal must be made in writing to the Dean of Sage Graduate School, within 30 days of the student’s receipt of the determination of the Academic Standards Subcommittee. The letter requesting an appeal must state the basis of the grievance and the facts that support it. It should include a summary of steps already taken (or why steps were omitted). The student/appellant must state why the resolution is unfair or unsatisfactory. The student must state what the desired remedy is. The Dean will transmit the appeal to the Sage Graduate School Curriculum Committee (SGSCC) Chairperson to determine whether or not the appeal will be accepted for review. If the appeal involves a student from the program in which the Chair of the SGSCC serves, the Chair will designate a member of the SGSCC who is not affiliated with the appellant’s program to determine whether or not the appeal will be accepted for review. If an appeal is accepted for review, a Grievance Appeals Panel will be formed to hear the case within 20 business days of receipt of the student’s request.

Conditions for Dismissal

The administrative officers at Sage reserve the right to require at any time the withdrawal of students for reasons of health or conduct or whose academic standing does not comply with the regulations; in such cases fees will not be refunded or remitted, in whole or in part, and neither Sage nor any of its officers shall be under any liability whatsoever for such exclusion.
COURSEWORK

Characteristics of Graduate Study

The Sage Graduate School Curriculum Committee requires that graduate courses exhibit the following characteristics categorized by content, role of the instructor, and role of the student.

Content

- An emphasis on theory and the translation of theory into practice.
- A greater reliance on the development of critical evaluation skills through analysis of research literature.
- The range of content covered addresses the depth and complexity of recent developments in the field at a substantial, professional level.

Role of the Instructor

- The role of the instructor goes beyond that of a conveyor of information.
- The instructor of a graduate course develops a learning environment that allows students to construct their own knowledge and understanding.
- Graduate courses rely on interactive, collaborative problem solving to a greater extent, allowing students the opportunity to integrate and apply what is learned to relevant and current situations.

Role of the Student

- Graduate students are expected to assume responsibility for their own learning.
- Graduate students are presumed to have knowledge based in the discipline that prepares them for independent pursuit of knowledge, expertise and skills.
- Graduate students are expected to be proficient in written and spoken communication.

Class Attendance

Prompt attendance at all academic appointments (classes, lectures, conferences, and examinations) is an essential part of the educational plan for degree programs and is expected of students. In the event of a class absence, it is the student’s responsibility to contact the instructor directly, by phone, voice mail or e-mail. The responsibility for work missed because of absence rests entirely upon the student.

Special Academic Courses

Online Courses

Sage offers a number of courses online, which not only provides flexibility and convenience for students with busy schedules, but also provides an opportunity to explore new avenues of learning. Online courses are coordinated through the Sage Online program.

Reduced Seat Time Courses

Sage offers courses that are partially taught online, thus reducing the number of times students need to appear in a classroom. Such classes provide flexibility and convenience to students with heavy work and family obligations.

Weekend and Institute Courses

Sage frequently offers weekend or institute courses designed to meet the needs of busy professionals. Weekend format courses typically meet Friday nights and Saturdays and Sundays for two or more consecutive weekends. Institutes will be scheduled in concentrated periods of time suitable for that profession.

Independent Projects

An independent project is endorsed at the graduate level when such study contributes significantly to the student’s overall objectives and satisfies the academic standards of Sage Graduate School. Graduate students undertaking an independent project must be matriculated, and have at least a 3.0 cumulative grade point average. No more than six credit hours of independent study may be counted as credit toward graduation. All independent projects must have the written approval of the student’s program director and the Dean of Sage Graduate School before registering for and beginning the independent project. The required independent project form is available from the graduate school, program director, or
Clinical Courses, Field Placements, Externships and Internships

Clinical courses, internships and field placements are an integral part of the curricula of graduate programs. The specific objectives and learning outcomes for these are determined by the faculty. The clinical or field placement is approved by the faculty. The student is evaluated by the clinical and field supervisor, as well as program faculty. Unsatisfactory performance, as defined by course objectives, may be grounds for immediate removal from the placement, required remediation, failure in the course, and/or dismissal from the graduate program, based on the recommendation of the program director.

In addition the Center for Academic Advising and Career Planning, with offices on both campuses (John Paine Building in Troy and Kahl Campus Center in Albany) has extensive listings of internship opportunities, job resources, an employer database, alumni career networks, links to job sites on the Internet, and access to local and national job banks. Career counselors are also available to help with career assessment, guidance, and placement. Students may wish to explore these opportunities before discussing options with their program director or advisor.

Accelerated Undergraduate/Graduate Programs

Students of Russell Sage College and Sage College of Albany can take advantage of policies that allow acceleration of programs offered at Sage Graduate School. Undergraduate students in good standing, with a GPA of 3.0 or better may take graduate courses for undergraduate credit, with advisor approval and permission of the Dean of Sage Graduate School.

Undergraduate students who are seniors and who have a GPA of 3.0 or better may take two graduate courses for graduate credit, with advisor approval and permission of the Dean of Sage Graduate School. These courses may satisfy undergraduate requirements, or if they are completed beyond the 120 credits required for the baccalaureate degree, may satisfy graduate requirements.

Undergraduate students hoping to enroll in graduate coursework should be aware of the restrictions on the policies that support acceleration. No undergraduate degree can be completed with fewer than 120 credits. The graduate degree must include a minimum of 30 credits beyond the 120 required for the baccalaureate degree. Students in undergraduate programs should seek advisement from their program advisor and from the graduate program to which they will apply, to ensure that the courses selected apply to the appropriate programs.

Accelerated programs allow highly qualified students earn both a bachelor’s and master’s degree in a continuous course of study, saving both time and money. Sage offers the following accelerated programs:

- Pre-Law/Law (a 3+3 program with Albany Law School, for Russell Sage students only)
- BA or BS and Master’s in Business Administration (M.B.A.) at Sage
- BA or BS and MS in Education at Sage
- BA and M.A.T. in adolescence (secondary) education for Art, Biology, English, Mathematics or Social Studies at Sage
- BS and MS in Nursing at Sage
- BA or BS leading to the MS in Occupational Therapy at Sage
- BA or BS leading to the DPT in Physical Therapy at Sage
- Dual BS degrees in Mathematics and Engineering (Rensselaer)
- BA or BS and MS in Public Administration at Sage

The Nursing program requires both the graduate and undergraduate degree in that discipline. Other accelerated programs allow students to choose their undergraduate major from a large roster of arts and science as well as professional majors. Indeed, combinations of undergraduate work in the liberal arts (e.g., a major in English, Sociology, or Psychology) with graduate professional work, are considered particularly effective.

In all accelerated undergraduate/graduate programs, students must maintain certain minimum GPA requirements and meet specific program requirements. See the appropriate catalog pages or consult with the program directors in the specific disciplines for more information.

Academic Adjustments for Students with Disabilities

Academic requirements must be modified, on a case-by-case basis, to afford qualified handicapped students and applicants an equal education opportunity. Complete information on these policies and procedures for requesting these adjustments at http://www.sage.edu/current/handbook/sca/support.php
CREDIT

Transfer of Credit

A maximum of nine semester hours or 25 percent of the degree program, whichever is greater, may be transferred from another accredited institution toward a master’s degree at Sage Graduate School. Transfer credits must be graduate courses and must have been completed within five years preceding the first course taken at Sage that counts toward the graduate degree. Transfer credit is granted at the discretion of the graduate program director and the Dean of Sage Graduate School. Courses with grades of "Pass", "Satisfactory" and grades below “B” will not be transferred. The student should initiate a request for transfer of credit by making a written request to the program director.

Students who wish to complete a course or courses at another institution while enrolled in a degree program at Sage Graduate School must seek written approval from the program director before taking the course and requesting transfer of the credits.

Repeat Course Policy

Students are permitted to retake any course at Sage Graduate School. Credits and grade points for the first grade will be deleted from the cumulative record, while the grade itself will remain on the transcript and the repeat noted. The course information will be listed in the usual manner the second time it appears on the transcript. Generally, the course should be repeated in the following semester. However, it may be repeated any time prior to graduation. No matter which grade is higher, the most recent grade counts in calculating the cumulative grade point average.

Repetition of coursework for which credit has been granted may jeopardize financial aid eligibility. It is the student’s responsibility to understand their financial aid situation and the possible consequences of repeating courses. Students with questions regarding the impact of course repeats on financial aid should consult the Office of Student Services.
EVALUATION OF ACADEMIC WORK

Grading Policy

Written coursework that does not conform to the fundamentals of good English usage will be returned to the student for revision or adversely graded at the discretion of the instructor.

At the end of each term, the standing of a student in each of his/her courses is reported by the instructor to the Registrar and is entered on the student’s permanent record. Standing is expressed according to proficiency using a grading system with plus and minus designations, which is also used to determine quality points for calculating grade point averages. At Sage Graduate School the grades of A+ and D are NOT used. Sage uses the following grading systems:

<table>
<thead>
<tr>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>A = Excellent</td>
<td>A = Distinguished Work</td>
</tr>
<tr>
<td>B = Good</td>
<td>B = Average Work</td>
</tr>
<tr>
<td>C = Satisfactory</td>
<td>C = Below Average Work</td>
</tr>
<tr>
<td>D = Passing</td>
<td>F = Failure</td>
</tr>
<tr>
<td>F = Failure</td>
<td>Z = Absent, No Credit</td>
</tr>
</tbody>
</table>

I (grade) = Incomplete

A grade of Incomplete (“I”) may be awarded at the discretion of the faculty member if a student is unable to complete all the work for a course due to illness or a comparable emergency. In order for a grade of “I” to be granted, a student should have completed most of the work for the course in the opinion of the instructor. If an “I” is granted, the student has the right to complete the work by the date specified by the faculty member. The grade of “incomplete” at the end of any term must be removed before the end of that term the following year.

When an instructor assigns a grade of incomplete, they must also assign a parenthetical grade indicating the grade to be assigned if no change of grade notice is filed with the Office of Student Services by the completion date.

Students with two or more incompletes will have a Dean's hold on placed on their registration, until their continued status in the program is reviewed by the program director. The student will not be allowed to re-register for the course (either for credit or audit) in a subsequent semester until the Incomplete is removed.

Z = Absent, No Credit

This grade will be given if the instructor makes the judgement that not enough work has been submitted to assign a grade. A “Z” could be assigned in the following circumstances: (a) students who registered for a class and never attended but remained enrolled; (b) students who stopped attending prior to the due date for any graded work and neither withdrew nor dropped the course according to procedure; or (c) students whose work during the course received passing grades but who stopped attending, did not withdraw from the course, and did not make arrangements with the instructor for completion of the course.

The “Z” grade does not award credit and does not afford the opportunity to finish the incomplete work after the end of the term. Students must re-register and pay for the course and complete work in order to receive course credit.

Graduate students who have two or more incompletes will be placed on a “Graduate Dean Hold” and will not be allowed to register for subsequent semesters without clearance from the program director and dean.

P = Passing

Indicates that the student has passed the course (for courses designated as Pass/Fail)

W = Withdrawal

This grade can only be assigned by the Registrar’s Office, when a student officially withdraws from a class.

RP = Research in Progress

In designated courses such as theses, research projects, honors projects, and independent projects, incomplete work may be assigned a grade of “RP.” “RP” grades indicate that the initial expectation was that the work to be evaluated normally requires more than one semester. The “RP” grade may not be used in place of an incomplete (“I” grade) for any course which students are normally expected to complete within the original semester. Within one year from the time the “RP” grade is assigned, students must complete a course for which the “RP” grade was given. A student whose research requires longer than one year may request an extension of the “RP” for up to one additional year. The program director may grant the request for an extension of the “RP” grade, depending on the degree of completion of the project. The extension will be granted only if there has been substantial progress. Failure to complete the work within the timeframe described above will result in the conversion of the grade from “RP” to “Z.”
Calculating Grade Point Average (GPA)

To determine a student’s grade point average (GPA), Sage uses the following system of quality points:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

(I, P, NP, W, and Z grade designations not calculated in grade point average.)

Audit

Students who wish to audit a course must have the instructor’s permission to do so and will be permitted to audit a course on a space-available basis, limited to not more than 10 percent of class enrollment. They are not required to submit credentials if they intend only to audit, but they must declare their request to audit a course at registration or no later than the end of the Add-Drop period. Auditors pay all fees and partial tuition (see Section on Tuition, Fees and Deposits for tuition charges). Auditors may elect to take the final examination but do not receive academic credit for the audited course. Graduate students auditing an undergraduate course must comply with the policies that govern the undergraduate program.

Change of Final Grade

Final grades recorded by the faculty are permanent and remain so with the exception of “I” (Incomplete). The grade of “incomplete” at the end of any term must be removed before the end of that term the following year, unless an extension has been granted.

Except for mathematical errors, the registrar may alter final grades only after the Dean of the College has granted approval. The instructor must initiate corrections by submitting a grade change form with the explanation for the change of grade to the Dean of the College.

A student who believes he/she has been penalized unjustly in the final grade received should follow the appeals procedure outlined in the Academics Standards section above.
HONORS and GRADUATION

Honor Societies

Phi Kappa Phi - Founded in 1897 at the University of Maine, Phi Kappa Phi is an honor society that draws its members from all academic disciplines within colleges and universities. Selected outstanding graduate students of The Sage Colleges are invited to become members of Phi Kappa Phi. See http://www.phikappaphi.org

Outstanding Graduate - Each year the College recognizes the outstanding graduate for each degree program at the annual Spring Research Symposium.

Broughton Fellowships - The Fellowship is intended to create opportunities for advanced scholarly work for graduate students doing creative, advanced study and research, including preparing a dissertation, thesis or final project for a graduate degree, at Sage Graduate School. Students in all graduate programs are eligible. Each Broughton Fellow is required to give a public lecture at the Sage Graduate School Annual Research Symposium. Broughton Fellows are recognized at commencement by wearing blue cord. The Broughton Fellowship was established by the late William G. Broughton of Schenectady, New York, in honor of his parents, Henry Primm Broughton and Jane Tinkham Broughton. Visit the Broughton Fellows.

Graduation

The Sage Colleges confers degrees three times each year: in August, December and May. However, a Commencement ceremony is now held only in May. Students become candidates for graduation upon filing a completed “Graduation Application” with the filing fee and submitting it to the Office of Student Services. The filing deadlines are:

- February 1 for May degree conferral
- June 1 for August degree conferral
- October 1 for December degree conferral

For participation in Commencement, students must meet all degree requirements before Commencement day or must have fulfilled all their degree requirements except the completion of their final internships, externships, clinicals, student teaching or practica in which they must be enrolled during the term preceding Commencement. These students will be allowed to participate in Commencement, but are not eligible for degree conferral.
REGISTRATION

Registration Guide

For the current registration procedures visit the Sage Graduate School Registration Guide.

Who May Register - Student Status

Students returning to academia or attending graduate school for the first time who are uncertain of their program may take up to 9 credits without applying for admission to the College. To enroll for additional credits, students must either apply for admission (matriculate) and gain acceptance to a graduate certificate or degree program before completing 9 credit hours or indicate visiting-student status.

Matriculation

A student who begins coursework as non-matriculated student and who wishes to pursue a degree is required to apply for admission and gain acceptance to a graduate program before completing 9 credit hours of graduate coursework. For admission apply on-line.

In order to maintain matriculated status, a student must satisfactorily complete at least one course each year (September – August) with an overall cumulative grade point average of 3.0 or better.

Non-Matriculation

Students who do not matriculate before completing 9 credit hours and who do not intend to earn a certificate or degree from Sage should indicate visiting-students status. Credits accumulated as a visiting student do not necessarily count toward a certificate or degree program.

Registration Requirements

To register for a graduate-level course, a student is required at the time of registration to hold a bachelor’s degree from an accredited institution. For a student to receive credit for a graduate course, the official undergraduate transcript with bachelor’s degree posted must be on file in the office of graduate admission. This is required for non-matriculated as well as matriculated students. If the transcript is not on file at the time of registration, the student must have it sent directly to the office of graduate admission from the degree-granting institution before mid-semester. Transcripts, credit for the course, and permission to register for the next semester will be withheld if the undergraduate transcript is not received as required.

Russell Sage College and Sage College of Albany seniors may be admitted to graduate courses on a strictly controlled basis requiring written permission from the Dean of Sage Graduate School.

Semester Course Load

Full-time student................. 9 or more credits per semester*

Part-time student............... fewer than 9 credits per semester

* Some financial aid programs require a minimum of 12 credits per semester.

Registration, Course Planning, and Catalog Year

To plan a curriculum or a semester’s course of study, students should use the Catalog printed the year they entered the College or any subsequent Catalog. It is the student’s responsibility to use the appropriate Catalog to outline course requirements and to inform the Registrar, in writing, of any desired change in catalog year. The catalog year may only be advanced; it may not be reversed. Degrees from accredited programs, or degrees that qualify students for certification, may require that students follow requirements subsequent to those in effect when the student matriculated.

A student must be sure to consider the prerequisite requirements for each course when planning their schedule; a student must have credit for or be enrolled in all prerequisites before enrolling in any course. A student may get permission to override a prerequisite only from the faculty member teaching the course or from the program coordinator in the discipline where the course is offered.

The College reserves the right to add, change, or delete curricular offerings and/or to make curricular refinements.

Student Responsibility
The ultimate responsibility for fulfilling graduation requirements rests with the individual student. In consultation with his/her advisor, each student reviews his/her academic program to ensure that requirements for the degree are being met satisfactorily. In addition to the requirements listed here, programs may have additional requirements. Each student is responsible for communicating with program advisors to ensure that all prerequisite and required coursework and associated activities such as internships, theses and portfolios are identified, scheduled and completed.

Change of Program or Advisor

Students wishing to change their program or advisor should consult with their program director or assigned faculty advisor to discuss the advantages and disadvantages of such a change. To initiate a change of program, students must submit a completed “Sage Graduate School Program Change Program Form”. Forms are available on the Sage Graduate School Web Site, the SGS Office in Frear House in Troy, the Office of Student Services (Cowie Hall, Troy campus, or Administration Building, Albany campus). The form should be submitted to the new program director for approval and signature. If the student is admitted to the new program, the program director will complete a new program of study with the student and submit the program of study and the change form to the Sage Graduate School Office to complete the change of program.

Add - Drop - Withdraw from a Course

- Students may not enter a course after the add/drop period.
- Courses which the student drops prior to the end of the first five days of classes will not be recorded on their academic record.
- Students who withdraw from a course after the add/drop period will receive a grade of “W” on their academic record for that course.
- All withdrawals from courses must be initiated by the student through the Registrar’s Office.
- The last day to withdraw from a course is the last day of the last day of class.
- Students who withdraw from a course must be aware that the withdrawal may affect their financial aid.

Leave of Absence

Students who need to suspend their studies must request a leave of absence in writing from their graduate program director. Leaves of absence are granted by the Dean of the Graduate School in consultation with other administrators. Students should be aware that changing their status might affect their financial aid eligibility. A leave of absence does not necessarily stop the academic time clock (see “Time Limit for Degree Completion”).

Inactive Student Status

Any matriculated student who does not take at least one course during any one year period of time will be classified as inactive. Upon returning such students should meet with their program director to update their program of study and change their status to active. Note that the hiatus from courses does not change the time limit for degree completion.

Reenrollment/ Readmission

Former matriculated students whose time limits have expired must contact the Office of Admission for a readmission/re-enrollment application. If any post-secondary institutions (college, university, technical, proprietary school, etc.) were attended while away from The Sage Colleges, official transcripts must be forwarded to the Student Services Office. Upon re-enrolling, students are newly matriculated for the program of study in the catalog year for which they are re-enrolling.
Libraries

http://library.sage.edu

Libraries on both the Albany and Troy campuses serve The Sage Colleges. The collections, hours, services and policies reflect usage by The Sage Colleges' diverse student body of full- and part-time students in a range of programs from associate through graduate degree levels. The two Libraries' combined holdings include more than 370,000 volumes of books, serials and microforms, almost 16,000 printed and electronic periodical subscriptions (with more than 55,000 volumes of bound periodicals) and more than 34,000 media items, including 21,000 art slides in the Albany Library, covering sculpture, painting, printmaking, drawing and more. Other collections include: College Archives and Special Collections; the Helen L. Verschoor Fine Arts Collection (Albany); and the Carol Ann Donohue Memorial Poetry Collection of 20th century poetry in English (Troy).

The Libraries actively collect materials to support all programs at The Sage Colleges, and maintain particular strength in women's studies, fine arts, nursing and allied health, health management, and physical and occupational therapy. Direct loan of library materials is available to Sage-affiliated students, faculty, administrators, staff, alumni and retirees of The Sage Colleges, and to holders of valid library cards issued by the Capital District Library Council's Direct Access Program. The Sage Libraries are active in regional and national library resource-sharing networks, thereby expanding materials available to students and faculty working in virtually any discipline.

The Libraries are equipped with computers and wireless networking, which provide access to the online library catalog, and to an abundance of networked research databases, as well as to the Internet. Online databases for research are accessible from on- and off-campus locations 24 hours a day, every day. Librarians are available at the reference desks during virtually all library hours to answer questions and provide assistance in the use of the varied information resources and services.

Individual and group library orientations are arranged through the reference librarians. Full-scale bibliographic instruction class programs are also given. Faculty may schedule specialized instruction classes with the librarian who serves as the liaison to their department. For complete details on the services and resources of the Libraries, visit the Libraries web page.

Computer Centers

The Albany Computer Center is located in Froman Hall and consists of one open lab, four teaching labs and one networking lab. These labs are equipped with up-to-date Windows based computers. The Albany Campus also features three specialized labs that are staffed by professionals and student consultants:

1. a lab equipped for AutoCad in the Interior Design Building;
2. an Apple-based digital imaging lab in the Graphic Design Building; and
3. a learning support computer lab in the Kahl Campus Center.

The Troy Computer Centers are located in Education Building basement, in Ricketts Hall, and in Hart Hall. The Education Building houses two up-to-date Windows-based computer classrooms and an open lab. The computer classroom in Ricketts Hall also serves as an open lab. And the Academic Support Center in Hart Hall sponsors a computer-based writing center.

A Sage ID is required to use the computer centers.

Technology Use

Through SageNet, the computer network of The Sage Colleges, students, faculty and staff can access networked software, e-mail, the Internet, and library resources. Rooms in the residence halls are hardwired into SageNet. SageNet is also accessible via a bank of dial-up high speed modems. Many of the campus classrooms are equipped with computer demonstration and network access equipment.

Upon registering at Sage, all students are issued the following accounts:

- A SageNet account, which provides access to disk storage space on SageNet, electronic media at the Sage Libraries, and dial-up access to SageNet;
- A Campus Cruiser account, which supports our e-mail service, is the official college information distribution system, and provides basic online academic support;
- A Blackboard account, which is our online tool for all of the College's courses. Blackboard is a course management system, which facilitates sharing of information within class populations; and
- A SageAdvisor account, which is our online interface for student and employee activities such as online registration, paying registration fees, viewing grades and schedules, and other official academic and advising activities. Your SageNet ID and password grants you access to this system.

If you have trouble with any of your College user IDs or passwords, contact the Help Desk at (518) 244-4777 or helpdesk@sage.edu.

http://catalog.sage.edu/07-08sgs.php
THE SAGE COLLEGES ADMINISTRATION

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Mary Van Ryn, B.A., State University of New York at Albany; Assistant to the President

Rosemary L. Grignon, B.S., Russell Sage College; Special Assistant to the President for Policy Management and Director of Human Resources

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Colleges and Schools

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Nancy Whalen, Senior Assistant Director of Annual Giving

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Gift Planning

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William J. Pizer II: Assistant Director of MIS and Benefactor System Administrator

Network and Systems Administration

Oleksandr Serdyuk, M.S., B.S., State Technical University of Oil & Gas, Ivano – Frankivsk, Ukraine; Director of Network Services and Systems Administrator
Admission Policies

- International Students
- Immunization Requirements

For Undergraduates Only

- Transferring to Sage
- Advanced Placement Program
- Credit for Prior Learning
- International Baccalaureate (IB)
- College Level Examination Program (CLEP)
- College Proficiency Examinations (CPE)
- Accredited Proprietary Schools
- Non-Accredited Institutions
- Armed Services Training
- Non-Collegiate Programs
- Former Students Seeking to Return to The Sage Colleges
- Fresh Start Program
- Deferred Admission

International Students (does not apply to Sage After Work students)

International students must submit all pertinent information to The Sage Colleges and meet the individual admissions criteria established for that program. Applicants will complete the following steps:

- Submit high school/secondary school records (translated to English, if necessary).
- Submit official transcripts from each post-secondary institution (college, university, technical, proprietary school, etc.) previously attended. If credit has been earned at institutions outside the United States, forward the official transcripts for evaluation (and translation if necessary) to World Education Services (WES). Application materials for this service are available from World Education Services, P.O. Box 745, Old Chelsea Station, New York, NY 10013 or on the web at www.wes.org. Direction on whether WES evaluation is necessary can be secured from the Office of Admissions.
- Submit the Student Financial Statement (undergraduate or graduate) with other application materials. The completed Student Financial Statement, along with supporting bank documents, and acceptance and enrollment deposit, are required before The Sage Colleges can issue the I-20 form necessary to secure a student visa. Note: Financial assistance is not available to international students.
- If native language is not English; submit one of the following:
  - Results from the Test of English as a Foreign Language (TOEFL)— the minimum score requirements at Sage is 500 (paper) or 205 (computerized).
  - Results from the SAT I— the minimum composite score for Sage is 800.
  - A transcript from an English Language School (ELS) documenting fluency at Level 109 or above.

Applicants must also submit the results from the Test of Spoken English (TSE).

Note: Information regarding TOEFL and TSE dates and locations are available from the Educational Testing Service, Box 899-TOEFL, Princeton, NJ 08541, and on-line at www.ets.org.

Note: Financial assistance other than Graduate Assistantships is not available to international students.

Nursing applicants who have completed programs outside of the United States or Canada must take the Commission on Graduate and Foreign Nursing Schools examination. Information is available from the Director, Credential Services, Commission of Graduate and Foreign Nursing Schools, 3600 Market St., Suite 400, Philadelphia, PA 19104-2651.

Immunization Requirements

New York State Public Health Law requires that individuals born after December 31, 1956, provide evidence of immunization against measles, mumps, and rubella. Compliance forms are provided with admission materials and must be submitted prior to class registration by each student enrolled for 6 credits or more in a semester.

Students in nursing and other health professional programs have additional requirements, which are available from the appropriate academic department.

Transferring to Sage
Sage is committed to help transfer students bring in a maximum number of credits and make the transfer process seamless. Sage has established transfer agreements with many area colleges. New schools and additional programs are always being added to the growing list of transfer articulation agreements. See the full list at: http://www.sage.edu/academics/transfer.php

For further information about transferring to Sage, contact Richard Naylor, Director of Articulation Programs at (518) 292-1752 or naylor@sage.edu.

Transfer Credit Policies

Generally, the Office of Student Services evaluates credit earned at other accredited institutions soon after admission. To be eligible for credit consideration at The Sage Colleges, final transcripts from all post-secondary institutions (college, university, technical, proprietary school, etc.) previously attended must be received before students have completed their first semester. For credit earned through traditional classroom work, evaluation is on a course-by-course equivalence basis for all work in which grades of “C-” or above have been earned. Up to 9 credit hours may be awarded for courses that are not comparable to courses offered at The Sage Colleges. Specific policies and credit limits regarding transfer work from all sources are as follows:

Undergraduate credit at The Sage Colleges is applied equally. Credit is not transferred among the colleges. All undergraduate credit earned at The Sage Colleges is applied toward the completion of requirements for associate and baccalaureate degrees, the calculation of cumulative grade points, and the determination of eligibility for honors in the respective colleges.

Four-Year Colleges

A maximum of 75 credit hours is applicable toward the baccalaureate degrees at Russell Sage College and at Sage College of Albany. Students must complete a minimum of 45 additional hours while at the college.

Two-Year Colleges

A maximum of 60 credit hours is applicable toward baccalaureate degrees at Russell Sage College and Sage College of Albany.

Note: Where transfer students have credits from both two- and four-year institutions, no more than 75 total hours (maximum of 60 from the two-year level) can be applied to baccalaureate degrees. As a general program rule, a student who has achieved junior status will not receive transfer credit for work at the two-year college level.

Advanced Placement (AP Credit) (does not apply to Sage After Work students)

The Sage Colleges recognize achievements of secondary students who participate in the Advanced Placement Program (APP) of The College Board. Generally, scores of 3, 4, and 5 on AP examinations will result in credit hours and/or advanced placement. Academic departments and the registrar administer specific AP policies.

Credit for Prior Learning

Baccalaureate students at least 25 years of age may be eligible to receive credit for a variety of prior college-level learning through such activities as community service, military or employer-sponsored training, work experiences, or self development. Students must complete one course from The Sage Colleges to participate in this option. Consult Sage's website for information on Credit for Prior Learning.

International Baccalaureate (IB)

International Baccalaureate diplomas will generally be treated as certificates for advanced placement and/or transfer credit, with final determination made by the individual academic program.

College Level Examination Program (CLEP)

Credit and/or placement is possible for qualifying scores from the College Level Examination Program. At Sage, up to 60 credit hours may be received for students entering Bachelor’s programs and 30 credit hours for Associate degree programs. Normally, credit is awarded for acceptable scores in subject examinations and is applied to general education and elective requirements. (See page 13 for details)

College Proficiency Examinations (CPE)

Credits from this program, sponsored by Excelsior College, are available in the same manner as for CLEP. The maximum of 60 credits hours toward bachelor’s degrees and 30 toward associate degrees are aggregates for a combination Excelsior College Examinations and CLEP.

Accredited Proprietary Schools
Students who have achieved a minimum 2.5 cumulative grade point average (4.0 system) for work done at a proprietary school accredited by the Association of Independent Colleges and Schools can petition for transfer credit according to two-year college guidelines. Most credit awarded will be applicable to electives and general education requirements, with decisions on major field credit resting with the academic department.

Non-Accredited Institutions

Students transferring from non-accredited schools may petition for credit evaluation after they have attended Sage for two consecutive semesters and earned a minimum 2.0 cumulative grade point average (2.2 in the major field).

Armed Services Training

Training on military installations may lead to credit awarded on the basis of guidelines from the “Guide to Evaluation of Educational Experiences in the Armed Services.”

Non-Collegiate Programs

Credit may be available for courses sponsored by organizations which are recommended in “The Directory of The National Program on Non-collegiate Sponsored Instruction” of The University of the State of New York.

Students Moving Between The Sage Colleges

Continuing students should contact the Office of Admission at the college they plan to attend. For Russell Sage College, call (518) 244-2217; Sage Graduate School, call (518) 244-6878; Sage College of Albany, call (518) 292-1730.

Note: Some academic programs have specific requirements for continuation of study. Information on any such requirements is available from the Office of Admission.

Former Students Seeking to Return to The Sage Colleges

Matriculated students who have been away from The Sage Colleges (leave of absence, withdrawal or suspension) should contact the Office of the Dean to confirm what return procedures and policies apply. A readmission application and interview may be required. If any post-secondary institutions (college, university, technical, proprietary school, etc.) were attended while away from The Sage Colleges, official transcripts should be forwarded to the Office of Admission.

Fresh Start Program (does not apply to Sage After Work students)

A student who is seeking readmission to Sage and who has not attended any of The Sage Colleges in four or more years may choose to have all Sage course work that is at least four academic years old be exempt from the calculation of the grade point average.

In choosing this option, such a student would receive credit for courses in which a grade of “C-” or better was earned; the grades for such courses however, would not be included in the computation of the grade point average. In effect, students electing the Fresh Start policy will have old course work treated as transfer credit in the calculation of credit for courses, grade point average, and the determination of eligibility for honors in the respective colleges. The decision to declare a “Fresh Start” must be made to the Office of Admission at the time of re-enrollment and can be claimed no more than once in a student’s career at The Sage Colleges.

Deferred Admission (does not apply to Sage After Work students)

Offers of admission can be deferred for one calendar year if circumstances cause students to delay the start of their studies at The Sage Colleges. Students desiring to defer their admission must notify the appropriate Office of Admission by September 1 or January 1.

Attendance at any other post-secondary institution (college, university, technical, proprietary school, etc.) during the deferral period cancels the deferment and requires that students submit a new application and official college transcripts.
Sage Graduate School Application Policies

Sage Graduate School application materials and complete information, procedures and timelines regarding the available graduate programs and certificate programs are available from:

Sage Graduate School
Office of Admission
45 Ferry St., Troy, NY 12180
1-888-VERY SAGE
(518) 244-6878
sgsadm@sage.edu
www.sage.edu/admission

Criteria for Admission to Sage Graduate School

Applicants to Sage Graduate School must have a minimum grade point average of "B-" (2.75 on a 4.0 scale) for their cumulative undergraduate work, and must possess a baccalaureate degree from an accredited college or university. Those lacking the minimum grade point average may be able to demonstrate their readiness for graduate success by completing nine credit hours at Sage as a non-matriculated student with a minimum grade of “B” in each course.

Prospective applicants should obtain a self-managed application packet from the Sage Graduate School Office of Admission. The self-managed process ensures that individuals know when each required piece of the application has been submitted. The packet will include instructions to collect the following items and forward them as a package to the Office of Admission:

- A completed application;
- A non-refundable $40 fee (waived for all graduates of The Sage Colleges, students applying through the Collaborative Programs, and employees of Sage Health Systems Alliance and Corporate Reimbursement Program);
- A current resume;
- A one to three-page career goals essay (typewritten and double spaced) indicating the reasons for seeking a graduate degree from Sage;
- Official transcripts from each previous college attended; and,
- Two letters of recommendation from individuals able to assess the applicant’s ability to successfully complete graduate-level academic work.

Any student applying through the Sage Colleges Collaborative Agreements should contact the Sage Graduate School Office of Admission at (518) 244-6878.

Applications and Deadlines

Applications are processed on a rolling basis throughout the year. Admission decisions are communicated within four weeks. The priority application filing dates are April 1 for summer and fall terms and November 1 for the spring term. Students are welcome to begin their studies in fall, spring, or summer terms for most programs. The following programs require a higher GPA, additional admission materials (contact the Office of Admission for further information) and have specific entrance terms and admission deadlines.

<table>
<thead>
<tr>
<th>Program</th>
<th>Deadline</th>
<th>Start Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietetic Internship</td>
<td>2/15</td>
<td>Fall only</td>
</tr>
<tr>
<td>Master of Arts in Teaching</td>
<td>4/1</td>
<td>Fall only</td>
</tr>
<tr>
<td>Occupational Therapy</td>
<td>2/1</td>
<td>Fall only</td>
</tr>
<tr>
<td>Physical Therapy</td>
<td>1/15</td>
<td>Summer only</td>
</tr>
</tbody>
</table>

Prerequisites to the Master of Arts in Teaching, Occupational Therapy, and Physical Therapy programs may be taken in the spring or summer terms as a provisionally matriculated student with permission from the program director.

Regular Admission

Applications are processed on a rolling basis throughout the year with the exception of the Dietetic Internship, Occupational Therapy and Physical Therapy programs. Admission decisions are communicated within four weeks. The priority application filing dates are April 1 for summer and fall terms and November 1 for the spring term. Students are welcome to begin their studies in fall, spring, or summer terms for most programs, except, the Dietetic Internship, Occupational Therapy and Physical Therapy programs which have application deadlines. These programs also have higher GPA requirements. Some programs may require additional supplemental application materials so please contact the Office of Admission.

http://catalog.sage.edu/07-08sgs.php
Provisional Admission

A provisional admission is offered when a student must complete additional requirements in order to be offered a regular admission, such as completion of undergraduate or graduate prerequisites or coursework to satisfy other requirements, such as equivalence to an undergraduate major. The specification of the provisional admission to Sage Graduate School will be noted in the student’s acceptance letter and on the program of study by the program director and constitutes the conditions the student must meet for regular admission. Students must satisfy the provisions of admission before completing 50% of their program of study. Students who do not satisfy the provisions of admission before completing 50% of their program of study will be subject to dismissal, based on the recommendation of the program director.

Transfer Credit

A maximum of nine graduate credits or 25 percent of the degree program, whichever is greater, may be transferred from another accredited institution toward the master’s degree at Sage Graduate School if such work was taken within five years of the first course counted toward the degree at Sage. Transfer credit is granted at the discretion of the Graduate Program Director and the Dean of Sage Graduate School. Transferred courses must be a “B” or better (“B-”, “S” and “P” grades may not be transferred). The student should initiate a request for transfer of credit by making a written request to the program director.

Advanced Standing

Students who have previously completed a master’s degree in a related area may be eligible for Advanced Standing. Advanced Standing allows coursework from a previous master’s degree to satisfy up to 30% of the credit requirements in the Sage program, if the program director determines the previous coursework to be acceptable demonstration of program competencies.
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Albany, New York

Florence H. Zeve, RSC ’52
Pittsburgh, Pennsylvania
CAMPUS LIFE

Campus Life Mission Statement

The Campus Life division of The Sage Colleges provides programs, services, opportunities, and environments for students to become involved in educationally purposeful activities outside of the formal classroom. The comprehensive program is intended to build responsible communities of learners, support the overall educational and personal development of each student, assist students with accomplishing their educational goals, and prepare students to lead in finding solutions to major societal challenges. These goals are implemented through purposeful programs in the following functional areas:

- athletics and recreation
- student life
- student leadership
- spiritual development
- cultural enrichment and diversity
- residence life
- public safety
- health and counseling services
- academic services

CAMPUS LIFE RESOURCES & SERVICES

Residence Life, Housing & Dining

Residence Life

Living on campus is a very important aspect of a college education. Residence halls are more than just dormitories or places to eat and sleep. They are places where students can develop meaningful friendships, explore new ideas and become involved with the College community as a whole. The residence halls are active living and learning centers that complement the academic programs of the College and offer students the opportunity to become involved in their own learning and development through participation in intellectually challenging and engaging programs.

Successful living in the residence halls is dependent upon balancing the greatest possible freedoms for the individual with sensitivity to and respect for the rights of others. A willingness to discuss, negotiate, and compromise is essential for all students. Individual and cultural differences contribute to the unique texture of the residence hall and students are encouraged to take advantage of the opportunities to learn from one another.

Residence Halls

Russell Sage College

Russell Sage College is committed to the belief that living in residence enhances a student’s overall education. There are nine distinct residence halls on the Troy campus that provide settings conducive to co-curricular activities intended to complement each student’s academic learning and personal growth. Thus, full-time students at Russell Sage are required to live in college housing.

Some exceptions to this policy may include: students who are married; students living in their parents’ or guardians’ residences within
commuting distance; students who have already obtained a baccalaureate degree; and students who are 23 years or older. Generally, a reasonable commute is thought to be from a home within a 30-mile radius of the college. Requests for exemptions to the residence requirement must be submitted in writing to the office of the Dean of Students. The Dean of Students or designee reserves the right of decision in such residential matters as reassigning rooms or canceling residence contracts if such action is determined to be in the best interest of the individual or the college.

Sage College of Albany

The Albany campus boasts a striking modern co-ed residence hall, which provides a lively living and learning environment on the picturesque campus quad, close to all classrooms and campus resources. First-year full-time students are required to live in the Albany Residence Hall. Some exceptions to this policy may include: students who are married; students living in their parents’ or guardians’ residences within commuting distance; and students who are 23 years or older. Generally, a reasonable commute is thought to be from a home within a 30-mile radius of the college. After their first year, students may choose to live in the Residence Hall (they must be in good academic standing to be eligible) or may elect to live in the University Heights College Suites adjacent to campus or off campus.

University Heights College Suites

This apartment-style housing complex adjacent to the Sage College of Albany campus is open to students of Sage College of Albany, Sage Graduate School and other adjoining colleges in the University Heights neighborhood. The co-ed University Heights College Suites are two- and four-bedroom units with fully furnished living rooms and bedrooms, and fully equipped kitchens. This housing option offers undergraduate students who have completed their first year and graduate students a more independent style of living with the convenience of being close to campus. Information regarding housing at University Heights can be obtained through the Residence Life Office.

Sage Graduate School Housing

Housing is available to Sage Graduate School female students on a limited basis on the Troy campus. Students must be registered for at least six credits and be matriculated in the graduate school. This living experience is customized for graduate students who want the convenience of on-campus housing but need the flexibility found in off-campus living. Graduate students live in Manning Hall. Manning Hall may be used as graduate housing “overflow.” Undergraduate students living on campus who graduate in December and are continuing on for graduate study at Sage must transfer to graduate housing for the spring semester.

Off-Campus Housing

The Campus Life offices on both Sage campuses maintain information about off-campus housing options (apartments to rent, etc.) available to qualified students. Note: Full-time Russell Sage College students are required to live on campus, with some exceptions (detailed above); and first-year Sage College of Albany students are required to live in the Residence Hall for at least one year. For more information about off-campus housing, contact Campus Life (518) 292-1753 (Albany campus) or Student Development at (518) 244-2207 (Troy campus).

Meal Plans

Undergraduate students who live in residence halls on the Troy and Albany campuses are required to select a meal plan option. To meet the varying needs of students’ class schedules, work schedules, off-campus internships, and involvement in activities, Sage offers a variety of meal plan options to residents. These options include “munch money,” which can be used like cash at any of the campus retail dining locations.

Meal plans are also available for students living at the University Heights College Suites. While these students are not required to have a meal plan, it is strongly recommended that they purchase a minimal plan for convenience. There are several meal plans available to students residing at University Heights and most of these plans include “munch money.”

For graduate students, meal plans are available but not required. A variety of meal plans are available, including “munch money,” which can be used like cash at any of the campus retail dining locations. Full details on meal plans are available from Dining Services or Residence Life offices.

Public Safety

The Sage Colleges are committed to providing the safest and most secure environment possible on both campuses. Toward that goal, a staff of professional public safety officers utilizes contemporary technologies and strategic programming to enhance the learning environment. Students, staff and faculty play an important role in this process through the Public Safety Advisory Committees, which exist on both campuses.

Public Safety offices are located on the Albany campus in Kahl Campus Center (second floor) and on the Troy campus in the John Paine building (first floor). In an emergency, Public Safety can be reached at 244-3177 or by simply dialing 3177 from any telephone on the Sage network. Non-emergency calls can be made to 244-4741 or to 4741 from the Sage network.

Under the Campus Security Act, the College is required to publish certain information such as campus crime statistics. The statistics are published in a safety and security brochure, are available online (see the Clery Report for the Troy campus and Albany campus) and can be obtained from the Office of Public Safety on either campus. The Office of Public Safety also publishes the Policy on Sexual Assault, found
Parking

All students and employees of The Sage Colleges who wish to park on either campus must register their vehicles and purchase a parking permit from the Office of Public Safety (Troy campus) or the Office of Student Services (Albany campus). The exception is first-year Russell Sage College resident students, who are not allowed to have a vehicle on campus. Parking permits are valid for the entire academic year, beginning in September, and are good for both campuses, including the UHA campus during designated hours. The fee for the entire year is $40. Permits purchased after January 1 are $25 and permits purchased after June 1 are $15. Purchasers should be prepared to produce a valid Sage ID card (see below) as well as a valid motor vehicle registration for the vehicle to be registered. Violators of The Sage Colleges' parking policies may be subject to ticketing, towing and revocation of parking privileges.

Sage Identification Cards

Sage students must have a valid Sage photo ID card in order to use the Sage libraries or computer facilities or to be issued a parking permit. With proof of registration, returning students may obtain an Update sticker for their ID free of charge. Photo IDs and Update stickers can be obtained in the Office of Public Safety in the John Paine Building (Troy campus) or the Campus Life Office (Albany campus). Students are reminded that they are required to display their ID card to any College official upon request.

Weather-Related Emergencies

In the event of snow or other weather-related emergencies, Sage will remain open, if at all possible, to serve students and faculty who are able to get to class. The institution will officially close only when it is impossible to clear the parking lots and sidewalks. Students should use individual judgment in deciding whether they can and should travel in any weather-related emergency.

Classes Delayed

An announcement that the start of day classes has been delayed means that staff and administrators are expected to report at the delayed opening hour indicated. Classes scheduled to begin prior to the delayed opening hour will not be held. Students and faculty are expected to meet for classes held at or after the hour of campus opening.

Classes Cancelled

An announcement that classes have been cancelled means that students and faculty do not attend classes, but administrative offices are open and staff and administrators are expected to report to work at the usual time. The cancellation of day classes does not automatically mean that evening or weekend classes and events or activities are also cancelled. When this is the case, every effort will be made to post a separate message before 3 p.m.; however, the rapid change in a situation may require a later cancellation time.

Colleges Closed

An announcement that The Sage Colleges are closed means that classes have been cancelled, and no public events or activities will be held. (Be aware that New York State Theatre Institute (NYSTI) productions on the Troy campus are an exception; please contact NYSTI directly at (518) 274-3200 for information about specific events.) Students, faculty, staff, and administrators should not report to class or work. However, essential services for the campuses will be provided (residence halls and dining services). The Colleges will only be closed in extreme circumstances. These may require closing after classes have begun for the day.

For Sage weather-related information, call the Times Union Sourceline at (518) 446-4000. At the prompt, enter the 4-digit code 9826.

The following radio and TV stations have agreed to carry any announcements of cancellation or delay of start for Sage:

TV: Channels 6, 9, 10 and 13

Radio: 590AM, 810AM, 92.3FM, 95.5FM, AND 99.5FM

Students, faculty, staff and administrators will also be notified of closings or cancellations via broadcast voicemail and Campus Cruiser.

The Sage Colleges Emergency and Weather-Related Information Line is (518) 244-4548; a recorded message provides a brief announcement regarding Sage's status. This should be used as a last resort for getting information, as the volume of calls can be heavy and can clog Sage's telephone system.

Athletics & Recreation
The Sage Colleges has many opportunities for students to participate in intercollegiate athletics (at Russell Sage College), club and intramural sports, and fitness and recreation programming using the excellent facilities on both campuses.

**Russell Sage College**

Russell Sage College students are eligible to compete in the [intercollegiate athletics programs](http://catalog.sage.edu/07) described below. Additionally, students may participate in [club, intramural, fitness and recreation opportunities](http://athletics@sage.edu). For more information, visit the [Athletics & Recreation website](http://athletics@sage.edu), call (518) 244-2283 or email athletics@sage.edu.

**Intercollegiate Athletics**

Russell Sage College sponsors six [National Collegiate Athletic Association (NCAA) Division III women’s teams](http://athletics@sage.edu) including basketball, lacrosse, soccer, softball, tennis, and volleyball. Russell Sage College, with a rich history of more than 30 years of intercollegiate athletics, is a member of the New York State Women’s Collegiate Athletic Association and the Eastern College Athletic Conference. In addition, Russell Sage has recently joined the Skyline Athletic Conference, which is comprised of 12 institutions in the greater New York City/Long Island area. Skyline has been competing for 18 years and conducts championships in 16 sports: eight for men and eight for women. Reflecting the tremendous and vital diversity of the New York metropolitan region, the mission of the Skyline Conference is:

- To embrace the NCAA Division III philosophy statement and recognize that athletic programs and student-athletes are integral parts of the educational experience.
- To conduct athletic competitions among our members and determine conference champions, and
- To foster the growth of leadership opportunities for our student-athletes so they may be productive members of society.

To be eligible to compete on an intercollegiate team, a student-athlete must be registered for 12 or more credits at Russell Sage College, be in good academic standing, and meet satisfactory progress requirements. Additionally, a physician must clear student-athletes for sports participation. For information on participating in athletics, contact Dani Drews, Director of Athletics and Recreation, at (518) 244-2283 or drewsd@sage.edu.

**Facilities**

In Troy, the commitment to Athletics and Recreation was strengthened by the acquisition of an additional facility to complement the existing Robison Athletic and Recreation Center. The new facility, currently known as the Center for Recreation and Field Sports, boasts two full gymnasia, two mirrored fitness rooms, and outdoor space for field development. Plans are being developed for this center to house not only Recreation and Fitness programming, but also serve as the home site for the Gators outdoor varsity and club teams and summer sports camps.

The [Robison Center](http://catalog.sage.edu/07) houses two gymnasia, the Multi-Purpose Room (MPR), the Gator Pit Fitness and Weight Center, and an Athletic Training Room. The Gator Pit Fitness and Weight Center offers an 11-station Life-Fitness strength circuit, exercise bicycles, steppers, treadmills, and other cardio equipment as well as free weights. Both facilities offer excellent locker room and athletic training room space. Also on the Troy campus are four lighted tennis courts, and an outdoor grass athletic field.

**Club Sports**

Students interested in competing in sports not currently offered at the intercollegiate level may explore developing a club team. [Club sports](http://athletics@sage.edu) teams are student-driven with guidance from the Athletics and Recreation staff and Student Government. Sports in which club teams have been active at Russell Sage College in recent years include: crew, equestrian, field hockey, ice hockey, lacrosse, skiing, competition cheerleading, and track and running.

**Recreation and Fitness**

Sage offers a wide variety of fitness programs as well as formal and informal recreation opportunities. The fitness aspect is highlighted by the College’s complete fitness center known as “The Gator Pit,” and the group fitness classes offered on a weekly basis. The recreational component consists of a variety of programs ranging from one-day events such as ski trips and rock wall climbing, to weekly dodgeball tournaments, to the popular Student-Staff Series, in which students compete against their favorite faculty, staff and administrators for bragging rights on campus. The department also provides all members of the Sage community with opportunities for certification in a wide range of American Red Cross Safety Courses. All hours are posted at the beginning of each semester. During breaks, certain facilities are open but with limited hours. A current Sage ID must be presented when participating in any Recreation and Fitness program. For more information, contact the Director of Recreation and Fitness, Jill Grebert, at (518)244-2416 or grebej@sage.edu.

**Sage College of Albany**

The [Recreation and Fitness Department](http://athletics@sage.edu) at Sage College of Albany promotes lifelong health and wellness through diverse and comprehensive programs, while fostering a sense of identity for those in the SCA community. Through **THE FITSTOP**, group fitness classes, club sports, intramural sports, outdoor education, and various partnerships within Sage and with outside agencies, the Recreation and Fitness Department:
Recreation Programs:

- Provides fitness opportunities for people of all abilities
- Creates a fun and competitive environment
- Promotes leadership and team building skills for participants as well as student employees
- Develops problem solving skills
- Challenges community members to try new activities
- Encourages positive lifelong health and wellness habits
- Educates community members regarding health, wellness and safety life skills

The Fitness: The new fitness center is located in the Kahl Campus Center, lower level. The Fitness provides a complete line of fitness equipment, including: Precor EFX546 Cross Trainer, Precor EFX556 Total Body, and Concept II Rowers and Cybex Eagle Strength Machines. There is also a free weight section with three benches, a smithrack and an ample supply of dumbells.

Group Fitness: The Recreation and Fitness Department provides students with diverse group fitness classes. Classes meet different times during the day and evening in order to reach individual needs. Recent classes have included: Pilates, B.A.S.I.C Training, Self Defense, Hip Hop Dance, and Yoga.

Intramurals: Intramurals are offered throughout the academic year. Competitions are developed based on student interest. The Recreation staff creates a fun competitive environment for students who participate. Intramurals have included: flag football, 5-on-5 basketball, 3-on-3 basketball, indoor soccer, ultimate frisbee, volleyball, floor hockey, pickleball, and badminton.

Club Sports: Students interested in competing in sports may explore developing a club team. Sports in which club teams have been active in recent years include: women’s ice hockey, crew, running, skiing, and cheerleading.

Education Programs: The Recreation and Fitness Department provides educational programming on a variety of health and wellness topics. Programs that have been offered include: CPR/first aid, weight training, and nutrition.

Recreation Programs: One-day events are designed to reach individuals of varying ability and interest. Recreation programs are developed based on student interest. These programs are designed to be fun, while giving students the opportunity to get to know other members of the Sage community. Recreation programs have included: Sage Olympics, Sage Games, ski trips, snow tubing trips, ice skating, employee-student softball game, and open gym.

For more information, visit the Recreation and Fitness Department website, stop by, or e-mail SCAFitness@sage.edu.

Sage Graduate School & Sage After Work

Graduate students are encouraged to participate in club sports, intramural programs and fitness and recreation opportunities available on both campuses. Some examples of formal recreation programs have included yoga, cardio-kickboxing, self-defense, pilates, Tai Chi, aerobics, and Red Cross certification courses in CPR and first aid. Robison Athletic and Recreation Center in Troy and The Fit Stop in Albany are open a variety of hours for informal recreation. All hours are posted at the beginning of each semester. During breaks, certain facilities are open but with limited hours. A current Sage ID must be presented when using these facilities. For more information on club, intramural, and recreation programs or for hours of operation on the Troy campus, call (518) 244-2283 or e-mail grebej@sage.edu and on the Albany campus, call (518) 292-1967 or e-mail SCAFitness@sage.edu.

Health & Counseling Services

The health and counseling services provided by The Sage Colleges are intended to assist students in reaching an optimal level of health and wellness by providing physical, preventive, psychological, and supportive services. Staff provide direct service and treatment to students and implement health and wellness promotion projects that empower students to increase their sense of well-being, satisfaction and self-esteem.

Wellness Center

The Sage Colleges Wellness Center is a member of the American College Health Association and is dedicated to the wellness, health, safety and academic success of our students. The Wellness Center provides information to students on improving all aspects of their personal wellness: physical, intellectual, emotional, social, spiritual and occupational. The center has brochures available on everything from "AIDS" to "Zen Meditation."

The Wellness Center is located in Kellas Hall on the Troy campus and Kahl Campus Center (lower level) on the Albany campus. Wellness Center services are available to all full-time undergraduate students free of cost, and to graduate students and part-time undergraduate students on a fee basis. A wide range of acute and preventive health care services are available regardless of personal health insurance. Consultations and referrals to off-campus professionals and agencies are also available.

A complete and current (within the past 12 months) medical history and physical is required of every full-time undergraduate student, and any other student who wishes to use Wellness Center health services.

Counseling Services
Confidential, professional counseling is available regarding a wide range of personal issues and concerns. Certified clinicians provide counseling by appointment. Consultation and referrals to off-campus professionals and agencies are also provided. Counseling services are located in the Wellness Center in Kellas Hall (Troy campus) and Kahl Campus Center, Lower Level (Albany campus).

Health Insurance

All full-time undergraduate students must provide documentation of health insurance or purchase health insurance through The Sage Colleges at the Office of Student Services, with offices in Cowee Hall (Troy campus) and the Administration Building (Albany campus). Full-time students can utilize the Wellness Center regardless of what type of health insurance they have.

Immunization Requirements

New York State Public Health Law requires that individuals born after December 31, 1956 who are taking six credits or more in a semester, provide evidence of immunization against measles, mumps, and rubella. In addition, as of August 15, 2003, New York State Public Health Law requires any student taking six or more credits, regardless of date of birth, to complete a Meningitis Response form and return it to the Wellness Center by mail or fax. Compliance forms are provided with admission materials or may be found on the Wellness Center website, and must be submitted prior to class registration.

Students in Nursing and other health professional programs have additional requirements, which are available from the appropriate academic department.

Workshops/Support Groups

The wellness staff offer a wide range of support and skill-building groups each year depending on student interest. Examples include eating disorders and recovery support groups, assertiveness training workshops, smoking cessation groups, and stress and relaxation hours. Contact the Wellness Center if you are interested in being part of a group.

Nutrition Education

Students have the opportunity to meet individually with a graduate assistant who can offer education about healthy eating and nutrition. The graduate assistant providing this service is usually enrolled in the graduate-level Dietetic Internship (DI) program at Sage Graduate School or is pursuing a master’s degree in Applied Nutrition from Sage Graduate School.

Spirituality Center

It is the responsibility of the Spirituality Center to provide opportunities for worship on campus for those who desire it and to aid and direct students who desire to worship off-campus. The center also offers ongoing service opportunities ranging from volunteer work for Habitat for Humanity, to working in nearby Troy soup kitchens. In these ways, students are consistently encouraged to become advocates in the local and global communities. This center also serves as a valuable resource for speakers for the campus community and often works in collaboration with other campus departments to further the well-rounded and inclusive education of our students. For more information on Spirituality Center programs and services, visit the website or call (518) 244-4807.

The Jane Haight Wells Spirituality Center on the Russell Sage College campus offers Sage community members a place where they can nourish the spiritual dimension of their lives. The center offers a safe place for spiritual gatherings, religious ritual, healing, celebration, educational events and social justice activities. In addition, the Spirituality Center offers a variety of social, communal and service activities through which students are encouraged to live the spirituality they embrace. Spiritual Advisors for RSC are available for individual guidance regarding a student’s spiritual life.

LEARNING OUTSIDE THE CLASSROOM

Academic Services

Designed to enhance the academic experience for all Sage students, Academic Services offers the resources of the Academic Support Center, the Higher Education Opportunity Program (HEOP), The Writing Studio, the Center for Advisement and Career Planning, and New Student Orientation. With offices on both the Albany and Troy campuses, we provide services to assist, support, and guide students in reaching their educational, professional, and personal goals. The Academic Services staff is eager to be part of student success.

Center for Advisement and Career Planning

The Centers for Academic Advising and Career Planning (CAACP) are located on the Albany Campus in Kahl Campus Center (Lower Level) and on the Troy Campus in Hart Hall (Second Floor), and is home to Academic Advising, Career Planning, and Orientation Programs. The Center for Academic Advising and Career Planning operates as a comprehensive integrated advising system to provide students with a coherent educational plan. The Center is dedicated to providing all students with a sense of direction. Whether students are sure of what they want to do after leaving Sage, or are just beginning to think about what lies ahead, there is something helpful at the CAACP. As an integrated service center, we aim to ensure students are pursuing a career plan they are passionate about, developing a professional resume they can be proud of, and furthering life long learning skills related to the workplace of the 21st century. The role of the
CAACP is to assist students in understanding the relationship between college experiences and future professional roles. This is done by guiding students in developing plans of action including course selection, community service, internships and work experiences, all which lead to the achievement of academic and career goals.

All Sage students are encouraged to make use of Career Planning services beginning with their first semester. Career specialists in the CAACP help students with all aspects of the career decision making process while incorporating information on current employment trends. Experienced professionals assist students with employment preparation and in developing impressive and professional job search skills and materials needed for the contemporary workplace, such as a professional resume that includes multiple relevant work experiences, also known as internships. To further students' understanding of careers and the workplace, career specialists assist students in obtaining internship experiences. At Sage, students complete internships during a regular semester or during summer and winter breaks. Internship experiences help students become aware of the skills and competencies needed for career success in their field of study.

It is the mission of the CAACP to actively work with all students to help them develop an increasingly self-managerial role in establishing and meeting important life goals. In turn, students are responsible for learning College policy and degree program requirements, for being full partners in the creation of a career plan, and for taking full advantage of faculty advisors and career specialists as educational planning resources.

**New Student Orientation**

Recognizing the important link between positive college experiences, feelings of connectedness to the College, and individual student success, The Sage Colleges hold comprehensive orientation programs in early summer and at the start of each academic semester. Undergraduate students and families become linked to the College through carefully designed activities and interactions with faculty, college staff and administrators, and current Sage students who serve as mentors. Welcoming each student into an academic community, and introducing him or her to the tools and information needed to start the college journey, orientation is the first step in a student's successful transition to Sage.

**Academic Advising**

Students at The Sage Colleges begin their academic planning with faculty advisors the moment they enroll. At Sage, students register online for their courses for the entire academic year. This requires careful and advance planning for students to be sure their academic and career needs are met. Faculty advisors are experienced in assisting students in selecting courses to meet College and major requirements, encouraging the use of support services and opportunities that strengthen their educational objectives at the College, and providing information about related career fields.

At SCA, in addition to receiving an assigned faculty advisor, all new students are assigned a career specialist through the Center for Academic Advisement and Career Planning in accordance with their major. The SCA faculty advisor and career specialist team are real world experts who assist students in making an educated choice of major and in clarifying career goals consistent with their interests and abilities. Because these individuals work with particular majors, they understand College policy and degree requirements and are up-to-date on current employment trends.

At RSC, the Center for Academic Advisement and Career Planning offers the Fast L.A.N.E. (Liberal Arts in the New Economy) program, designed to provide structured guidance to selected students in undecided majors through course exploration, diagnostic assessment and career exploration opportunities. Students benefit from the program throughout their Russell Sage education and as they transition into the workplace.

**First Year Experience**

The transition to College is made easier for first year students at Russell Sage College through their participation in the First Year Experience Program. First year students are assigned into "mentor groups" and meet weekly with their mentors, providing not only a sense of connectedness for students but the opportunity to build critical skills, offer support, and create connections during the important first semester. The combination of connecting with faculty and a weekly opportunity to meet with their mentor team plays a key role in assisting students in making a successful transition to Sage.

**Academic Support Center**

The Academic Support Centers at the Sage College are committed to helping all undergraduate students develop the skills they need to become independent and successful learners. The Centers on both campuses offer individual consultations with academic support staff, peer tutoring, and workshops on test preparation, time management, and other study skills. The Academic Support Center at Russell Sage College, located on the second floor of Hart Hall, is also home to the Writing Studio, which is staffed by graduate and undergraduate student writers who are specifically trained to help students improve their writing skills. The Academic Support Center at Sage College of Albany, located on the lower level of the Kahl Campus Center, boasts a Writing Lab and a Math Lab in which students can seek specialized support.

**Higher Education Opportunity Program (HEOP)**

The Higher Education Opportunity Program (HEOP) is designed to provide comprehensive support services to talented and motivated students who, despite academic and economic disadvantages in their backgrounds, have the potential to earn a Sage degree. Our program includes a summer institute (prior to the first year of study - required for Sage College of Albany students in the HEOP program), as well as
supplemental instruction, assessments, tutorial services, financial support and counseling in academic, social, career and personal concerns. The HEOP program is administered through Academic Services, located in Hart Hall, second floor (Troy campus) and Kahl Campus Center - Lower Level (Albany campus).

To apply for the HEOP program, students must be residents of New York State; possess a New York State high school diploma or equivalent; and meet academic and financial criteria set by the College and the New York State Education Department. Transfer students can also take advantage of the HEOP program at Sage if they have previously been enrolled in an approved HEOP, EOP, SEEK or College Discovery Program. For more information, call (518) 244-2210 or 1-888-VERY SAGE.

Office of Cultural Enrichment and Diversity

The mission of the Office of Cultural Enrichment and Diversity is to support a campus climate that appreciates and respects all dimensions of diversity. The Office promotes the celebration of diversity by exposing the Sage community to a variety of academic, cultural and social activities, from lectures, discussions and training workshops to cultural celebrations, poetry readings, receptions, art exhibits and more.

The Office works with students, staff and faculty to develop and implement plans that help build a more diverse community and enhance the value of that community for each of its members. The Office's activities are guided by the fundamental principle that students, faculty, administrators and staff are empowered as a result of participating in ongoing diversity efforts, exploring perceptions, challenging stereotypes and encouraging collaborative efforts.

The Office also oversees the Cultural Enrichment Center (CEC), located on the Troy campus in Hart Hall. The Center houses a collection of art, books, artifacts, and videos and is perfect for informal gatherings, club meetings, mentor groups, seminars, and receptions. The space is available for use by all members of the Sage community.

Student Development

Enrichment of student life at The Sage Colleges is achieved through a blending of academic experiences with co-curricular opportunities for involvement, leadership, social interaction, and community building. Special efforts are made to complement classroom learning with co-curricular activities. Student-led events such as the Activities Fair, Earth Day, and Orientation provide fun and learning for the entire campus community.

Leadership Development

Sage offers many leadership development opportunities, both in and out of the classroom. The programs model an emergent leadership paradigm and recognize the leadership potential of all students. Active participation in college leadership activities prepares students to be effective leaders, role models, and change agents in their careers, families and communities.

The Leadership Selection Process is a program through the Campus Life division to select highly qualified students for vital positions on campus. These positions are important to the success of all our students, and provide the candidates with an opportunity to gain valuable leadership experience. At Sage, students have the opportunity to explore leadership in a variety of ways - as a mentor, RA, tutor and many other exciting positions which require a wide range of qualifications, including: leadership potential, a positive attitude, and a willingness to learn.

Russell Sage College

The Leadership for Life program offers workshops throughout the year that are designed to assist emerging and experienced women leaders to become “women of influence.” Campus Life staff, faculty and alumnae collaborate to help students sharpen their leadership skills.

Sage College of Albany

Leadership opportunities for learning outside the classroom are plentiful at Sage College of Albany. Some examples include the Learning CAFÉ and the Leadership Getaway.

- The Learning CAFÉ (Career, Activities, Finance, Education) is a co-curricular program that focuses on essential skills necessary in having a successful college experience. The Learning CAFÉ is designed to assist students who want to learn how to enhance their leadership abilities, career preparation, and understanding of their finances. Recognizing that our students come with a variety of skills and backgrounds, the Learning CAFÉ will sharpen their skills through their choice of a variety of workshops and hands-on experiences.

- The Leadership Getaway is an annual spring leadership workshop that allows students the opportunity to get away for the weekend to develop all forms of leadership skills. Students learn to increase self-confidence, trust, networking, communication skills, and develop a keen insight into the role that a student leader plays in the college.

Student Government

Student Government functions as a legislative advisory group to address student concerns and issues. Student Government allocates funds to student organizations, clubs and classes, and also coordinates social, cultural, and educational programming. Student Government funds

http://catalog.sage.edu/07-08sgs.php
the Sage Recreation Association (SRA) at Russell Sage College and the Association of Campus Events (ACE) at Sage College of Albany, both of which offer students opportunities for off-campus trips and tours, and sponsor traditional campus events. Each organization plans and organizes a lively selection of campus programming throughout the year.
CAMPUS POLICIES

- **Student Handbook**
- **Religious Policy**
- **Alcohol and Drug Policies**
- **Smoke-Free Environment**
- **Sexual Assault Policy**
- **Students with Disabilities**
- **Student Right to Know, Privacy & Records Policies**
- **Campus Crime Statistics**

> **Student Handbook**

Students share responsibility with the faculty and administration for establishing and maintaining standards of behavior that enhance learning and growth for the entire community. Students are expected to become familiar with the content of the Student Handbook and review the Student Conduct Code, available online for Russell Sage and Sage College of Albany, as well as in the Dean of Student's offices on both campuses. The handbooks for each College contain additional information regarding student life, extracurricular activities, and academic policies.

> **Religious Policy Statement**

The Sage Colleges recognize the value of participation in and observance of religious obligations and practices by individual students. No student will be denied admission or suspended because a religious observance prevents participation in any examination, study, or work requirement. A student who intends to be absent from classes for a religious observance must notify each instructor in advance and make arrangements to complete the examination, study, or work missed. An opportunity will be provided for each student to make up any examination, study, or work requirement for an absence due to religious observance.

> **Policies on Alcohol and Other Drugs**

The Drug-Free Schools and Communities Act Amendments of 1989 require each educational institution, as a condition of receiving funds or any form of financial assistance under any federal program, to certify that it has adopted and implemented a program to prevent the unlawful possession, use, and distribution of alcohol or illicit drugs by students and employees.

The Sage Colleges Alcohol and other Drug Prevention Program is designed to:

1. Promote student adherence to applicable federal and state laws;
2. Stress safety, responsibility, and individual accountability for those who choose to drink alcohol;
3. Provide an environment free of coercion for those who choose not to drink;
4. Promote an environment that is incompatible with the abuse of alcohol and other drugs and in which healthy, low-risk behaviors are emphasized;
5. Provide information and education for all members of the college community; and
6. Provide counseling and/or referrals to students with substance abuse concerns.

In compliance with these standards, the College must disseminate its Alcohol and other Drug Policies in writing to all students and employees, on a yearly basis. The College will also conduct a biennial review of its program to determine its effectiveness, implement needed changes, and ensure that disciplinary sanctions are consistently enforced.

Each member of the community is responsible for contributing actively to and sustaining a healthy campus environment. Community members are expected to be law-abiding, knowledgeable and thoughtful about decisions regarding alcohol consumption. The College provides information about alcohol use and abuse and urges all community members to become informed consumers or non-consumers.

The College encourages those with concerns about their own or others' possible difficulties with alcohol and/or drugs to seek confidential and private assistance on or off campus. Such assistance is available through the Wellness Center, the Residence Life or Dean of Students Office for each College, or the Human Resources Office.

**Alcohol, Drugs, and the Law**

Laws relating to alcohol and drugs exist at all levels of government. As a general rule, federal and state laws prohibit the manufacture, sale, use or possession of illegal drugs, also known as controlled substances. State and local laws are used to regulate behavior related to alcohol. The primary laws regulating behavior related to controlled substances are Title 21 of the U.S. Code and the New York Penal Law. Both prohibit the manufacture, sale, use or possession of controlled substances. Both laws also provide penalties for violation of their provisions. Penalties vary in severity, according to many factors such as:
- whether a drug is sold or possessed
- specific drug sold or possessed
- quantity of drug sold or possessed
- age of the person to whom a drug is sold
- location where a drug is sold
- criminal history of the accused

Those penalties may include any of the following or combinations of the following:

- imprisonment
- fine
- probation
- community service
- asset forfeiture

Both laws classify crimes as either felonies or misdemeanors. Felonies are those crimes that are punishable by more than one year in prison. Misdemeanors are those crimes that are punishable by less than one year in jail. The New York Penal Law has a third classification, called violations, which are not considered to be crimes and which are punishable by no more than 15 days in jail and fines of no more than $100.

New York State Law

Offenses against the Alcohol Beverage Control (ABC) Law are violations and generally punishable by fines of no more than $100, and/or imprisonment of no more than 15 days. Some offenses carry more severe penalties for repeat offenders and some allow the imposition of a community service requirement and/or an alcohol education program.

Sec. 65 provides that no person shall sell, deliver or give away, or cause or permit or procure to be sold, delivered, or given any alcoholic beverages to any person, actually or apparently, under the age of 21 years; any visibly intoxicated person; or any habitual drunkard known to be such to the person authorized to dispense any alcoholic beverages.

Sec. 65-a prohibits the misrepresentation of age of a person under the age of 21 for the purpose of inducing the sale of alcoholic beverages.

Sec. 65-b prohibits the purchase or attempted purchase of alcoholic beverages through fraudulent means by a person under the age of 21.

Sec. 65-c prohibits the possession with intent to consume of an alcoholic beverage by a person under the age of 21.

Vehicle and Traffic Law

Offenses against the Vehicle and Traffic Law may be violations, misdemeanors or felonies, depending generally on the blood alcohol content of the offender or previous convictions. Penalties may include fines, probation, imprisonment, community service, loss of driving privileges and alcohol awareness programs. Be aware that loss of driving privileges may occur prior to a finding of guilt. Also, be aware that automobile crashes that involve an intoxicated operator causing injury or death may result in assault or homicide charges against the operator.

Sec. 1192 prohibits the operation of a motor vehicle while:

- the driver’s ability to operate a motor vehicle is impaired by the consumption of alcohol,
- the driver’s ability to operate a motor vehicle is impaired by drugs, or
- the driver is intoxicated, per se, as determined by a chemical analysis of the blood, breath, urine or saliva measuring the BAC to be more than .08 of one per centum by weight.

Sec. 1192-a prohibits the operation of a motor vehicle by a person under 21 years of age after having consumed alcoholic beverages.

Sec. 1227 prohibits the consumption of alcoholic beverages or the possession of an open container containing an alcoholic beverage in a motor vehicle.

Public Health Law

The New York State Public Health Law regulates behavior considered to be harmful in many areas, such as communicable diseases, sexually transmitted diseases, smoking and drugs. Specifically, Article 3300, also known as the New York State Controlled Substance Act, prohibits the manufacture, sale, or possession of the same drugs as prohibited by the Penal Law. Additional prohibitions of the Public Health Law include:

Sec. 3304.2 prohibits possession of a New York State prescription except as lawfully written by a physician, etc.
Sec. 3345 prohibits the possession of a prescription drug outside the container in which it was originally dispensed.

Sec. 3380 prohibits the use, possession or sale of hazardous inhalants such as glue, cement, gasoline or nitrite compound for the purpose of causing intoxication, inebriation, excitement, etc.

Sec. 3381 prohibits the possession or sale of a hypodermic needle or syringe except pursuant to a lawful prescription.

Sec. 3382 prohibits the growing of a plant of the genus cannabis, or the failure to destroy such a growing plant on one's property.

Sec. 3383 prohibits the manufacture, sale or possession of any substance that appears, either by markings or packaging, to be a controlled substance that, in fact, is not a controlled substance.

Sec. 3397 prohibits persons from obtaining or attempting to obtain a controlled substance, a prescription for a controlled substance or an official prescription form by fraud, deceit, misrepresentation or subterfuge.

Penal Law

Most crimes involving the unlawful possession and distribution of drugs are defined under the New York Penal Law, which contains exhaustive lists of various controlled substances, specific types of offenses, and sanctions ranging from a fine or not more than $100 to imprisonment for life.

Sec. 120.05.5, assault in the second degree, prohibits the administration to another, without his consent, of a drug, substance or preparation capable of causing stupor, unconsciousness or other physical impairment or injury.

Sec. 130.00.6 provides that administration of a narcotic or intoxicating substance to another, without their consent, that causes them to become mentally incapacitated, renders the administrator guilty of rape, sodomy or sexual abuse upon the requisite sexual activity. In more simple terms, sexual conduct following the unwitting consumption of so called "date rape drugs" or "spiked" drinks makes those who administered the drug guilty of rape, sodomy or sexual abuse.

Sec. 170.05, forgery in the third degree, prohibits the making, completing or altering of a written instrument with intent to defraud, deceive or injure another. This section can be used to charge a person who alters a driver's license or other official form of identification for the purpose of obtaining alcoholic beverages.

Sec. 170.20, criminal possession of a forged instrument, prohibits the possession of a written instrument as described above, regardless of who made, completed or altered it.

The Sage Colleges Alcohol Regulations

The Sage Colleges abide by federal and state laws prohibiting the possession, use, or distribution of illegal drugs or narcotics and will not interfere with the legal prosecution of any member of the College community who violates these laws.

- In compliance with New York State law, students at The Sage Colleges under the age of 21 may not purchase, nor possess with the intent to consume, alcoholic beverages.
- Alcoholic beverages may not be sold to anyone on either Sage campus unless it is under the license of an outside vendor or caterer.
- Open containers of alcohol are not permitted in public areas.
- On- and off-campus events sponsored by student organizations must receive prior approval of the Director of Student Development and Campus Programs and comply with party regulations (see Party Regulations in the Student Handbook).
- In the Albany Residence Hall, the use or possession of alcohol by any resident or guest, regardless of age, is prohibited.
- On the Troy campus, students who are under 21 years of age may not consume alcohol in their residence hall rooms.
- Kegs or bulk containers are not permitted in the residence halls.
- Students who violate these regulations are subject to disciplinary sanctions as outlined in the Student Conduct Code.
- Possession or use of illegal drugs or drug paraphernalia, or being present where illegal drugs are being used, is prohibited on the Sage campuses.
- Individuals possessing or using illegal drugs or present where illegal drugs are being used will be subject to a review by the appropriate College administrator.
- The odor of marijuana in student rooms, corridors, lounges, or public areas is sufficient evidence to warrant investigation by a staff member and imposition of sanctions.

Any student judged guilty of illegal drug use on College property will be subject to immediate disciplinary action, which may involve suspension or dismissal. This action will be taken independently of any action that might be taken by municipal, state, or federal agencies.

Disciplinary Sanctions

The Sage Colleges will impose disciplinary sanctions on students and employees who violate the aforementioned standards of conduct.
Among the sanctions which may be imposed on students are: warning, fine, parental notification, mandated alcohol/drug assessment, alcohol education, probation, community service, suspension, expulsion, or referral for prosecution. Among the sanctions which may be imposed on employees are: verbal warning, written reprimand, suspension with or without pay, termination or referral for prosecution.

Health Risks

Students and employees should be aware of the health risks associated with the use and abuse of alcohol and illicit drugs. Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including domestic violence, child abuse, and rape. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person’s ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants to the central nervous system, much lower doses of alcohol will produce the effects described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can lead to permanent damage of vital organs such as the brain and the liver.

 Mothers who drink alcohol during pregnancy may give birth to infants with Fetal Alcohol Syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other individuals of developing problems with alcohol.

Drugs interfere with the brain’s ability to take in, sort and synthesize information. They distort perception, which can lead users to harm themselves or others. Drug use also affects sensation and impairs memory. In addition to these general effects, specific health risks including substance dependence and death are associated with particular categories of controlled substances.

Campus & Community Resources for Help

Students and employees of The Sage Colleges who have concerns about alcohol and/or drugs for themselves or others, can contact any number of resources on campus and in the community for confidential help.

On Campus

Wellness Center

- Troy Campus, Kellas Hall (518) 244-2261
- Albany Campus, Kahl Campus Center (518) 292-1917

The Sage Colleges Alcohol and Other Drug Education Coordinator

- Troy Wellness Center, Kellas Hall (518) 244-2261
- Provides assessments and interventions, short-term counseling, referrals, consultations, educational programs, literature, and peer education.

All alcohol and/or drug related services are free and strictly confidential.

Off Campus

Employee Services (Employee Assistance Program)

- 1-800-252-4555
- Provides free, confidential, professional assistance to any Sage employee and/or family member.

Community/Self Help Resources

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<tr>
<th>Resource</th>
<th>Phone</th>
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<tr>
<td>Albany Citizens Council on Alcoholism and Other Chemical Dependencies</td>
<td>465-5470</td>
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<tr>
<td>Equinox, Albany</td>
<td>434-6135</td>
</tr>
<tr>
<td>Hope House, Albany</td>
<td>427-8207</td>
</tr>
<tr>
<td>St. Peters Addiction &amp; Recovery Center, Albany</td>
<td>458-8888</td>
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Smoke-Free Environment

The Sage Colleges are committed to providing a smoke-free environment for students, faculty, staff, administrators and visitors. As of 1997, smoking is not permitted in any building on either campus. Our desire to be an entirely smoke-free environment is consistent with our position as an educational leader in health sciences.

New York State Clean Indoor Air Act

The Sage Colleges’ Smoke-Free Environment Policy was adopted in accordance with Article 13-E of the New York State Public Health Law, “Regulation of Smoking in Certain Public Areas.” It is the intention of this legislation and Sage’s policy to protect members of the community from involuntary exposure to second-hand tobacco smoke.

Sage Policy

Smoking (the burning of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco) is expressly prohibited in all indoor areas of the College premises, including vehicles, unless otherwise designated.

Sage Guidelines

- “No Smoking” signs will be displayed at the entrances of buildings on The Sage Colleges campuses.
- Copies of the College’s Smoke-Free Environment Policy will be publicly displayed.
- Copies of the New York State Clean Indoor Air Act will be available in each campus library.
- The policy will be included in the Student Handbooks and The Sage Colleges’ Employee Handbook.
- The sale of any tobacco products is prohibited on both Sage campuses.

Policy on Sexual Assault

The Sage Colleges, including Russell Sage College, Sage College of Albany, and Sage Graduate School, believe that sexual assault is intolerable, and that the entire Sage community has the right to be free of violence, abuse, force and threats that are sexual in nature. Although the Sage community experiences very little crime on campus (see the report on Campus Crime Statistics), Sage is particularly concerned that the entire community be aware of behaviors that are intolerable and the consequences of those behaviors. Sex offenses are among the most serious of all criminal offenses because they not only involve physical injury and personal exploitation, but they also frequently result in emotional trauma which stays with a victim long after legal issues surrounding an incident have been resolved. The Penal Law of New York state recognizes this fact and attaches very serious penalty to many of these offenses. The behaviors discussed below are also prohibited by The Sage Colleges, and may result in serious disciplinary actions, whether or not a victim chooses to pursue criminal prosecution.

An evolution in the Penal Law in recent years has made criminal prosecution for sexual assault more likely to be successful. Requirements that a victim demonstrate “earnest resistance,” which frequently resulted in more serious injury to a victim, have been eliminated, and requirements for corroboration, or evidence independent of the victim’s testimony, have been lessened. New York State has also made it possible to convict persons of either gender for these offenses.

The Sage Colleges will not tolerate the behaviors discussed below. The Sage Colleges also find false allegations of sexual offenses to be equally intolerable.

The most serious sex offenses involve lack of consent on the part of the victim. It is important to understand that in the Penal Law, “consent” does not have its ordinary meaning. Lack of consent, for Penal Law purposes, results from:

- **Forcible compulsion**, which means to compel behavior by the use of physical force or a threat - expressed or implied - that puts a person in fear of physical injury to himself, herself or another, or in fear that he, she or another will immediately be kidnapped; or

- **Incapacity to consent**, which occurs when a person is:
  - less than 17 years of age;
  - mentally disabled (which means that a person suffers from a mental disease or defect which renders him or her incapable of appraising the nature of his or her conduct);
  - mentally incapacitated (which means that a person is rendered temporarily incapable of appraising or controlling conduct due to the influence of a narcotic or intoxicating substance administered to him or her without his or her consent); or

### Contact Information

- **Conifer Park, Troy** 274-5143
- **Hudson Mohawk Recovery Center, Troy** 272-3918
- **Rensselaer County Substance Abuse Services, Troy** 270-2800
- **Alcoholism Council of Schenectady** 346-4436
- **Alcoholics Anonymous** 489-6779
- **Narcotics Anonymous** 435-0215
- **Al-Anon/Adult Children** 477-4476
The following behaviors, when they involve the circumstances above, are prohibited by law and College policy:

- **rape**, which is sexual intercourse in its ordinary meaning and occurs upon penetration of the penis into the vagina;
- **criminal sexual act**, which is oral sexual conduct or anal sexual conduct; or
- **sexual abuse**, which involves the touching of the intimate parts of another, or the insertion of a foreign object into another.

The “intimate parts of another” include the genitalia, breasts and buttocks. Sexual abuse may involve the touching of the victim by the offender or the touching of the offender by the victim, and may occur directly or through clothing.

Each of the behaviors above may occur in varying levels of seriousness, as determined by the reason for the lack of consent or the age of the victim. Penalties for these offenses vary greatly, depending upon the seriousness of the crime, the age of the victim and the prior criminal history of the offender. Penalties for these offenses may be as serious as incarceration for a period of not less than 25 years. In addition to criminal penalties, the judicial process of The Sage Colleges may be initiated. Penalties will vary according to the specific incident, but may be as serious as permanent expulsion from The Sage Colleges.

Other behaviors may also be considered sex offenses, depending on the circumstances under which they occur. Although the law may consider them less serious, and provide penalties that involve incarceration for less than a year, they are equally intolerable within the College community. They include:

- **sexual misconduct**, which occurs when a person engages in sexual intercourse, oral or anal sexual conduct with another without their consent, or with an animal or dead human body;
- **aggravated harassment**, which includes sexually explicit communication with the intent to harass, alarm, threaten or annoy another;
- **public lewdness**, which involves the exposure of intimate body parts in a lewd manner, or engaging in lewd behavior when observable in public; and
- **criminal trespass**, which occurs when a person enters an area for the purpose of covertly viewing another, or the behavior of others, for sexual gratification.

For a more complete description of New York state law regarding sexual assault and the penalties for those convicted of sexual assault, please consult the New York Penal Law, Articles 70 and 130.

Victims of sexual assault should immediately get to a safe place and contact Sage’s Office of Public Safety as soon as it is safe to do so by dialing 3177 from any campus phone. Public Safety will summon emergency medical services or law enforcement as necessary. Victims should avoid bathing or any cleaning that might destroy valuable evidence. The Office of Public Safety, as well as other Campus Life offices, will be available to assist the victim in deciding whether or not to pursue criminal charges. The Sage Colleges judicial process will also be invoked as appropriate.

Sexual assault prevention programming begins with a student’s orientation program and is subsequently available from the Office of Public Safety and the Wellness Center. Victims of sex offenses are encouraged to utilize the variety of services available to them, including Public Safety, the Wellness Center and the Office of Campus Life. Students will be assisted and supported in a confidential manner. The student may also be encouraged to utilize rape crisis agencies in the appropriate county and participate in the criminal justice process so that offenders are held accountable for their behavior.

**Sexual Offender Registry**

The federal Campus Sex Crimes Prevention Act enacted in 2000 went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders required to register in a State to provide notice, as required under state law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. The New York State sex offender registry may be accessed at [www.criminaljustice.state.ny.us/nsor/index.htm](http://www.criminaljustice.state.ny.us/nsor/index.htm).

In addition, the City of Albany maintains a sex offender registry that may be accessed by “Entities of Vulnerable Population.” The University Heights Association’s Office of Public Safety (which provides Public Safety services for Sage College of Albany) has been declared such an entity and the registry may be accessed through the Director of Public Safety.

**Services for Students with Disabilities**

The Sage Colleges promote self-advocacy for students with disabilities and facilitates a positive and adaptive learning environment for such students. Students seeking accommodations are required to present a recent (within the past three years of the current date or as prevailing scientific knowledge warrants) evaluation of their disability conducted by a licensed professional. It is imperative that upon admission, students requesting accommodations contact the Director of Disabilities Services in the Academic Support Center, with offices in Hart Hall in Troy (244-2208) and Kahl Campus Center in Albany (292-1764). Following is the complete College policy and a review of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act.
Rehabilitation Act of 1973, Section 504

From Rights of Individuals with Handicaps under Federal Law

U.S. Department of Education/Office of Civil Rights

As part of the Rehabilitation Act of 1973 (Public Law 93-112), Congress enacted Section 504, the first federal civil rights law protecting the rights of individuals with handicaps. Section 504 provides that “no otherwise qualified handicapped individual in the United States...shall, solely by reason of handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Section 504 covers only those persons with handicaps who are otherwise qualified to participate in and benefit from the programs or activities receiving federal financial assistance. This coverage extends to persons who have handicaps as well as persons who have a history of a handicapping condition and persons perceived by others to have a handicap.

An individual with handicap(s) is anyone with a physical or mental impairment that substantially impairs or restricts one or more major life activities, such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. The term ‘physical or mental impairment’ includes, but is not limited to, speech, hearing, visual and orthopedic impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, diabetes, heart disease, mental retardation, emotional illness, and specific learning disabilities such as perceptual handicaps, brain injury, dyslexia, minimal brain dysfunction, and developmental aphasia. In accordance with a formal opinion issued by the Attorney General in 1977, alcoholism and drug addiction are also handicapping conditions.

Although alcoholism and drug addiction are handicapping conditions, the 1978 amendments to the Rehabilitation Act of 1973 (Public Law 95-602) clarified the status of alcohol and drug abusers as they relate to employment by stating that the term handicapped “…does not include any individual who is an alcoholic or drug abuser and whose current use of alcohol or drugs prevents such individual from performing the duties of the job in question, whose employment by reason of such current alcohol or drug abuse would constitute a direct threat to property or the safety of others.”

For purposes of postsecondary and vocational education services, a qualified handicapped person is an individual with handicap(s) who meets the academic and technical standards requisite to admission or participation in the recipient’s education program or activity. The Sage Colleges are recipients.

The regulation enumerates specific programs and activities which postsecondary and vocational education recipients must operate in a nondiscriminatory manner. This includes, but is not limited to: recruitment, admission, academic programs, research, occupational training, housing, health insurance, counseling, financial aid, physical education, athletics, recreation, transportation, and extracurricular programs. For federally assisted programs or activities operated by postsecondary education recipients, the specific obligations with regard to students with handicaps include the following:

- Qualified handicapped persons must be afforded an equal opportunity to participate in and benefit from all postsecondary education programs and activities, including education programs and activities not operated wholly by the recipient.
- Qualified handicapped persons must be afforded the opportunity to participate in any course, course of study, or other part of the education program or activity offered by the recipient.
- All programs and activities must be offered in the most integrated setting appropriate.

Americans with Disabilities Act (ADA) of 1990

The landmark Americans with Disabilities Act (ADA) enacted in 1990 (104 Stat 327) provides comprehensive civil rights protection to qualified individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications. A primary goal of the ADA is the equal participation of individuals with disabilities in the “mainstream” of American society. Title II of the Act took effect in 1992 and covers programs, activities, and services of public entities. Most of the requirements of Title II are based on Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in federally assisted programs and activities. The ADA extends Section 504’s non-discrimination requirement to all activities of public entities, not only those that receive federal financial assistance.

Under Title II, a public entity may not deny the benefits of its programs, activities, or services to individuals with disabilities because its facilities are inaccessible. A public entity’s programs, services, and activities, when viewed in their entirety, must be made readily accessible to and usable by individuals with disabilities, except when doing so would result in a fundamental alteration in the nature of the programs, result in undue financial and administrative burdens, or threaten or destroy the historic significance of an historic property. This standard, known as “program accessibility,” applies to all existing facilities of a public entity. Under this standard, the College is not required to make all its facilities or every part of single facility accessible. Program accessibility may be achieved by a number of methods, including but not limited to: alterations of existing facilities to remove architectural barriers, the relocation of activities or services from inaccessible buildings, the redesign of equipment, the assignment of aides to beneficiaries, home visits, or delivery of services at alternate accessible sites. When choosing a method of providing program access, it is required that priority be given to the one that results in the most integrated setting appropriate to encourage interaction among all users, including individuals with disabilities.

Academic Accommodations
The Sage College is committed to achieving equal educational opportunity and full participation for persons with disabilities. Sage promotes self-advocacy for students with disabilities and facilitates a positive and adaptive learning environment.

Students’ Rights and Responsibilities

Every student with a documented disability has the following rights:

- Equal access to courses, programs, services, jobs, activities and facilities available through the college.
- Reasonable and appropriate accommodations, academic adjustments, and/or auxiliary aids determined on a case by case basis when requested by the student.
- Appropriate confidentiality of all information pertaining to his/her disability with the choice of whom to disclose the disability to, except as required by law.
- Information reasonably available in accessible formats.

Every student with a disability has the responsibility to:

- Meet the college’s qualifications and essential technical, academic, and college standards.
- Identify themselves in a timely manner to the Director of Disabilities Services as an individual with a disability when seeking accommodation.
- Provide documentation to the Director of Disabilities Services from an appropriate professional source that verifies the nature of the disability, functional limitations, and the need for specific accommodations.
- Follow specific procedures for obtaining reasonable accommodations, academic adjustments, and/or auxiliary aids.

Faculty Members’ Responsibilities

- Discuss with the student the accommodation letters presented to them for their review and sign the letters of accommodation with the student.
- Discuss with the Director of Disabilities Services any concerns related to the accommodation or arrangements that have been requested by the student during the initial contact.
- Determine the conditions under which an exam is to be administered (e.g., computer with word processing including use of spell checker, calculator).
- Provide appropriate accommodations.
- Assure the timely delivery of an exam, along with necessary instructions and materials for proper administration, if the exam is to be administered outside of class. The faculty member may also make arrangements for the exam to be given to the student and for delivery and return of the exam.
- Assure confidentiality of information regarding students with disabilities.

The Sage Colleges’ Rights and Responsibilities

The Sage College, through its Director of Disabilities Services, has the right to:

- Maintain the college’s academic standards.
- Request current documentation from a student completed by an appropriate professional source to verify the need for reasonable accommodations, academic adjustments, and/or auxiliary aids.
- Discuss a student’s need for reasonable accommodations, academic adjustments, and/or auxiliary aids with the professional source of his/her documentation with the student’s signed consent authorizing such discussion.
- Select among equally effective and appropriate accommodations, adjustments, and/or auxiliary aids in consultation with the students with disabilities.
- Deny a request for accommodations, academic adjustments, and/or auxiliary aids if: the documentation does not identify a specific disability, the documentation fails to verify the need for the requested services, or the documentation is not provided in a timely manner.
- Refuse to provide accommodations, adjustments, and/or auxiliary aids that are inappropriate or unreasonable, including any that:
  - Pose a direct threat to the health and safety of others;
  - Constitute a substantial change or alteration to an essential element of a course or program; or
  - Pose undue financial or administrative burden on the college.

The Accommodation Process

Any student with a documented disability is eligible to receive accommodations. The purpose of accommodations or modifications is to reduce or eliminate any disadvantages that may exist because of an individual’s disability. The law does not require the College to waive specific courses or academic requirements considered essential to a particular program or degree. Rather, the College is mandated to modify existing requirements on a case by case basis in order to ensure that individuals are not discriminated against on the basis of their disability. Students wanting to access such services must identify themselves and provide appropriate verification of their disability to the Director of Disabilities Services. Eligibility for reasonable and appropriate accommodations will be determined on an individual basis.
Appropriate documentation will assist the student and the College in determining reasonable accommodations as stipulated under Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other pertinent state and federal regulations.

Students requesting accommodations of either an academic or personal nature must meet with the Director of Disabilities Services and present appropriate documentation prior to receiving services. Documentation must be current (in most cases within three years of the current date or as prevailing scientific knowledge warrants) and must be submitted by a qualified practitioner. This documentation must be a comprehensive assessment including recommendations for accommodations. Students must present evidence of a clinical interview by a qualified professional, their complete medical and educational history, and evidence of a diagnosis that substantially limits one or more of the major life functions.

It is the responsibility of the student requesting accommodations to do so and present documentation in a timely manner prior to the beginning of each academic semester.

Accommodations

To access services, students must refer themselves to the Director of Disabilities Services and provide adequate documentation from a licensed professional to the Disabilities Services Office. Since the purpose of the documentation is to assist the student and the College in determining reasonable accommodations (e.g., extended test time, reduced course load, auxiliary aids, etc.), these guidelines must be followed to assure that the diagnostic evaluation report is appropriate for verifying accommodation needs. Specific procedures need to be followed in order to obtain reasonable and appropriate accommodations, academic adjustments and/or auxiliary aids, any deviation from the process may slow down the process or accommodations may not be granted.

Students must meet with the Director of Disabilities Services with current documentation (in most cases within three years of current date or as prevailing scientific knowledge warrants) from a licensed professional to request services. Accommodation letters will be developed at this time.

Students must meet with the faculty member to review the accommodation letters and discuss accommodations. It is best to do this review after class or to set up an appointment with the faculty member. The student decides whether to disclose his/her disability to the professor or whether to share any pertinent information with them. Students are not required to identify their disability, although this information is often helpful to the professor. The student may want to explain how his/her disability may affect coursework in general; again this is not required. After the review of your accommodation letter, the faculty member and student both sign the accommodation letter.

Students should then review the accommodations. For testing accommodations, it is important to check in again with the professor at least one week before the exam date as a reminder and to be sure both parties have the same understanding of what is to occur. Meeting with the professor throughout the semester is necessary to discuss your accommodation needs.

Accommodation Disagreements

If a disagreement arises concerning specific accommodation requests, a student should immediately inform the Director of Disabilities Services. If there is a conflict with the Director of Disabilities Services, then the Associate Dean for Academic Services may be notified to assist in the resolution process.

Academic Adjustments

Academic requirements must be modified, on a case by case basis, to afford qualified handicapped students and applicants an equal education opportunity. For example, modification may include changes in the length of time permitted for completion of degree requirements. However, academic requirements that the recipient can demonstrate are essential will not be regarded as discriminatory. A recipient may not impose upon qualified handicapped persons rules that have the effect of limiting their participation in the recipient’s education program or activity; for example, prohibiting tape recorders in classrooms or guide dogs in campus buildings. Qualified handicapped persons with impaired sensory, manual, or speaking skills must be provided auxiliary aids, such as taped texts, interpreters, readers, and classroom equipment adapted for persons with manual impairments. Recipients can usually meet this obligation by assisting students to obtain auxiliary aids through existing resources, such as state vocation rehabilitation agencies and private charitable organizations. In those circumstances where the recipient institution must provide the educational auxiliary aid, the institution has flexibility in choosing the effective methods by which the aids will be supplied. So long as no handicapped person is excluded from a program because of the lack of an appropriate aid, the recipient need not have all available aids on hand at all times.

Procedures for Requesting Academic Adjustments

A student who wishes to request academic adjustments under Section 504 of the Rehabilitation Act of 1973 should do so by writing to the Director of Disabilities Services. The Sage Colleges reserves the right to require medical, psychological, neurological, or psychoeducational verification of the handicap causing the student to seek adjustments of academic conditions. Notification of any request for academic accommodations should be sent to the Director of Disabilities Services immediately. The Director will notify the faculty member(s) of the request; discuss options, if any, to meet the request; agree on the acceptable adjustments; and notify the student seeking the accommodations within 10 working days. If an agreement cannot be reached, the Dean of the College will be notified for a meeting with all parties. The Director of Disabilities Services shall file a final report of the discussion and resolutions no later than five working days after the agreement with all parties has been reached.

Procedures for Grievances Alleging Discrimination Based on Disability
Any member of The Sage Colleges community, including faculty, administrators, staff, and students, who has any grievance in relation to the law or any acts prohibited by the law may file a written complaint within 30 working days of the occurrence of the alleged action. The complaint should be filed with the Director of Disabilities Services as the person designated to coordinate the efforts of the college to comply with and carry out its responsibilities under the law. The written complaint should explain:

- who was discriminated against;
- in what way;
- by whom;
- when the discrimination took place;
- who can be contacted for further information;
- the name, address, and telephone number of the complainant; and
- as much background information as possible about the alleged discriminatory act.

These are suggestions, not requirements. Within five working days, the Director of Disabilities Services shall acknowledge receipt of the complaint and assign an individual to investigate the complaint. The individual investigating the complaint shall submit a written report to the Director with a copy to the complaint within 10 working days from the date assigned. The complainant shall have 10 working days from receipt of the investigation report to contact the Director to support or refute information contained in the investigation report. The Director of Disabilities Services will review the report and related material, and submit a written recommendation to the College President within five working days after the time period given the complainant to respond. A copy of this recommendation shall be sent to the complainant and the investigator. The President, as chief executive officer of the institution, shall make disposition of the complaint or refer it for the established grievance procedures of The Sage Colleges.

Anyone who believes there has been an act of discrimination on the basis of handicap in violation of Section 504 against any person or group in a program receiving financial assistance from the U.S. Department of Education, may file a written complaint with the Office for Civil Rights of the U.S. Department of Health and Human Services within 180 days of the alleged discrimination (unless the time for filing is extended for good cause by the regional civil rights director), and send it to the regional office that serves the state in which the discrimination allegedly occurred:

Office for Civil Rights, New York Office
U.S. Department of Education
75 Park Place, 14th Floor
New York, NY 10007-2146 (212) 637-6466
FAX# (212) 264-3803; TDD (212) 637-0478

Student Right to Know, Privacy & Records Policies

Student Right to Know Law

The Sage Colleges will provide information regarding graduation and persistence rates, in accordance with provision of the federal Student Right to Know Law. The information is available from the Office of the Registrar. In addition, The Sage Colleges publishes required information under the Campus Security Act in a safety and security brochure and posts the information on the Office of Public Safety web page.

Privacy and Confidentiality

The Family Educational Rights and Privacy Act (Buckley Amendment) passed in 1974 regulates the procedures for handling student records. According to the U.S. Department of Health, Education and Welfare, the Act was designed to ensure that students and parents (in cases where the student is considered a dependent) would have specific educational records made accessible for reasons of inspection and correction and to restrict the release of most records so as not to violate their privacy and confidentiality when student consent is lacking.

According to the Act, the following records are not accessible:

- financial records of a student’s parents;
- confidential letters of recommendation received prior to January 1, 1975;
- confidential letters of recommendation for which the student has signed a waiver of access; and
- records created and maintained by a professional for the sole purpose of treating the student (i.e., records kept by a college physician, psychiatrist, or counselor). The student may choose a qualified professional to review these records.

Access to Directory and Records Information

The College is permitted under the Family Educational Rights and Privacy Act (Buckley Amendment) to make directory information about students available to the public. Directory information includes: the student’s name, address, telephone listing, e-mail address, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height (for members of athletic teams), dates of attendance, degrees and awards received, and the most recent previous educational agency attended.
If a student would prefer that any or all of this information not be made public, the student may inform the College of this within the first month of his or her first semester of each academic year. Forms are available from the Registrar’s Office with which the student may inform the College what information they do not wish to be made public.

**Records Inspection**

The following student records are available for inspection at the specified locations:

**Student Services**
- Transcript of grades*
- Grade lists*
- Academic warning, probation and suspension lists*
- Transfer credit records
- Degree information
- General student records
- Parking/traffic violations lists*
- Student payroll records
- Financial Aid files

**Campus Life/Residence Life Offices**
- Judicial records
- Parking/traffic violations lists*

**Dean's Office**
- Dean's List

**Academic Support Center**
- HEOP records

*The entire content will not be released, only the data directly related to the individual requesting access.*

**Procedures for Review of Records**

The Act specifies that a college official has 45 days to respond to a student’s request to view their records. The Sage Colleges will initially respond to a request by setting up an appointment with the student within the 45 day period. Ideally, the student will be able to access the records within a couple of weeks.

All records must be reviewed in the presence of a College official. The student may be asked to show proper identification to the college official and sign a permit form. Students may request a copy of their records in most cases, but the College is entitled to charge for copies. Copies cannot be made of records when a “hold” status exists or when the names of other students or information related to other students are involved (i.e., restricted records such as a grade list).

**Inspection and Correction of Records**

If a student wishes to challenge any part of a record, it may be done informally by addressing the issue with the administrator in charge of the record in question. If an agreement cannot be reached, the student should request a hearing with the Dean of the College. If the student still believes that his or her rights are being violated after following the above procedure, an investigation can be requested by the Review Board of the Family Educational Rights and Privacy Act Office, U.S. Department of Education, 600 Independence Ave., SW, Washington, DC 20202. An investigation could lead to a hearing.

**Access to Records by Another Party**

Each individual record will include the names of those persons not employed by the College who request or obtain access to a student record. The legitimate interest of the person making the request will also be recorded. The College permits third parties to gain access to students’ records when requests come from:

- a person designated by the student with the student’s written consent;
- an accrediting agency doing a college evaluation;
- certain federal or state agencies;
- parents of dependent students;
- officials of other schools in which a student seeks acceptance or intends to enroll when the student requests that the information be released; or
- other faculty members, administrators, or staff members who either seek access for a legitimate educational reason or who are required to handle the records as part of their official duties at the College.

Student records, except for the permanent transcript and certification of completion required for state licensure in some academic programs,
are kept for a period of six years from the date of graduation or last attendance. The permanent transcript is maintained “forever” in the Office of the Registrar. The certification of completion, if required for licensure, is maintained in the academic program office.

> Campus Crime Statistics

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**CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMN ARE INCLUDED IN THE ON-CAMPUS CATEGORY.**
THE FACULTY of The Sage College

Faculty Listing (alphabetical)

Faculty Emeritae/Emeriti

Faculty by School and Department

Faculty Listing (alphabetically)

Rayane AbuSabha, Ph.D., Pennsylvania State University; R.D., Hershey Medical Center; M.S., Pennsylvania State University; B.S., American University of Beirut; Associate Professor

Raul Acero, M.F.A., Ohio University; B.A., State University of New York at Fredonia; Associate Professor of Art and Chair, Department of Visual Arts

Ellen Adams, Ph.D., University of New York at Albany; M.S., The Sage Colleges; B.A. State University of New York at Fredonia; Assistant Professor of Education

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Barbara B. Pieper, Ph.D., Adelphi University; M.N., University of Kansas Medical Center; B.S., State University of New York at Albany; Associate Professor of Nursing

Jean E. Poppei, Ph.D., M.A., University of Chicago; M.S.W., State University of New York at Albany; A.B., Oberlin College; Associate Professor of Psychology and Chair, Department of Psychology

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Susan Wheeler-Weeks, Ed.D., M.A., State University of New York at Albany; B.A., Russell Sage College; Associate Professor of Psychology

Christopher White, M.L.S., Louisiana State University; B.A., The Ohio State University; Assistant Professor, Libraries

Thomas L. Zane, Ph.D., West Virginia University; M.A., Western Michigan University; Associate Professor of Education

Tonya Zwirz, M.S., B.S., The Sage Colleges; A.A.S., Rockland Community College; Assistant Professor of Nursing

Faculty Emeritae/Emeriti

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Donald Andersen, B.A., M.A.; B.A.; Professor of Mathematics

Roger W. Armstrong, B.S., Ph.D.; Professor of Chemistry

Freda Bailey, B.S., M.A., Ed.D.; Associate Professor of Education

J. Albert Barsamian, B.S., L.L.B., J.D.; Professor of Criminal Science

Olivia Bertagnolli, M.A., B.A.; Associate Professor of English

Donald J. Bessette, B.A., M.Ed.; Professor of English

Caroline S. Booth, B.S., M.S.; Associate Professor of Nursing

Mick Brady, B.A., M.A.; Associate Professor of Graphic Design

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Frank E. Cline, B.A., M.A.; Instructor of Retailing

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Linnea Jatulis, B.S., M.A., Ph.D.; Associate Professor of Nursing

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Adrienne Rogers, B.A., M.A.; Ph.D.; Professor of French

Shirley Rose, B.S.N., M.S.; Professor of Nursing

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Kristine S. Santilli, Ph.D., M.A., B.A.; Associate Professor of English

Lilyan Saunders, B.A., M.S.; Instructor of Biology

William B. Schade, B.A., M.F.A., M.A.; Professor of Fine Arts

Eleanore Coty Singer, B.S.; M.Ed.; Associate Professor in Physical Education

Nancy G. Slack, B.S., M.S., Ph.D.; Professor of Biology

Agnes P. Snyder, A.B., M.S.; Professor in Physical Therapy

Sherman D. Spector, A.B., A.M., Ph.D.; Professor of History

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Marion E. Stallwood, B.S., M.A.; Associate Professor in Physical Education

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Rosalind M. Wang, B.S., M.N.; Professor of Nursing

George Wasserman, A.B., M.A., Ph.D.; Professor of English

Judy A. Waterman, M.A., M.A., B.S.J; Associate Professor of English

Hannelore M. Wilfert, B.A., M.A., Ph.D.; Professor of German

Arthur C. Young, B.A., M.A., Ph.D.; Professor of English

Faculty by School and Department

School of Arts & Sciences

School of Education

School of Nursing & Health Sciences

School of Professional Studies
School of Arts and Sciences

**Sharon P. Robinson, Ph.D., Dean and Associate Professor of English**

Biology

Jack K. Harris, Ph.D., Professor

John W. Heimke, Ph.D., Associate Professor

Stacie M. Kutz, Ph.D., Assistant Professor

Dorothy M. Matthews, Cand. Ph.D., Associate Professor

William D. Niemi, Ph.D., Professor

Mary S. Rea, Ph.D., Associate Professor and Chair

Kathleen M. Skinner, Ph.D., Associate Professor

Chemistry & Physics

Raymond D. Baechler, Ph.D., Professor of Chemistry

David H. Cluxton, Ph.D., Associate Professor of Physics

Kathleen A. Donnelly, Ph.D., Associate Professor of Chemistry

George R. Glaros, Ph.D., Professor of Chemistry

Thomas C. Keane, Ph.D., Assistant Professor of Chemistry and Chair

Daniel Lewicki, Ph.D., Professor of Chemistry (also Education)

George F. Tucker, Ph.D., Professor of Physics

Frank R. Vozzo, Ph.D., Associate Professor of Physics

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Gladys M. Craig, Ph.D., Associate Professor of English

Eileen Fitzsimmons, M.S., Professor of English

Nicolás Hernández, Jr., Ph.D., Associate Professor of Spanish

David Salomon, Ph.D., Associate Professor of English and Chair

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Rolf Ahlers, D.Theol., Professor of Philosophy and Religion

Adeline I. Apena, Ph.D., Associate Professor of History

**Roberta Gabrenya, J.D., Associate Professor of Legal Studies and Law and Society**
Pamela S. Katz, J.D., Associate Professor of Legal Studies

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Stephen L. Schechter, Ph.D., Professor of Political Science

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Jamie A. Bickel, M.B.A., Associate Professor of Computer Science

Elizabeth (Betty) Fryer, B.A., Instructor of Computer Science

Barry Jones, M.S., Associate Professor of Computer Science, and Chair

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Tina A. Mancuso, M.S., Associate Professor of Mathematics

Raied Salmon, Ph.D., Assistant Professor of Computer Science

Thomas F. Sweeney, Ph.D., Associate Professor of Mathematics

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Sybillyn H. Jennings, Ph.D., Professor

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Julie Ann McIntyre, Ph.D., Associate Professor

Gayle Morse, Ph.D., Assistant Professor

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Bronna Romanoff, Ph.D., Professor

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Joseph B. Rukanshagiza, Ph.D., Assistant Professor, Sociology

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Joan Van Bramer, Ph.D., Assistant Professor
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School of Nursing and Health Sciences

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Nancy J. Michela, M.S. Associate Professor
Wendy H. Nelson, M.S.N., Assistant Professor
Mary Lou Peck, Ed.D., Associate Professor
Arlene Pericak, M.A., Assistant Professor
Linda C. Peterson, Ed.D., Professor
Barbara B. Pieper, Ph.D., Associate Professor
Tonya Zwirz, M.S., Assistant Professor

Nutrition
Rayane AbuSabha, Ph.D., Associate Professor
Melodie Bell-Cavallino, M.S., Associate Professor and Chair
Eileen FitzPatrick, M.P.H, Instructor
Nina Piccini Marinello, Ph.D., Assistant Professor

Occupational Therapy
Margot Elacqua, M.B.A., Assistant Professor
Martha M. Frank, M.S., Associate Professor
Theresa Hartshorn-Hand, M.S., Assistant Professor
Becky Kligerman, M.S., Assistant Professor
Wendy Krupnick, Ph.D., Associate Professor and Chair
Cheryl MacNeil, Ph.D., Assistant Professor
Jeanine Stancanelli, Ph.D., Assistant Professor
Barbara Thompson, M.S.W., Associate Professor

Physical Therapy
Karen Balter, M.A., Assistant Professor of Athletic Training
James R. Brenna, Ph.D., Assistant Professor
Laura Gras (Zacharewicz), D. Sci., Associate Professor
Janet Hakey-Brusgul, M.S., Assistant Professor
Esther M. Haskvitz, Ph.D., Associate Professor
Michelle Hunt, M.S., Assistant Professor
Kathleen Lee, M.S., Assistant Professor
Gabriele Moriello, M.S., Assistant Professor
Neeti Pathare, Ph.D., Assistant Professor
Kathleen E. Schultze, M.S., Associate Professor
Marjane B. Selleck, M.S., Associate Professor and Chair
Danielle B. Vittone, M.S., Assistant Professor

School of Professional Studies

Kevin R. Stoner, Cand. Ph.D., Interim Dean and Associate Professor of Communications
Communications and Information Design

Mark Avnet, M.P.S., Harder McClellan Professor in Communications and Chair
Creative and Performing Arts

Mark Ahola, M.M., Instructor, Creative Arts in Therapy

David Baecker, M.F.A., Assistant Professor of Theatre

Leigh Davies, M.P.S., Assistant Professor of Creative Arts in Therapy

Michael A. Musial, M.M., Edith McCrea Assoc. Professor and Chair of Music

Jane Benedict Roberts, M.A., Professor of Dance

Ellen Sinopoli, Dance, M.L.S., Instructor of Dance (Artist in Residence)

New York State Theatre Institute (NYSTI) Associate Faculty

Patricia Di Benedetto Snyder, Ph.D., Artistic Director
Joel Aroeste
Mark Baird
Michael Bartuccio
David Bunce

Douglas Lange
Ed Lange
Ed Leach
Arlene Leff
Ben Masaitis
Julia Cadbury
Jennifer Cardinal
Beth Chrome
Edward Cotuguno
Olga Delorey
Brent Griffin
Heather Hamelin
Shannon Johnson
Karen Kammer

Management

Michael J. Bienkowski, M.B.A., Associate Professor of Management
Eileen V. Brownell, M.S., Associate Professor of Management
James S. Cleveland, M.M., Assistant Professor of Management
Judith C. Landers, M.S., Professor of Management
James P. Murtagh, Ph.D., Associate Professor and Chair
Eileen Molis Phelan, M.S., Assistant Professor of Accounting

Daniel Robeson, M.B.A., Assistant Professor of Management
Manijeh Sabi, Ph.D., Professor of Economics

Cynthia J. Ward, Ph.D., Associate Professor of Public Administration

Visual Arts

Raul Acero, M.F.A., Associate Professor and Chair

Adrian Avram, M.A., Assistant Professor of Interior Design
Jean Garvey Dahlgren, M.F.A., Associate Professor of Graphic Design
David Grey, M.F.A., Assistant Professor of Graphic Design
Melanie P. Hope, M.F.A., Associate Professor of Graphic Design

Christopher Jordan, M.F.A., Assistant Professor of Visual Arts
Harold Lohner, M.F.A., Associate Professor of Art
Willie Marlowe, M.F.A., Professor of Art
Timothy M. Martin, M.F.A., Professor of Art
Matthew McElligott, M.A., Associate Professor of Graphic Design

Kent Mikalsen, M.F.A., Assistant Professor of Interior Design

Linda A. Morrell, M.F.A., Associate Professor of Photography

Gary C. Shankman, M.F.A., Professor of Art

Esther Tornai Thyssen, Ph.D., Associate Professor of Art History
FINANCIAL AID SERVICES

- To Apply for Financial Aid
- Conditions of Financial Aid Awards
- Federal and State Sources of Financial Aid
- Assistantships, Fellowships and Scholarships

Eligibility

To qualify for financial aid, graduate students must be enrolled as degree or certificate seeking students on at least a half-time basis of 4.5 credit hours per semester (minimum six hours per semester is required for assistantships and fellowships). Eligibility for grants and loans requires United States citizenship or permanent resident status. It should also be noted that federal and state legislation frequently modifies requirements and eligibility standards for financial aid.

Application Procedures

Because financial aid is awarded on an annual basis, these procedures must be followed each year. While admission is not required to initiate an application for financial aid, new students will not receive confirmation of their status until the Office of Financial Aid Services is notified that the admission process is complete.

- The Free Application for Federal Student Aid (FAFSA) should be completed as soon as possible after January 1, but not later than March 1, preceding the academic year for which assistance is requested. Students are requested to file the FAFSA on the internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Electronic filing is an accurate and fast means of filing for financial aid.

- New York State residents should also complete the application for the Graduate Tuition Assistance Program (TAP). The New York State Higher Education Services Corporation will mail this form to your home.

- Upon request, applicants must submit all pages of completed tax forms for verification by the Office of Financial Aid Services.

Conditions of Financial Aid Awards

- All aid is awarded on an annual basis and aid amounts are credited to student accounts for each semester’s charges.

- Refunds of any excess credit will be made approximately halfway through each term through the Student Services Office. **Refunds are generated when the student account reflects a credit balance resulting from direct payments and/or the posting of financial aid.**

- Since aid is awarded on the basis of annual financial information from students, and college costs change each year, financial aid awards may vary depending on the changing circumstances.

- Outside sources of assistance – such as private scholarships and Vocational and Educational Services for Individuals with Disabilities (VESID) – must be reported to the Office of Financial Aid Services. Financial aid already awarded could be modified as a result.

- All awards of federal or state aid are tentative, pending approval and receipt of funds from the source.

- Costs on which financial aid eligibility is calculated are limited to direct expenses such as tuition, fees, books and supplies.

Federal and State Sources of Financial Aid

**Federal Subsidized Stafford Loans** are available through banks and other lending institutions. Graduate students may borrow up to $8,500 per year, not to exceed their cost of attendance. Insurance and origination fees of approximately three percent are removed from the gross amount before disbursement. For students demonstrating financial need, the loan is subsidized, with interest paid by the Department of Education during school enrollment. The interest rate is variable, but cannot exceed 8.25 percent.

**Federal Unsubsidized Stafford Loans** are available to students who do not demonstrate need or to independent students who are eligible for an additional Federal Unsubsidized Stafford Loan. This loan is available through banks and other lending institutions. Graduate students may borrow up to $10,000 per year, not to exceed their cost of attendance. The loan is for those without need and interest must be paid by the student during school enrollment.

**PLUS Loans for graduate or professional students** are offered through lenders as part of the federal PLUS Loan Program. Requirements for eligibility include the determination that the applicant does not have an adverse credit history. Repayment begins on the date of the last disbursement of the loan. A fixed interest rate of 8.5% applies. Applicants must complete the filing of the FAFSA. Further information is
Students enrolled for six hours per semester, including the summer term, may receive no more than two tuition waivers plus stipend per year. Students enrolled for nine or more hours may receive one tuition waiver plus stipend each semester, including the summer term, but no more than three tuition waivers plus stipend per year.

Assistantships, Fellowships and Scholarships

Sage Graduate School is committed to an equitable, supportive and professional environment for graduate education. Graduate assistantships and fellowships provide financial support while helping students develop independent judgment, intellectual breadth, professional and personal accountability, and the ability to communicate effectively.

Graduate Assistantships provide tuition waivers and a stipend for working in an academic or administrative office, assisting faculty in research, or in limited instances, teaching undergraduate classes. For each three-credit tuition waiver plus $1000 stipend, a student works 150 hours or teaches one three-credit course equivalent. Assistantships are awarded on the basis of financial need and academic ability.

To be eligible for assistantships, students must follow the financial aid application procedures described above, including submission of the FAFSA after January 1. Students also must complete by an Application for Assistantship form available from the Sage Graduate School web page (Academics, Forms) or in the Graduate School office. Preference will be given to students who complete this process prior to March 1 of the year preceding the assistantship award.

Upon receipt of FAFSA information, which identifies the level of federal and state aid for which the student is eligible, the Office of Financial Aid Services determines whether or not the student is also eligible for a graduate assistantship and provides that information to the Dean of the Graduate School. The dean and program director conduct an academic review of eligible applicants and select those to receive the assistantships available. Beginning on March 15 of each year students will be notified of their eligibility for an assistantship award.

Students enrolled for six hours per semester, including the summer term, may receive no more than two tuition waivers plus stipend per year. Students enrolled for nine or more hours may receive one tuition waiver plus stipend each semester, including the summer term, but no more than three tuition waivers plus stipend per year.

An assistantship award means that the student is eligible to apply for the open assistantship positions posted at www.sage.edu/sgs/costaid/SGSGraduateAssistantships.php or available in the Graduate School office. Job descriptions allow students to match their skills and experience to the openings. These may be in academic departments or administrative offices; selection is made by the individual supervising the graduate assistant. When a selection has been made, the student assistant receives a contract of employment which must be returned within two weeks of the issue date. If the contract is not returned, the assistantship is released for award to another student.

Student assistants may be asked to perform only duties that are contained in the job description for the position they occupy; they may not be asked or required to perform inappropriate services (e.g., child care, pet care, or other personal services) as part of their responsibilities. Student assistants are expected to be accountable and professional in carrying out the duties of the position; less than satisfactory performance may result in the termination of an assistantship award.

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Sage Graduate School is committed to an equitable, supportive and professional environment for graduate education. The yearly limit on an alternative loan is equal to the cost of education minus available financial aid. To receive an alternative loan, students will, more than likely, need to be creditworthy. The lender may also require a cosigner. Information on this option is available through the Office of Financial Aid Services.

Veterans Administration Benefits may be available to those with at least 180 days of continuous active duty between 1955 and 1976. The assistance is in the form of monthly stipends and is dependent on enrollment status. Details are available from the Office of the Registrar on the Albany Campus.

Ombudsman When reasonable efforts through other channels have not resolved a dispute or problem regarding federal education loans, students can contact the Student Financial Assistance Ombudsman. The U.S. Department of Education’s Ombudsman Office can propose solutions that may help students and other parties come to a final agreement, although an ombudsman can’t reverse a decision or take sides. Reach the ombudsman at:

1-877-557-2575
www.ombudsman.ed.gov
Office of Ombudsman
Student Financial Assistance
Room 3012, ROB #3
7th & D Streets, SW
Washington, D.C. 20202

New York Graduate Tuition Assistance Program provides up to $550 per year for master’s degree students who are New York state residents. Awards can be renewed for up to four years of graduate study. No student may receive TAP awards for more than a combined undergraduate/graduate total of eight years of study.

In addition to the above, New York State administers programs of assistance for children of deceased or disabled veterans, and of deceased corrections officers and fire fighters. Direct grants are available to Vietnam-era veterans. New York state also provides grants and scholarships to students who concentrate in specific fields of study, including education, nursing, physical therapy and occupational therapy. Information may be obtained from the Office of Student Services.

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Student assistants may be asked to perform only duties that are contained in the job description for the position they occupy; they may not be asked or required to perform inappropriate services (e.g., child care, pet care, or other personal services) as part of their responsibilities. Student assistants are expected to be accountable and professional in carrying out the duties of the position; less than satisfactory performance may result in the termination of an assistantship award.
The typical appointment periods are as follows:

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<tr>
<td><strong>Fall term</strong></td>
<td>September 1 through December 15</td>
</tr>
<tr>
<td><strong>Spring term</strong></td>
<td>January 2 through April 30</td>
</tr>
<tr>
<td><strong>Summer term</strong></td>
<td>May 15 through August 15</td>
</tr>
<tr>
<td><strong>Academic year</strong></td>
<td>September 1 through April 30</td>
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<tr>
<td><strong>Fiscal year</strong></td>
<td>May 15 through April 30</td>
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</table>

Graduate stipends are paid twice each month, on the regular pay dates for salaried employees. A form I-90 or other proof of eligibility to work in the United States must be provided to the Office of Human Resources before compensation may begin.

Teaching assistantships may be available to a limited number of students in post-master’s programs who have already earned master’s degrees and who are otherwise qualified to deliver undergraduate instruction. Such awards are contingent on departmental need for such instruction. Teaching assistants are assigned to a departmental faculty mentor who provides supervision and feedback during the teaching assignment. Teaching assistants, as with other instructional faculty, receive course evaluations from students and a final written evaluation from the faculty mentor.

Graduate assistantships are renewable each year for up to four years of study, contingent upon the maintenance of academic good standing in the student’s program of study and satisfactory performance in the assistantship position. To renew an assistantship each year, the student must file the FAFSA between January 1 and March 1 and complete the Application for Assistantship form. In addition, the supervisor must complete the Assistantship Renewal Request Form. Both are available on the Sage Graduate School web page (Academics, Forms) or in the Graduate School office.

**Broughton Graduate Fellowships** provide funding to selected graduate students who demonstrate excellence in research in their fields of study, without regard to financial need. To be eligible for a Fellowship, a student must have completed at least 18 hours of graduate coursework at Sage with a minimum B average and have the recommendation of the research advisor. The Fellowship is intended to create opportunities for advanced scholarly work for graduate students doing creative, advanced study and research, including preparing a thesis or final project for a master’s degree, at Sage Graduate School. Students in all graduate programs are eligible. The criteria for selection of Broughton Fellows are: a record of outstanding academic achievement and evidence of creative and imaginative problem solving. All Broughton Fellows present the results of their research at the Sage Research Symposium in the spring of each year. Applications may be downloaded from [www.sage.edu/sgs/research/broughton.php](http://www.sage.edu/sgs/research/broughton.php) or obtained in the Sage Graduate School office.

Awards are made three times a year: in the fall (October 21) for students working on fall projects to be presented in the spring; in the spring (February 15) for students working on spring projects to be presented in the spring; and in the late spring (April 15) for students who will be working on their projects during the next year and who will be presenting the following spring.

**Daniel A. Cowan Scholarship** For a student at Sage Graduate School who is an entrepreneur or owns their own business and is paying for his or her own education.

**Helen Webb Mancheski Scholarship** For physical therapy students

**Louis & Hortense Rubin Community Fellows Program** This is a cooperative venture among the faculty of Sage, RPI, HVCC, Emma Willard, and participating agencies of Rensselaer County, administered by Sage. The fellowship provides for faculty to strengthen the participating agencies in the region, as well as for part-time consulting. In the fall of each year there is an informational forum followed by an application process. For more information on the Rubin Community Fellowship Program visit [www.sage.edu/sgs/research/Rubin](http://www.sage.edu/sgs/research/Rubin).

Please refer questions to the Office of Financial Aid Services at (518) 292-1783.
DRIVING DIRECTIONS

Troy Campus

Our Troy campus is a pleasant and quiet oasis in downtown Troy, where historic buildings mix with new for Victorian charm and cutting edge technology.

From the South: Take Exit 23 off the New York State Thruway, which will lead directly onto Route 787 North.

Directions from 787 North: Proceed on Route 787 North to the 23rd Street Exit - Watervliet, Green Island. (Do not take the earlier exit marked Troy - Route 378 East.) At the end of the 23rd Street Exit ramp turn right (blinking light). Proceed to the first light, turn right and cross the Green Island Bridge to Troy. Turn right at the end of the bridge onto River Street. Follow River Street (bear right after the statue of Uncle Sam) to Troy City Hall. Just beyond the City Hall, River Street and First Street intersect. Bear left onto First Street and proceed two blocks to the light. The Office of Admission parking lot is to your right. Admission House is directly across Congress Street.

From the West: Take Exit 24 off the New York State Thruway which will lead directly onto Interstate 90 East. Follow the signs for Route 787 North. Proceed on Route 787 North as noted above.

From the East: At the western end of the Massachusetts Turnpike, continue straight on the New York State Thruway Spur to the exit for Troy - B1. After you have taken Exit B1 follow signs for 90 West. Proceed on 90 West to the exit for Route 787 North. Proceed on Route 787 as noted above.

From the North and Route 7: Exit from Route 87 (Northway) at Exit 7, Route 7 East. Take Route 7 East to the exit ramp marked Downtown Troy. Continue straight off the Downtown Troy exit ramp to the third traffic light. The next street (directly across from the Best Western) is Broadway; turn right. Take Broadway to the end; you will be facing the Troy City Hall. Bear left on to River St. and take an immediate left on to First Street (you will see the sign for RSC). At the traffic light; the Admission House parking lot will be to your right. The Admission House is directly across Congress Street.

Parking: You may park in the Admission House Parking Lot at the corner of First and Congress Streets. If no space exists, proceed on First Street, and turn right onto Division Street. Proceed to corner and turn left onto River Street. Turn at first left onto Liberty Street and from Liberty Street turn into parking lot. Then walk back down First Street to Admission House.

Albany Campus

Our 15 acre campus is located in Albany, N.Y. the state capital and a place where things are always happening. Whether you're on campus or in the immediate neighborhood, it’s a convenient and safe place to live, with great old houses and lots of restaurants and shopping.

From the North: Take I-87 south to I-90 east to Route 85 south to Krumkill Road to New Scotland Avenue. Turn left onto New Scotland Avenue, 1 1/2 miles to the Sage College of Albany Campus on the right.

From the NYS Thruway: Take Exit 23, left on Route 9W (Southern Boulevard) into Albany. Turn right onto Hoffman Avenue, left onto Second Avenue. Cross Delaware Avenue and bear left onto Whitehall Road. Turn right onto Marwill Street and cross Hackett Boulevard to Academy Road. Proceed to New Scotland Avenue, turn right to the Sage College of Albany Campus on the right.

From the East: Take I-90 to Albany to Route 787 south to Madison Avenue (Routes 9 and 20). Follow Madison Avenue to New Scotland Avenue. Left onto New Scotland Avenue, four blocks to the Sage College of Albany Campus on the left.

Driving Times

<table>
<thead>
<tr>
<th>City</th>
<th>Approximate Driving Time</th>
<th>Distance</th>
</tr>
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<tbody>
<tr>
<td>Binghamton, New York</td>
<td>2 hours, 45 minutes</td>
<td>142 miles</td>
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<tr>
<td>Boston, Massachusetts</td>
<td>3 hours, 20 minutes</td>
<td>172 miles</td>
</tr>
<tr>
<td>Buffalo, New York</td>
<td>5 hours, 25 minutes</td>
<td>291 miles</td>
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<tr>
<td>Lake Placid, New York</td>
<td>2 hours, 50 minutes</td>
<td>133 miles</td>
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<tr>
<td>Montreal, Quebec (Canada)</td>
<td>4 hours, 10 minutes</td>
<td>223 miles</td>
</tr>
<tr>
<td>New Haven, Connecticut</td>
<td>3 hours, 5 minutes</td>
<td>153 miles</td>
</tr>
<tr>
<td>New York City (Manhattan)</td>
<td>3 hours, 5 minutes</td>
<td>157 miles</td>
</tr>
<tr>
<td>Philadelphia, Pennsylvania</td>
<td>5 hours</td>
<td>234 miles</td>
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<tr>
<td>Portland, Maine</td>
<td>5 hours, 10 minutes</td>
<td>273 miles</td>
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<tr>
<td>Providence, Rhode Island</td>
<td>3 hours, 25 minutes</td>
<td>166 miles</td>
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<tr>
<td>Springfield, Massachusetts</td>
<td>1 hours, 55 minutes</td>
<td>89 miles</td>
</tr>
<tr>
<td>Syracuse, New York</td>
<td>2 hours, 50 minutes</td>
<td>148 miles</td>
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</table>

Troy Campus Map

http://catalog.sage.edu/07-08sgs.php
1. Admission House
2. German House
3. Gale and Spicer House
4. McMurray House
5. Cowee Hall (Student Services/ Business Office/Registrar/Financial Aid)
6. Alumnae House
7. Hart Hall
8. Roy Court / Jane Haight Wells Spirituality Center
9. Swimming Pool
10. Vanderheyden Hall
11. Allies Center for the Study of Social Responsibility/Helen M. Upton Center for Women's Studies
12. Wool House
13. Maintenance
14. Slocum Hall
15. Kellas Hall/Wellness Center
16. Lorraine Walker Center
17. Meyer Gym
18. Robison Athletic and Recreation Center
19. James L. Meader Little Theatre
20. McKinstry Student Center
21. McKinstry Hall/Large Dining Hall
22. McKinstry Courtyard
23. Schacht Fine Arts Center (Home of the New York State Theatre Institute)
24. 92 First Street (Development and Alumni Relations)
25. 90 First Street (Communications)
26. Spanish House
27. French House
28. Carriage House
29. Lafayette Courtyard
30. John Paine Building (Service Center/Public Safety/Photo IDs)
31. Science Hall
32. Freeman House (Graduate School Office/Center for Citizenship Education)
33. James Wheelock Clark Library
34. Ackerman Hall
35. Ferry Street Plaza
36. Plum Building (President's Office and Administration)
37. Lorraine Walker Education Building
38. Bush Memorial Center
39. Gurley Hall
40. Russell Sage Hall
41. Vail House (President's Residence)
42. Ricketts Hall
43. Manning Hall
44. m.o.s.s books and other provisions (Troy campus bookstore)
45. Buchman Pavilion (Russell Sage Campus Center)
46. McCrea House (Guest House)

Albany Campus Map

1. Administration Building (Admission/ Business Office/Registrar/Financial Aid/Graduate Programs)
2. Kahl Campus Center (Conference Center, Dining Hall, Bookstore/Dean's Office / Campus Life / Academic Support Center / Career Services / Academic Advising / Wellness Center
3. Graphic Design Building
4. Gymnasium
5. Library
6. Froman Hall
7. Rathbone Hall
8. Science Building
9. West Hall
10. Residence Hall
11. Interior Design Building
12. Arts & Design Building
13. Opalka Gallery
14. University Heights Classroom Building
<table>
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<tr>
<th>Year</th>
<th>Recipient</th>
<th>Degree</th>
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<tr>
<td>1929</td>
<td>Eliza Kellas</td>
<td>LL.D.</td>
</tr>
<tr>
<td></td>
<td>Anna Eleanor Roosevelt</td>
<td>L.D.H.</td>
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<tr>
<td>1930</td>
<td>Amy Morris Homans</td>
<td>Ph.D.</td>
</tr>
<tr>
<td></td>
<td>Eva Le Gallienne</td>
<td>Litt. D.</td>
</tr>
<tr>
<td></td>
<td>Florence Gibb Pratt</td>
<td>L.H.D.</td>
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<tr>
<td>1931</td>
<td>Ruth Bryan Owen</td>
<td>L.H.D.</td>
</tr>
<tr>
<td></td>
<td>Lillian Miller Gilbreth</td>
<td>Sc.D.</td>
</tr>
<tr>
<td>1932</td>
<td>Katherine Kellas</td>
<td>Ed.D.</td>
</tr>
<tr>
<td></td>
<td>Louise Homer</td>
<td>Mus.D.</td>
</tr>
<tr>
<td></td>
<td>Mabel Smith Douglas</td>
<td>LL.D.</td>
</tr>
<tr>
<td>1933</td>
<td>Edna St. Vincent Millay</td>
<td>Lit.D.</td>
</tr>
<tr>
<td></td>
<td>Margaret Shove Morriss</td>
<td>LL.D.</td>
</tr>
<tr>
<td>1934</td>
<td>Edythe Wynne Matthison</td>
<td>Lit.D.</td>
</tr>
<tr>
<td></td>
<td>Constance Leigh</td>
<td>Ed.D.</td>
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<tr>
<td></td>
<td>Constance Warren</td>
<td>Ed.D.</td>
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<tr>
<td></td>
<td>Rollin C. Reynolds</td>
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<tr>
<td>1935</td>
<td>Anne Morgan</td>
<td>L.H.D.</td>
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<tr>
<td></td>
<td>May Peabody</td>
<td>Pd.D.</td>
</tr>
<tr>
<td></td>
<td>Henry Thomas Moore</td>
<td>LL.D.</td>
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<tr>
<td>1936</td>
<td>Annie Warburton Goodrich</td>
<td>LL.D.</td>
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<tr>
<td></td>
<td>Marie Mattingly Meloney</td>
<td>L.H.D.</td>
</tr>
<tr>
<td></td>
<td>Fannie French Morse</td>
<td>Pd.D.</td>
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<tr>
<td>1937</td>
<td>Mary Lewis</td>
<td>L.H.D.</td>
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<tr>
<td></td>
<td>Winifred Goldring</td>
<td>Sc.D.</td>
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<tr>
<td></td>
<td>Josephine Neal</td>
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<tr>
<td></td>
<td>Dorothy Thompson</td>
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<tr>
<td>1938</td>
<td>Florence Sabin</td>
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<tr>
<td></td>
<td>Sarah Wambaugh</td>
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<tr>
<td></td>
<td>Nadia Boulanger</td>
<td>Mus.</td>
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<tr>
<td>1939</td>
<td>Irene Langhorne Gibson</td>
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<tr>
<td></td>
<td>Niels Bukh</td>
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<tr>
<td></td>
<td>Constance Amberg Sporborg</td>
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<tr>
<td></td>
<td>Sarah Sturtevant</td>
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<tr>
<td></td>
<td>Edgar Hayes Betts</td>
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<tr>
<td>1940</td>
<td>Gertrude Angell</td>
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<tr>
<td></td>
<td>Frieda Miller</td>
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<td></td>
<td>Gertrude Vanderbilt Whitney</td>
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<tr>
<td></td>
<td>Nellie Neilson</td>
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<td></td>
<td>Count Rene Doy nel de Saint Quentin</td>
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<tr>
<td>1941</td>
<td>Sigrid Undset</td>
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<tr>
<td></td>
<td>Emma Perry Carr</td>
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<td></td>
<td>Eve Curie</td>
<td>L.H.D.</td>
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<tr>
<td></td>
<td>Ana Rosa de Martinez Guerrero</td>
<td>L.H.D.</td>
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<tr>
<td></td>
<td>Marina Nunez del Prado</td>
<td>M.H.L.</td>
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<tr>
<td></td>
<td>Maria Josephina R. Albano</td>
<td>M.H.L.</td>
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<td></td>
<td>Graciela Manujano</td>
<td>D.H.L.</td>
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<tr>
<td></td>
<td>Ester Niera de Calvo</td>
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<tr>
<td></td>
<td>Concha Romero James</td>
<td>D.H.L.</td>
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<td></td>
<td>Agnes Rebecca Wayman</td>
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<tr>
<td>1942</td>
<td>Doris Loraine Crockett</td>
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<tr>
<td>Year</td>
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<td>1943</td>
<td>Kathryn McHale</td>
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<td>1943</td>
<td>Anna Lederer Rosenberg</td>
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<td>1943</td>
<td>Marion Syddum Van Liew</td>
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<td>Mei-Ling Chiang Kai-Shek</td>
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<td>1944</td>
<td>Katharine Burr Blodgett</td>
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<td>1944</td>
<td>Sophie yan Senden Theis</td>
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<td>Marietta Tree</td>
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<td>Pauline Frederick</td>
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<td>Gwendolen M. Carter</td>
<td>L.H.D.</td>
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<td>Degree</td>
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<td>1964</td>
<td>Sylvia Porter Collins</td>
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<td>John H. G. Pell</td>
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<td>1965</td>
<td>Santha Rama Rau</td>
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<td>Edna F. Kelly</td>
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<td>1966</td>
<td>Juanita Kidd Stout</td>
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<td>Alice Winchester</td>
<td>L.H.D.</td>
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<td>1966</td>
<td>Millicent McIntosh</td>
<td>L.H.D.</td>
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<td></td>
<td>(50th Anniversary)</td>
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<td>1966</td>
<td>Nancy G. Roman</td>
<td>Sc.D.</td>
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<td></td>
<td>(50th Anniversary)</td>
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<td>1967</td>
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<td>Edith Grace Craig Reynolds</td>
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<td>1968</td>
<td>Margery Somers Foster</td>
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<td></td>
<td>Mildred Custin</td>
<td>L.H.D.</td>
</tr>
<tr>
<td>1969</td>
<td>Mary Elizabeth Switzer</td>
<td>L.H.D.</td>
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<tr>
<td></td>
<td>Grace I. Vandervoort</td>
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<tr>
<td>1970</td>
<td>Virginia Harrington Knauer</td>
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<tr>
<td></td>
<td>Patricia Roberts Harris</td>
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<td></td>
<td>Nadine Nichols Froman</td>
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<td></td>
<td>Lewis Acerius Froman</td>
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<tr>
<td>1971</td>
<td>Chien-Shiung Wu</td>
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<tr>
<td></td>
<td>Elmer Schacht</td>
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<tr>
<td>1972</td>
<td>Marina von Neumann Whitman</td>
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<tr>
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<td>Dorothy L. Brown</td>
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<td></td>
<td>Stephen H. Sampson</td>
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<td>1973</td>
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<td>Jayne Baker Spain</td>
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<td>1974</td>
<td>Joan Ganz Cooney</td>
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<td>Effie O. Ellis</td>
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<td>1975</td>
<td>Tenley E. Albright</td>
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<td></td>
<td>Catherine Blanchard Cleary</td>
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<td></td>
<td>Alice Walker</td>
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<td>1976</td>
<td>Dixy Lee Ray</td>
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<td>Marion S. Kellogg</td>
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<tr>
<td>1977</td>
<td>Eleanor Emmos Maccoby</td>
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<td></td>
<td>Donna E. Shalala</td>
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<tr>
<td></td>
<td>Ellen Stewart</td>
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<td>1978</td>
<td>Marian Wright Edelman</td>
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<td></td>
<td>Carl Grimm</td>
<td>C.L.D.</td>
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<td>Eve Rabin Queler</td>
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<td>1979</td>
<td>Esther Eggertsen Peterson</td>
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<td></td>
<td>Jessie M. Scott</td>
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<tr>
<td></td>
<td>Charles Williams Upton</td>
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<td></td>
<td>Helen Merritt Upton</td>
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<td>1980</td>
<td>Doris Grumbach</td>
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<td></td>
<td>William Kennedy</td>
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<tr>
<td></td>
<td>Elizabeth Neufeld</td>
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<td></td>
<td>Patricia Scott Schroeder</td>
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<tr>
<td>1981</td>
<td>Jessie Bernard</td>
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<tr>
<td></td>
<td>Elizabeth Janeway</td>
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<td></td>
<td>Virginia Radley</td>
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<tr>
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<tr>
<td>------</td>
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<tr>
<td>1982</td>
<td>Claiborne Pell</td>
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<tr>
<td></td>
<td>Delta Emma Uphoff</td>
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<tr>
<td></td>
<td>Shirley Young</td>
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<tr>
<td>1983</td>
<td>Mary Ellen Avery</td>
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</tr>
<tr>
<td></td>
<td>Grace Murray Hopper</td>
<td>Sc. D.</td>
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<tr>
<td>1984</td>
<td>Harry Apkarian</td>
<td>Sc.D.</td>
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<tr>
<td></td>
<td>Anna Jane Harrison</td>
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<tr>
<td>1985</td>
<td>Carolyn Forche</td>
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<tr>
<td></td>
<td>Virginia Lee Harvey</td>
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<td>Peter R. Kermani</td>
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<td>1986</td>
<td>Helen M. Caldicott</td>
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<td>Cathy Guisewite</td>
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<td>1986</td>
<td>Carroll L. Estes (70th Anniversary)</td>
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<td></td>
<td>F. William Harder (Convocation)</td>
<td>L.H.D.</td>
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<tr>
<td>1987</td>
<td>Thomas Berry Brazelton</td>
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<tr>
<td></td>
<td>Carolyn Gold Heilbrun</td>
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<td></td>
<td>Margaret E. Kuhn</td>
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<tr>
<td>1987</td>
<td>Elizabeth Platt Corning (Opening Convocation)</td>
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<tr>
<td>1987</td>
<td>Trenna Ruston Wicks</td>
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<tr>
<td>1988</td>
<td>Patricia Amanda Andrews</td>
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<tr>
<td></td>
<td>Francis Terry McNamara</td>
<td>D.C.L.</td>
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<tr>
<td>1990</td>
<td>Gertrude B. Elion</td>
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<tr>
<td></td>
<td>Robert J. Lurtsema</td>
<td>Mus.D.</td>
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<td></td>
<td>William Manchester</td>
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<tr>
<td></td>
<td>Eleanor Holmes Norton</td>
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</tr>
<tr>
<td></td>
<td>Phyllis Prescott Van Vleet</td>
<td>D.P.S.</td>
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<tr>
<td>1992</td>
<td>Ann Caracristi</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Judy Chicago</td>
<td>D.F.A.</td>
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<tr>
<td></td>
<td>Madeleine May Kunin</td>
<td>D.P.S.</td>
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<tr>
<td>1993</td>
<td>Colonel Nancy Hopfenspiger</td>
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<tr>
<td></td>
<td>William F. Kahl</td>
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<tr>
<td></td>
<td>Roland W. Schmitt</td>
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<tr>
<td></td>
<td>Richard A. Selzer</td>
<td>D.F.A.</td>
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<tr>
<td>1994</td>
<td>Marjorie Rankin</td>
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<tr>
<td></td>
<td>Helen Thomas</td>
<td>D.P.S.</td>
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<tr>
<td>1995</td>
<td>Madelyn Pulver Jennings</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Ruth Purtilo</td>
<td>Sc.D.</td>
</tr>
<tr>
<td>1996</td>
<td>Carolyn Reid-Wallace (Founder’s Convocation)</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Faith Ringgold</td>
<td>D.F.A.</td>
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<tr>
<td>1997</td>
<td>Loretta Long (Founder’s Convocation)</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Constance B. Motley</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Morris Silverman</td>
<td>D.P.S.</td>
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<tr>
<td>1998</td>
<td>Blanche Wiesen Cook</td>
<td>D.H.L.</td>
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<tr>
<td></td>
<td>Fredericka Voorhaar Slingerland</td>
<td>D.P.S.</td>
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<tr>
<td>1999</td>
<td>Ruth Jacobeth Abram</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Chris R. Moseley</td>
<td>D.H.L.</td>
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<tr>
<td>2000</td>
<td>Helen Bodkin Connors, RN, PhD</td>
<td>D.P.S.</td>
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<td></td>
<td>Michael G. Dolence</td>
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</tr>
<tr>
<td>Year</td>
<td>Name</td>
<td>Degree</td>
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<tr>
<td>------</td>
<td>-----------------------------</td>
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<tr>
<td>2001</td>
<td>Edith G. McCrea</td>
<td>D.A.L.</td>
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<td></td>
<td>Judith A. Ramaley</td>
<td>Ed.D.</td>
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<tr>
<td></td>
<td>Lorraine W. Bardsley</td>
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<td></td>
<td>Wallace W. Altes</td>
<td>D.P.S.</td>
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<tr>
<td>2002</td>
<td>Mark O’Connor</td>
<td>D.P.S.</td>
</tr>
<tr>
<td></td>
<td>Len F. Tantillo</td>
<td>D.P.S.</td>
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<tr>
<td></td>
<td>Patricia Di Benedetto Snyder</td>
<td>D.P.S.</td>
</tr>
<tr>
<td>2003</td>
<td>William G. (Jerry) Berberet</td>
<td>Ed.D.</td>
</tr>
<tr>
<td></td>
<td>Mary Theresa Streck</td>
<td>Ed.D.</td>
</tr>
<tr>
<td></td>
<td>Jay Murnane</td>
<td>Ed.D.</td>
</tr>
<tr>
<td>2004</td>
<td>Dame Anita Roddick, DBE</td>
<td>D.P.S.</td>
</tr>
<tr>
<td></td>
<td>Neil M. Golub</td>
<td>D.P.S.</td>
</tr>
<tr>
<td></td>
<td>Lewis Golub</td>
<td>D.P.S.</td>
</tr>
<tr>
<td>2005</td>
<td>Prudence Bushnell</td>
<td>D.P.S.</td>
</tr>
<tr>
<td>2006</td>
<td>Alan Chartock</td>
<td>D.P.S.</td>
</tr>
<tr>
<td></td>
<td>Lorraine A. Flaherty, Ph.D</td>
<td>D.P.S.</td>
</tr>
</tbody>
</table>
Summary of Registered Academic Programs and HEGIS Codes

Sage Graduate School

Key to Degrees and Other Awards Offered:
Adv Cert - Advanced Certificate
MA - Master of Arts
MS - Master of Science
MSE - Master of Science in Education
MBA - Master of Business Administration

Note: Enrollment in other than registered or otherwise approved programs may jeopardize a student’s eligibility for certain financial aid awards.

<table>
<thead>
<tr>
<th>HEGIS Code</th>
<th>Program</th>
<th>Type of Degree or Other Award</th>
<th>Primary Location</th>
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<tbody>
<tr>
<td>0831</td>
<td>Art Education</td>
<td>MAT</td>
<td>Troy</td>
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<tr>
<td>0803</td>
<td>Biology Adolesc Ed w/optional Middle Childhood</td>
<td>MAT</td>
<td>Troy</td>
</tr>
<tr>
<td>0506</td>
<td>Business Administration</td>
<td>MBA</td>
<td>Albany</td>
</tr>
<tr>
<td>0506</td>
<td>Business Administration</td>
<td>MBA/JD*</td>
<td>Albany</td>
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<tr>
<td>0802</td>
<td>Childhood Education</td>
<td>MSE</td>
<td>Troy</td>
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<tr>
<td>0808</td>
<td>Childhood Special Education</td>
<td>MSE</td>
<td>Troy</td>
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<tr>
<td>2099</td>
<td>Community Psychology</td>
<td>MA</td>
<td>Troy</td>
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<tr>
<td>0837</td>
<td>Community Health Education</td>
<td>MS</td>
<td>Troy</td>
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<tr>
<td>2099</td>
<td>Counseling and Community Psychology</td>
<td>MA</td>
<td>Albany</td>
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<tr>
<td>0424</td>
<td>Dietetic Internship</td>
<td>Adv Cert</td>
<td>Troy</td>
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<td>0803</td>
<td>English Adolesc w/optional Middle Childhood Ed</td>
<td>MAT</td>
<td>Troy</td>
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<td>2099</td>
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<td>2299.1</td>
<td>Gerontology</td>
<td>Adv Cert</td>
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<tr>
<td>0826.01</td>
<td>Guidance and Counseling</td>
<td>MS</td>
<td>Troy</td>
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<td>1202</td>
<td>Health Services Administration</td>
<td>MS</td>
<td>Albany</td>
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<td>0515</td>
<td>Human Resources</td>
<td>Adv Cert</td>
<td>Albany</td>
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<td>0830</td>
<td>Literacy Education</td>
<td>MSE</td>
<td>Troy</td>
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<td>0830</td>
<td>Literacy/Special Education</td>
<td>MSE</td>
<td>Troy</td>
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<tr>
<td>0506</td>
<td>Managing Non-Profit Organization</td>
<td>Adv. Cert</td>
<td>Albany</td>
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<tr>
<td>0509</td>
<td>Marketing</td>
<td>Adv Cert</td>
<td>Albany</td>
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<td>Mathematics Adolesc Ed w/optional Middle Childhood</td>
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<td>Nursing</td>
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<td>Troy</td>
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<td>Nursing</td>
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<td>Troy</td>
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<tr>
<td>0424</td>
<td>Nutrition Science</td>
<td>MS</td>
<td>Troy</td>
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<td>0506</td>
<td>Organizational Management</td>
<td>MS</td>
<td>Albany</td>
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<td>1208</td>
<td>Occupational Therapy</td>
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<td>Troy</td>
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<td>1212</td>
<td>Physical Therapy</td>
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<td>Troy</td>
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<td>2102</td>
<td>Public Administration</td>
<td>MS</td>
<td>Albany</td>
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<td>0837</td>
<td>School Health Education</td>
<td>MS</td>
<td>Troy</td>
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<td>0803</td>
<td>Social Stud Adolesc Ed w/optional Middle Childhood</td>
<td>MAT</td>
<td>Troy</td>
</tr>
</tbody>
</table>

*Offered jointly with Albany Law School
TUITION AND FEES

- **Tuition**
- **Room Charges**
- **Board Charges** (Meal Plans)
- **Semester, Program, Activity and Other Fees**
- **Adjustments for Tuition, Room and Board Charges**

The deposits, tuition, room, board and fees noted in the following sections are in effect for the 2006-2007 academic year and are subject to change without prior notice by The Sage Colleges’ Board of Trustees. All policy statements and other information in the following sections reflect information current at the time of this publication.

**Payments**

All payments for tuition, room, board and fees are due in full by the following dates. Students who register beyond these payment deadlines are expected to pay in full at the time of registration.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Payment Due Date</th>
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<tbody>
<tr>
<td>Summer Session I 2007</td>
<td>April 20, 2007</td>
</tr>
<tr>
<td>Summer Session II 2007</td>
<td>June 8, 2007</td>
</tr>
<tr>
<td>Fall 2007</td>
<td>August 10, 2007</td>
</tr>
<tr>
<td>Spring 2008</td>
<td>January 22, 2008</td>
</tr>
</tbody>
</table>

Payments can be made at the Office of Student Services, which accepts cash, MasterCard, Visa, and money orders or checks payable to The Sage Colleges.

All student balances must be paid in full unless the student has been awarded financial aid sufficient to cover the outstanding balance or is enrolled in one of the College’s payment plans. Students will be permitted to attend classes and utilize College facilities only after they have settled their financial obligations to the College. Any subsequent modification to an expected amount of financial aid or student loan remains the full responsibility of the student and must be paid in full by the student.

In addition to following application and verification procedures for financial aid, the student’s eligibility must be confirmed and the student must accept offered awards in writing before those amounts can be applied as payment against tuition and fees. Please note that loan programs require an extended period of processing before the loan amount is credited to the student’s account.

Failure to fully pay the student’s liability may result in the removal of registration from any or all classes. In addition, an unpaid financial obligation to the College will result in the withholding of the student’s grades, transcript of credits, diploma, and official reports and make the student ineligible for future financial aid awards, pre-registration, and resident room selections.

**Employer Reimbursement**

For students who receive full or partial reimbursement from employers, the Office of Student Services has established procedures that comply with both College and employer requirements. Authorizations from the agency or employer must be presented at the time of registration.

**Deferred Payment Plans**

The Sage Colleges offers a variety of low-cost payment options that allow parents and students to spread the cost of attendance over the period of enrollment. For additional information regarding these payment plans, contact the Office of Student Services at 518-244-2201 (Troy) or 518-292-1781 (Albany).

**Deposits**

New and returning students, both full- and part-time, must submit a $50 deposit at the time of registration, refundable until the first day of class. This deposit is credited against the student’s tuition, room, board and fees.

**Health Insurance**

All full-time students must maintain health insurance coverage for all semesters in which they are enrolled. Full-time students may purchase health insurance through The Sage Colleges. For information on this plan, contact the Office of Student Services at 518-244-2201 (Troy) or 518-292-1781 (Albany).

**Senior Citizen Tuition Discount**
Senior citizens (65 and older) may audit a course at The Sage Colleges without a tuition charge, on a space-available basis. All applicable College fees still apply and are charged accordingly.

**Tuition**

Tuition charges are not refundable. Adjustments for withdrawals and other circumstances can be found in the Adjustments for Tuition, Room and Board Charges section. All students enrolled in Sage Graduate School pay tuition per credit hour according to the course for which they enroll (refer to the appropriate catalog for tuition rate and fees for Sage College of Albany, Russell Sage College, or Sage Graduate School). Summer tuition rates are published each spring prior to course registration. During summer sessions all students pay tuition per credit hour according to the level (undergraduate and graduate) and discipline of the course.

<table>
<thead>
<tr>
<th>Tuition</th>
<th>Per Credit Hour</th>
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</thead>
<tbody>
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<td>Full-time and part-time (non doctoral &amp; non OTS majors)</td>
<td>$540</td>
</tr>
<tr>
<td>Doctoral &amp; Occupational Therapy majors</td>
<td>$710</td>
</tr>
<tr>
<td>Independent Study</td>
<td>$540</td>
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<tr>
<td>Practice Teaching</td>
<td>$540</td>
</tr>
<tr>
<td>Audited courses</td>
<td>$150</td>
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</tbody>
</table>

**Room Charges**

The following room charges are not refundable. Refer to the Adjustments for Tuition, Room and Board section for information regarding adjustments to room charges due to a student’s withdrawal from the College or an approved leave of absence.

**Troy Campus (Ricketts)**

<table>
<thead>
<tr>
<th></th>
<th>Per Semester</th>
<th>Per Year</th>
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</thead>
<tbody>
<tr>
<td>Double occupancy</td>
<td>$2,325</td>
<td>$4,650</td>
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<tr>
<td>Single occupancy</td>
<td>$2,910</td>
<td>$5,820</td>
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<tr>
<td>Super single occupancy</td>
<td>$3,350</td>
<td>$6,700</td>
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</table>

**Board Charges**

Graduate students have the option of choosing a board plan.

The following board charges are not refundable. Refer to the Adjustments for Tuition, Room and Board section for information regarding adjustments to board charges due to a student’s withdrawal from the College or an approved leave of absence.

**Meal Plans - Troy**

<table>
<thead>
<tr>
<th>Meal Plan</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond Plan</td>
<td>$2,150</td>
<td>$4,300</td>
</tr>
<tr>
<td>Carte blanche in McKinstry Dining Hall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Plan</td>
<td>$2,150</td>
<td>$4,300</td>
</tr>
<tr>
<td>Fourteen meals with $50 munch money per semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Topaz Plan</td>
<td>$2,150</td>
<td>$4,300</td>
</tr>
<tr>
<td>Twelve meals with $100 munch money per semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Onyx Plan</td>
<td>$2,150</td>
<td>$4,300</td>
</tr>
<tr>
<td>Nine meals with $125 munch money per semester</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sapphire Plan</td>
<td>$1,245</td>
<td>$2,490</td>
</tr>
<tr>
<td>Five meals with $100 munch money per semester (Only available to senior resident students)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Declining Balance Meal Plans**

The Sage declining balance meal plans are designed to meet the dining needs of students living off campus. Established as a way to provide tax-free purchases on meals, the meal plans provide a 5% discount on all purchases and, depending on the plan chosen, may include bonus money.

Declining balance meal plans can be used to make purchases at any Sage dining operation on the Troy or Albany campus. Declining balance meal plans are maintained on a student’s Sage ID Card and work similar to a debit card. Only the person pictured on the ID card can use the funds on that card. If an ID card is reported lost, funds on the card can be transferred to a replacement ID card. With a commuter meal plan, students only pay for the meals they purchase, and balances can be used to purchase meals for guests.

Meal plans cannot be changed after the first week of classes, at which time all contracts become final and are non-refundable. Additions of $25 or more can be added at Dining Services throughout the semester and can be paid for by cash, check, Visa, or MasterCard. Any

http://catalog.sage.edu/07-08sgs.php
additional deposits to a commuter meal plan are also eligible for the 5% discount and tax free status.

Students enrolled in a commuter meal plan for the fall semester will automatically be enrolled and billed for the same plan for the spring semester. If a student chooses not to participate in the spring or would like to change the amount of their meal plan for the spring semester, written notification to the Office of Residence Life must be received prior to the start of spring classes.

Balances remaining at the end of the fall semester will be added to the spring semester starting balance. Balances remaining at the end of the spring semester may not be used to make bulk purchases. These balances are non-refundable in accordance with NYS tax regulations, and they do not carry over to any future semester.

Declining balance meal plans may be purchased by contacting the Office of Residence Life at 518-244-2008. For more information about boarding and declining balance meal plans, please refer to The Sage Colleges Dining Services home page

Semester, Program, Activity and Other Fees

The following fees are not refundable or subject to adjustment after the first day of classes. These fees are charged accordingly and in addition to the previously stated tuition, room and board charges.

Program Based Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Teacher Placement Fee</td>
<td>$250</td>
</tr>
<tr>
<td>Graduate Program Dietetic Internship Fee</td>
<td>$5,400</td>
</tr>
</tbody>
</table>

The following fees are not refundable or subject to adjustment.

Activity Based Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$40</td>
</tr>
<tr>
<td>Late Payment Fee</td>
<td>$50</td>
</tr>
<tr>
<td>Transcript Request</td>
<td>$5</td>
</tr>
<tr>
<td>Placement Service File</td>
<td>$5</td>
</tr>
<tr>
<td>Diploma</td>
<td>$50</td>
</tr>
<tr>
<td>Vehicle Registration (before 12/31)</td>
<td>$40</td>
</tr>
<tr>
<td>Vehicle Registration (after 1/1 and before 4/30)</td>
<td>$25</td>
</tr>
<tr>
<td>Vehicle Registration (after 6/1)</td>
<td>$15</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$25</td>
</tr>
</tbody>
</table>

Enrollment and Room Deposits

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Sage Graduate School</td>
<td>$50  (due at registration and refundable prior to the first day of class for a semester)</td>
</tr>
</tbody>
</table>

Adjustments for Tuition, Room and Board Charges

A student who notifies the College of his or her withdrawal or leave of absence in writing and in accordance with the College’s withdrawal policy is eligible for an adjustment to tuition, room and board charges in accordance with the following schedules. Non-attendance does not constitute a withdrawal from a class or the College.

Any student receiving Federal (Title IV) financial aid may be required to return a portion of their aid to the granting agency if they separate from The Sage Colleges prior to the end of a semester. Any adjustment for tuition, room or board charges may be less than the amount of aid that must be returned and may create a liability to the College that must be paid by the student.

The date of official academic withdrawal as recorded by the Registrar’s Office is the basis of all adjustments for tuition, room and board charges. It is important that the student adhere to the following processes to ensure that the correct adjustment is applied to their account.

To withdraw from a class

To withdraw from a class, the student must complete the necessary forms and submit them to the Office of Student Services (the forms are available from this office).

To withdraw from the college or request a leave of absence

To withdraw from the College or to request a leave of absence, the student must notify the Dean of the Sage Graduate School. Resident students must also notify the Office of Residence Life.

Students required to withdraw from a class or the College for disciplinary reasons are not entitled to any adjustment to tuition or room charges.
Tuition Adjustment Schedule for Classes that Meet Regularly Throughout a Semester

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the start of the second week of classes</td>
<td>100%</td>
</tr>
<tr>
<td>Prior to the start of the third week of classes</td>
<td>75%</td>
</tr>
<tr>
<td>Prior to the start of the fourth week of classes</td>
<td>50%</td>
</tr>
<tr>
<td>Prior to the start of the fifth week of classes</td>
<td>35%</td>
</tr>
<tr>
<td>Prior to the start of the sixth week of classes</td>
<td>25%</td>
</tr>
<tr>
<td>After the start of the sixth week of classes</td>
<td>0%</td>
</tr>
</tbody>
</table>

No adjustments will be made after the start of the sixth week of classes.

Tuition Adjustment Schedule For All Other Classes, Including Summer Session Classes or Those That Do Not Meet Regularly Throughout a Semester

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the start of the fourth class hour</td>
<td>100 %</td>
</tr>
<tr>
<td>Prior to the start of seventh class hour</td>
<td>75 %</td>
</tr>
<tr>
<td>Prior to the start of 10th class hour</td>
<td>50 %</td>
</tr>
<tr>
<td>Prior to the start of 13th class hour</td>
<td>35 %</td>
</tr>
<tr>
<td>Prior to the start of 16th class hour</td>
<td>25 %</td>
</tr>
<tr>
<td>After the start of the 16th class hour</td>
<td>0 %</td>
</tr>
</tbody>
</table>

No adjustments will be made after the start of the sixteenth class hour.

Room Adjustment Schedule

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the start of the second week of classes</td>
<td>100% (less $200 contract breakage fee)</td>
</tr>
<tr>
<td>After the start of the second week of classes</td>
<td>0%</td>
</tr>
</tbody>
</table>

No adjustments will be made after the start of the second week of classes.

Board Adjustment Schedule

<table>
<thead>
<tr>
<th>Withdrawal Date</th>
<th>Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the first day of classes</td>
<td>100 %</td>
</tr>
<tr>
<td>Prior to the start of the second week of classes</td>
<td>85 %</td>
</tr>
<tr>
<td>Prior to the start of the third week of classes</td>
<td>80 %</td>
</tr>
<tr>
<td>Prior to the start of the fourth week of classes</td>
<td>70 %</td>
</tr>
<tr>
<td>Prior to the start of the fifth week of classes</td>
<td>65 %</td>
</tr>
<tr>
<td>Prior to the start of the sixth week of classes</td>
<td>60 %</td>
</tr>
<tr>
<td>Prior to the start of the seventh week of classes</td>
<td>50 %</td>
</tr>
<tr>
<td>Prior to the start of the eighth week of classes</td>
<td>45 %</td>
</tr>
<tr>
<td>Prior to the start of the ninth week of classes</td>
<td>40 %</td>
</tr>
<tr>
<td>Prior to the start of the 10th week of classes</td>
<td>30 %</td>
</tr>
<tr>
<td>Prior to the start of the 11th week of classes</td>
<td>25 %</td>
</tr>
<tr>
<td>Prior to the start of the 12th week of classes</td>
<td>20 %</td>
</tr>
<tr>
<td>Prior to the start of the 13th week of classes</td>
<td>10 %</td>
</tr>
<tr>
<td>After the start of the 13th week of classes</td>
<td>0 %</td>
</tr>
</tbody>
</table>
Master of Science in Applied Nutrition

The demand for nutrition professionals is on the rise. With the emergence of the obesity epidemic and the new era of nutritional genetics, unprecedented and exciting career opportunities are becoming available for nutrition graduates. In addition, changes in health care, increases in reimbursements, and the need for evidence-based practice require nutrition professionals to obtain advanced clinical and research skills.

The MS in Applied Nutrition is based on a solid scientific foundation with a strong focus in nutritional epidemiology, food and nutrition program evaluation, and the most up to date issues in the nutrition field. This MS degree enhances promotion and job mobility for individuals in health, dietetics, and the food industry, as well as community and public health nutritionists.

The 32-credit M.S. in Applied Nutrition is designed to be flexible and to accommodate the returning adult learner. Emphasis is placed on providing students with the following skills:

- Critical evaluation skills through analysis of research literature.
- Ability to integrate and apply what is learned to relevant and current situations.
- In-depth knowledge and understanding of the most recent developments in the field.
- Strong background in theory of health behavior and the translation of theory into practice, a valuable tool in public health, community as well as clinical nutrition settings.
- Skills in planning, conducting, and evaluating food and nutrition programs and interventions.
- Hands-on experience in designing and conducting research including identifying research hypotheses, developing surveys, collecting and analyzing data, as well as interpreting results and write-up. All students will be encouraged to publish their work.

Admission Requirements

Applicants to the program must meet the general admission requirements for Sage Graduate School. An interview with the Director of Graduate Program in Nutrition is recommended.

Registered Dietitians with Graduate Credits

Official transcripts will be evaluated. A maximum of nine graduate credits or 25 percent of the degree, whichever is greater, may be transferred from another institution if such work was completed within five years of the first course counted toward the MS degree at Sage. Transferred credits must be a “B” or better.

Registered Dietitians Who Completed the Sage Graduate School Dietetic Internship

Credits earned through the Sage Graduate School Dietetic Internship will apply to the MS in Applied Nutrition. Students must complete the remaining 18 credits and a master’s project in order to graduate with an M.S. in Applied Nutrition.

Applicants with Bachelor’s Degree in a Field Other Than Nutrition

Official transcripts will be evaluated. Certain undergraduate nutrition prerequisites (normally SCI 120, NTR 311, 502, 504, and 517) will be required in preparation for graduate study.

General Information

Students may attend the MS degree program on a full-time or part-time basis. The program is a minimum of three to four terms for full-time students. Working students and commuting students will find courses conveniently scheduled. Courses are offered during the daytime as well as evenings on a weekly, every-other-week, or weekend institute basis. Some courses are held in convenient one-credit modules. It may be possible to take two or three courses on one particular day. Courses are non-sequential, allowing students to enter the program at any point in time.

Program Summary

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NTR 561 Nutrition Programs and Interventions: Theory &amp; Practice</td>
<td>3</td>
</tr>
<tr>
<td>NTR 562 Weight Management</td>
<td>3</td>
</tr>
<tr>
<td>NTR 571 Contemporary Topics in Nutrition I: e.g., Nutrigenomics</td>
<td>1</td>
</tr>
<tr>
<td>NTR 572 Contemporary Topics in Nutrition II: e.g., Functional Foods</td>
<td>1</td>
</tr>
<tr>
<td>NTR 573 Contemporary Topics in Nutrition III: e.g., Alternative Medicine</td>
<td>1</td>
</tr>
<tr>
<td>NTR 601 Nutrition Seminar I</td>
<td>1</td>
</tr>
<tr>
<td>NTR 602 Nutrition Seminar II</td>
<td>1</td>
</tr>
<tr>
<td>Research Courses</td>
<td></td>
</tr>
<tr>
<td>PSY 563 Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>NTR 690 Directed Research – M.S. Thesis</td>
<td>6</td>
</tr>
<tr>
<td>Support Courses</td>
<td></td>
</tr>
<tr>
<td>NSG 567 Epidemiology and Health Research</td>
<td>3</td>
</tr>
</tbody>
</table>
Electives ........................................................................................................................................... 9
Total Credits .................................................................................................................................... 32
Master of Business Administration (M.B.A.)

Twenty-first century business requires competent managers and administrators – women and men with the ability to plan, inspire, and direct the work of others. The professional M.B.A. program at Sage Graduate School is designed to develop leaders who can manage complex organizations and who have the desire and capability to move into high level positions. For nearly three decades, Sage MBA’s have taken major leadership roles in business, government, health care and non-profit organizations. Top management positions are well within the reach of our graduates.

The Sage M.B.A. is particularly tailored to professionals in the workplace. The M.B.A. program is contemporary and practitioner oriented and includes behavioral aspects of management. Thanks to our flexible schedule, with evenings, weekend, summer, and on-line courses even the busiest student can complete their degree within two years. Our experienced faculty delivers technical, operational, and analytic knowledge and skills through courses such as finance, economics and marketing. These areas are supported by courses in human resource management, management information systems and strategy/executive decision making. Our faculty believes in hands-on applications, case work, and outside “real-world” business projects which allow our students to have both a practical and theoretical base to their education. When combined with business experience, the Sage M.B.A. will develop leaders prepared to make effective decisions in any organization.

Concentrations

Students can choose from among several specialized courses in fulfilling their elective category, or opt to concentrate in Business Strategy, Finance, Marketing, or Human Resources. These concentrations are structured to cover the knowledge and skills central to establishing competencies in the area most critical and interesting to the student. For those students who do not want an area of concentration they may choose from a wide number of traditional MBA elective and/or may elect to take graduate courses found in other graduate programs. For example, the student can complete their nine credit hours requirement by choosing from a vast array of complementary graduate courses in areas such as Health Services, Community Psychology, or Education, etc. Taking electives outside of department offering must however be first approved by the Program Director or your Advisor.

Admission Requirements

Applicants to the program must meet the general admission requirements for Sage Graduate School. The Graduate Management Aptitude Test is not required for admission.

Program Requirements

The Sage M.B.A. requires a minimum of 42 semester hours of graduate coursework. If students do not have previous preparation in management/business, proficiency coursework also may be required. To determine whether proficiency coursework is necessary, prospective students should meet with the program director. All students taking M.B.A. courses, including non-matriculants, must seek academic advisement on a regular basis by contacting the M.B.A. office at (518) 292–1700.

The Sage M.B.A. assumes a certain level of technical proficiency. The College uses MS-Office® as the standard for electronic communication. Students should have proficiency with MS-Word® and a working knowledge of Excel® and Access®. The standard statistical software used by the college is SPSS®. Educational versions of this software are available through the College Bookstores. Most M.B.A. classes are taught in classrooms wired for internet connections. Students are encouraged to bring their own laptops.

M.B.A. Program Summary

<table>
<thead>
<tr>
<th>Proficiency (12 Credits)</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 551 Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>MBA 552 Economic Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MBA 553 Statistical Reasoning</td>
<td>3</td>
</tr>
<tr>
<td>MBA 563 Legal Environment</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Foundation (30 Credits)</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBA 570 Critical Thinking: Transformation in a Complex World</td>
<td>3</td>
</tr>
<tr>
<td>MBA 571 Management of Change &amp; Innovation</td>
<td>3</td>
</tr>
<tr>
<td>MBA 564 Research Design</td>
<td>3</td>
</tr>
<tr>
<td>MBA 561 Managerial Economics</td>
<td>3</td>
</tr>
<tr>
<td>MBA 574 Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>MBA 576 Marketing Systems</td>
<td>3</td>
</tr>
<tr>
<td>MBA 656 Personal Development &amp; Leadership Essentials</td>
<td>3</td>
</tr>
</tbody>
</table>
Choose One Specialization (9 credits)

Business Strategy Specialization
Select three of the following: 9
- MBA 685 Quality Management
- MBA 599 Selected Topics in Management
- MBA 679 Small Business Development
- MBA 683 New Product Development
- MBA 672 Marketing Strategy

Finance Specialization
Select three of the following: 9
- MBA 597 Selected Topics in Finance
- MBA 664 Investment Analysis and Portfolio Management
- MBA 665 Bank Management
- MBA 666 Financial Markets and Institutions
- MBA 667 Capital Budgeting

Human Resources Specialization
Select three of the following: 9
- MBA 555 Administrative Organization and Behavior
- MBA 596 Selected Topics in Human Resources
- MBA 653 Compensation Administration
- MBA 561 Organizational Design & Development
- MBA 654 Labor & Industrial Relations Policy

Marketing Specialization
Select three of the following: 9
- MBA 582 Consumer Behavior
- MBA 598 Selected Topics in Marketing
- MBA 683 New Product Development
- MBA 672 Marketing Strategy
- MBA 684 Professional Sales Management

Capstone: Integrative Experience
3
- MBA 696 Competitive Advantage

Total credits for the M.B.A.: 42-54

Program Delivery

The Sage MBA Program has always been known for its flexibility and its student focus. Our responsibility is to help define, inspire and grow strong business decision makers. To this end, Sage has created a series of curricular milestones that will aid in structuring student development. Three Sage milestones, revolving around class activities, are strategically placed at three different levels of the program. These milestones not only help to focus and organize the uniqueness of Sage’s program, but are invaluable aids to student development and self-assessment.

- **Milestone One**: A major case study culminates our introductory course - MBA 571 Management of Change and Innovation. Teams comprised of approximately 4 to 7 students present a major case to the business faculty and to invited business leaders. This challenging and multi-functional case study incorporates many of the future demands and expectations of the program. Students must participate in this milestone after fulfilling a minimum of 6 credit hours in the Proficiency requirements and/or taking no more than 12 credits hours in the Foundation requirements. Students who are unable to meet these requirements can seek permission from the Graduate Program Director to enroll in this course.

- **Milestone Two**: Upon completion of 12 credit hours, and/or a maximum of 18 hours, students are required to take MBA 570 Critical Thinking: Transformation in a Complex World. This course culminates in a student debate between two or more teams.
The topics entail controversial societal-business issues. Students present their findings to an audience during the Sage Research Symposium.

- **Milestone Three**: Sage's third milestone is found in the programs last course -MBA 696 Competitive Advantage. Working in teams students participate in an intensive consulting project with an outside business client. This course culminates the Sage professional MBA and has proven to be a challenging and significant experience in the student academic career.

### Joint Degree M.B.A./J.D.

Sage Graduate School offers a joint degree program with Albany Law School. Since business and law are complementary, certain courses in each are readily applicable to the other and the total number of credits needed for graduation can be reduced.

Students must meet the admission standards of both Sage Graduate School and Albany Law School. The applicant should apply for the "Joint Degree J.D./M.B.A. Sage" on both the Sage Graduate School and the Albany Law School application. All correspondence from the student should also indicate the joint degree. Each school will evaluate the application based on its own requirements and standards. No special requirements are imposed on applicants to the joint degree program, although the student may still be required to complete the Sage M.B.A. prerequisite sequence if he or she does not have the appropriate preparation.

Applicants must score well on the Law School Admission Test (LSAT) and have a bachelor's degree. Completed application forms must be filed with Albany Law School before March 15 for the fall semester. It is preferable that application to the dual program be made by the end of the first year of study at Albany Law School.

The first year of study is exclusively at Albany Law School, during which time the student should prepare a plan with both schools for completion of all requirements. The student may be able to complete all requirements in less than four years, if summers are fully utilized. Decisions regarding the various scheduling options must be made in collaboration with the student's academic advisors.

Albany Law School requires 87 credit hours for graduation. The student must satisfy the New York Court of Appeals mandated residence requirement of six semesters of full-time study, with a majority of credits in day courses. However, in the joint degree program students can satisfy the residency requirement by taking five semesters of residence in the Law School, and the remaining semester full time at Sage. Since 12 Sage credits can be utilized for the J.D. degree, the student must complete 75 credits at Albany Law School.

Full tuition will be paid at the school in which the joint degree student is registered each semester. Any additional fees required by each school must be paid. In any semester in which the student is registered in both schools, each school will bill tuition according to the courses being taken.

Registration procedures will be managed by the registrar in each school so as to accommodate the needs of the joint degree student for that semester.

Students are not eligible to take the New York State Bar Examination until the J.D. degree is awarded.

**NOTE**: Both Sage Graduate School and Albany Law School reserve the right to alter, amend or change both their individual and/or joint programs. Students should confirm all information.
Master of Science in Childhood Education

*The School of Education is accredited by the National Council for the Accreditation of Teacher Education* ([http://www.ncate.org/](http://www.ncate.org/)).

**Conceptual Framework**

The Sage Colleges is a federation of three colleges. Sage's School of Education offers degree programs at all three: Russell Sage College, an undergraduate college for women; Sage College of Albany, an undergraduate coeducational college; and Sage Graduate School, a coeducational graduate college. The motto of Russell Sage College, “To Be, To Know, To Do,” informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework that recognizes the obligation of educated persons to lead and serve their communities. In the School of Education, this motto is extended to form the basis for our programs. We expect Sage educators, counselors, and leaders to be well-grounded in knowledge about schools/communities, learners and learning; to know curricular content and models of instruction; and to do what is necessary to ensure the success of all learners, including collaboration with families/community members in respectful, culturally responsive ways. Underlying this motto is a commitment to leadership, regardless of role. We expect Sage students to take ongoing leadership actions in order to create the optimal educational outcome for all learners.

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: "Who am I in the lives of those with whom I work?" "Who am I in the life of my educational community?"

I. To be well-grounded in knowledge about schools/communities, learners and learning, Sage candidates will:

- understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;
- use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members; improve society by promoting/modeling and using democratic practices in their settings;
- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

II. To know curricular content and models of instruction, Sage candidates will:

- demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;
- use knowledge in their designated fields to inspire learners to grow and to meet high standards;
- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

III. To do what is necessary to ensure the success of all learners—and to collaborate with families/community members in respectful, culturally responsive ways, Sage candidates will:

- engage in reflective practices;
- demonstrate a positive, respectful view of learners and their families;
- listen deeply to the experiences and perspectives of all those within the community;
- model ethical behavior and active citizenship;
- promote the success of all learners through advocacy and action and support the development of leadership throughout the community.
build trust and garner support for a vision of inclusive schools that value diversity.

National Accreditation Advantage

Sage’s School of Education received accreditation from the National Council for the Accreditation of Teacher Education (NCATE) in October 2001. NCATE accreditation means that graduates are recognized as having completed an Education program that meets the highest standards in the field. Sage graduates should note the NCATE accreditation on their resumes and be prepared to talk about its significance.

- Sage is one of only 28 colleges and universities in New York State to receive prestigious NCATE accreditation. Across the nation, relatively few private colleges can claim this level of excellence in teacher education programs.
- The NCATE accreditation process helped articulate what qualities a Sage educator, counselor, or leader possesses: belief in full inclusion, valuing diversity, reflection, and knowledge about best practices. NCATE accreditation is a mark of assurance that teachers, counselors, and leaders educated at Sage are competent, caring, and highly qualified.
- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

M.S. in Childhood Education

Sage’s graduate program in Childhood Education (grades 1-6) is shaped by the conviction that theory and practice are closely interwoven. The program is designed to have a direct and positive impact on the performance of professional educators and master teachers, responding to the need for highly skilled professionals in the elementary schools, a need which will be increasingly evident in the years to come. The program combines advanced study and research with the opportunity to develop, refine, and evaluate leadership and teaching skills.

All matriculated students complete a signed program of study. Any change in stated coursework must receive written approval of the assigned faculty advisor.

Admission Requirements

See the Sage Graduate School Admission section for general requirements. Applicants for admission to the Childhood Education programs must meet the general admission requirements and must have or must complete as a part of their program, the equivalent of a bachelors’ degree in a liberal arts or science area. In addition, applicants to the Childhood Education program complete an:

- Interview with an appropriate advisor after all materials have been submitted
- Assessment of writing skills

This program is designed for candidates who hold a bachelor’s degree with substantial preparation in liberal arts, but who have little or no background in professional education. The undergraduate preparation in liberal arts should represent the minimum requirements for undergraduate students in childhood education at Sage; deficiencies may be satisfied by coursework over and above the requirements of the approved program.

Program Summary

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>EDU 520 Foundations of Literacy</td>
<td>3</td>
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<tr>
<td>EDU 520F Foundations of Literacy Fieldwork</td>
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<tr>
<td>EDU 201 Education and Society</td>
<td>3</td>
</tr>
<tr>
<td>EDU 201F Education and Society Fieldwork</td>
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<tr>
<td>EDU 206 Educational Psychology</td>
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<tr>
<td>EDU 206F Educational Psychology Fieldwork</td>
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<td>Developmental Psychology, Human Development, Lifespan Development or Child Psychology</td>
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<td><strong>Total Prerequisites</strong></td>
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<td>Phase I</td>
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<tr>
<td>EDU 502 Critical Thinking: Research into Practice</td>
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<td>EDU 503 Teaching All Learners</td>
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<td>EDU 588 Building Classrooms as Learning Communities</td>
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<td>EDU 522 Teaching Math, Science and Technology</td>
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</tr>
<tr>
<td>EDU 522F Teaching Math, Science and Technology Fieldwork</td>
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Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

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**Electronic Portfolio**

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**Field Experience Stipend Program**

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For more detailed information, contact Dr. Linda Davern at (518) 244-2277.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>EDU 523</td>
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<td>EDU 572</td>
<td>Assessment Approaches</td>
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<tr>
<td>EDU 576</td>
<td>Emergent Language and Literature</td>
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<td>EDU 579</td>
<td>Social Justice through Reading Children's Literature</td>
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<td>EDU 594</td>
<td>Teacher as Researcher</td>
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**Non Credit Workshops (NCR)**

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<tr>
<td>NCR 071</td>
<td>School Violence Prevention Workshop</td>
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<td>NCR 070</td>
<td>Reporting and Identifying Child Abuse and Maltreatment</td>
<td>0</td>
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<tr>
<td>NCR 316</td>
<td>Physical Education Standards Workshop</td>
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<tr>
<td>NCR 317</td>
<td>Health Education Standards Workshop</td>
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</table>

**Phase III**

Application for Student Teaching

(Note: All coursework, including NCR workshops, must be complete before student teaching.)

Deadlines:

- For Fall semester, second Friday of previous March
- For Spring semester, second Friday of previous October
- For May-June (middle school extension or special circumstance only), second Friday of previous February

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>EDU 649</td>
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<td>EDU 650</td>
<td>Student Teaching, grades 4 - 6</td>
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<td>EDU 650S</td>
<td>Student Teaching Seminar</td>
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<td>EDU 650P</td>
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**Total Credits** 33

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http://catalog.sage.edu/07-08sgs.php
Master of Science in Childhood/Literacy Education

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

The Sage Colleges is a federation of three colleges. Sage's School of Education offers degree programs at all three: Russell Sage College, an undergraduate college for women; Sage College of Albany, an undergraduate coeducational college; and Sage Graduate School, a coeducational graduate college. The motto of Russell Sage College, "To Be, To Know, To Do," informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework that recognizes the obligation of educated persons to lead and serve their communities. In the School of Education, this motto is extended to form the basis for our programs. We expect Sage educators, counselors, and leaders to be well-grounded in knowledge about schools/communities, learners and learning; to know curricular content and models of instruction; and to do what is necessary to ensure the success of all learners, including collaboration with families/community members in respectful, culturally responsive ways. Underlying this motto is a commitment to leadership, regardless of role. We expect Sage students to take ongoing leadership actions in order to create the optimal educational outcome for all learners.

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: "Who am I in the lives of those with whom I work?" "Who am I in the life of my educational community?"

I. To be well-grounded in knowledge about schools/communities, learners and learning, Sage candidates will:

understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;

use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members; improve society by promoting/ modeling and using democratic practices in their settings;

demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

II. To know curricular content and models of instruction, Sage candidates will:

demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;

use knowledge in their designated fields to inspire learners to grow and to meet high standards;

employ/promote pedagogical practices that engage learners in active ways;

demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

III. To do what is necessary to ensure the success of all learners—and to collaborate with families/community members in respectful, culturally responsive ways, Sage candidates will:

engage in reflective practices;

demonstrate a positive, respectful view of learners and their families;

listen deeply to the experiences and perspectives of all those within the community;

model ethical behavior and active citizenship;

promote the success of all learners through advocacy and action and support the development of leadership throughout the community.
build trust and garner support for a vision of inclusive schools that value diversity.

National Accreditation Advantage

Sage’s School of Education received accreditation from the National Council for the Accreditation of Teacher Education (NCATE) in October 2001. NCATE accreditation means that graduates are recognized as having completed an Education program that meets the highest standards in the field. Sage graduates should note the NCATE accreditation on their resumes and be prepared to talk about its significance.

- Sage is one of only 28 colleges and universities in New York State to receive prestigious NCATE accreditation. Across the nation, relatively few private colleges can claim this level of excellence in teacher education programs.
- The NCATE accreditation process helped articulate what qualities a Sage educator, counselor, or leader possesses: belief in full inclusion, valuing diversity, reflection, and knowledge about best practices. NCATE accreditation is a mark of assurance that teachers, counselors, and leaders educated at Sage are competent, caring, and highly qualified.
- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

M.S. in Childhood/Literacy Education

The Master of Science (M.S.) in Childhood/Literacy Education is a dual program designed for teachers who do not have a background in education and wish to become certified in both Childhood Education and Literacy Education. The program leads to two certificates, a benefit when seeking an elementary school position. Students gain experience in educating children in grades 1 - 6. Student teaching is offered in two placements, one in the early elementary grades and the other in the upper elementary grades, and students complete a clinical sequence in literacy as well.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

Admission Requirements

Applicants for admission to the Childhood/Literacy Education program must meet the general admission requirements for Sage Graduate School and must have or must complete as a part of their program, the equivalent of a bachelors’ degree in a liberal arts or science area. In addition, applicants to the Childhood/Literacy Education program complete:

- An interview with an appropriate advisor after all materials have been submitted
- An assessment of writing skills

This program is designed for candidates who hold a bachelor’s degree with substantial preparation in liberal arts, but who have little or no background in professional education. The undergraduate preparation in liberal arts should represent the minimum requirements for undergraduate students in childhood education at Sage; deficiencies may be satisfied by coursework over and above the requirements of the approved program.

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<th>Prerequisite Courses (must be taken prior to program)</th>
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<tbody>
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<td>EDU 201 Education &amp; Society</td>
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<tr>
<td>EDU 201F Education &amp; Society Fieldwork</td>
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</tr>
<tr>
<td>EDU 206 Educational Psychology</td>
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<tr>
<td>EDU 206F Educational Psychology Fieldwork</td>
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<td>EDU 520 Foundations of Literacy</td>
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<table>
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<tr>
<th>Pedagogical Core</th>
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<tr>
<td>Phase 1</td>
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<tr>
<td>EDU 502 Critical Thinking: Research into Practice</td>
<td>3</td>
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<tr>
<td>EDU 503 Teaching All Learners</td>
<td>3</td>
</tr>
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<td>EDU 574 Reading and Writing in the Content Area</td>
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Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

Field Experience Stipend Program

The Field Experience Stipend Program is a collaborative program between The Sage Colleges and the local public schools. This collaboration allows Sage to provide graduate students with coursework concurrent with opportunities to build competencies in implementing teaching approaches with children and young adults. This program is a 10 month (September-June) full-time placement in an elementary school setting. Local school districts provide a stipend to interns for the public school year. Placements are open to Sage graduate students who are matriculated in Special Education, Literacy, and Childhood Education programs, and are taking at least one
course per semester of the Field Experience Program. For more detailed information, contact the field experience coordinator in the School of Education at daverl@sage.edu or (518) 244-2277.
Master of Science in Childhood/Special Education

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: "Who am I in the lives of those with whom I work?" "Who am I in the life of my educational community?"

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I. To be well-grounded in knowledge about schools/communities, learners and learning, the Sage educator/counselor/leader will:

- understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;
- use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members;
- improve society by promoting, modeling and using democratic practices in their settings; and
- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development.

II. To know curricular content and models of instruction, the Sage educator/counselor/leader will:

- demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;
- set high standards for all learners using knowledge in their designated fields to inspire learners to grow;
- employ/promote pedagogical practices that engage learners in active ways; and
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners.

III. To do what is necessary to ensure the success of all learners, and to collaborate with families/community members in respectful, culturally responsive ways, the Sage educator/counselor/leader will:

- engage in reflective practices;
- demonstrate a positive, respectful view of learners and their families; and
- model ethical behavior and active citizenship;

IV. To lead and serve their communities, the Sage educator/counselor/leader will:

- listen deeply to the experiences and perspectives of all those within the community, building trust and garnering support for a vision of inclusive schools that value diversity;
- support the development of leadership throughout the community; and
- promote the success of all learners through advocacy and action.

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M.S. in Childhood/Special Education

Sage’s dual program provides prospective educators with certification in both Childhood Education and in Special Education, enhancing candidates’ employability when seeking positions in elementary schools.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

Admission Requirements

Applicants for admission to the Childhood/Special Education program must meet the general admission requirements to Sage Graduate School and must have or must complete as a part of their program, the equivalent of a bachelors’ degree in a liberal arts or sciences area. In addition, applicants to the Childhood/Special Education program complete an:

- Interview with an appropriate advisor after all materials have been submitted
- Assessment of writing skills

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<td>Educational Psychology Fieldwork</td>
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<td>EDU 520</td>
<td>Foundations of Literacy</td>
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**Pedagogical Core**

**Phase I**

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<tr>
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<tr>
<td>SED 502</td>
<td>Critical Thinking: Research into Practice</td>
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<tr>
<td>SED 503</td>
<td>Teaching All Learners</td>
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<tr>
<td>EDU 588</td>
<td>Building Classrooms as Learning Communities</td>
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**Phase II**

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<td>EDU 522F</td>
<td>Teaching Math, Science and Technology Fieldwork</td>
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<tr>
<td>EDU 523</td>
<td>Teaching in the Humanities: Literacy, Social Studies, the Arts</td>
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<tr>
<td>EDU 572</td>
<td>Assessment Approaches</td>
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<td>EDU 574</td>
<td>Reading &amp; Writing in the Content Area</td>
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<td>SED 554</td>
<td>Assessment Strategies for Students with Disabilities</td>
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<td>SED 555</td>
<td>Positive Approaches for Behavior Issues</td>
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<td>SED 533</td>
<td>Strategies for Mathematics: Students w/Disabilities</td>
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<td>SED 567</td>
<td>Legal &amp; Historical Foundations of Special Education</td>
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<tr>
<td>SED 531</td>
<td>Individual Program Design</td>
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Master of Science in Community Health Education

Conceptual Framework

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- engage in reflective practices;
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- listen deeply to the experiences and perspectives of all those within the community;
- model ethical behavior and active citizenship;
- promote the success of all learners through advocacy and action and support the development of leadership throughout the community.
- build trust and garner support for a vision of inclusive schools that value diversity.

M.S. in Community Health Education
The Master of Science (M.S.) program in Community Health Education is designed to prepare students to work as health educators in community settings. Students are employed in not-for-profit organizations (e.g., YMCA, American Diabetes Association, Planned Parenthood), state and local health agencies and organizations, and hospitals. The Community Health Education program allows health educators and physical educators to complete the master's degree necessary for permanent or professional certification, and offers those already working in related areas such as dietetics or nursing an opportunity to share their expertise in the community setting.

The Community Health Education program is designed to address the increased interest in wellness in the workplace and community. There is rising demand for educators to work in agencies and organizations that promote health and fitness, including corporate fitness programs, managed care organizations, and hospital and community-based health care settings. For many teachers who must complete a master’s degree for certification, especially physical educators, the Community Health Education program provides a master’s degree that does not require a semester of student teaching. Instead, Community Health Education students complete a practicum in a community health setting. The practicum is arranged during evening hours, on weekends, or in the summer, allowing full-time teachers to meet certification requirements without leaving their teaching position.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

Admission Requirements

In addition to the general admission requirements for Sage Graduate School, students must complete:

- the following prerequisite courses and/or experiences:
  - Anatomy and Physiology (grade C or better), and Human Development (grade C or better) OR Developmental Psychology
  - an assessment of written expression and critical analysis skills.

Program Summary

<table>
<thead>
<tr>
<th>Content Core</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NSG 567 Epidemiology and Health Research</td>
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<tr>
<td>HED 558 Foundations of Health Education</td>
<td>3</td>
</tr>
<tr>
<td>HED 564 Health Education Methods</td>
<td>3</td>
</tr>
<tr>
<td>PSY 551 Community Psychology: Framework for Interventions</td>
<td>3</td>
</tr>
<tr>
<td>PSY 558 Community-Based Prevention and Social Change</td>
<td>3</td>
</tr>
<tr>
<td>NCR 070 Reporting &amp; Identifying Child Abuse and Maltreatment</td>
<td>0</td>
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</table>

Red Cross Certification (First Aid and CPR)          15

Wellness Content Courses

<table>
<thead>
<tr>
<th></th>
<th>Credits</th>
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<tbody>
<tr>
<td>HED 541 Nutrition and Physical Fitness</td>
<td>3</td>
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<tr>
<td>HED 542 Chemical Dependency Education and Prevention</td>
<td>3</td>
</tr>
<tr>
<td>HED 543 Human Sexuality</td>
<td>3</td>
</tr>
<tr>
<td>PSY 562 Community Mental Health</td>
<td>3</td>
</tr>
</tbody>
</table>

Culminating Experiences

<table>
<thead>
<tr>
<th></th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HED 640 Issues in Community Health: Planning, Budgeting, and Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>HED 652 Community Health Education Practicum and Portfolio</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits                          33

Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.
Master of Arts in Community Psychology

This 39-42 credit Master of Arts in Community Psychology focuses on the systems, practices and tools needed to effectively address mental health and community welfare issues. The goals of the program are to:

- Reorient the student's thinking from individually-focused to more community-focused and systems-oriented models. Train the student in a variety of prevention and intervention strategies to facilitate alteration of behavior in community settings. Train the student to evaluate the progress of social service, educational, and other helping programs.
- Provide the student with evaluation, assessment, and consultation skills.

Students may pursue a General Track or focus their studies by selecting tracks in either Children's Services or Community Health Education. Certificate programs in Gerontology or Palliative Care are available to Community Psychology students through the Sage Department of Nursing. Course schedules are flexible and include evening and weekend options to meet the needs of working students. Note: Admission to the New York State psychologist licensure examination requires a Ph.D. in psychology.

Program Design

The program consists of a community psychology core, required for all students, combined with one track selected from three available: general track, child care/children's services track, or community health education track. The admission and completion requirements may vary depending upon the track selected.

Admission Requirements

Applicants for admission to the community psychology program must meet the general admission requirements:

1. For all tracks:
   1. Official transcripts of ALL previous undergraduate/graduate study. Two letters of reference (academic or professional). Undergraduate courses in statistics, history and systems of psychology (not required for undergraduate psychology majors), and at least three other courses in behavioral sciences. Satisfactory "Personal Prospectus" statement regarding rationale for interest in the program.
   2. Current Resume

2. In addition, for specific tracks:
   1. For child care and children's services track: one year of experience in a child care agency and 24 undergraduate credits in psychology including statistics, and history and systems of psychology.
   2. For general track and community health education track, there are no additional admission requirements.

Applicants who meet all admission requirements will be admitted as regular graduate students. Those who do not fully meet the requirements may be admitted on a provisional basis if they show high promise for success in the program.

Degree Requirements

1. Completion of all required and elective courses. Completion of externship in community settings.
2. Completion of a thesis (3-6 credit hours) or research seminar (3 credit hours).

Community Psychology Program Summary

I. Core Requirements for all tracks:
   (All courses are three (3) credits.)

<table>
<thead>
<tr>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
</tr>
<tr>
<td>Community Psychology Sequence</td>
</tr>
<tr>
<td>PSY 551 Community Psychology: Frameworks for Intervention</td>
</tr>
<tr>
<td>PSY 558 Community-Based Prevention and Intervention</td>
</tr>
<tr>
<td>PSY 562 Community Mental Health</td>
</tr>
<tr>
<td>Research Methods Sequence</td>
</tr>
<tr>
<td>PSY 563 Behavior Research Methods</td>
</tr>
<tr>
<td>PSY 581 Program Evaluation</td>
</tr>
<tr>
<td>Capstone Requirements:</td>
</tr>
<tr>
<td>PSY 566 Externship</td>
</tr>
<tr>
<td>PSY 589 Thesis OR</td>
</tr>
<tr>
<td>PSY 590 Research Seminar</td>
</tr>
</tbody>
</table>
| Total Core Requirement Credits: | 21
### II. Track Requirements:

Select one of the following tracks:

<table>
<thead>
<tr>
<th>Track</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. CHILDREN'S SERVICES TRACK</strong></td>
<td></td>
</tr>
<tr>
<td>Children's Services Sequence</td>
<td>12</td>
</tr>
<tr>
<td>PSY 570 Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSY 571 Counseling</td>
<td></td>
</tr>
<tr>
<td>PSY 585 Sources and Outcomes of Stress in Children and Their Families</td>
<td></td>
</tr>
<tr>
<td>PSY 587 Family Counseling: A Systems Perspective</td>
<td></td>
</tr>
<tr>
<td>Public Administration</td>
<td>9</td>
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<tr>
<td>PAD 554 Foundations and Administration of Human Services Policy</td>
<td></td>
</tr>
<tr>
<td>PAD 558 Government, Non-Profit Organization, Budgeting and Finance</td>
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<tr>
<td>PAD 555 Administrative Organization and Behavior</td>
<td></td>
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<tr>
<td>PAD 570 Human Services Delivery Systems</td>
<td></td>
</tr>
<tr>
<td>Total Children Services track credit hours:</td>
<td>21</td>
</tr>
<tr>
<td>Total Community Psychology degree credit hours:</td>
<td>42</td>
</tr>
</tbody>
</table>

| **B. COMMUNITY HEALTH EDUCATION TRACK**                               |              |
| Community Health Education Sequence                                   | 15           |
| HED 558 Foundations of Health Education                              |              |
| HED 508 Personal Behavior Choice                                     |              |
| HED 570 Stress Management                                            |              |
| HED 541 Nutrition & Physical Fitness                                |              |
| PSY 567 Group Counseling Dynamics                                    |              |
| Select one of the following:                                         | 3            |
| PSY 570 Developmental Psychology                                     |              |
| PSY 585 Sources and Outcomes of Stress in Children and Their Families |              |
| PSY 592 Alcoholism/Drug Addiction: Vulnerabilities, Dynamics and Problems |              |
| GNT 501 Perspectives on Aging                                        |              |
| Total Community Health Education track credit hours:                 | 18           |
| Total Community Psychology degree credit hours:                      | 39           |

| **C. GENERAL TRACK**                                                 |              |
| General Psychology Requirements                                      | 6            |
| PSY 570 Developmental Psychology                                     |              |
| PSY 575 Abnormal Psychology                                           |              |
| General Psychology Electives                                          | 12           |
| PSY 567 Group Counseling Dynamics                                    |              |
| PSY 571 Counseling                                                    |              |
| PSY 572 Assessment in Counseling                                     |              |
| PSY 585 Sources and Outcomes of Stress in Children and Their Families |              |
| PSY 592 Alcoholism/Drug Addiction: Vulnerabilities, Dynamics and Problems |              |
| GNT 501 Perspectives on Aging                                        |              |
| Selected courses in public administration may be taken by advisement only. |              |
| Total General track credit hours:                                    | 18           |
| Total Community Psychology degree credit hours:                      | 39           |
Master of Arts in Counseling and Community Psychology

This 60-credit program addresses expected competencies for mental health counselors working with individuals, groups and/or families. The program has been registered with New York State Education Department as meeting the educational qualifications leading to licensure as a Mental Health Counselor in New York State. Students learn how to provide evaluation, assessment, treatment and consultation services in community agencies serving adults, children and families.

Students enrolled in the Counseling and Community Psychology Masters Program may also elect to pursue a Certificate in Forensic Psychology, through the Psychology Department, or a Certificate in Gerontology or Palliative Care (contact the Nursing Department for further information on these certificates).

Admission Requirements

In addition to the general admission requirements for Sage Graduate School, applicants must:

- have a minimum undergraduate GPA 3.0 for regular admission to the program.
- have completed undergraduate courses in Social Science Statistics and History & Systems of Psychology (not required for undergraduate psychology majors)
- have taken at least three undergraduate courses in Behavioral Sciences (for non-psychology majors)
- schedule an interview with the Graduate Program Director, following submission of all application materials.

Degree Requirements

1. Completion of all required and elective courses (60 credit hours).
2. Completion of an externship and two internships in community settings (3 credit hours each). All placements are after the completion of 45 credit hours.
3. Completion of a thesis (3 credit hours) or research seminar (3 credit hours).

Program Summary

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>PSY 571</td>
<td>Counseling</td>
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<tr>
<td>PSY 567</td>
<td>Group Counseling Dynamics</td>
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<tr>
<td>PSY 575</td>
<td>Abnormal Psychology</td>
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<tr>
<td>PSY 587</td>
<td>Family Counseling</td>
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</tr>
<tr>
<td>PSY 588</td>
<td>Counseling Skills</td>
<td></td>
</tr>
<tr>
<td>PSY 551</td>
<td>Community Psychology: Frameworks in Intervention</td>
<td></td>
</tr>
<tr>
<td>PSY 558</td>
<td>Community-Based Prevention and Intervention</td>
<td></td>
</tr>
<tr>
<td>PSY 562</td>
<td>Community Mental Health</td>
<td></td>
</tr>
<tr>
<td>PSY 570</td>
<td>Developmental Psychology</td>
<td></td>
</tr>
<tr>
<td>PSY 563</td>
<td>Behavior Research Methods</td>
<td></td>
</tr>
<tr>
<td>PSY 572</td>
<td>Assessment in Counseling</td>
<td></td>
</tr>
<tr>
<td>PSY 581</td>
<td>Program Evaluation</td>
<td></td>
</tr>
<tr>
<td>PSY 505</td>
<td>Introduction to Forensic Psychology</td>
<td></td>
</tr>
<tr>
<td>PSY 510</td>
<td>Victimology and Victim Services</td>
<td></td>
</tr>
<tr>
<td>PSY 515</td>
<td>Evaluation and Treatment of Adult Offenders</td>
<td></td>
</tr>
<tr>
<td>PSY 520</td>
<td>Evaluation and Treatment of Court-involved Youth</td>
<td></td>
</tr>
</tbody>
</table>

Total degree credit hours: 60

http://catalog.sage.edu/07-08sgs.php
IV (b). Select four of the following electives with advisement (students NOT in forensic certificate):

- PSY 505 Introduction to Forensic Psychology
- PSY 547 Bereavement and Loss Counseling
- PSY 548 Counseling and Child Psychopathology
- PSY 549 Introduction to Play Therapy
- PSY 585 Risk and Resilience in Development
- PSY 592 Alcoholism/Drug Addiction: Vulnerabilities, Dynamics, and Problems
- PSY 599 Selected Topics in Psychology, e.g., Couples Counseling, Sex Therapy
- PSY 612-13 Advanced Play Therapy
- GDC 585 Counseling Culturally Diverse Populations
- GNT 501 Perspectives on Aging
- HED 543 Human Sexuality
- HED 570 Stress Management Techniques
- PAL 522 Palliative Care: Interdisciplinary Care for End of Life and Life-Threatening Illness

V. Community Placements

- PSY 566 Externship
- PSY 610 Internship in Counseling I
- PSY 611 Internship in Counseling II

VI. Capstone Final Project (select one)

- PSY 589 Thesis OR
- PSY 590 Research Seminar

In addition to the above course requirements, student are expected to:

- achieve a grade of B or better in all Core Counseling Requirements.
- demonstrate effective professional behavior, including effective interpersonal skills, sound judgement and ethical behavior.
- complete workshop on Identifying and Reporting Child Abuse Maltreatment, or the equivalent (offered through The Sage Education Department as NCR 070).
Post–Baccalaureate
Certificate in Nursing

Advanced Certificate Program in Counseling for Nurses
Changes in society as well as in the health care system result in increased stress to the population in general and more specifically to health care consumers. Consequently, counseling is often needed for assistance in coping with these changes and stressors. Since nurses are key health care providers throughout the health care system, they can provide this needed counseling with additional knowledge and skills beyond their baccalaureate preparation. This 15-credit program provides an opportunity for nurses working in a variety of settings (hospice, schools, nursing homes, and other community agencies; in-patient and out-patient psychiatric facilities; and general hospitals) and with different age groups (child, adolescent, adult and aged) to increase their learning and skills in counseling individuals, groups, and families. Nurses can help counsel clients and families to promote mental health in resolving losses and other crises, to adjust to and cope with acute and chronic health challenges, and to deal with mental health issues.

Admission Requirements:
The general admission requirements for Sage Graduate School (see page 4) must be followed. An interview with the Director of the Graduate Program in Nursing is recommended.

Admission Criteria:
- Registered nurses with a baccalaureate degree. If the degree is not nursing, then the required upper department level nursing courses (12 credits maximum) which are comparable to baccalaureate nursing must be taken prior to admission.
- GPA of baccalaureate program must be at least 2.75 GPA. Probationary admission is possible if GPA lower. Probationary is changed to regular admission if first course taken is at least a “B”.
- Two letters of recommendation.
- Career goals statement.

For further information contact the Graduate Program in Nursing at 518-244-2384 or email nursing@sage.edu.

Program Summary

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 558</td>
<td>Paradigms &amp; Perspectives of Advanced Practice Nursing (Fall, Spring, Summer I) (Required core for all program areas in the Master’s of Nursing)</td>
<td>3</td>
</tr>
<tr>
<td>*NSG 606</td>
<td>Practice Models in Counseling and/or Psychotherapy for Nurses (Fall only)</td>
<td>3</td>
</tr>
<tr>
<td>*NSG 557</td>
<td>Group Processes in Health Care (Spring only)</td>
<td>3</td>
</tr>
<tr>
<td>Choice of a or b</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*a) NSG 610 Family Processes (Spring only)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>*b) NSG 615 Diagnostic Mental Health Assessment and Interventions (Spring only)</td>
<td></td>
</tr>
<tr>
<td>NSG 629</td>
<td>Advanced Certificate Practicum (Fall only)</td>
<td>3</td>
</tr>
</tbody>
</table>

(80 hours practicum with on-site preceptor. Students with faculty design their clinical to build on their own expertise in having worked with a particular client population and further develop career goals. Clinical practicum may be conducted in home geographical location.)

*Required courses in psychiatric-mental health

Master's of Nursing

Total Credits Hours Required: 15

Since the above courses are included in the master’s of nursing, students can pursue their studies in the master’s psychiatric-mental health nursing track. (Even the 80 hours of practicum can be applied to the total required for the master’s.) If students wish to pursue other nursing program areas for the master’s, nine credits plus the practicum hours can be applied.
Dietetic Internship

Type of Program

Registered Dietitians in the Capital District of New York State and faculty of Sage Graduate School have combined efforts to provide a Dietetic Internship (DI) for students who have successfully completed an accredited American Dietetic Association (ADA) didactic program in dietetics (DPD). Successful candidates for the program qualify to take the registration examination to earn “R.D.” status. Classes begin in late August of each year, and the supervised practice experience is typically completed in late June of the following year.

Philosophy

Dietetics is a profession undergoing many changes as a result of the expanding health care industry, emergence of the obesity epidemic, a new era of nutritional genetics, and reimbursement for medical nutrition therapy (MNT). The Dietetic Internship at Sage Graduate School prepares nutrition students for the future. In this program, students are exposed to the variety and diversity of dietetic practice through planned experiences in multiple settings. Drawing upon the resources and professionals in the Capital District, students work with Registered Dietitians in traditional hospital practice, long-term care facilities, outpatient clinics, government food management programs, and other settings.

With an understanding that learning has theoretical underpinnings, the program also requires students to concurrently complete five graduate classes for 15 credits. Students may choose to apply the graduate coursework to graduate degree programs at Sage Graduate School. Students have access to the Albany Medical College library and The Sage Colleges’ library, periodicals, computers, seminars, and visiting lecturers for further academic development. Thus, the diversity of planned experiences and locations combined with the academic enrichment will serve to position the graduate for a variety of career choices as well as for beginning their graduate education.

Program Goals

It is the expectation of the Sage Graduate School Dietetic Internship that 100 percent of graduates will achieve the first seven goals prior to completion of this program, and that the last goal will be obtained throughout their professional career.

- Graduates will be prepared for an entry-level position in dietetics, and at least 95 percent of graduates will satisfactorily complete the registration examination administered by the Commission on Dietetic Registration.
- Interns will demonstrate the ability to think critically, analytically, and progressively when seeking solutions to practice related issues.
- Interns will possess the aptitude to actively participate as a health care team member.
- Interns will have the capability to impact the legislative and political process.
- Interns will effectively utilize technology in the practice of dietetics.
- Interns will display the capability to conduct research for specific applications in dietetics, such as quality management and outcomes management.
- Graduates will exhibit effective oral and written communication skills.
- Alumni will apply the concept of lifelong learning as a personal and professional obligation for the practice of dietetics.

ADA Accreditation Status

The Sage Graduate School Dietetic Internship is currently granted accreditation by the Commission on Accreditation for Dietetics Education of the American Dietetic Association, 120 South Riverside Drive – Suite 2000, Chicago, IL 60606-9431, (312) 899-0040 x5400. On April 22, 1995, the Commission on Accreditation for Dietetics Education (CADE) of The American Dietetic Association granted a change in status for the Capital Region of New York State Approved Pre-professional Practice Program at Sage Graduate School to developmental accreditation of the Sage Graduate School Dietetic Internship through December 1999. The Dietetic Internship at Sage Graduate School received full accreditation in July 1999. The program may accept up to 16 interns per class.

CADE is the only accrediting agency for dietetics education recognized by the United States Department of Education (USDE) and is affiliated with the Council for Higher Education Accreditation (CHEA). The address and telephone number of CADE are: 120 South Riverside Plaza, Suite 2000, Chicago, IL 60606-6995, 312-899-4876. Sage Graduate School of The Sage Colleges is accredited by the Middle States Association of Colleges and Secondary Schools and is chartered by the Board of Regents of the University of the State of New York.

Program Format

The Dietetic Internship integrates five graduate courses with more than 1,000 hours of supervised practice experience in a variety of settings within a 50-mile radius of Albany and Troy, N. Y. The program generally follows the Sage Graduate School academic calendar. The experience component includes two weeks of orientation, 13 weeks for clinical, 13 weeks for food service management, and seven weeks
for community nutrition. Field trips and attendance at the New York State Dietetic Association Annual Meeting are also included.

For a list of affiliate institutions, please click here.

Full Time: Students attend the supervised practice four days per week for a total of 32 hours per week in the field. Two graduate courses are taken each during the fall and spring terms, and one course is taken during summer session I. The internship director is available for advisement about graduate coursework.

Part Time: The internship may be completed on a part-time basis. Part-time participants complete approximately 20 hours of supervised practice per week plus one or two graduate courses each semester. The part-time schedule takes two years to complete all requirements. The DI director works with each part-time intern to arrange the practical experience schedule. One graduate course is taken in the fall semester and continued in the spring semester of the first year. One graduate course is taken in Summer Session I of the first year. Two graduate courses are taken in the fall semester of the second year. One course is taken in the spring semester of the second year.

**Practicum Course Waiver for Professional Learning Experiences**

In 1994, the American Dietetic Association revised their standards of education for Dietetic Internships to allow credit for prior learning experience toward the supervised practical experience hours. Based on the ADA’s standards of education with corresponding criterion and guidelines, Sage Graduate School has approved a program which enables interns to waive a portion (from 1 to 9 credits) of the Dietetic Internship. Graduate credit will not be awarded; rather, students will be able to complete the program in less time by receiving a waiver for up to three of the three practicum courses: NTR 530 Practicum/Clinical Nutrition; NTR 531 Practicum/Food Service Systems Management; and NTR 532 Practicum/Community Nutrition I. Due to the broad nature of these three courses, it is expected that individuals will rarely meet the criteria to waive all three practicum courses. The waiver option offers a creative and flexible opportunity for non-traditional students and those with extensive experience in nutrition and dietetics practice to complete the Dietetic Internship in a modified format. Applicants are encouraged to discuss this process with the DI director and submit the Practicum Course Waiver Application* and the portfolio(s) with Dietetic Internship application.

**Program Expectations**

- Administrative Dietetics (one semester- Fall or Spring)
- Clinical Dietetics (one semester- Fall or Spring)
- Community Dietetics (Summer Session I)

Successful completion of the supervised practice experiences includes the ability to demonstrate entry-level competence in each of the areas of practice. Students are evaluated by facility preceptors as well as the DI director. Tools utilized to evaluate entry-level competencies include, but are not limited to: assignments, quizzes, observation during supervised practice experiences, and a final exam. The internship director reserves the right to have students repeat rotations and/or assignments where objectives and competencies have not been met.

The fourth component is the successful completion of five graduate courses, which are integrated with the practical experience, with a “B” grade or better. The option of completing a master’s degree would require that the student coordinate the graduate program with a specific graduate department advisor.

The final component is the successful completion of a comprehensive examination, which simulates the registration examination, with a minimum grade of 70 percent correct.

All five components must be successfully completed to receive a verification statement and qualify for the registration examination. For additional details on program expectations, please click here.

**Admission Requirements**

Students must meet Dietetic Internship requirements and, if appropriate, the requirements for matriculation into Sage Graduate School. Requirements are:

- A baccalaureate degree.
- Completion of an accredited American Dietetic Association (ADA) didactic program in dietetics (DPD) with a verification statement form signed by the undergraduate DPD program director.
- Recency of education: Additional coursework in dietetics or a related area is required to update a degree which was completed four or more years prior to applying to the Dietetic Internship. A minimum of three courses, equivalent to the following Russell Sage College nutrition science courses NTR 404, NTR 415, and NTR 417, are required for degrees completed four or more years prior to completing this application.
- Factors considered for admission are recommendation letters, relevant work and/or volunteer experience, extracurricular activities and letter of application. Applicants are considered on the basis of qualifications, without regard to race, color, creed, sex, or national origin.

NOTE: Nutrition degrees meeting ADA’s Plan IV didactic requirements are no longer valid and require a more extensive recency of...
education.

**Application Process**

Application materials may be downloaded from: [ADA application](#), [Waiver and Recommendation Form](#) or requested from:

Office of Graduate Admission
Sage Graduate School
The Sage Colleges
45 Ferry St., Troy, NY 12180–4115
OR call 1-888-VERYSAGE

Application postmark deadline for the traditional Dietetic Internship 2008-2009 class is on February 15, 2008. Students will be notified of their acceptance status on April 21, 2008 via the computer matching process, from D&D Digital, Inc.

The application package must include:

- DI application form, 3 copies.
- Three original letters of recommendation, 3 copies of each.
- Official transcripts of ALL colleges attended for DPD courses.
- Verification Statement or Declaration of Intent with original signature.
- A letter of application, 3 copies.
- An interview with the DI director, either in person or via telephone, may be required.
- $40 application fee (fee is waived for current RSC students and graduates of The Sage Colleges).

Please click link for details on the application process and [ADA application procedures](#).

**Program Tuition and Fees**

In addition to tuition for 15 graduate credits, there is a Dietetic Internship program fee. A car and valid driver's license are required as travel to facilities is necessary. Students have housing, board and transportation expenses, parking fees, ADA affiliate and district membership fees, and professional liability and health insurance fees. Professional dress clothes, lab coat, and reference books and materials for graduate courses are also necessary for the planned experiences.

[Click here for current tuition and fees](#).

**Dietetic Internship Program Summary**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NTR 530</td>
<td>Practicum in Clinical Nutrition</td>
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<tr>
<td>NTR 531</td>
<td>Practicum in Food Service Systems Management</td>
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</tr>
<tr>
<td>NTR 532</td>
<td>Practicum in Community Nutrition I</td>
<td>3</td>
</tr>
<tr>
<td>NTR 548</td>
<td>Contemporary Topics in Dietetics</td>
<td>3</td>
</tr>
<tr>
<td>NTR 549</td>
<td>Nutrition and Disease Management for Pediatrics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credit Hours Required:** 15
Certificate in Forensic Psychology

A graduate Certificate in Forensic Psychology is offered for students enrolled in the MA in Counseling and Community Psychology. This certificate provides students with knowledge in psychology and the workings of the justice system in order to better assist decision makers in forensic settings. Forensic psychology as a research and application specialization in the field of psychology emerges from understanding of theories of counseling, consultation, and the role of community and institutional structures within the legal and mental health systems. This multidisciplinary area of study is closely allied with the fields of criminal justice, sociology, and the law. Students in the M.A. in Counseling and Community Psychology who pursue this certificate gain a knowledge base in forensic psychology that equips them to work in forensic settings.

Certificate Program Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PSY 505</td>
<td>Introduction to Forensic Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 530</td>
<td>Working with Forensic Populations</td>
<td>3</td>
</tr>
<tr>
<td>PSY 531</td>
<td>Forensic Assessment</td>
<td>3</td>
</tr>
<tr>
<td>PSY 532</td>
<td>Current Topics in Forensic Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 566</td>
<td>Externship</td>
<td>3</td>
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<tr>
<td>PSY 575</td>
<td>Abnormal Psychology</td>
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<tr>
<td><strong>Total Credits</strong></td>
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<td><strong>18</strong></td>
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</table>
Certificate in Gerontology

The certificate program in Gerontology incorporates a multidisciplinary approach to the study of aging, including policies developed and services offered to meet the needs of the elderly in our society. The curriculum blends liberal studies and professional orientations.

The purpose of the program is to provide the formal study of aging and older adults. The goals of the program are as follows:

- Increase students’ knowledge of the aging process,
- Enhance students’ understanding of aging as a developmentally appropriate and expected part of the universal human experience,
- Broaden students’ awareness of and attitudes toward older adults,
- Offer students the basic knowledge and skills that underlie providing services to, and enhancing opportunities, for older adults,
- Provide opportunities for students to interrelate knowledge, experience, and professional application regarding services for older adults.

The Gerontology program encourages students to develop a broad view of aging for professional applications. Upon completion of the program, students will have an excellent foundation in providing services for older adults, working in the fields of policy planning or administration of services for older adults, and working in various health care professions with older adults.

Admission Requirements

Applicants to the Gerontology program must meet Sage Graduate School admission requirements.

Program Requirements

The Gerontology certificate program provides a formal course of the study of aging and older adults. The program is a sequence of four core courses (3 credits each) and a final project (3 credits) for a total of 15 credits. Courses may be used as electives in existing graduate degree programs at Sage, according to the requirements of the particular program. Courses may be used in existing graduate degree programs, at Sage, such as Psychology, Nursing, and Community Health Education according the requirements of the program.

Gerontology Certificate Program Summary

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GNT/NSG 501 Perspectives on Aging</td>
<td>3</td>
</tr>
<tr>
<td>GNT502 Physiological Aging: Implications and Adaptations</td>
<td>3</td>
</tr>
<tr>
<td>GNT503 Psychosocial Adaptations to Aging</td>
<td>3</td>
</tr>
<tr>
<td>GNT/PAL 504 Public Policy and Practice Issues for Aging Populations and End of Life Care</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Final Project</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GNT587 Internship OR</td>
<td></td>
</tr>
<tr>
<td>GNT590 Culminating Project</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits Required: 15
Master of Science and Post Master’s Certificate in Guidance and Counseling

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

The Sage Colleges is a federation of three colleges. Sage's School of Education offers degree programs at all three: Russell Sage College, an undergraduate college for women; Sage College of Albany, an undergraduate coeducational college; and Sage Graduate School, a coeducational graduate college. The motto of Russell Sage College, “To Be, To Know, To Do,” informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework that recognizes the obligation of educated persons to lead and serve their communities. In the School of Education, this motto is extended to form the basis for our programs. We expect Sage educators, counselors, and leaders to be well-grounded in knowledge about schools/communities, learners and learning; to know curricular content and models of instruction; and to do what is necessary to ensure the success of all learners, including collaboration with families/community members in respectful, culturally responsive ways. Underlying this motto is a commitment to leadership, regardless of role. We expect Sage students to take ongoing leadership actions in order to create the optimal educational outcome for all learners.

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: “Who am I in the lives of those with whom I work?” “Who am I in the life of my educational community?”

I. To be well-grounded in knowledge about schools/communities, learners and learning, Sage candidates will:

- understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;
- use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members; improve society by promoting/modeling and using democratic practices in their settings;
- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

II. To know curricular content and models of instruction, Sage candidates will:

- demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;
- use knowledge in their designated fields to inspire learners to grow and to meet high standards;
- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

III. To do what is necessary to ensure the success of all learners--and to collaborate with families/community members in respectful, culturally responsive ways, Sage candidates will:

- engage in reflective practices;
- demonstrate a positive, respectful view of learners and their families;
- listen deeply to the experiences and perspectives of all those within the community;
- model ethical behavior and active citizenship;
- promote the success of all learners through advocacy and action and support the development of leadership throughout the community.
build trust and garner support for a vision of inclusive schools that value diversity.

**Guidance and Counseling Certification**

The Master of Science (M.S.) program in Guidance and Counseling prepares counselors for New York State certification as School Counselors. The program is designed to develop specific areas of competency in human growth and development; social and cultural foundations; helping relationships; groups; career development; appraisal; research and evaluation; and professional orientation.

The program prepares school counselors to:

- help elementary and secondary pupils gain understanding of their social, intellectual, and emotional development,
- be knowledgeable about educational, occupational, and social opportunities,
- have decision-making and planning skills,
- communicate effectively with school personnel, parents, and particularly with students, about issues that facilitate or inhibit personal planning, self-esteem, achievement, and choice.

The collaboration between Sage's Psychology and Education programs ensures that students receive a solid foundation in both. Cooperative planning in program development and administration ensures that students get a solid foundation in psychology, including counseling and human development, as well as education, including special populations (handicapped and gifted), teaching, learning, and the organization of schools. The elementary education orientation of many education faculty members also contributes toward preparing counselors to work with elementary pupils.

Graduates of the Guidance and Counseling program have demonstrated that they are ready to assume a role that is central, rather than peripheral, to teaching and learning in the schools; to involve parents in the choices, plans, decisions, and learning activities of the students; and to view guidance and counseling in a framework that is developmental and comprehensive, from kindergarten through 12th grade.

After completing their M.S. degree, school counselors seeking to earn New York State permanent certification are encouraged to enroll in the program’s 12-credit post master’s certificate program.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

**Admission Requirements**

Candidates for admission to the Master of Science program in Guidance and Counseling should schedule an interview after all written materials have been submitted. See the Sage Graduate School admission requirements for more information.

**Degree and Certification Requirements**

New York State presently requires successful completion of 30 hours of graduate study and a supervised internship for provisional certification as a school counselor. This certification is valid for five years. Permanent certification requires further graduate study through completion of a total of 60 credits in guidance and counseling, attainment of the master’s degree and two years of relevant experience.

- Applicants for New York State certification will have to be fingerprinted and undergo a criminal history review, per New York State Law.
- United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.
- The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

**Program Prerequisites**

Nine credits in social science, a course in statistics, EDU 201 or other educational foundations course, and PSY 570 or other developmental psychology course are prerequisites to the program.

<table>
<thead>
<tr>
<th>Program Summary</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GDC 502 Critical Thinking: Research into Practice</td>
<td>3</td>
</tr>
<tr>
<td>GDC 550 Role of the Counselor</td>
<td>3</td>
</tr>
<tr>
<td>GDC 553 Career Counseling*</td>
<td>3</td>
</tr>
<tr>
<td>PSY 555 Group Counseling*</td>
<td>3</td>
</tr>
<tr>
<td>GDC 566 Practicum in School Counseling</td>
<td>3</td>
</tr>
<tr>
<td>GDC 571 Working with Parents in Education*</td>
<td>3</td>
</tr>
<tr>
<td>PSY 571 Counseling*</td>
<td>3</td>
</tr>
<tr>
<td>GDC 575 Appraisal Process in School Counseling*</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
</tr>
<tr>
<td>------------</td>
<td>--------------------------------------------------</td>
</tr>
<tr>
<td>GDC 578</td>
<td>Collaboration in Educational Settings*</td>
</tr>
<tr>
<td>GDC 585</td>
<td>Counseling in Schools with Culturally Diverse Populations*</td>
</tr>
<tr>
<td>GDC 587</td>
<td>Internship (600 clock hours)</td>
</tr>
</tbody>
</table>

Candidates must have completed 36 credits and must have approval of the program director to enroll in the internship.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 588</td>
<td>Counseling Applications</td>
<td>3</td>
</tr>
<tr>
<td>NCR 070</td>
<td>Identifying and Reporting Child Abuse and Maltreatment</td>
<td>0</td>
</tr>
<tr>
<td>NCR 071</td>
<td>School Violence Prevention Workshop</td>
<td>0</td>
</tr>
</tbody>
</table>

**Electives**

Elective courses include but are not limited to:

- PSY 551 Frameworks for Intervention
- PSY 587 Family Counseling
- GDC 535 Conflict Resolution
- PSY 599 Bereavement Counseling
- PSY 599 Introduction to Play Therapy

**Total Credits** 48

*Designates courses to be completed prior to enrolling in internship or in the same semester as internship.

**Post Master’s Certificate**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GDC/PSY 581</td>
<td>Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>GDC 589</td>
<td>Issues in Guidance and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>GDC 590</td>
<td>Advanced Practicum/Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

One elective by advisement

**Total Credits** 12
Master of Science in Health Services Administration

The health services industry is now the third largest employer in the nation. According to the U.S. Department of Labor, the professional field of health services administration will be ranked among the top 10 occupations by percentage increase in employment during the 21st century. Both nationally and regionally, there are numerous opportunities for health service administrators in hospitals, nursing homes, hospices, health maintenance organizations, home care agencies, hospital associations, health insurance companies, managed care companies and governmental health planning and regulatory agencies. Sage’s Master of Science in Health Services Administration has been designed to prepare health services managers to meet the diverse needs of this rapidly expanding field.

The multidisciplinary design of the program reflects the faculty’s conviction that health managers must be prepared for widely varying roles. The program also reflects content recommended by senior managers in the health care field. The program at Sage prepares Health Services Administration students to assume management responsibilities that span a number of departments in an agency, hospital, long-term care facility, clinic, or other health care organization. The program provides an opportunity to gain expertise in more specific responsibilities. Sage M.S. H.S.A. graduates have accepted a variety of roles in health services organizations, some management and some that combine management and clinical practice. The program prepares students for both career paths.

Core courses offer the inservice health administrator - or the student learning to become one - a comprehensive set of managerial and analytical skills, which will improve problem solving, human relations, finance and budgeting, program planning and analysis capabilities. The program also presents the most current content in managed care and health care marketing.

Admission Requirements

Applicants to the program must meet the general admission requirements for Sage Graduate School.

Program Summary

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSA 553 Health Systems and Health Policy</td>
<td>3</td>
</tr>
<tr>
<td>HSA 555 Organization and Administration of Health Facilities and Agencies</td>
<td>3</td>
</tr>
<tr>
<td>HSA 557 Legal Aspects of Health Services Administration</td>
<td>3</td>
</tr>
<tr>
<td>HSA 558 Budgeting and Finance for Government, Non-Profit and Health Organizations</td>
<td>3</td>
</tr>
<tr>
<td>HSA 565 Health Care: Financial and Management Systems</td>
<td>3</td>
</tr>
<tr>
<td>HSA 572 Planning, Program Analysis and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>HSA 578 Public and Health Services Administration: Analytic Methods</td>
<td>3</td>
</tr>
<tr>
<td>HSA 605 Managed Care</td>
<td>3</td>
</tr>
<tr>
<td>MBA 671 Management Information Systems</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Internship</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HSA 577 Externship OR</td>
<td>3</td>
</tr>
<tr>
<td>HSA 587 Internship</td>
<td>3</td>
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</table>

<table>
<thead>
<tr>
<th>Culminating Sequence</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HSA 596 Seminar in Health Services Administration</td>
<td>3</td>
</tr>
<tr>
<td>OR the following three electives</td>
<td></td>
</tr>
<tr>
<td>HSA 579 Public and Health Service Administration: Advanced Analytic Methods</td>
<td>3</td>
</tr>
<tr>
<td>HSA 520 Marketing Health Care</td>
<td>3</td>
</tr>
<tr>
<td>MBA 685 Quality Management</td>
<td>3</td>
</tr>
<tr>
<td>or other elective as recommended by the program director.</td>
<td></td>
</tr>
</tbody>
</table>

Total Credit Hours Required: 33 or 39
Master of Science in Literacy/Special Education (Childhood)

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

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- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

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- build trust and garner support for a vision of inclusive schools that value diversity.
National Accreditation Advantage

Sage’s School of Education received accreditation from the National Council for the Accreditation of Teacher Education (NCATE) in October 2001. NCATE accreditation means that graduates are recognized as having completed an Education program that meets the highest standards in the field. Sage graduates should note the NCATE accreditation on their resumes and be prepared to talk about its significance.

- Sage is one of only 28 colleges and universities in New York State to receive prestigious NCATE accreditation. Across the nation, relatively few private colleges can claim this level of excellence in teacher education programs.
- The NCATE accreditation process helped articulate what qualities a Sage educator, counselor, or leader possesses: belief in full inclusion, valuing diversity, reflection, and knowledge about best practices. NCATE accreditation is a mark of assurance that teachers, counselors, and leaders educated at Sage are competent, caring, and highly qualified.
- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

M.S. in Literacy/Special Education (Childhood)

The dual masters in Literacy/Special Education (Childhood) is intended for teachers who are already certified in elementary education or childhood education. This degree prepares teachers to effectively serve students with disabilities and reading difficulties and is intended to prepare teachers to serve as consultant teachers.

One of the goals of this program is to help diminish the artificial distinctions between teachers of disabled and non-disabled students. Another goal of the program is to prepare expert consultant teachers. In this model, the student with disabilities is not removed from the regular class to be served full time in a self-contained class or part time in a “resource” room. The consulting teacher, trained to work with students with disabilities in the regular classroom, collaborates with the regular classroom teacher to accommodate the child’s needs in the regular program and also delivers instruction in the regular classroom, either individuals or in small instructional groups.

The program at Sage is relatively small, allowing faculty and students to work closely together. This advisor/student relationship begins when a faculty advisor and a student meet to develop a program tailored to meet the student’s educational needs and continues through all the student’s coursework, culminating in a project and portfolio.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

Admission Requirements

Applicants to the Literacy/Special Education (Childhood) program must meet general admission requirements for Sage Graduate School and must be current certified teachers. In addition, applicants to the Literacy/Special Education program complete an:

- Interview with an appropriate advisor after all materials have been submitted
- Assessment of writing skills

Program Summary

Prerequisites

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 572 Assessment Approaches or comparable course</td>
<td>3</td>
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</tbody>
</table>

Core Courses

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU/SED 502 Critical Thinking: Research into Practice</td>
<td>3</td>
</tr>
<tr>
<td>One of the following:</td>
<td></td>
</tr>
<tr>
<td>EDU 503 Teaching All Learners</td>
<td>3</td>
</tr>
<tr>
<td>EDU 572 Assessment Approaches (for RSC graduates)</td>
<td></td>
</tr>
<tr>
<td>SED 531 Individual Program Design 1 (field experience 30 hrs)</td>
<td>3</td>
</tr>
<tr>
<td>SED 532 Individual Program Design 2</td>
<td>3</td>
</tr>
<tr>
<td>SED 533 Strategies for Mathematics: Students with Disabilities (field experience hours may be required)</td>
<td>2</td>
</tr>
<tr>
<td>SED 554 Assessment Strategies for Students with Disabilities (field experience hours may be required)</td>
<td>3</td>
</tr>
<tr>
<td>SED 555 Positive Approaches to Behavior Issues (field experience hours may be required)</td>
<td>3</td>
</tr>
<tr>
<td>SED 567 Legal and Historical Foundations of Special Education</td>
<td>2</td>
</tr>
<tr>
<td>SED 576 Emergent Language and Literacy</td>
<td>3</td>
</tr>
</tbody>
</table>
Applicants for New York State certification must be fingerprinted and undergo a criminal history review, per New York State Law.

Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.

Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

Field Experience Stipend Program

The Field Experience Stipend Program is a collaborative program between The Sage Colleges and the local public schools. This collaboration allows Sage to provide graduate students with coursework concurrent with opportunities to build competencies in implementing teaching approaches with children and young adults. The program is a 10 month (September-June) full-time placement in an elementary school setting. Local school districts provide a stipend to interns for the public school year. Placements are open to Sage graduate students who are matriculated in Special Education, Literacy, and Childhood Education programs, and are taking at least one course per semester of the Field Experience Program. For more detailed information, contact the field experience coordinator in the School of Education at (518) 244-2277.
Master of Science in Literacy Education

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3. employ/promote pedagogical practices that engage learners in active ways;

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2. demonstrate a positive, respectful view of learners and their families;

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4. model ethical behavior and active citizenship;

5. promote the success of all learners through advocacy and action and support the development of leadership throughout the community.
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**National Accreditation Advantage**

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- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

**M.S. in Literacy Education**

Reading, writing, listening, and speaking are communication skills all persons must possess to fully participate in our society. Recent state mandated curriculum guidelines have overwhelmingly endorsed the integration of the language arts and also reaffirmed the critical importance of meaningfulness in learning. Despite these emphases on developing active, strategic readers and writers, difficulties in reading and/or writing all too frequently preclude advancement in academic areas as well as growth in personal areas. Given the increased use of statewide literacy assessments and the societal demands for citizens prepared for a technological world, the need for teachers who understand the reading and writing processes and their applications to learning has never been greater.

Sage’s graduate literacy programs prepare master's level teachers for developmental and remedial literacy instruction. It refines teachers’ theoretical and practical knowledge about reading and writing, enabling them to provide classroom reading instruction which is appropriate for students reading at, above, or slightly below grade level. Additionally, through extensive coursework and practica, it prepares teachers to become literacy specialists who are highly proficient in the diagnosis and remediation of severe reading and writing difficulties.

Sage’s graduate literacy programs foster a close working relationship between students and faculty. This relationship begins when a faculty advisor and student meet to develop a plan of study tailored to the student’s personal educational needs. It continues through the entire program of study, culminating in the seminar in which the student pursues an in–depth study in the field of reading and/or writing under the direction and supervision of the faculty advisor.

The Literacy program is designed for:

- Candidates who possess or meet the requirements for New York State provisional or initial certification and who seek professional certification in literacy for grades K–6 and the master’s degree.
- Candidates who possess or meet the requirements for New York State provisional or initial certification and who seek professional certification in literacy for grades 5–12 and the master’s degree.

All matriculated students complete a signed program of study. Any change in stated coursework must receive written approval of the assigned faculty advisor.

**Admission Requirements**

Applicants must meet the general admission requirements for Sage Graduate School. In addition, applicants meet with a faculty advisor after all materials have been submitted.

**Literacy (Childhood) Program Summary**

<table>
<thead>
<tr>
<th>Introductory Sequence</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>RWL 502 Critical Thinking: Research into Practice</td>
<td>3</td>
</tr>
<tr>
<td>EDU 572 Assessment Approaches</td>
<td>3</td>
</tr>
<tr>
<td>RWL 574 Reading and Writing in the Content Areas</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Sequence</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RWL 576 Emergent Language and Literacy</td>
<td>3</td>
</tr>
<tr>
<td>EDU 578 Collaboration in Educational Settings</td>
<td>3</td>
</tr>
</tbody>
</table>
Applicants for New York State certification must be fingerprinted and undergo a criminal history review, per New York State Law.

Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.

Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

Field Experience Stipend Program:

The Field Experience Stipend Program is a collaborative program between The Sage Colleges and the local public schools. This
collaboration allows Sage to provide graduate students with coursework concurrent with opportunities to build competencies in implementing teaching approaches with children and young adults. The program is a 10 month (September-June) full-time placement in an elementary school setting. Local school districts provide a stipend to interns for the public school year. Placements are open to Sage graduate students who are matriculated in Special Education, Literacy, and Childhood Education programs, and are taking at least one course per semester of the Field Experience Program. For more detailed information, contact the field experience coordinator in the School of Education at (518) 244-2277.
Management Certificate Programs

In addition to the Master of Business Administration (M.B.A.), Sage Graduate School offers three distinct certificate programs: Human Resources, Managing Not-for-Profit Organizations, and Marketing. These certificates provide students with the specific tools necessary to compete in today’s marketplace. Completion of each certificate program requires five complementary courses necessary to build the skills and insight within each discipline. The five certificate courses may be used as electives in the M.B.A. degree program.

**Human Resources Certificate**  
15 credits

- MBA 651 Human Resource Management 3

Choose four of the following:
- MBA 653 Compensation Management 3
- MBA 655 Interpersonal & Group Communications 3
- MBA 656 Personal Development for Positions in Management 3
- MBA 686 Contemporary Leadership for Productivity 3
- MBA 596 Topics in Human Resource Management 3

**Managing Not-for-Profit Organizations Certificate**  
15 credits

- PAD 558 Budgeting and Finance for Government, Non-Profit and Health Organizations 3
- PAD 555 Administrative Organization & Behavior 3
- MBA 571 Management of Change & Innovation 3
- PAD 572 Planning, Program Analysis & Evaluation 3
- PAD/MBA Elective 3

**Marketing Certificate**  
15 credits

- MBA 576 Marketing Systems 3

Choose four of the following:
- MBA 582 Consumer Behavior 3
- MBA 598 Selected Topics in Marketing 3
- MBA 671 Management Information Systems 3
- MBA 672 Marketing Strategy 3
- MBA 673 Advertising Theory and Practice 3
- MBA 679 Small Business Development 3
- MBA 681 Marketing Research 3
- MBA 683 New Product Development 3
- MBA 684 Professional Sales Management 3
Master of Arts in Teaching

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

The Sage Colleges is a federation of three colleges. Sage's School of Education offers degree programs at all three: Russell Sage College, an undergraduate college for women; Sage College of Albany, an undergraduate coeducational college; and Sage Graduate School, a coeducational graduate college. The motto of Russell Sage College, “To Be, To Know, To Do,” informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework that recognizes the obligation of educated persons to lead and serve their communities. In the School of Education, this motto is extended to form the basis for our programs. We expect Sage educators, counselors, and leaders to be well-grounded in knowledge about schools/communities, learners and learning; to know curricular content and models of instruction; and to do what is necessary to ensure the success of all learners, including collaboration with families/community members in respectful, culturally responsive ways. Underlying this motto is a commitment to leadership, regardless of role. We expect Sage students to take ongoing leadership actions in order to create the optimal educational outcome for all learners.

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: “Who am I in the lives of those with whom I work?” “Who am I in the life of my educational community?”

I. To be well-grounded in knowledge about schools/communities, learners and learning, Sage candidates will:
- understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;
- use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members; improve society by promoting modeling and using democratic practices in their settings;
- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

II. To know curricular content and models of instruction, Sage candidates will:
- demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;
- use knowledge in their designated fields to inspire learners to grow and to meet high standards;
- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

III. To do what is necessary to ensure the success of all learners—and to collaborate with families/community members in respectful, culturally responsive ways, Sage candidates will:
- engage in reflective practices;
- demonstrate a positive, respectful view of learners and their families;
- listen deeply to the experiences and perspectives of all those within the community;
- model ethical behavior and active citizenship;
- promote the success of all learners through advocacy and action and support the development of leadership throughout the community;
- build trust and garner support for a vision of inclusive schools that value diversity.

M.A.T. Programs

The M.A.T. program leads to certification in grades K - 12 in Art education and in adolescence (grades 7- 12) education in Biology, English, Mathematics and Social Studies. In each of these five areas, candidates complete 12 credits of coursework in their discipline at the graduate level. 12 credits of pedagogy and 6 credits of internship or student teaching. Candidates may elect to complete the program in one full time year or may complete the program part-time in two years or longer.

All matriculated students complete a signed program of study. Any change in stated coursework must receive written approval of the assigned faculty advisor.
Admission Requirements

Applicants must meet Sage Graduate School general admission requirements. In addition, applicants must have a 2.75 overall GPA and a 3.0 GPA (on a 4.0 scale) in their undergraduate major, which must correspond to the certificate area.

- One of the required letters of reference must be from a professor in the student’s chosen field of study.
- Applicants must complete an assessment of writing skills.

Student transcripts are evaluated relative to the appropriate NYS Content Learning Standards. If a student lacks depth or breadth in a particular area, s/he will be required to complete additional graduate or undergraduate coursework to address the deficiency. It is important to note that the 12 credits of content study included in each M.A.T. are specifically designed to strengthen graduate students’ content knowledge relative to the Learning Standards. Prerequisite courses may be completed at the undergraduate or graduate level, or through CLEP.

Program Summary

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 574   Reading and Writing in the Content Areas</td>
<td>3</td>
</tr>
<tr>
<td>EDU 574F  Reading and Writing in the Content Areas Fieldwork</td>
<td>0</td>
</tr>
<tr>
<td>EDU 201   Education and Society</td>
<td>3</td>
</tr>
<tr>
<td>EDU 201F  Education and Society Fieldwork</td>
<td>0</td>
</tr>
<tr>
<td>EDU 206   Educational Psychology</td>
<td>3</td>
</tr>
<tr>
<td>EDU 206F  Educational Psychology Fieldwork</td>
<td>0</td>
</tr>
<tr>
<td>Developmental Psychology, Human Development, Lifespan Development or Child and Adolescent Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Total Prerequisites</td>
<td>12</td>
</tr>
</tbody>
</table>

Pedagogical Core

<table>
<thead>
<tr>
<th></th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTA 578    Collaborative Skills in Secondary Settings</td>
<td>3</td>
</tr>
<tr>
<td>MTA 502    Critical Thinking: Research into Practice</td>
<td>3</td>
</tr>
<tr>
<td>EDU 511    Literacy for Interdisciplinary Approaches</td>
<td>3</td>
</tr>
<tr>
<td>EDU 511F   Literacy for Interdisciplinary Approaches Fieldwork</td>
<td>0</td>
</tr>
<tr>
<td>EDU 594    Teacher as Researcher</td>
<td>3</td>
</tr>
<tr>
<td>NCR 070    Identification and Reporting of Child Abuse and Maltreatment</td>
<td>0</td>
</tr>
<tr>
<td>NCR 071    School Violence Prevention Workshop</td>
<td>0</td>
</tr>
<tr>
<td>NCR 317    Health Education Standards Workshop</td>
<td>0</td>
</tr>
</tbody>
</table>

Internship or Student Teaching

Candidates completing the program in one year will complete an academic year internship at two levels (half a year in each): grades 7 - 9 and grades 10 - 12, or in Art, in grades K - 6 and 7 - 12. Candidates completing the program on a part-time basis have the option of completing an internship or student teaching. Student teaching consists of two placements in one 14-week semester: grades 7 - 9 and grades 10 - 12, or in Art, grades K - 6 and 7 - 12. Application for the internship must be submitted by May 1 preceding the fall semester in which the internship will begin. Application for student teaching must be submitted by the second Friday of the October preceding a spring semester student teaching experience or by the second Friday of March preceding a fall semester student teaching experience.

<table>
<thead>
<tr>
<th></th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 656    Adolescence Education Internship (grades 7-9) and</td>
<td>3</td>
</tr>
<tr>
<td>EDU 657    Adolescence Education Internship (grades 10-12)</td>
<td>3</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>EDU 658    Adolescence Education Student Teaching (gr 7-9) and</td>
<td>3</td>
</tr>
<tr>
<td>EDU 659    Adolescence Education Student Teaching (gr 10-12)</td>
<td>3</td>
</tr>
</tbody>
</table>

Art Content Core (grades K - 12)

<table>
<thead>
<tr>
<th></th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 511    Art Criticism and Aesthetics</td>
<td>3</td>
</tr>
<tr>
<td>ART 520    Media Literacy</td>
<td>3</td>
</tr>
<tr>
<td>ART 521    Dimensions in Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 557    Ideas in Visual Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

Biology Content Core
Applicants for New York State certification must be fingerprinted and undergo a criminal history review, per New York State Law.

Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.

Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

Application and Admission

Candidates for the Master of Arts in Teaching are expected to have an undergraduate degree in the area for which they are seeking certification – Art, Biology, English, Mathematics or Social Studies. Those who do not have a major in the discipline, have completed a degree in a related area or have completed a minor rather than a major in the discipline may apply to the program and additional coursework will be identified to assist the candidate in developing the equivalent of a major in the certificate area. The requirements for admission include a 3.0 in the major, two satisfactory letters of reference, one from a professor in the discipline, a career goals statement, interview and a written critical analysis.

The written critical analysis is an on-demand writing sample which candidates complete in the School of Education Office, where they are given two hours to read a short essay and prepare a written response. Prospective students who live more than an hour from Sage may be admitted contingent on completion of the written critical analysis within 30 days of beginning the first course at Sage.

A provisional admission may be offered to students who meet most of the admission requirements but who may need to complete additional undergraduate requirements or pre-requisite courses. Candidates who do not meet the admission requirements but who show promise, may be invited to complete coursework that will allow them to build a record of achievement that will support admission to the program. For further information regarding these decisions and options, prospective candidates should contact the M.A.T. program advisor.

Certification

The Master of Arts in Teaching (M.A.T.) degree leads to certification in Art Education (grades K – 12) and Adolescence Education (grades
7 – 12) in Biology, English, Mathematics and Social Studies. In addition to the degree program, candidates for certification must also complete three NYS Teacher Certification Examinations, [click here](#).

For additional information: the Liberal Arts and Sciences Test (LAST), Assessment of Teaching Skills – Written (ATS-W) and the Content Specialty Test (CST) in the certificate title area. These tests may be scheduled at any time during the program, but should be completed by the time of graduation so that the candidate will be eligible for certification at graduation.

When candidates apply for graduation (October 1 for December graduation, February 1 for May graduation and June 1 for August graduation), their files are reviewed to determine eligibility for degree completion. Also at that time, candidates will begin to complete their applications for certification, including the required criminal background review through the Department of Criminal Justice Services which involves submitting fingerprints, for which packets may be obtained in the School of Education Office, Education Building 103, Troy Campus. [Click here](#) for information about the requirements and application for certification.

Upon satisfactory completion of the criminal background check, submission of the three required NYS Teacher Certification Examinations, submission of the application for certification with payment and including the Sage transcript showing the conferral of the M.A.T. degree, the candidate is eligible for NYS initial teacher certification in the designated program area.

One year, Two year and Individual Sequences

Candidates may complete the program in one fulltime year, two years of part-time study, or part-time study that spans more than two years. The one year program is selected by students who can devote one full year of intensive effort, often those who have recently completed their undergraduate degrees and move directly into graduate study. The part-time option is more often selected by career changers and those who have competing responsibilities, such as work and family duties.

One year sequence

By mid-August, candidates must have completed all undergraduate requirements (e.g., language, additional coursework required in the major area), pre-requisites (EDU 201, 206, 474/574 and a Developmental Psychology or Human Development course). EDU 201 and 206 are offered both Summer I and Summer II, as well as Fall and Spring semesters, with evening and weekend sections requiring 50% online study via Blackboard. EDU 474/574 is offered twice in Summer II, on Monday-Wednesday evenings, 6 to 9, and on the 2nd, 4th and 6th Saturdays in Summer II. The Saturday section requires 50% online study through Blackboard. It is to the candidate’s advantage to complete the pre-requisites during their undergraduate program, if possible. If there are questions about which course at other institutions will satisfy pre-requisites requirements, the candidate should email the M.A.T. advisor (frazec@sage.edu), including the course description, for prior approval.

With all the pre-requisites and undergraduate courses complete by mid-August, candidates will complete their program in this sequence:

<table>
<thead>
<tr>
<th>Semester</th>
<th>One Year Plan</th>
<th>Biology/Mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer II (last two weeks of August, each evening, Monday through Friday, 5 - 8:30)</td>
<td>MTA 578* crosslisted with EDU/GDC/HED 578</td>
<td>not crosslisted with EDU/GDC/HED 578</td>
</tr>
<tr>
<td></td>
<td>3 credits</td>
<td>3 credits</td>
</tr>
<tr>
<td>Fall</td>
<td>EDU 511 (3 cr)</td>
<td>EDU 511 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>MTA 502 (3 cr)</td>
<td>MTA 502 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>not crosslisted with EDU/GDC/HED 502</td>
<td>not crosslisted with EDU/GDC/HED 502</td>
</tr>
<tr>
<td></td>
<td>ART 511, ENG 511, HIS 511 (3 cr)</td>
<td>BIO 512, MAT 511 (4 cr)</td>
</tr>
<tr>
<td></td>
<td>Internship (3 cr)</td>
<td>Internship (3 cr)</td>
</tr>
<tr>
<td></td>
<td>12 credits</td>
<td>13 credits</td>
</tr>
<tr>
<td>Spring</td>
<td>EDU 594 (3 cr)</td>
<td>EDU 594 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>ART 520 &amp; 521 (6 cr)</td>
<td>BIO 522 &amp; 557 (8 cr)</td>
</tr>
<tr>
<td></td>
<td>ENG 520 &amp; 557 (6 cr)</td>
<td>MAT 520 &amp; 557 (8 cr)</td>
</tr>
<tr>
<td></td>
<td>HIS 520 &amp; 521 (6 cr)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Internship (3 cr)</td>
<td>Internship (3 cr)</td>
</tr>
<tr>
<td></td>
<td>12 credits</td>
<td>14 credits</td>
</tr>
<tr>
<td>Summer I</td>
<td>ART 557, ENG 521, POL 557</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3 credits</td>
<td></td>
</tr>
</tbody>
</table>

Total cr 30 30
Internship: Candidates in the one-year program enroll in an internship in the Fall and Spring semesters. The internship involves a ½ day placement in the schools from September through June. One internship will include a K-6 placement for Art Educators and a 7-9 placement for Biology, English, Mathematics and Social Studies Educators. The second placement for Art Educators will be in grades 7 – 12 and for Biology, English, Mathematics and Social Studies Educators will be in grades 9 – 12.

Fieldwork: All candidates for certification in any area must complete 100 hours of fieldwork, generally required before student teaching. In the one year M.A.T. sequence, candidates may not have completed all of their fieldwork before beginning their internship. In this circumstance, candidates must complete the required hours by the end of the Fall semester. The fieldwork hours will be scheduled in addition to the internship hours.

Required workshops: The three NCR workshops, NCR 070 Reporting and Identifying Child Abuse and Maltreatment, NCR 071 School Violence Prevention, NCR 317 Health Education Standards, must be completed before the candidate begins the internship. These workshops will ordinarily be offered during the week immediately preceding the beginning of the internship.

Internship seminar meeting: M.A.T. candidates attend a two-day required seminar immediately preceding the beginning of the internship semester, during which they will participate in activities designed to prepare them for the internship, the preparation of the portfolio, meet with their college supervisors and review the assessments and policies that are used during the internship by cooperating teachers and college supervisors. Candidates will also meet five times or more per placement, as scheduled by the Director of Student Teaching Placements and the college supervisors.

Two year sequence

Candidates in the two year sequence will complete any undergraduate liberal arts requirements (e.g., language other than English), the pre-requisites and the content area courses in the first year, during the Summer, Fall, Spring or following Summer. The content area courses are only offered once per year, so it is very important to complete these when they are offered. The pre-requisites are offered every semester, including summers, and some of them may be completed at other institutions. Candidates should forward course descriptions from other institutions to their advisor to receive prior approval of the content.

By mid-August of the second year, candidates must have completed all undergraduate requirements (e.g., language, additional coursework required in the major area), pre-requisites (EDU 201, 206, 474/574 and a Developmental Psychology or Human Development course) and the content area courses in the specific discipline – Art, English, Biology, Mathematics or Social Studies. EDU 201 and 206 are offered both Summer I and Summer II, as well as Fall and Spring semesters, with evening and weekend sections requiring 50% online study via Blackboard. EDU 474/574 is offered twice in Summer II, on Monday-Wednesday evenings, 6 to 9, and on the 2nd, 4th and 6th Saturdays in Summer II. The Saturday section requires 90% online study through Blackboard. It is to the candidate’s advantage to complete the pre-requisites during their undergraduate program, if possible. If there are questions about which course at other institutions will satisfy pre-requisites requirements, the candidate should email the M.A.T. advisor (frazec@sage.edu), including the course description, for prior approval.

Fieldwork: 100 hours of fieldwork must be completed before student teaching. In the event that candidates are unable to complete these hours before beginning the second year of the program, the hours must be completed during the Fall semester, before the Spring student teaching begins.

Required workshops: The three NCR workshops, NCR 070 Reporting and Identifying Child Abuse and Maltreatment, NCR 071 School Violence Prevention, NCR 317 Health Education Standards, must be completed before the candidate begins student teaching. These workshops will ordinarily be offered during the week immediately preceding the beginning of student teaching.

Student teaching seminar meeting: M.A.T. candidates attend a two-day required seminar immediately preceding the beginning of student teaching, during which they will participate in activities designed to prepare them for the student teaching and the preparation of the portfolio, meet with their college supervisors and review the assessments and policies that are used during student teaching by cooperating teachers and college supervisors. Candidates will also meet weekly during each placement, as scheduled by the Director of Student Teaching Placements and the college supervisors.

The content area courses are offered according this schedule:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Year I – two year plan</th>
<th>Year I credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>ART 511, ENG 511 or HIS 511 (3 cr)</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td>BIO 512 or MAT 511 (4 cr)</td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>ART 520 &amp; 521 (6 cr)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>HIS 520 &amp; 521 (6 cr)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ENG 520 &amp; 557 (6 cr)</td>
<td></td>
</tr>
<tr>
<td>Summer I</td>
<td>ART 557, ENG 521, POL 557</td>
<td>12</td>
</tr>
</tbody>
</table>

Student teaching: Candidates in the two-year program enroll in student teaching in the Spring semester. Student teaching requires two
placements, a K-6 placement for Art Educators and a 7-9 placement for Biology, English, Mathematics and Social Studies Educators and a second placement for Art Educators will be in grades 7 – 12 and for Biology, English, Mathematics and Social Studies Educators will be in grades 9 – 12.

On completion of the pre-requisites, undergraduate courses and content area courses by mid-August, candidates will continue the program in this sequence:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Year II – two year plan Art/Biology/English/Mathematics/Social Studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer II (last two weeks of August, each evening, Monday through Friday, 5 -8:30)</td>
<td>MTA 578 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>not crosslisted with EDU/GDC/HED 578</td>
</tr>
<tr>
<td>Fall</td>
<td>EDU 511 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>MTA 502 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>not crosslisted with EDU/GDC/HED/SED 502</td>
</tr>
<tr>
<td>Spring</td>
<td>EDU 594 (3 cr)</td>
</tr>
<tr>
<td></td>
<td>EDU 658, 659 Student teaching (6 cr)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year II credits</th>
<th>18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total credits</td>
<td>30</td>
</tr>
</tbody>
</table>

Individual sequence

Some students may wish to complete their program over a period longer than two years, especially if extensive undergraduate coursework is needed to complete the equivalent of an undergraduate major or concentration. For example, an individual with a degree in Engineering may wish to prepare for the M.A.T. in Mathematics and might need to complete additional coursework in mathematics to be eligible for the program. This candidate would complete the undergraduate courses in mathematics in the first year, the pre-requisites and content area courses in the second year, and the courses in education and the student teaching in the third year.

Other candidates may wish to hold the internship or student teaching until all coursework has been completed. Often those who have full-time employment and family responsibilities will wish to maintain their employment until all coursework is finished and complete a student teaching experience in the year after completing all course requirements.

Candidates who wish to complete an individual sequence will meet with their advisor to develop and plan and schedule.

Internship and Student Teaching Placements

All interns and student teachers complete two placements at two different grade levels. Interns complete the experiential component of their program through assignment to the schools in half days for a full academic year, September through June. Student teachers complete the experiential component of their program in two fulltime placements, each lasting for seven weeks.

Interns and student teachers will complete one of their placements in a NYS-identified high-need school. The second placement will be in another setting selected on the basis of availability, quality of experience, the potential to expand the candidate’s experience and other factors that affect the cooperative relationship between candidates, the college and the school.

Candidates are supervised by college supervisors and may expect an initial visit and three supervisory visits during each placement in which written feedback will be provided. The cooperating teacher and the college supervisor provide narrative evaluations which may then be placed in the candidate’s Career Services placement folder to support the candidate’s search for a position when the program is complete.

Applications for the internship or student teaching are submitted according to the following schedule:

Internship applications for the following September through June placement must be submitted by the second Friday in June.

Student teaching applications (click to locate form online) must be submitted by the second Friday in October for the following Spring and by the second Friday in March for the following Fall.

Separate grades are given for each internship or student teaching placement, for the internship or student teaching seminar and for the internship or student teaching portfolio. The Internship and Student Teaching Seminar and Portfolio courses are zero credit and will be graded as Pass/Fail, but must be satisfactorily completed before graduation.

Program of Study
The program of study outlines the candidate’s program requirements, including undergraduate coursework and pre-requisite courses, if any, as well as the courses and internship/student teaching required for the master’s degree. Each candidate accepted to the program is expected to return a signed program of study, which then defines the requirements for graduation as long as the program is completed with the six year time limit.
Master of Science in Nursing

Advanced practice nurses have opportunities to serve as innovative leaders and skilled practitioners, and contribute to the improvement of nursing practice. The demand for nurse practitioners, clinical nurse specialists, nurse educators, and nurse administrators/executives continues to grow in the rapidly changing and expanding health care systems.

Graduate study provides the opportunity to examine historical and contemporary perspectives of emerging theory and practice and utilize academic, clinical, and research activities to contribute to the body of theory relevant to nursing practice. Graduate study also provides an avenue for the development of knowledge and skills, the utilization of technology necessary to practice at a high level of expertise, and the opportunity for specialization in advanced practice.

The mission of the Department of Nursing is to provide and promote baccalaureate and graduate education in nursing in an environment which emphasizes the development of individuals as professional nurses with a vision of their own power and a clear sense of self and their professional role. The department endeavors to prepare graduates who are critical thinkers; who utilize, transmit, and develop new knowledge through systematic modes of inquiry; and who demonstrate a commitment to lifelong learning. Preparation for excellence in nursing practice is achieved through the integration of arts and sciences, humanistic concern for the health and well being of others, and an awareness and appreciation of cultural diversity in a pluralistic society. Sage strives to prepare graduates who are assertive and proactive client advocates, enabling clients to maximize their own potential. The multidimensional milieu in which the nursing profession continues to evolve is emphasized, with the expectation that our graduates will assume leadership roles as professionals and citizens in organizations, to influence health care delivery and the welfare of society.

The Graduate Nursing Program at Sage has been a leader in providing education for advanced practice for more than 30 years. Alumni are in leadership and advanced practice roles in New York and many other states. The graduate program is designed to:

- Provide for advanced study in a specialized area of clinical nursing;
- Provide preparation for the role of educator, clinical specialist, nurse practitioner, or administrator/executive in nursing;
- Prepare nurses for leadership and executive roles utilizing evidence-based practice to advance nursing theory and science.

The bachelor's and master's degree programs in nursing at The Sage Colleges are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle, NW, Suite 530, Washington, DC 20036, (202) 887-6791, and the New York State Education Department.

The Department of Nursing is a member agency of the American Association of Colleges of Nursing, the National League for Nursing, and the Council of Deans of Nursing in Senior Colleges and Universities in New York State. Nurse practitioner faculty are members of the National Organization of Nurse Practitioner Faculties (NONPF).

Admission Requirements

Applicants to the Department of Nursing must be a registered professional nurse and meet Sage Graduate School admission requirements.

B.S./M.S. Option

A B.S./M.S. option exists for undergraduate nursing students at The Sage Colleges who meet certain criteria. These criteria include: recommendations from two faculty members, completion of 21 credits of nursing courses, and a minimum undergraduate GPA of 2.75. RNs may request admission directly into the B.S./M.S. sequence.

RNs with Bachelor’s Degree in Fields Other Than Nursing

Official transcripts and professional work experience will be evaluated. Certain undergraduate nursing prerequisites (normally NSG 331, 332, 402 or 404 and 406) will be required to prepare the student for advanced study in nursing.

Nurse Practitioner Certificate

Upon completion of the master’s degree or post-master’s certificate curriculum, graduates receive a certificate of completion as a nurse practitioner from The Sage Colleges. Nurse practitioner students must complete a minimum of clinical practicum depending on their specialty.

General Information

Students may attend the M.S. degree program with a major in nursing on a full-time or part-time basis. The program takes a minimum of three to four terms for full-time students. Selected required courses are available during the first summer session.
Students enrolled in clinical courses need to submit evidence of the following, one month prior to each clinical course:

- Current licensure as a registered professional nurse;
- Current professional liability insurance (as a student nurse practitioner if in a NP program);
- Required immunizations, titers, and tuberculin test (within six months of clinical);
- Recent physical exam (within three months of starting a clinical course);
- Current CPR preparation.

Graduates with the required number of clinical hours are eligible to take the advanced-level certification examinations offered by the American Nurses Credentialing Center for clinical nurse specialists, administrators, or nurse practitioners. Graduates of the nurse practitioner tracks are eligible for certification by New York State as nurse practitioners in the specialty area.

Working students, full-time students, and those commuting long distances will find courses conveniently scheduled. Courses are offered during the daytime and evenings on a weekly, every-other-week, or weekend institute basis. Several classes are offered partially online. It may be possible to take two or three courses on one particular day.

Individualized program plans are made for each student to insure that students complete their programs within the required seven year time limit. Each student is expected to maintain a current plan with a faculty advisor so that course needs can be anticipated.

**Program Offerings**

Completion of the Master of Science in Nursing necessitates the selection of one nursing clinical specialty and one functional role area. Depending on the selection, it may be possible through elective courses to pursue a second or part of a second clinical specialty or functional role. Advisement is helpful.

The following grid identifies the possible initial selection combinations.

<table>
<thead>
<tr>
<th></th>
<th>Clinical Specialist</th>
<th>Educator</th>
<th>Admin/Exec</th>
<th>Nurse Practitioner</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clinical Specialty</strong></td>
<td></td>
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</tr>
<tr>
<td>Adult Health</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>Community Health</td>
<td>+</td>
<td>+</td>
<td>+</td>
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</tr>
<tr>
<td>Psychiatric-Mental Health</td>
<td>+</td>
<td>+</td>
<td>+</td>
<td>*</td>
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<tr>
<td>Adult</td>
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</tr>
<tr>
<td>Family</td>
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</tr>
<tr>
<td>Gerontological</td>
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</tbody>
</table>

**Adult Health Nursing Program**

The Adult Health Nursing program relies on an integration of theories from nursing and other disciplines in developing a model of advanced practice. In addition to a core clinical focus, students also select an indirect care focus in either clinical specialization/case manager, administrator/executive or educator roles. Students select a clinical practicum specific to the course requirements and clinical focus.

**Program Summary**

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 558 Paradigms and Perspectives of Advanced Practice Nursing*</td>
<td>3</td>
</tr>
<tr>
<td>NSG 559 Nursing in a Sociopolitical Environment*</td>
<td>3</td>
</tr>
<tr>
<td>NSG 649 Transforming Advanced Practice Roles</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Research Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 508 Nursing Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>NSG 611 Research Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cognate Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 553 Advanced Human Physiology**</td>
<td>3</td>
</tr>
</tbody>
</table>
### Adult Nurse Practitioner Program

The practitioner role necessitates a strong clinical background. Therefore, applicants need to have at least one year’s full time experience (2,000 hours) as a registered professional nurse before beginning nurse practitioner clinical courses. The autonomous and collaborative roles of the nurse practitioner in primary care demand socialization into those roles, knowledge of multiple practice models, and development of accountability for direct provision of health care services. Clinical experiences with faculty and preceptors provide a variety of experiences with physicians and nurse practitioners in varied geographic locations, and with clients from different social, cultural and economic backgrounds. There are intensive clinical placements with preceptors. A total of 500 clinical hours and 42 credits are required in order to meet the changing professional expectations in this practice area.

### Program Summary

<table>
<thead>
<tr>
<th>Credits</th>
</tr>
</thead>
</table>
| Core Courses
| NSG 558 Paradigms and Perspectives of Advanced Practice Nursing* | 3 |
| NSG 559 Nursing in a Sociopolitical Environment* | 3 |
| NSG 649 Transforming Advanced Nursing Roles | 3 |

---

* Recommended as beginning courses.

** Recommended as beginning course, but not required for Administrator/Executive Role.

*** Sage's PAD/HSA 588 or HSA 565 can be substituted for NSG 652.

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### Clinical Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 625</td>
<td>Advanced Adult Nursing: Client Coping and Adaptive Strategies</td>
<td>3</td>
</tr>
<tr>
<td>NSG 626</td>
<td>Advanced Adult Nursing: Care of the Acutely Ill Client</td>
<td>3</td>
</tr>
<tr>
<td>NSG 627</td>
<td>Advanced Adult Nursing: Nursing Interventions</td>
<td>3</td>
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</table>

### Functional Area Courses

Choice of Clinical Specialist, Administrator or Educator

#### Clinical Specialist

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 616</td>
<td>Advanced Clinical Role Practicum</td>
<td>3</td>
</tr>
<tr>
<td>NSG 628</td>
<td>Advanced Practice Role in Adult Health Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NSG</td>
<td>Nursing Electives</td>
<td>6</td>
</tr>
<tr>
<td>NSG</td>
<td>Elective may be in other field</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Administrator/Executive

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 652***</td>
<td>Clinical Delivery Systems: Operations and Finance</td>
<td>3</td>
</tr>
<tr>
<td>NSG 653/628</td>
<td>Practicum I Clinical Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>NSG 654/616</td>
<td>Practicum II Clinical Delivery Systems</td>
<td>3</td>
</tr>
<tr>
<td>NSG</td>
<td>Nursing Elective</td>
<td>3</td>
</tr>
<tr>
<td>NSG</td>
<td>Elective may be in other field</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Educator

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 605</td>
<td>Nursing Educator Practicum</td>
<td>3</td>
</tr>
<tr>
<td>NSG 662</td>
<td>Nurse Educator I: Facilitating Learning</td>
<td>3</td>
</tr>
<tr>
<td>NSG 663</td>
<td>Nurse Educator II: Transforming Leadership</td>
<td>3</td>
</tr>
<tr>
<td>NSG</td>
<td>Nursing Electives (3 credits may be in other field with permission)</td>
<td>6</td>
</tr>
</tbody>
</table>

**Total Credits Required:** 39-42
Community Health Nursing Program

In addition to the clinical focus of the program, students may choose a functional area of 9 to 12 credits in administration or education. There are electives in the program which students may use to pursue particular interests. For example, students interested in administration may take courses in administration or budgeting. Students interested in an individual client care focus may choose courses in Advanced Physiology, Client Coping and Adaptive Strategies, or Nursing Interventions.

Program Summary

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 508</td>
<td>Nursing Research Methods</td>
<td>3</td>
</tr>
<tr>
<td>NSG 611</td>
<td>Research Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

Cognate Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 553</td>
<td>Advanced Human Physiology*</td>
<td>3</td>
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</tbody>
</table>

Elective Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG</td>
<td>Nursing Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Supporting Courses

Choose one of the following:

NSG 501 Perspectives on Aging
NSG 610 Family Processes

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG 622</td>
<td>Advanced Pharmacology in Acute and Chronic Care</td>
<td>3</td>
</tr>
<tr>
<td>NSG 636</td>
<td>Health, Healing and Self-Care</td>
<td>3</td>
</tr>
</tbody>
</table>

Clinical Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 619</td>
<td>Diagnostic Health Assessment</td>
<td>3</td>
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</tbody>
</table>

- Successful completion of a Health Assessment Examination is required for entry into NSG 619.
- There is a mandatory fee.
- NSG 619 is required as a prerequisite for all subsequent clinical courses.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG 621a</td>
<td>Adult and Geriatric Health Care - Theory</td>
<td>3</td>
</tr>
<tr>
<td>NSG 621b</td>
<td>Adult and Geriatric Health Care - Practicum</td>
<td>3</td>
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</tbody>
</table>

Functional Area Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 623</td>
<td>Individualized Study in Advanced Clinical Nursing Practice</td>
<td>3</td>
</tr>
</tbody>
</table>

Note: Students who choose to take GNT 501 in lieu of NSG 610 must complete an additional 40 clinical hours in NSG 623 (for a total of 240 clinical hours).

Total Credits Required: 42

*Recommended as beginning courses.
Family Nurse Practitioner Program

The Family Nurse Practitioner (FNP) has a combined clinical and functional role. The practitioner role necessitates a strong clinical background in evaluating clients and making judgments about interventions. Therefore, applicants need to have a least one year’s full time experience (2,000 hours) as a Registered Professional Nurse before beginning FNP clinical courses. The autonomous and collaborative roles of the nurse practitioner in primary care demand socialization into those roles, knowledge of multiple practice models, and development of accountability for direct provision of health care services. Clinical experiences with faculty and preceptors include a variety of physicians and nurse practitioners, geographic locations, and clients from different social, cultural, and economic backgrounds. There are intensive clinical placements with preceptors. A total of 680 clinical hours and 48 credits are required in order to meet the changing professional expectations in this practice area.

Program Summary

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 558  Paradigms and Perspectives of Advanced Practice Nursing*</td>
<td>3</td>
</tr>
<tr>
<td>NSG 559  Nursing in a Sociopolitical Environment*</td>
<td>3</td>
</tr>
<tr>
<td>NSG 649  Transforming Advanced Nursing Roles</td>
<td>3</td>
</tr>
</tbody>
</table>

*Recommended as beginning courses.

**Not required for Administrator/Executive Role.

***Sage's PAD/HSA 588 or HSA 565 can be substituted for NSG 652.
**Research Courses**

- NSG 508  Nursing Research Methods  3
- NSG 611  Research Seminar  3

**Cognate Course**

- BIO 553  Advanced Human Physiology*  3

**Elective course**

- NSG  Nursing Elective  3

**Supporting Courses**

- NSG 610  Family Processes  3
- NSG 622  Advanced Pharmacology in Acute and Chronic Care  3
- NSG 636  Health, Healing and Self-Care  3

**Clinical Courses**

- NSG 619  Diagnostic Health Assessment  3
  - Successful completion of a Health Assessment Examination is required for entry into NSG 619.
  - There is a mandatory fee.
  - NSG 619 is required as prerequisite for all subsequent clinical courses.
- NSG 621a  Adult and Geriatric Health Care- Theory  3
- NSG 621b  Adult and Geriatric Health Care- Practicum  3
- NSG 660  Women & Children’s Health Theory  3
- NSG 661  Women & Children’s Health (Internship)  3

**Functional Area Courses**

- NSG 623  Individualized Study in Advanced Clinical Nursing Practice  3

**Total Credits:**  48

*Recommended as beginning courses.

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**Gerontological Nurse Practitioner Program**

The Gerontological Nurse Practitioner (GNP) has a combined clinical and functional role. The practitioner role necessitates a strong clinical background. Therefore, applicants need to have at least one year’s full time experience (2,000 clinical hours) as a registered professional nurse before beginning GNP clinical courses. The autonomous and collaborative roles of the nurse practitioner in primary care demand socialization into those roles, knowledge of multiple practice models, and development of accountability for direct provision of health care services. Clinical experiences with faculty and preceptors provide variety of experience with nurse practitioners and physicians, in varied geographic locations, and with clients from different social, cultural and economic backgrounds. There are intensive clinical placements with preceptors. A total of 500 clinical hours and 42 credits are required in order to meet the changing professional expectations in this practice area.

**Program Summary**

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG 558</td>
<td>Paradigms and Perspectives of Advanced Practice Nursing*  3</td>
</tr>
<tr>
<td>NSG 559</td>
<td>Nursing in a Sociopolitical Environment*  3</td>
</tr>
<tr>
<td>NSG 649</td>
<td>Transforming Advanced Nursing Roles  3</td>
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</table>

**Research Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG 508</td>
<td>Nursing Research Methods  3</td>
</tr>
<tr>
<td>NSG 611</td>
<td>Research Seminar  3</td>
</tr>
</tbody>
</table>
Psychiatric Mental Health Nursing  
Clinical Specialist, Administrator or Educator

Graduates of this program are prepared with a core clinical focus as well as to be a clinical specialist, administrator, or educator.

Program Summary

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NSG 558</td>
<td>Paradigms and Perspectives of Advanced Practice*</td>
</tr>
<tr>
<td>NSG 559</td>
<td>Nursing in a Sociopolitical Environment*</td>
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<tr>
<td>NSG 649</td>
<td>Transforming Advanced Practice Roles</td>
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<table>
<thead>
<tr>
<th>Research Courses</th>
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<tbody>
<tr>
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<td>Nursing Research Methods</td>
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<tr>
<td>NSG 611</td>
<td>Research Seminar</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Cognate Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bio 584</td>
<td>Neurobiology* (not required for administrators)</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Clinical Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 557</td>
<td>Group Processes in Health Care</td>
</tr>
<tr>
<td>NSG 606</td>
<td>Practice Models in Counseling and/or Psychotherapy for Nurses</td>
</tr>
<tr>
<td>NSG 610</td>
<td>Family Processes</td>
</tr>
</tbody>
</table>

Cognate Course
BIO 553 Advanced Human Physiology* 3

Elective course
NSG Nursing Elective 3

Supporting Courses
NSG 501 Perspectives on Aging 3
NSG 622 Advanced Pharmacology in Acute and Chronic Care 3
NSG 636 Health, Healing and Self-Care 3

Clinical Courses
NSG 619 Diagnostic Health Assessment 3
  - Successful completion of a Health Assessment Examination is required for entry into NSG 619.
  - There is a mandatory fee.
  - NSG 619 is required as pre-requisite for all subsequent clinical courses.

NSG 621a Adult and Geriatric Health Care- Theory 3
NSG 621b Adult and Geriatric Health Care- Practicum 3

Functional Area Courses
NSG 623 Individualized Study in Advanced Clinical Nursing Practice 3
  Note: Students in the Gerontology track will be expected to complete an additional 40 clinical hours in NSG 623 (total = 240 clinical hours).

Total Credits: 42

*Recommended as beginning courses.
Recommended as beginning courses.

**Sage's PAD/HSA 588 or HSA 565 can be substituted for NSG 652.

Graduates of the Psychiatric Mental Health track are eligible to be certified by New York State as psychiatric nurse practitioners and to take the examination for certification at the national level from the American Nurses Credentialing Center as clinical nurse specialists in psychiatric-mental health nursing and/or psychiatric nurse practitioner.

Consistent with the changing health care system, graduates of this program will have the theoretical knowledge and clinical skills to provide primary and continuing mental health care: promote mental health, prevent mental illness, and diagnose and treat clients who demonstrate acute and chronic mental illness and/or substance abuse. Treatments include counseling, psychotherapy, and prescribing drugs.

A sound theoretical base of neurobiology, physiology, pharmacology, and human behavior theories provide the underpinnings for courses and practica related to comprehensive mental health assessment, diagnostic formulations, and therapeutic interventions. Psychotherapeutic processes include individual, group, and family therapy. Further, graduates would be qualified to provide case management, conduct and develop education programs, supervise support service staff, and provide consultation in non-psychiatric settings.

Program Summary

**Core Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 558</td>
<td>Paradigms and Perspectives of Advanced Practice Nursing*</td>
<td>3</td>
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<td>NSG 559</td>
<td>Nursing in a Sociopolitical Environment*</td>
<td>3</td>
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<td>NSG 649</td>
<td>Transforming Advanced Nursing Roles</td>
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**Research Courses**
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<td>3</td>
</tr>
<tr>
<td><strong>Cognate Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BIO 553</td>
<td>Advanced Human Physiology*</td>
<td>3</td>
</tr>
<tr>
<td>BIO 584</td>
<td>Neurobiology*</td>
<td>3</td>
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<tr>
<td><strong>Supporting Courses</strong></td>
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<td></td>
</tr>
<tr>
<td>NSG 622</td>
<td>Advanced Pharmacology in Acute and Chronic Care</td>
<td>3</td>
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<tr>
<td>NSG 624</td>
<td>Advanced Psychopharmacology</td>
<td>1</td>
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<tr>
<td><strong>Clinical Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NSG 606</td>
<td>Practice Models in Counseling and/or Psychotherapy for Nurses</td>
<td>3</td>
</tr>
<tr>
<td>NSG 610</td>
<td>Family Processes</td>
<td>3</td>
</tr>
<tr>
<td>NSG 615</td>
<td>Diagnostic Mental Health Assessments and Interventions</td>
<td>3</td>
</tr>
<tr>
<td>NSG 557</td>
<td>Group Process in Health Care</td>
<td>3</td>
</tr>
<tr>
<td><strong>Functional Area Courses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NSG 619</td>
<td>Diagnostic Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>• Successful completion of a Health Assessment Examination is required for entry into NSG 619.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• There is a mandatory fee.</td>
<td></td>
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<td>• NSG 619 is required as pre-requisite for all subsequent clinical courses.</td>
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<tr>
<td>NSG 647</td>
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<tr>
<td>NSG 650</td>
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</table>

**Total Credits:** 46

* Recommended as beginning courses.
Post–Master’s Certificate Programs in Nursing

The certificate program provides an opportunity for professional nurses who have completed a master’s degree in nursing to obtain a Sage certificate in a clinical specialization or functional role area different from their initial graduate nursing focus. The program enables career change and fosters an exchange of ideas and networking at the post–graduate level. Candidates for the certificates may attend on a full– or part–time basis depending on the area of study. The program can vary from 9 credits to 31 credits depending on the individual’s background and the desired certificate. It is expected that candidates for post-master’s certificates will have taken courses in their master’s program equivalent to NSG 558 and NSG 559. Students may be able to waive certain courses depending on previous coursework. Students may be required to take additional courses depending on previous coursework. Consult with the Program Director to discuss options.

Admission Requirements
In addition to the general admission requirements for Sage Graduate School (see page 4), applicants must have a master’s degree in nursing. An interview with the Director of the Graduate Program in Nursing is recommended. Certificate program students are not eligible for federal, state, or institutional financial aid.

Program Summary

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Administrator/Executive</th>
<th>Clinical Specialist</th>
<th>Educator</th>
<th>Additional Clinical Area of Concentration (Adult Health, Community Health, Psychiatric Mental Health)</th>
<th>Cognate Courses</th>
<th>Family Nurse Practitioner</th>
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<td>Administrator/Executive</td>
<td>NSG 649 Transforming Advanced Practice Roles 3</td>
<td>NSG 616 Advanced Clinical Role Practicum (Clinical Specialization Course) 3</td>
<td>NSG 605 Nurse Educator Practicum 3</td>
<td>BIO 553 Advanced Human Physiology (cognate) 3</td>
<td>NSG 621a Adult and Geriatric Health Care (Theory) 3</td>
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<td></td>
<td>NSG 652* Clinical Delivery Systems: Operations and Finance 3</td>
<td>Roles in Clinical Area (NSG 617, 628, 638) 3</td>
<td>NSG 662 Nurse Educator I: Facilitating Learning 3</td>
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<td>NSG 653 Practicum I: Clinical Delivery Systems (cross-listed with NSG 628, NSG 638, NSG 617) 3</td>
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<td>NSG 663 Nurse Educator II: Transforming Leadership 3</td>
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<td>NSG 654 Practicum II: Clinical Delivery Systems (cross-listed with NSG 616) 3</td>
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<td>9 credits in clinical area of specialization (CHN or AHN) OR</td>
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<td>*Sage’s PAD/HSA 588 or HSA 565 can be substituted for Nsg 652</td>
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<td>12 credits in clinical area of specialization (PMH) OR</td>
<td>NSG 636 Health, Healing and Self-Care 3</td>
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* Mandatory fee. Nsg 619 is pre-requisite for all subsequent clinical courses.
NSG 661  Women and Children's Health (Internship)  3

**Functional Area Course**

NSG 623  Individualized Study in Advanced Clinical Nursing Practice  3

Family Nurse Practitioner Post-Master's Certificate must complete NSG 610, 660, and 661 for a total of 300 hours (mandated by New York State).

**Total credit hours required:** 33

**Adult Nurse Practitioner**

BIO 553  Advanced Human Physiology  3
NSG 636  Health, Healing and Self–Care  3
NSG 610  Family Processes OR
NSG 501  Perspectives on Aging  3
NSG 622  Advanced Pharmacology in Acute and Chronic Care  3
NSG 619  Diagnostic Health Assessment  3

Successful completion of a Health Assessment Examination is required for entry in Nsg 619. Mandatory fee. Nsg 619 is pre-requisite for all subsequent clinical courses.

NSG 621a  Adult and Geriatric Health Care (Theory)  3
NSG 621b  Adult and Geriatric Health Care (Practicum)  3
NSG 649  Transforming Advanced Nursing Roles  3

**Functional Area Course**

NSG 623  Individualized Study in Advanced Clinical Nursing Practice  3

**Total credit hours required:** 27

**Gerontological Nurse Practitioner**

BIO 553  Advanced Human Physiology  3
NSG 501  Perspectives on Aging  3
NSG 619  Diagnostic Health Assessment  3

Successful completion of a Health Assessment Examination is required for entry in Nsg 619. Mandatory fee. Nsg 619 is pre-requisite for all subsequent clinical courses.

NSG 621a  Adult and Geriatric Health Care (Theory)  3
NSG 621b  Adult and Geriatric Health Care (Practicum)  3
NSG 622  Advanced Pharmacology in Acute and Chronic Care  3
NSG 636  Health, Healing and Self–Care  3
NSG 649  Transforming Advanced Practice Roles  3

**Functional Area Course**

NSG 623  Individualized Study in Advanced Clinical Nursing Practice  3

**Total credit hours required:** 27

**Acute Care Nurse Practitioner**

Prerequisite: Completion of an MS degree program in Adult Health Nursing or Medical–Surgical Nursing as clinical specialist

BIO 553  Advanced Human Physiology  3
NSG 619  Diagnostic Health Assessment  3

Successful completion of a Health Assessment Examination is required for entry in Nsg 619. Mandatory fee. Nsg 619 is pre-requisite for all subsequent clinical courses.

NSG 622  Advanced Pharmacology in Acute and Chronic Care  3
NSG 636  Health, Healing and Self–Care  3
NSG 642  Acute Care Nurse Practitioner Role  3
NSG 643  Advanced Role Practicum I  3
NSG 644  Advanced Role Practicum II  3
NSG 649  Transforming Advanced Practice Roles  3

**Total credit hours required:** 24

**Psychiatric–Mental Health Clinical Nurse Specialist**

BIO 584  Neurobiology  3
NSG 557  Group Processes in Health Care  3
NSG 606  Practice Models in Counseling and/or Psychotherapy for Nurses  3
NSG 610  Family Processes  3
NSG 615  Diagnostic Mental Health Assessment and Interventions  3
NSG 617  Clinical Specialization in Psychiatric–Mental Nursing  3
NSG 649  Transforming Advanced Practice Roles  3

**Total credit hours required:** 21
### Psychiatric-Mental Health Nurse Practitioner

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<td>BIO 584</td>
<td>Neurobiology</td>
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<td>NSG 557</td>
<td>Group Processes in Health Care</td>
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<td>NSG 606</td>
<td>Practice Models in Counseling and/or Psychotherapy for Nurses</td>
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<td>NSG 610</td>
<td>Family Processes</td>
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<tr>
<td>NSG 615</td>
<td>Diagnostic Mental Health Assessments and Interventions</td>
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<td>Advanced Pharmacology in Acute and Chronic Care</td>
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<tr>
<td>NSG 650</td>
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**Total credit hours required:** 31
Master of Science in Occupational Therapy

Occupational Therapy (OT) is a health care profession in which therapists work with people whose abilities to manage everyday tasks of living are affected by developmental deficits, the aging process, environmental barriers, physical injury or illness, or psychosocial issues. Occupational therapists are in high demand across the country as critical caregivers in today's rapidly growing health care system. The profession offers many opportunities for a career rich in both meaning and reward.

Occupational therapists help individuals of all ages identify and return to the occupations and activities that are important to them. The word occupation refers to how people use time, or are occupied in their daily lives. Occupational therapists assist people to adapt old methods or learn new strategies so they can participate in valued life activities and roles after illness or injury. OTs are employed in a variety of settings including hospitals, rehabilitation centers, nursing homes, homecare, schools, private practice, and community agencies.

The MS in Occupational Therapy at Sage is the only accredited master-level Occupational Therapy Program in New York’s Capital Region. Qualified men and women who possess a bachelor’s degree and who fulfill the prerequisite courses for the Occupational Therapy Program may apply directly through the Sage Graduate School. Students can complete the 82-credit program in just over two years, including a research project and six months of full time fieldwork. Upon successful completion of academic, research and fieldwork courses, students are awarded an MS degree in Occupational Therapy and are eligible to sit for the certification exam that leads to national certification and eligibility for state licensure.

Program Accreditation

The Sage Colleges Occupational Therapy program is registered with the New York State Education Department and accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association, 4720 Montgomery Lane, Bethesda, MD 20824-1220, 301/652-2682. The most recent reaccreditation was granted in March 2000. Upon graduation, students are eligible to sit for the national certification exam administered by the National Board for Certification in Occupational Therapy (NBCOT). In addition, most states require licensure in order to practice occupational therapy; however state licenses are usually based on the results of the national certification exam. A felony conviction may affect a student's placement in fieldwork settings, or a graduate’s ability to sit for the certification exam or to attain state licensure.

Mission and Philosophy

The mission of the Occupational Therapy Program is to prepare students to be knowledgeable, ethical and competent therapists. The OT Program is based on a framework that considers how biological, psychological, and socio-cultural factors influence occupational behavior. Faculty believes the study and practice of occupational therapy encompasses philosophical principles that:

- affirm the inherent value of occupation to support participation in life;
- link occupational engagement to achieving self-actualization and quality of life;
- reinforce the individual’s right to self-determination;
- support a broad definition of independence; and
- acknowledge the multifaceted needs of a diverse society.

Faculty views education as a process, where students progress in their abilities to become client-centered and evidence-based practitioners. Students are assisted in acquiring the knowledge, skills, and judgment needed for skilled and ethical practice in traditional and emerging settings through experiences that:

- incrementally challenge and expand their belief systems;
- reinforce their role and responsibility to actively engage in the learning process;
- provide multiple opportunities to practice and obtain feedback and reinforcement; and
- illustrate the dynamic relationship among health, well-being and occupational engagement through a variety of learning activities and experiences.

Occupational Therapy Curriculum Model

The occupational therapy curriculum is developed around humanistic values and incorporates an experiential approach that focuses on students becoming active learners. Foundation and upper level clinical courses promote an understanding of the dynamic relationship between health, well-being and occupational engagement, or a person’s ability to participate in valued life activities and roles. Students are immersed in learning opportunities to both promote clinical reasoning skills and develop a systemic view of health and the health care system. The curriculum model is organized around three elements: Foundations and Professional Responsibilities, Evaluation and Intervention in Practice Settings, and OT Service Delivery and Research. It is further supported by three major themes that are infused throughout coursework: Person-Environment-Occupation Relationship, Therapeutic Style and Interactions, and Competent Practice.

Organizing Elements

Foundations and Professional Responsibilities
Initial courses provide students with a basis for understanding the unique occupational perspective of the profession. Through these foundation courses students explore the physical, psychosocial, cultural, and spiritual aspects of occupational participation on lifestyle and valued life roles. The Occupational Therapy Practice Framework is introduced along with the major practice models and theories that define the language and philosophy of occupational therapy. Early courses explore the wellness-illness continuum and the concept of disability.

**Evaluation and Intervention in Practice Settings**

Evaluation courses focus on clinical and community-based practice settings, and provide a framework for developing client-centered intervention skills. The application of theories and practice models within this content guides the development of critical thinking. Students engage in fieldwork experiences to apply knowledge gained in the classroom to clinical settings, hone clinical reasoning skills, and achieve independent practice competence.

**Occupational Therapy Service Delivery and Research**

A multi-course research sequence provides students with content leading to basic proficiency in research while preparing them to be evidence-based practitioners. Working collaboratively with clinic and community-based sites, student teams develop and implement research studies whose outcomes add to the literature and meet the information needs of research partners. The culminating requirement is a presentation at the annual Graduate Research Symposium. Students learn about the roles and associated responsibilities of the OT through coursework that addresses occupational therapy service delivery, advocacy, consultation, and administration. Through these experiences, students develop the broad perspective required for promoting and providing best practice.

**Supporting Themes**

**Person-Environment-Occupation Relationship**

Students explore how personal factors, environmental influences, and occupation-related characteristics impact participation, health, and well-being. Throughout the curriculum students engage in literature reviews, case-based learning, and field experiences with clients, families and communities. Together these activities assist students to better understand the factors that enable and constrain occupational performance.

**Therapeutic Style and Interactions**

Students develop skills in forming therapeutic relationships through activities that foster self-awareness, personal maturity, and effective communication. Exposure to client-centered practice supports the student’s ability to engage in a collaborative intervention process.

**Competent Practice**

Competence as an occupational therapist is facilitated through the development of critical thinking skills, therapeutic use of self, and professionalism. The application of ethics, evidence-based practice, and clinical reasoning are woven throughout coursework and fieldwork experiences. Students develop the knowledge, skills, and behaviors required for best practice.

**Fieldwork**

Students complete five part time and full time fieldwork experiences to refine clinical reasoning and therapeutic skills while working with clients. Level I fieldwork involves three multi-week experiences in clinical settings integrated within first and second-year coursework. Level II fieldwork involves two full time, 12-week internships during the summer and fall following the second year of study. These affiliations give students the opportunity to practice the clinical skills learned in the classroom in occupational therapy settings under appropriate supervision. The expected outcome of Level II fieldwork is entry-level therapist performance and independent practice. Sage has formal agreements with over 150 clinical sites located throughout the country.

**Faculty**

Students enjoy an excellent student-to-faculty ratio of 10:1 that facilitates personal attention and close working relationships. The Sage Occupational Therapy faculty are specialists in the fields of pediatrics, psychosocial practice, rehabilitation, gerontology and research. To ensure fresh program content delivery, Sage faculty are engaged in scholarly work and clinical practice in addition to their teaching responsibilities. Sage professors hold advanced certification in pediatrics, neurorehabilitation, sensory integration, neurodevelopmental treatment, and hand therapy. Faculty doctoral degrees and advanced study include occupational therapy, expressive arts, education, and psychology. They are able to bring new ideas and technologies into the classroom, and expose students to contemporary practice in their respective therapy specialties. Students also benefit from faculty expertise through collaboration in ongoing research projects.

**OT Program Prerequisite Courses**

The following prerequisite courses must be completed prior to entry to the graduate OT Program:

- Anatomy & Physiology I and II (with labs);
- Physics I (with lab);
- 9 credits in psychology including Human development and Abnormal Psychology;
- Statistics.
Fieldwork Requirements: Yearly physical examinations, immunizations, and CPR certification are required by fieldwork sites. In addition, many settings require students to be fingerprinted and undergo a criminal history review. Students are responsible for the arrangements and costs of these, as well as for transportation to and from fieldwork settings. A felony conviction may prevent student placement at some fieldwork settings.

OT Program Outcome Statements

At the conclusion of the occupational therapy educational program students will:

- Demonstrate knowledge of the history of the profession, the scope and role of occupational therapy within the health delivery system, and its contributions to quality of life.
- Establish and sustain therapeutic relationships.
- Articulate a professional development plan that demonstrates a commitment to lifelong learning.
- Demonstrate professional behaviors, attitudes and actions reflective of ethical standards and values.
- Communicate effectively in writing and speaking to a variety of audiences.
- Advocate for the profession and the people we serve through active participation and membership in community and professional organizations.
- Consider culture and other person-environment factors in developing meaningful interventions across clinical and community settings.
- Demonstrate knowledge of the relationship of theory to practice and the ability to use theoretical models and frames of reference to guide clinical reasoning.
- Select and use appropriate screening and evaluation methods to determine client needs and priorities; make referrals to other disciplines as indicated.
- Develop and implement occupation-based intervention plans that support participation in relevant environments.
- Document services to ensure accountability and meet standards for reimbursement.
- Work cooperatively with members of multi-disciplinary teams and other stakeholders within the health delivery system.
- Demonstrate knowledge of state, federal and professional standards and regulations that shape community and clinical practice.
- Demonstrate skills in the management of occupational therapy services including supervising and collaborating with others.
- Identify opportunities to address societal needs by participating in the development and marketing of OT services.
- Use research literature to make evidence-based decisions and engage in research activities that contribute to best practice.
- Demonstrate skills in research methods, the development of a research design, and implementation of a research study.

**OT Program Curricular Objectives**

**Foundations and Professional Responsibilities**

1. Demonstrates consistent personal and professional ethical behavior
2. Demonstrates positive interpersonal skills
3. Communicates the values and beliefs of OT to clients, staff and family
4. Demonstrates good written and oral communication skills
5. Seeks and responds constructively to feedback
6. Takes responsibility for own learning
7. Identifies strategies for ongoing professional development
8. Participates in professional activities to advance the profession

**Evaluation and Intervention in Practice Settings**

9. Adheres to safety regulations in regard to safety of self and others
10. Demonstrates ability to establish rapport
11. Demonstrates respect for diversity factors and lifestyle choices of others
12. Analyzes impact of person-environment factors on OT evaluation and intervention
13. Selects appropriate screening and assessment tools based on client need and context
14. Refers to specialists for consultation and intervention
15. Uses standardized and non-standardized screening and assessment tools appropriately
16. Uses theories, practice models, and frames of reference to guide and inform evaluation and intervention
17. Makes informed practice decisions based on critical analyses of the evidence
18. Develops and implements occupationally-based intervention plans based on appropriate theoretical approach and client needs
   
   a. **Modifies environments (home, work, school, community) and adapts processes**
   
   b. **Provides design and training in assistive technologies and devices, including fabrication of splints**
   
   c. **Provides recommendations and training to enhance mobility including transfers, wheelchair management, community mobility and driver rehabilitation**
   
   d. **Provides management of swallowing, feeding and eating to enable performance**
e. Develops, remediates and teaches compensatory strategies for physical, cognitive, perceptual, neuromuscular, behavioral, and sensory skills (e.g., vision, tactile, vestibular, auditory, gustatory, and olfactory)

f. Demonstrates safe and effective application of physical agent modalities

19. Demonstrates skills in supervising and collaborating with OTAs

20. Documents services and maintains records to ensure accountability and meet reimbursement and facility standards

21. Demonstrates knowledge and compliance with reimbursement mechanisms

22. Monitors and reassess the effect of OT intervention and need for continued or modified services

23. Develops discharge plans and terminates OT services as appropriate

24. Organizes and analyzes data for evaluation of practice outcomes

25. Provides client and family education to support occupational participation **OT Service Delivery and Research**

26. Manages time, schedules and prioritizes workload appropriately

27. Develops strategies for effective use of OT and non-OT staff

28. Understands trends in models of service delivery and their effect on OT practice

29. Considers the impact of contextual factors on management and delivery of OT services

30. Demonstrates ability to design processes for quality improvement and develop program changes

31. Understands factors that promote policy development and provision of OT services

32. Demonstrates knowledge of state, federal and professional standards that shape practice

33. Demonstrates knowledge of advocacy to benefit consumers and the profession

34. Identifies opportunities to address societal needs by participating in the development and marketing of OT services

35. Uses research/professional literature to make evidence-based decisions

36. Understands and critiques research studies

37. Designs and implements beginning-level research studies

**Academic Standards of the Graduate OT Program**

In addition to meeting the academic standards of Sage Graduate School, students must achieve the following to remain in good standing in the graduate OT program:

- To be eligible for a graduate degree, a student must have a 3.0 grade point average at the time of graduation. A student whose grade point average falls below a 3.0 may be dismissed from the program.
- Students must achieve a grade of “C” or better in all professional courses and a grade of “P” in any professional level pass/fail course.
- Students who achieve grades of “C” in more than two professional courses may be required to repeat courses; complete other remedial work to assure competence for clinical practice; or could be dismissed from the program.
- Students must successfully complete all oral/practical comprehensive and lab proficiency examinations (minimum passing grade of 80%) to achieve a passing grade for the laboratory course.
- Students must demonstrate competency in all safety items in order to successfully pass the lab practical exam or proficiency.
- Students must demonstrate effective professional behavior, including interpersonal communication skills and judgment, prior to beginning fieldwork education.
- Students must successfully complete Level II Fieldwork within 15 months beyond the date of completion of evaluation and intervention courses, or repeat the course(s), and/or demonstrate academic and clinical competency in the course(s) prior to beginning fieldwork experiences.
• Students who fail a fieldwork experience must obtain permission of faculty prior to repeating the fieldwork. Failure to complete a fieldwork or having to be removed from a placement may result in a student’s dismissal from the program. Students who need to repeat more than one Level II fieldwork course will be dismissed from the program.
• Students must be continuously matriculated in the program. If there is inactivity in coursework, or there are two or more years since completion of the last Level II Fieldwork experience, students will be required to repeat all of the evaluation and intervention courses, or demonstrate academic and clinical competency in each of these courses, via examination, to be eligible to graduate.

Dismissal

Students who fail to meet the program and/or academic requirements or who fail to demonstrate professional behavior may be dismissed from the program, required to repeat courses, or complete remedial plans as specified by the program faculty. Students are referred to the Graduate Student Occupational Therapy Handbook for further details about program policies, standards, and fieldwork education requirements. Upon request, students who withdraw or who are dismissed from the program may request readmission. Readmission will be determined by the faculty based on qualifications and any additional criteria required at the discretion of the faculty.

Admission Requirements

All applicants are strongly urged to visit the college and meet with a representative of the Occupational Therapy program. Candidates should call the OT program office at (518) 244-2267 to schedule an appointment with the program director. There are two points of entry into the M.S. in Occupational Therapy Program: direct entry through Sage Graduate School or through Russell Sage College via the 3+2 accelerated program or more traditional 4+2 program.

Direct Entry through Sage Graduate School

Qualified men and women who possess a baccalaureate degree and who have fulfilled the prerequisite courses for the graduate program in Occupational Therapy may apply directly to the M.S. in Occupational Therapy program through Sage Graduate School. In addition to meeting the general requirements for admission to Sage Graduate School, the successful applicant to the M.S. in Occupational Therapy program will demonstrate evidence of the following:

- Earned baccalaureate degree from an accredited college or university.
- Minimum 3.0 GPA in undergraduate study, minimum 3.0 GPA in OT Program prerequisites, and minimum 2.75 GPA in prerequisite sciences.
- Completion of OT program prerequisite courses with grades of “C” or better in each required course.
- Completion of at least 20 hours of clinical observation under the supervision of an occupational therapist before beginning the professional program. Applicants are encouraged to complete clinical observation hours as early as possible. Students who are unable to complete observations prior to submitting the admission application must include a letter outlining a plan for completion of these hours with their applications (see observation documentation form in application packet).
- Submission of Academic Standards Statement and Documentation of Clinical Observation Hours Form with the Sage Graduate School Application (forms are available on the Sage OT program website).
- Submit complete application by February 1 priority deadline.

Entry through RSC 3+2 Accelerated Program

Women entering college directly from high school or transferring at the undergraduate level may apply to Russell Sage College for the 3+2 bachelor’s degree leading to the M.S. in Occupational Therapy. Students admitted to the accelerated five-year program at Russell Sage College will choose an RSC undergraduate major. The bachelor's degree in the chosen major is awarded from Russell Sage College at the end of the fourth year and the M.S. in Occupational Therapy is awarded from Sage Graduate School at the end of the fifth year, plus fieldwork.

Undergraduate Academic Standards for Acceleration to the M. S. in Occupational Therapy Program

Students who enroll at RSC in the 3+2 bachelor's degree leading to the M.S. in Occupational Therapy may enroll in OT graduate courses during their fourth year of undergraduate study and are guaranteed acceptance to the graduate OT Program, providing they maintain the following academic requirements in the first three years of undergraduate study:

- Achieve a minimum cumulative GPA of 3.0 in undergraduate study;
- Achieve a minimum 3.0 GPA in OT Program prerequisite courses;
- Achieve a minimum science GPA of 2.75 in prerequisite science courses (Anatomy & Physiology I & II and Physics I);
- Achieve a grade of “C” or better in all OT program prerequisite courses;
- Complete and document 20 hours of observation with a licensed occupational therapist; and
- Complete undergraduate major requirements, RSC general education courses, and OT program prerequisites.
Master of Science in Organization Management

In today’s service and information oriented organizations, both non-profit and for-profit, there is a need for managers who can broker information, sustain employee commitment, understand the work environment, and expedite customer service. Jobs such as these require managers educated in organization dynamics, personnel and human resources management principles, management control, and quality production methods. Sage Graduate School Master of Science (M.S.) in Organization Management is designed to create knowledgeable and highly skilled managers in these important operational areas and in closely related areas of management. The Organizational Management student will gain skills and knowledge within a framework of 30 credit hours or 10 courses. With the master’s degree in Organization Management and sharpened skills in management, graduates of this program are able to assume leadership positions in many different types of organizations, firms, government, and service provision agencies, or community organizations.

Admission Requirements

Applicants must meet the general requirements for admission to Sage Graduate School.

Program Requirements

This graduate program of study is structured around four important areas of management: organizational foundation principles, personnel principles, management control principles, and the understanding of the management environment.

Organization Management Program Summary

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<td>PAD 591 Public Personnel Administration</td>
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<td>MBA 656 Personal Development for Positions in Management</td>
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<td>MBA 657 Innovative Organizational Communication</td>
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<tr>
<td>MGT 595 Seminar in Public Management</td>
<td></td>
</tr>
</tbody>
</table>

| Total Credits | 30 |

http://catalog.sage.edu/07-08sgs.php
Institute for Palliative Care

The “aging” of the general population and the increasing numbers of persons with chronic illness are making gerontology, palliative care, and end of life care some of the most significant arenas facing the health care industry and society in general. Both nationally and locally, there is a need for individuals with clinical and administrative knowledge and skills to meet the demands of these emerging practice areas.

The aim of the Institute is to develop highly prepared professionals, through advanced certificate programs, who seek to participate in and shape the quality of health care for older adults and those facing quality of life decisions.

Advanced Certificate in Palliative Care

This unique 15-credit post-baccalaureate Certificate in Palliative Care is an interdisciplinary program designed to prepare the student to work in this area within his or her own discipline. Professionals who might consider this program include: nurses, occupational and physical therapists, nutritionists, social workers, pastoral care workers, psychologists, long term care clinicians and administrators, pharmacists, attorneys, and health service administrators. Course content includes broad system issues and policy in palliative care.

Students have the opportunity to work on discipline-specific role development through electives as well as their role within the interdisciplinary team. There is a clinical component, along with opportunities for research and project development with faculty. Graduates work in a variety of health and community settings, in addition to developing skills they can use to expand their current professional role.

Employment opportunities include direct care, administration, consulting, program development, advising, and planning and advocacy, as well as one’s own entrepreneurial opportunities. This learner-centered program allows the student to develop skill in working with a patient population or practice setting of his or her choice, including children and older adults, and in hospital-based and community settings.

Faculty come from a variety of fields such as nursing, occupational therapy, psychology, and bioethics, and include graduates of ELNEC and the Harvard Medical School post-doctoral program in Palliative Care.

Admission Requirements

Applicants to the program must meet Sage Graduate School admission requirements.

Program Requirements

The advanced Certificate in Palliative Care is a sequence of five courses for 12 credits, plus a discipline-specific elective. Students may select electives from special topics (PAL 599) in pain and symptom management; spirituality; geronotology and chronic illness; as well as courses in bereavement and loss.

<table>
<thead>
<tr>
<th>Palliative Care Certificate Program Summary</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAL 504 Policy &amp; Practice Issues for Aging Populations and End of Life Care (Spring)</td>
<td>3</td>
</tr>
<tr>
<td>PAL 522 Concepts in Palliative Care (Fall)</td>
<td>3</td>
</tr>
<tr>
<td>PAL 533 Ethics for End of Life and Life Threatening Illness (Fall)</td>
<td>1</td>
</tr>
<tr>
<td>PAL 555 Clinical Practicum (Arranged)</td>
<td>3</td>
</tr>
<tr>
<td>PAL 566 Independent Project Development in Palliative Care (Arranged)</td>
<td>2</td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
<tr>
<td>Discipline-Specific Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total Credits Required</strong></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>
**Doctor of Physical Therapy (DPT)**

The three year Doctor of Physical Therapy (DPT) program is offered through the School of Nursing and Health Sciences. Physical therapists are healthcare professionals who provide services to patients and clients of all ages. Through a comprehensive process of examination, evaluation, diagnosis, prognosis, intervention and outcome assessment, physical therapists provide care to patients to alleviate impairments and functional limitations, disabilities, or changes in physical function and health status resulting from injury, disease, or other causes. Physical therapists also have an active role in consultation, education, critical inquiry, administration, and supervision of physical therapy services as well as provision of prevention and wellness services, including screening and health promotion. Physical therapists interact and practice in collaboration with a variety of professionals, including nurses, physicians, educators, social workers, occupational therapists, speech-language pathologists, audiologists, and dentists. Physical therapists work in a variety of practice settings, including hospitals, outpatient clinics, rehabilitation centers, skilled nursing, extended care or sub-acute facilities, home health, education or research centers, schools (preschool, primary and secondary schools), hospices, corporate health centers, industrial or other occupational environments, athletic facilities (collegiate, amateur, and professional), fitness centers, and sports training facilities.

**DPT Mission and Philosophy**

**Mission Statement:**
Consistent with the mission of the Sage Graduate School and the American Physical Therapy Association Vision 2020 statement, The Sage Colleges Doctor of Physical Therapy Program prepares physical therapists who are exemplary, autonomous practitioners. The depth and breadth of our professional curriculum is enriched by the intellectual community found at our comprehensive university that is dedicated to liberal, professional, and specialized programs of study. Graduates embrace their role in promoting the profession through evidence-based practice that is respectful and sensitive to individual differences, commitment to lifelong learning that sustains clinical excellence, and service to community and society.

**Philosophy:**
The members of the Doctor of Physical Therapy Program believe:

1. Physical therapists are autonomous practitioners who are lifelong learners and engage in evidence-based practice. Physical therapists are prepared to meet current and evolving practice areas by means that are consistent with the Core Values of Professionalism in Physical Therapy. Clinical excellence includes the highest possible professional, ethical, legal, and scientific standards. Physical therapists need a broad base of preparation in the liberal arts, professional theory, and critical inquiry integrated with practical and applied experiences. Active hands-on learning experiences with patients/clients are essential throughout the curriculum to assist students in gaining cognitive, psychomotor, and affective skills to prepare them for clinical practice. The integration of mind, body, and spirit for self and others is essential to the delivery of safe, comprehensive, and effective physical therapy services. Meeting the healthcare needs of patients/clients requires effective skills in communication, collaboration, and advocacy. Effective healthcare delivery is sensitive to the cultural and financial needs of each patient/client in order to empower them to be active in their own care. Faculty members are models for students in their roles as educators, scholars, administrators, clinicians, consultants, and providers of professional and community service.

2. Faculty and students have a responsibility to make positive contributions to the professional community and community-at-large.

**New York State and Accrediting Agency Approval**

The Doctor of Physical Therapy program at Sage is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE) of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314-1488, [www.apta.org](http://www.apta.org), (703) 684-APTA (2782) or (800) 999-APTA (2782). The program is also registered with the New York State Education Department, Education Building, Albany, New York 12234, (518) 474-3852.

**Program Length:** The typical three calendar year graduate program begins in the summer and includes seven academic semesters, two summer internships, and one full internship. Students graduate in May following completion of the third year of the DPT program.

There is also an option for students to complete the DPT Program in a 5-Year extended curriculum format. The purpose of the extended curriculum is to offer a 5-Year DPT Program of high quality that meets the needs of students who, for a variety of reasons, are not able to complete the 120 credit DPT Program in its current compressed 3-Year plan. The department is able to offer a very limited number of enrollments for this extended program.

**Licensure:** Upon successful completion of the program, students are eligible to sit for the national professional licensing exam and, after passing the exam, be licensed in any state.

**Physical Therapy Curriculum Model**

The purpose of the Doctor of Physical Therapy (DPT) Program at The Sage Colleges is to provide a quality educational experience that prepares graduates for entry into the physical therapy profession in a manner that exemplifies standards of excellence. The DPT curriculum emphasizes a problem-solving approach with collaboration and critical thinking skills for clinical decision-making in patient/client management, communications, interpersonal interactions, and clinical research applications. The professional program begins in the summer of each year. Graduation is in May following the third graduate year.
The curriculum design is based on educational principles that foster the development of the student in the cognitive, psychomotor, and affective domains. The professional program is consistent with the American Physical Therapy Association's (APTA) Vision 2020, A Normative Model of Physical Therapist Professional Education and the Guide to Physical Therapist Practice. The professional program has been developed along six organizing elements: the Musculoskeletal System, Neuromuscular System, Cardiovascular and Pulmonary System, Integumentary System, Critical Inquiry, Clinical Decision Making, and Human Interaction. Each of the professional courses is linked to at least one of these organizing elements. In addition, five curricular themes, consistent with Professionalism in Physical Therapy: Core Values, extend across the curriculum and are reflected throughout the courses and co-curricular activities: Safety, Communication Skills, Ethical Personal Behavior, Social Responsibility, and Professional Behavior.

Prerequisite Courses for the DPT Program

The following courses must be completed prior to beginning the DPT Program:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy and Physiology</td>
<td>8</td>
</tr>
<tr>
<td>Cell Biology/Microbiology or equivalent</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>8</td>
</tr>
<tr>
<td>General Physics</td>
<td>8</td>
</tr>
<tr>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Human Development</td>
<td>3</td>
</tr>
<tr>
<td>Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

Required 3-Year Professional Course Sequence

### First Year 46 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 502 Gross &amp; Functional Human Anatomy w/ lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 504 Introduction to the Physical Therapy Profession</td>
<td>3</td>
</tr>
<tr>
<td>PTY 505 Surface Anatomy</td>
<td>1</td>
</tr>
<tr>
<td>PTY 506 Human Biomechanics w/ lab</td>
<td>5</td>
</tr>
<tr>
<td>PTY 521 Pathophysiology I</td>
<td>2</td>
</tr>
</tbody>
</table>

### Fall I 15.5 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 501 Neuroscience w/lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 509 PCM: Integumentary System w/lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 519 Clinical Applications: Integumentary System</td>
<td>0.5</td>
</tr>
<tr>
<td>PTY 522 Pathophysiology II</td>
<td>2</td>
</tr>
<tr>
<td>PTY 523 Physiological Principles of Exercise and Assessment w/lab</td>
<td>2</td>
</tr>
<tr>
<td>PTY 615 Clinical Research Methods for Physical Therapists</td>
<td>3</td>
</tr>
</tbody>
</table>

### Spring I 15.5 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 503 Physical Therapy Interventions w/ lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 507 PCM: Musculoskeletal System I w/lab</td>
<td>6</td>
</tr>
<tr>
<td>PTY 520 Clinical Applications: Musculoskeletal System</td>
<td>0.5</td>
</tr>
<tr>
<td>PTY 611 Motor Control through the Life Span: Theory and Application</td>
<td>5</td>
</tr>
</tbody>
</table>

### Second Year 34 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 608 Clinical Education I</td>
<td>5</td>
</tr>
</tbody>
</table>

### Fall II 14.5 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 612 PCM: Musculoskeletal System II w/lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 614 Clinical Seminar: Patient Practitioner Issues</td>
<td>2</td>
</tr>
<tr>
<td>PTY 616 PCM: Adult Neuromuscular System w/lab</td>
<td>5</td>
</tr>
<tr>
<td>PTY 620 Clinical Applications: Adult Neuromuscular System</td>
<td>0.5</td>
</tr>
<tr>
<td>PTY 647 Analysis of Professional Literature in PT</td>
<td>3</td>
</tr>
</tbody>
</table>

### Spring II 14.5 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 610 Health, Culture and Society: Implications for Physical Therapy Practice</td>
<td>2</td>
</tr>
<tr>
<td>PTY 613 PCM: Musculoskeletal System III w/lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 617 PCM: Pediatric Neuromuscular System w/lab</td>
<td>4</td>
</tr>
<tr>
<td>PTY 625 Clinical Applications: Cardiovascular and Pulmonary Systems</td>
<td>0.5</td>
</tr>
<tr>
<td>PTY 627 PCM: Cardiovascular and Pulmonary Systems w/ lab</td>
<td>4</td>
</tr>
</tbody>
</table>

### Third Year 40 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 718 Clinical Education II</td>
<td>8</td>
</tr>
</tbody>
</table>

Summer III 8 credits (May - Aug.)
## Required 5-Year Extended Professional Course Sequence

### First Year
15 credits

<table>
<thead>
<tr>
<th>Summer I</th>
<th>5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 504</td>
<td>Introduction to the Physical Therapy Profession</td>
</tr>
<tr>
<td>PTY 521</td>
<td>Pathophysiology I</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall I</th>
<th>8 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 501</td>
<td>Neuroscience w/lab</td>
</tr>
<tr>
<td>PTY 522</td>
<td>Pathophysiology II</td>
</tr>
<tr>
<td>PTY 523</td>
<td>Physiological Principles of Exercise and Assessment w/lab</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring I</th>
<th>2 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 610</td>
<td>Health Culture and Society: Implications for Physical Therapy Practice</td>
</tr>
</tbody>
</table>

### Second Year
28 credits

<table>
<thead>
<tr>
<th>Summer II</th>
<th>10 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 502</td>
<td>Gross &amp; Functional Human Anatomy w/ lab</td>
</tr>
<tr>
<td>PTY 505</td>
<td>Surface Anatomy</td>
</tr>
<tr>
<td>PTY 506</td>
<td>Human Biomechanics w/ lab</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall II</th>
<th>7.5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 509</td>
<td>PCM: Integumentary System w/ lab</td>
</tr>
<tr>
<td>PTY 519</td>
<td>Clinical Applications: Integumentary System</td>
</tr>
<tr>
<td>PTY 615</td>
<td>Clinical Research Methods for Physical Therapists</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring II</th>
<th>10.5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 503</td>
<td>Physical Therapy Interventions w/ lab</td>
</tr>
<tr>
<td>PTY 507</td>
<td>PCM: Musculoskeletal System I w/lab</td>
</tr>
<tr>
<td>PTY 520</td>
<td>Clinical Applications: Musculoskeletal System</td>
</tr>
</tbody>
</table>

### Third Year
23 credits

<table>
<thead>
<tr>
<th>Summer III</th>
<th>5 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 608</td>
<td>Clinical Education I</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall III</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 612</td>
<td>PCM: Musculoskeletal System II w/lab</td>
</tr>
<tr>
<td>PTY 614</td>
<td>Clinical Seminar: Patient Practitioner Issues</td>
</tr>
<tr>
<td>PTY 647</td>
<td>Analysis of Professional Literature in PT</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring III</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 611</td>
<td>Motor Control through the Life Span: Theory and Application</td>
</tr>
<tr>
<td>PTY 613</td>
<td>PCM: Musculoskeletal System III w/lab</td>
</tr>
</tbody>
</table>

### Summer IV
No class

### Fourth Year
25 Credits
Student Goals
Upon completion of the physical therapy program, graduates will:

- Be autonomous practitioners able to practice in a safe and competent manner that reflects contemporary standards of practice.
- Demonstrate a commitment to professional growth.
- Demonstrate professionalism and act in a manner consistent with APTA’s Professionalism in Physical Therapy: Core Values, and Code of Ethics.
- Demonstrate commitment to making a positive contribution to the profession and the community.

Clinical Education

An integral part of the Physical Therapy curriculum is clinical education. Students are prepared to successfully bridge academic preparation with clinical practice through the completion of a full time and part time clinical education experiences. To participate in clinical education experiences, students must complete all academic requirements and also demonstrate effective interpersonal communication skills, judgment and professional behavior consistent with the APTA Core Values: Professionalism in Physical Therapy.

There may be additional expenses associated with the clinical education program including expenses for housing, meals, and daily commuting expenses to and from the clinical site. Some clinical facilities require a criminal background check on any student placed there for a clinical education experience. A felony conviction may affect a student’s placement in clinical education settings or a graduate’s ability to sit for the National Physical Therapist Licensing Exam or to attain state licensure.

Technical Standards for Physical Therapy Practice

Physical therapists seek to: (1) prevent injury, impairments, functional limitations and disability; (2) maintain and promote fitness, health, and quality of life; and (3) ensure availability, accessibility, and excellence in the delivery of physical therapy services to the patient/client.

In order to successfully complete the Doctor of Physical Therapy program, applicants must be able to meet the technical requirements of the program. The technical requirements for the DPT program include the ability to:

1. Acquire information from demonstrations and experiences in the basic and clinical sciences, including, but not limited to, information conveyed through laboratory dissection and physiologic and physical demonstrations.
2. Acquire information from written documents and interpret information presented in images from paper, videos, transparencies, and slides.
3. Accurately elicit from a patient/client a history and other pertinent information required to adequately and effectively assess and manage the patient/client’s condition.
4. Select and perform examinations including, but not limited to, assistive and adaptive devices; anthropometric characteristics; arousal and attention; aerobic capacity and endurance; community and work integration and reintegration; environmental, home, and work barriers; gait, locomotion, and balance; ergonomics and body mechanics; integumentary integrity; joint integrity and mobility; motor function, muscle performance, neuromotor development, and sensory integration; pain; posture; prosthetic requirements; range of motion; reflex integrity; self-care capability; sensory integrity; and ventilation, respiration, and circulation.
5. Use and interpret information from diagnostic maneuvers (observation, palpation, auscultation) in the course of conducting a comprehensive physical therapy examination.
6. Make clinical judgments based on the data obtained in a comprehensive examination and evaluation of the patient/client to determine a physical therapy diagnosis.
7. Synthesize information from the evaluation and other documented sources to formulate a plan of care.
8. Problem solve and think critically to judge which theory and/or strategy of assessment and intervention is most appropriate for facilitating the attainment of the highest level of function for individual patients and clients.
9. Perform therapeutic interventions including, but not limited to, therapeutic exercise; patient or client related instruction; functional training; manual therapy; airway clearance; wound management; electrotherapeutic modalities; physical and mechanical modalities; and the prescription, application, and fabrication of assistive/supportive/protective devices.
10. Communicate effectively and efficiently with faculty, patients, clients, families, and all members of the health care team about a patient’s condition.
11. Develop effective and appropriate relationships with patients, clients, colleagues, coworkers, and relevant others.
12. Practice in a safe manner at all times and respond appropriately to emergencies and urgencies.
13. Provide patient- and client-related education and consultation to identify problems, recommend solutions, or produce a specified outcome on behalf of a patient/client.
14. Impart information or skills, and instruct peers or other health care providers, in activities related to physical therapy.
15. Read and interpret professional literature in evaluating the efficacy of new and established interventions and technologies.
16. Adapt and function effectively under the various circumstances and rigors which are inherent in the clinical practice of physical therapy.

Admission

Students may be admitted in one of two points of entry to the Doctor of Physical Therapy program: direct entry through Sage Graduate School or through the Russell Sage College.

Direct Entry through Sage Graduate School

Qualified men and women who possess or are completing a baccalaureate degree and have fulfilled the prerequisite courses for the professional program in Physical Therapy may be accepted directly to the Doctor of Physical Therapy program through Sage Graduate School.

In addition to meeting the general requirements for admission to Sage Graduate School, the successful applicant to the Doctor of Physical Therapy at Sage Graduate School will demonstrate evidence of the following:

- Earned baccalaureate degree from an accredited college or university.
- Minimum cumulative grade point average (GPA) of 3.0.
- Minimum science GPA of 3.0 in the prerequisite science courses.
- Completion of all prerequisite courses (listed above) for the professional Doctor of Physical Therapy program with a grade of “C” or better in each required course.
- Completion of at least 40 hours of physical therapy clinical observation under the direction of a licensed physical therapist before beginning the professional program.
- Submission of the Academic and Program Standards Statement and Documentation of Clinical Observation Hours with the Sage Graduate School Application.

Articulation Agreements with 4-Year Colleges

Sage has developed articulation agreements with several four-year colleges to guarantee admission to the Sage Doctor of Physical Therapy program for qualified students. These agreements provide for:

- Automatic acceptance into the DPT program for students who have completed DPT program course prerequisites, after initial advisement and interview, with completed application and evidence of academic eligibility;
- Waiver of Sage Graduate School application fee;
- Early acceptance (for students who submit applications prior to October 15 of their senior year);
- Advisement to coordinate undergraduate electives and coursework to address DPT program prerequisites; and
- Opportunity to apply early for graduate assistantships.

Qualified students will:

- Earn a baccalaureate degree prior to entering the DPT program;
• Maintain a minimum overall 3.0 GPA in their undergraduate program and 3.0 GPA in the DPT program prerequisite science courses;
• Complete an admission interview with PT program faculty; and
• Document completion of clinical observation hours under the supervision of a physical therapist.

For more information about the agreements, please visit the DPT program website.

**Entry through Russell Sage College**

Women who are entering directly from high school or transferring at the pre professional level may apply to Russell Sage College for either a typical 4+3 or an accelerated 3+3 bachelor’s degree leading to the Doctor of Physical Therapy. Students entering either of these programs at Russell Sage College will choose an undergraduate liberal arts major in one of the following disciplines: Biology, Chemistry, English, Health Sciences, Interdisciplinary Studies, Psychology, Sociology, or Spanish.

**Academic Requirements for Admission to the DPT Program from Russell Sage:**

• Earned baccalaureate degree (4+3 students only).
• Completion of undergraduate major requirements and RSC general education courses (3+3 students only).
• Completion of all prerequisite for the professional Doctor of Physical Therapy program with a grade of "C" or better in each required course.
• Minimum cumulative grade point average (GPA) of 3.0.
• Minimum science GPA of 3.0 in the required science courses (BIO 201, 202, 220; CHM 103/104 or 111/112; and PHY 101/102 or 107/108).
• Completion of at least 40 hours of physical therapy clinical observation under the direction of a licensed physical therapist before before beginning the professional program.

**Typical 4+3 Program (Bachelor's and DPT)**

Students who are admitted to the 4+3 program at RSC complete the bachelor's degree in four years. This program allows greater latitude for taking additional elective courses of interest to the student and maybe more conducive for success. Students who meet the academic requirements are guaranteed admission to the DPT program at Sage Graduate School upon completion of the bachelor degree. The baccalaureate degree is awarded from Russell Sage College in the spring of the fourth year. The Doctor of Physical Therapy is awarded from Sage Graduate School at the end of the seventh year. The first formal review for eligibility to progress into the professional program will occur after the fall semester of the fourth year at RSC.

**Accelerated 3+3 Program (Bachelor's and DPT)**

Students who are admitted to the 3+3 bachelor's program at RSC are eligible to accelerate into the professional Doctor of Physical Therapy program in their fourth year. Students who have completed a minimum of 90 undergraduate credits and meet the academic requirements above are guaranteed admission to the DPT program at Sage Graduate School. The baccalaureate degree is awarded from Russell Sage College in December of the fourth year, and students participate in the spring commencement ceremony. The Doctor of Physical Therapy is awarded from Sage Graduate School at the end of the sixth year. The first formal review for eligibility to continue into the professional program will take place after the fall semester of the third year at RSC.

**Procedures for Progression/Acceleration into the DPT Program**

By January 15 (fourth year for 4+3 program; third year for 3+3 program) students progressing from the 4+3 program or accelerating from 3+3 program into the DPT program must:

• Arrange for a meeting with PT Program Coordinator
• Complete PT program progression/acceleration packet available from the Physical Therapy Department (Academic and Program Standards Statement, Student Information Form, Clinical Observation Documentation Form);
• Submit a current resume;
• Provide transcripts from all college institutions attended; and
• Provide a list of courses in progress and planned during the remainder of the undergraduate program.

**DPT Academic and Program Standards**

The Physical Therapy Program at The Sage Colleges is a professional education program at the clinical doctorate degree level. Students enrolled in the program must demonstrate achievement in academic and clinical competencies necessary for the professional practice of physical therapy and meet academic standards consistent with graduate school criteria. Students must demonstrate effective professional behavior as detailed in the program’s Standards of Professional Behavior.

1. **Grade Point Average (GPA):**
   An overall grade point average of at least 3.0 must be maintained in the Physical Therapy Program. A semester GPA below 3.0 will result in probation for the following semester. If the semester GPA is below 3.0 for two consecutive semesters or a total of three semesters, the student will be subject to suspension from the program. A student must attain an overall GPA of 3.0 or better prior to enrolling in the clinical education courses
2. **Passing Course Grades:**
   If a minimum grade of C- is not obtained in a course (P in a pass/fail course), the student will be suspended and the course must be repeated before continuing in the curriculum. A course may be repeated only once and the student must achieve a minimum grade of B- (or P in a pass/fail course) on the second attempt. The second time a student receives a grade less than a C- in any professional component course, the student will be dismissed from the program.

3. **Oral/Practical/Proficiency Exam Grades:**
   Each student is expected to pass every oral/practical/proficiency exam on the first attempt with a minimum passing grade of 80%. If unsuccessful, the student will be allowed one retake of the exam and the Program Director will be notified. If the student does not achieve the minimum passing grade of 80% on the retake, the student will receive a grade of F for that course and will be suspended from the program. The second occasion that a student needs to repeat an oral/practical/proficiency exam will result in a letter from the Program Director requiring the student to meet with the course faculty and advisor. On the third occasion the student will be placed on probation the following semester. On the fourth occasion the student will be suspended from the program.

4. **Retention and Dismissal:**
   **a. Probation**
   A student who receives a grade of C+, C or C- in any course will be placed on probation for the next semester. Probation for two consecutive semesters will result in suspension. Probation for a total of any three semesters will result in suspension.

   Violations of the Program’s Standards of Professional Behavior or APTA Code of Ethics and Guide to Professional Conduct are also grounds for being placed on probation.

   **b. Suspension**
   Suspension from the program will be for a one-year period of time. A program of remediation will occur during this time period.

   Since the program is a lock step curriculum, courses that were not successfully completed cannot be repeated until the following year.

   Repeated violations of the Program’s Standards of Professional Behavior or APTA Code of Ethics and Guide to Professional Conduct are also grounds for suspension.

   **c. Dismissal**
   A student is subject to dismissal from the program for any of the following:
   - Student receives a grade less than B- in four (4) courses;
   - Student has two (2) suspensions;
   - Student has four (4) probations;
   - Student does not achieve a minimum grade of B- (or P in a pass/fail course) when repeating a course;
   - Egregious conduct that violates professional and/or legal standards.

   A student who is academically dismissed from The Sage Colleges Physical Therapy Program may apply for readmission after a period of at least one year. A program of reassessment and review will be required during this period. Students having difficulty maintaining the academic standards may be required to enroll in an extended curriculum.

5. **Grievance/Appeal Procedure:**
   Students may appeal any decision regarding their grade or status in the program by following the procedures for grievance/appeals specified in the Sage Graduate School Catalog and the DPT Student Handbook. Students may appeal any suspension or dismissal decision following the appeal procedures in the DPT Student Handbook.

**Transitional Doctor of Physical Therapy (tDPT) Program**

In June 2000, APTA’s House of Delegates endorsed the APTA Vision Statement for Physical Therapy 2020 which envisions that physical therapy will be provided by physical therapists who are doctors of physical therapy:

"Physical therapy, by 2020, will be provided by physical therapists who are doctors of physical therapy and who may be board-certified specialists. Consumers will have direct access to physical therapists in all environments for patient/client management, prevention, and wellness services. Physical therapists will be practitioners of choice in clients' health networks and will hold all privileges of autonomous practice. Physical therapists may be assisted by physical therapist assistants who are educated and licensed to provide physical therapist-directed and supervised components of interventions. Guided by integrity, life-long learning, and a commitment to comprehensive and accessible health programs for all people, physical therapists and physical therapist assistants will render evidenced based service throughout the continuum of care and improve quality of life for society. They will provide culturally sensitive care distinguished by trust, respect, and an appreciation for individual differences.

While fully availing themselves of new technologies, as well as basic and clinical research, physical therapists will continue to provide direct patient/client care. They will maintain active responsibility for the growth of the physical therapy profession and the health of the people it serves." (APTA)

APTA and SAGE are unequivocally committed to a fully inclusive transition to the status of a doctoring profession. Inclusiveness means that every U.S.-licensed physical therapist will be afforded the opportunity to attain degree parity with those practitioners who possess the DPT. In addition to the benefits for the physical therapist, an inclusive transition also benefits the profession as a greater critical mass of physical therapists are prepared to practice using the most current body of knowledge and skills, including all aspects of patient/client management.
tDPT Program Purpose

The purposes of the Transitional Doctor of Physical Therapy Program at The Sage Colleges are to provide:

1. A quality educational program, primarily through a distance learning online curricular format, that reflects an augmentation in the physical therapist professional body of knowledge and practice over the last 5-10 years, allowing physical therapists to complete the program in a format that supports continued employment.
2. A mechanism whereby experienced physical therapists may augment their knowledge and skills in areas that, together with any specialized knowledge and experience acquired over the years, would position them more strongly as a provider of physical therapy in a competitive health care system.
3. A valuable and exciting context for learning, including the rich and diverse interactions among physical therapists whose respective experiences provide an invaluable source of shared learning.
4. A curriculum that is customized to particular learners based on the date and degree level awarded in physical therapy, and their knowledge and experience, thereby minimizing the prospects for duplication of content.
5. A learning context, including the learner's experience and discourse, that reflects a breadth and depth of experience that cannot be present in a professional degree program with students who have no clinical experience.
6. Credentialing at the clinical doctorate level with the opportunity for graduates to achieve parity with other clinical and associated professions that have converted to the doctoral level, including optometry, podiatry, audiology, pharmacy and law.

Admission Requirements

1. Earned entry-level bachelor's, master's, combined bachelor's/master's degree in physical therapy from an accredited program
2. Official transcripts from all post-secondary institutions attended
3. Current license to practice physical therapy in the United States
4. Current Resume
5. Two professional letters of recommendation
6. A career goals statement/personal essay
7. Portfolio of professional development courses and activities if requesting course waivers

Evaluation of Equivalency of Required tDPT Courses: Clinicians who are able to demonstrate equivalency in formal graduate level academic coursework or through advanced clinical professional development courses or activities may be granted equivalency credit or have some of the required courses waived.

tDPT Curriculum

Sage's tDPT curriculum is based on the APTA’s Preferred t-DPT Curricular Guide and is also consistent with the Guide to Physical Therapist Practice and A Normative Model of Physical Therapist Professional Education, Version 2004. Eight core courses in the tDPT curriculum are designed to "bridge" the gaps typically found between the entry-level bachelor's and master's programs and the current entry-level DPT programs. The tDPT curriculum reflects an augmentation in the physical therapist professional body of knowledge and practice over the last 10 years and includes content in physical therapy differential diagnosis and screening for medical referral, medical imaging, pharmacotherapeutics, business management and administration, educational strategies, principles of evidenced-based practice, and scientific inquiry. A capstone experience provides students the opportunity to engage in a faculty-mentored clinical inquiry/research project related to their area of clinical practice. At the completion, tDPT students present their research/culminating project at the annual Sage Graduate School Research Symposium.

Delivery Model

The tDPT program is delivered in a combination on-site/distance learning format, with the majority of the coursework delivered in an online format. The students enrolled in the tDPT program are practicing clinicians who will need minimal laboratory experiences, which lends itself to the online format. Students meet on campus one weekend each semester with each course meeting from 4-8 hours during the weekend.

Transitional DPT Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 615</td>
<td>Clinical Research Methods for Physical Therapists</td>
<td>3</td>
</tr>
<tr>
<td>PTY 647</td>
<td>Analysis of Professional Literature in Physical Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PTY 720</td>
<td>Administration, Leadership and Business Management for Physical Therapists</td>
<td>3</td>
</tr>
<tr>
<td>PTY 722</td>
<td>Educational Strategies for Clinical Practice</td>
<td>3</td>
</tr>
<tr>
<td>PTY 723</td>
<td>Medical Imaging for Physical Therapists</td>
<td>2</td>
</tr>
<tr>
<td>PTY 724</td>
<td>Pharmacotherapeutics for Physical Therapists</td>
<td>3</td>
</tr>
<tr>
<td>PTY 725</td>
<td>Differential Diagnosis for Physical Therapists</td>
<td>4</td>
</tr>
<tr>
<td>PTY 768/769</td>
<td>Capstone Experience</td>
<td>3</td>
</tr>
</tbody>
</table>

Total Credits (maximum) 24

tDPT Course Schedule
Each course is offered one time each year.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 615 Clinical Research Methods for Physical Therapists</td>
<td>3</td>
</tr>
<tr>
<td>PTY 723 Medical Imaging for Physical Therapists</td>
<td>2</td>
</tr>
<tr>
<td>PTY 725 Differential Diagnosis for Physical Therapists</td>
<td>4</td>
</tr>
<tr>
<td>PTY 768/769 Capstone Experience</td>
<td>3</td>
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</tbody>
</table>

**Spring**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PTY 647 Analysis of Professional Literature in Physical Therapy</td>
<td>3</td>
</tr>
<tr>
<td>PTY 720 Administration, Leadership and Business Management for Physical Therapists</td>
<td>3</td>
</tr>
<tr>
<td>PTY 722 Educational Strategies for Clinical Practice</td>
<td>3</td>
</tr>
<tr>
<td>PTY 724 Pharmacotherapeutics for Physical Therapists</td>
<td>3</td>
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</tbody>
</table>

**Grievance/Appeal Procedure:**

Students may appeal any decision regarding their grade or status in the program by following the procedures for grievance/appeals specified in the Sage Graduate School Catalog. Students should first seek resolution through the course instructor, program director and department chair before seeking resolution outside the program. In the event that a student wishes to appeal a grade, the student must submit in writing to the course instructor the reasons for requesting a change in grade. For grades on an exam or assignment, this request must be submitted within two weeks of the graded work being returned to the student. To appeal the final course grade, the request must be submitted within the first two weeks of the next academic semester that follows the semester in which the course was taken (eg. fall course grades must be appealed within the first two weeks of spring semester and spring course grades must be appealed within the first two weeks of the fall semester).
Master of Science in Public Administration

The Capital District of New York is both the seat of government and a home to many not-for-profit and community-based public service organizations. Not only are skilled senior managers, administrators and analysts in government, human services, and the not-for-profit sector in great demand, but the region also provides excellent opportunities for research and for gaining practical experience in the field. The Master of Science in Public Administration (M.S.P.A.) program provides a deeper understanding of the relationship between policy and program, government and agencies, and not-for-profit organizations and government at all levels. The M.S.P.A also develops skills in managing, finance and budgeting, operations and human resources, and organizational design and development.

Sage M.S.P.A graduates are successful in the professional marketplace. As one indicator of this success, a significant number of Sage M.S.P.A graduates have been awarded the prestigious New York State Public Management Internship. New York State recruits from a nationwide pool of applicants for this valuable program. Sage M.S.P.A graduates completing the NYS Public Management Internship have gone on to successful careers in the public sector.

Since many students in Sage’s M.S.P.A. program are already employed in government and not-for-profit organizations, they find that the Sage degree has helped them accelerate their careers. Students consistently praise the Sage program as highly relevant to their work needs. The Sage M.S.P.A. degree means enhanced career advancement and mobility.

Admission Requirements

Applicants must meet the general requirements for admission to Sage Graduate School.

Public Administration Program Summary

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAD 558   Budgeting and Finance for Government, Non-Profit and Health Organizations</td>
<td>3</td>
</tr>
<tr>
<td>PAD 555   Administrative Organization and Behavior</td>
<td>3</td>
</tr>
<tr>
<td>PAD 561   Organization Design and Development</td>
<td>3</td>
</tr>
<tr>
<td>PAD 563   Administrative Law for Government and Non-Profit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>PAD 568   Public Policy Process</td>
<td>3</td>
</tr>
<tr>
<td>PAD 572   Planning, Program Analysis and Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>PAD 574   The Public Administrator and Economics</td>
<td>3</td>
</tr>
<tr>
<td>PAD 576   Introduction to Public and Non-Profit Management</td>
<td>3</td>
</tr>
<tr>
<td>PAD 578   Public and Health Service Administration: Analytic Methods</td>
<td>3</td>
</tr>
</tbody>
</table>

Internship

- PAD 577 Externship OR
- PAD 587 Internship

Culminating sequence

Choose one of the following:

- PAD 595 Seminar in Public Management

  OR

- PAD 573 Information Management Systems in Public Administration

  PAD/MBA Elective

  PAD/MBA Elective

Total Credits

33 – 39
Master of Science in School Health Education

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).

Conceptual Framework

The Sage Colleges is a federation of three colleges. Sage's School of Education offers degree programs at all three: Russell Sage College, an undergraduate college for women; Sage College of Albany, an undergraduate coeducational college; and Sage Graduate School, a coeducational graduate college. The motto of Russell Sage College, “To Be, To Know, To Do,” informs the educational purpose of The Sage Colleges, where the common effort is to translate learning into action and application, within a framework that recognizes the obligation of educated persons to lead and serve their communities. In the School of Education, this motto is extended to form the basis for our programs. We expect Sage educators, counselors, and leaders to be well-grounded in knowledge about schools/communities, learners and learning; to know curricular content and models of instruction; and to do what is necessary to ensure the success of all learners, including collaboration with families/community members in respectful, culturally responsive ways. Underlying this motto is a commitment to leadership, regardless of role. We expect Sage students to take ongoing leadership actions in order to create the optimal educational outcome for all learners.

The mission of the School of Education is to prepare highly effective educators, school counselors, and school leaders who believe in full inclusion, value diversity, and are reflective and knowledgeable about best practices. Therefore, we ask Sage students to consider two essential questions throughout their studies and field experiences: “Who am I in the lives of those with whom I work?” “Who am I in the life of my educational community?”

I. To be well-grounded in knowledge about schools/communities, learners and learning, Sage candidates will:

- understand self in relation to learners, their families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender;
- use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members; improve society by promoting/ modeling and using democratic practices in their settings;
- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

II. To know curricular content and models of instruction, Sage candidates will:

- demonstrate an ability to respond to the strengths and needs of all learners, using assessment data to inform instructional decisions;
- use knowledge in their designated fields to inspire learners to grow and to meet high standards;
- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

III. To do what is necessary to ensure the success of all learners--and to collaborate with families/community members in respectful, culturally responsive ways, Sage candidates will:

- engage in reflective practices;
- demonstrate a positive, respectful view of learners and their families;
- listen deeply to the experiences and perspectives of all those within the community;
- model ethical behavior and active citizenship;
- promote the success of all learners through advocacy and action and support the development of leadership throughout the community;
- build trust and garner support for a vision of inclusive schools that value diversity.

National Accreditation Advantage

Sage’s School of Education received accreditation from the National Council for the Accreditation of Teacher Education (NCATE) in October 2001. NCATE accreditation means that graduates are recognized as having completed an Education program that meets the highest standards in the field. Sage graduates should note the NCATE accreditation on their resumes and be prepared to talk about its significance.

- Sage is one of only 28 colleges and universities in New York State to receive prestigious NCATE accreditation. Across the nation, relatively few private colleges can claim this level of excellence in teach education programs.
- The NCATE accreditation process helped articulate what qualities a Sage educator, counselor, or leader possesses: belief in full inclusion, valuing diversity, reflection, and knowledge about best practices. NCATE accreditation is a mark of assurance that
teachers, counselors, and leaders educated at Sage are competent, caring, and highly qualified.

- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

M.S. in School Health Education

The Master of Science (M.S.) program in School Health Education is designed to prepare health teachers for initial or professional certification in accordance with New York State Education Department regulations. This master's degree prepares health educators for certification across grade levels K - 12.

Admission Requirements

Applicants for admission to the School Health Education program must meet the general admission requirements to Sage Graduate School and must complete:

- Interview with an appropriate advisor after all materials have been submitted
- Assessment of writing skills
- Interview with an advisor after all materials have been submitted
- Assessment of writing skills

Program Summary

<table>
<thead>
<tr>
<th>Prerequisites</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Anatomy and Physiology (grade of “C” or better)</td>
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<tr>
<td>EDU 201 Education and Society</td>
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<td>EDU 201F Education and Society Fieldwork</td>
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<td>EDU 206 Educational Psychology</td>
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<td>EDU 206F Educational Psychology Fieldwork</td>
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<td>EDU 578 Collaboration in School Settings</td>
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<th>Pedagogical Core</th>
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<td>EDU 502 Critical Thinking: Research into Practice</td>
<td>3</td>
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<tr>
<td>HED 508 Personal Behavior Choice</td>
<td>3</td>
</tr>
<tr>
<td>HED 535 Conflict Resolution in School Settings</td>
<td>3</td>
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<tr>
<td>HED 558 Foundations of Health Education</td>
<td>3</td>
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<tr>
<td>HED 558F Foundations of Health Education Fieldwork</td>
<td>3</td>
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<tr>
<td>HED 564 Health Education Methods</td>
<td>3</td>
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<td>HED 564F Health Education Methods Fieldwork</td>
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<td>EDU 594 Teacher as Researcher (and Portfolio)</td>
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<th>Wellness Content</th>
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<tbody>
<tr>
<td>HED 541 Nutrition and Physical Fitness</td>
<td>3</td>
</tr>
<tr>
<td>HED 542 Chemical Dependency Education and Prevention</td>
<td>3</td>
</tr>
<tr>
<td>HED 543 Human Sexuality</td>
<td>3</td>
</tr>
<tr>
<td>HED 570 Stress Management</td>
<td>3</td>
</tr>
</tbody>
</table>

| Culminating Courses                               | 6       |
| Application for Student Teaching                  |         |

(Note: All coursework, including NCR workshops, must be complete before student teaching.)

Deadlines:

- For Fall semester, second Friday of previous March
- For Spring semester, second Friday of previous October
Applicants for New York State certification must be fingerprinted and undergo a criminal history review, per New York State Law.

Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.

Electronic Portfolio

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.
Master of Science in Special Education (Childhood)

The School of Education is accredited by the National Council for the Accreditation of Teacher Education (http://www.ncate.org/).  

Conceptual Framework

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- demonstrate a commitment to substantive self reflection (including quantifiable and qualitative sources of information), on-going learning and professional development;

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- employ/promote pedagogical practices that engage learners in active ways;
- demonstrate knowledge in their content areas ensuring maximum achievement for all learners;

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- build trust and garner support for a vision of inclusive schools that value diversity.

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- NCATE accreditation means that Sage graduates are better prepared to help their students reach high standards.
- Graduates of NCATE accredited programs can more easily receive certification and teaching jobs in other states; NCATE is recognized throughout the nation.

**M.S. in Special Education (Childhood)**

The graduate Special Education - Childhood program prepares teachers of students with disabilities in grades 1 - 6. It combines advanced study and research in the field with supervised practice. It is our belief that a sound theoretical background with practical experience creates quality special education teachers. The program builds on education courses taken at the undergraduate level, and focuses on mild as well as significant disabilities. The program at Sage is relatively small, allowing faculty and students to work closely together. This close working relationship begins when a faculty advisor and student meet to develop a program tailored to meet the student’s educational needs. This relationship, which continues throughout the student’s coursework, culminates in a portfolio.

The Special Education program is designed for candidates who possess or meet the requirements for New York State provisional or initial certification in Childhood Education or other area and who seek professional certification in special education (grades 1–6) and the master’s degree.

All matriculated students complete a signed program schedule. Any change in stated coursework must receive written approval of the assigned faculty advisor.

**Admission Requirements**

Candidates must meet Sage Graduate School admission requirements. In addition, applicants to the Special Education program complete an:

- Interview with an advisor after all materials have been submitted
- Assessment of writing skills

**Program Summary**

<table>
<thead>
<tr>
<th>Prerequisite</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDU 572 Assessment Approaches (or comparable course)</td>
<td>3</td>
</tr>
</tbody>
</table>

**Core Sequence**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SED 502</td>
<td>Critical Thinking: Research into Practice</td>
<td>3</td>
</tr>
<tr>
<td>One of the following:</td>
<td></td>
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<tr>
<td>EDU 503</td>
<td>Teaching All Learners</td>
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</tr>
<tr>
<td>EDU 572</td>
<td>Assessment Approaches (for RSC graduates)</td>
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<td>SED 554</td>
<td>Assessment Strategies for Students with Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>SED 567</td>
<td>Legal and Historical Foundations of Special Education</td>
<td>2</td>
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<tr>
<td>SED 531</td>
<td>Individual Program Design 1</td>
<td>3</td>
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<td>SED 531F</td>
<td>Individual Program Design 1 Fieldwork</td>
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<td>SED 532</td>
<td>Individual Program Design 2</td>
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<tr>
<td>SED 533</td>
<td>Strategies for Mathematics: Students with Disabilities</td>
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<td>SED 582</td>
<td>Strategies for Literacy Development: Students with Disabilities</td>
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<tr>
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<td>Teacher as Researcher</td>
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</tbody>
</table>

**Student Teaching**

Application for Student Teaching

(Note: All coursework must be complete before student teaching)

**Deadlines:**

- For Fall semester, second Friday of previous March
- For Spring semester, second Friday of previous October
- For May-June (middle school extension or special circumstance only), second Friday of previous February

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>SED 595</td>
<td>Student Teaching in Special Education</td>
<td>6</td>
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<tr>
<td>SED 595S</td>
<td>Student Teaching Seminar</td>
<td>0</td>
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</table>
Applicants for New York State certification must be fingerprinted and undergo a criminal history review, per New York State Law.

Candidates for NYS teaching certificates must pass the New York State Teacher Certification examinations, including the Liberal Arts and Sciences Test (LAST), the Assessment of Teaching Skills - Written, (ATS-W), at the appropriate level, and the Content Specialty Test(s) (CST) in each certificate area.

United States citizenship or Declaration of Intent to become a U.S. citizen is a requirement for certification in New York State.

**Electronic Portfolio**

The School of Education requires all students to subscribe to LiveText, an electronic portfolio system.

**Field Experience Stipend Program**

The Field Experience Stipend Program is a collaborative program between The Sage Colleges and the local public schools. This collaboration allows Sage to provide graduate students with coursework concurrent with opportunities to build competencies in implementing teaching approaches with children and young adults. The program is a 10 month (September-June) full-time placement in an elementary school setting. Local school districts provide a stipend to interns for the public school year. Placements are open to Sage graduate students who are matriculated in Special Education, Literacy, and Childhood Education programs, and are taking at least one course per semester of the Field Experience Program. For more detailed information, contact the field experience coordinator in the School of Education at daverl@sage.edu or (518) 244-2277.
**Course Descriptions**

**ART-511 Art Criticism and Aesthetics**
An in-depth experience with various theories and practices of criticism and aesthetics as they relate to both the Western European tradition and non-western art. Students will examine both craft forms as well as high art. Candidates will participate in group and individual critiques of their own and their classmates' art work.

**ART-520 Media Literacy**
This course focuses on exploring the uses of media and technology in the classroom. The course addresses the development of media literacy skills. There is a focus on Macintosh computer based exploration with interactive media applicable to the art classroom. There is an open lab component to this course offering hands on experience in available technologies. Multi-media integrated arts presentations will be developed for field testing in K-12 classrooms.

**ART-521 Topics: Dimensions in Art**
There are three topic areas: Art & Ethnicity, Art & Society, and Art, Past & Present. The courses will be rotated so that each is taught once every three years. Topics of seminars and the focus of studio strategies are based on current concerns in the visual art profession such as multiculturalism and reaching diverse audiences and student populations. Focus is placed on developing an understanding of the types of cultural and personal forces that form visual art and in turn shape diverse cultures of past and present societies.

**ART-557 Ideas in Visual Art**
This course focuses on the creation of art that communicates ideas through different materials. Two and three dimensional materials and methods are explored. There is an emphasis on using materials to explore the possibilities for self-expression. There is also a focus on linking these skills the ability to develop visual arts curricula for P-12 students. This course emphasizes making 3-D sculptural and 2D design projects from materials that are accessible in candidate and student environments, using processes appropriate for use with individuals of all ages.

**BIO-512 Methods in Biology**
This course provides MAT biology teacher candidates with opportunities to consider issues relevant to curriculum, instruction and assessment and to model educational methodologies from a contemporary national and statewide perspective. The history of science education and the nature of science will be considered as well. Students will be responsible for designing, carrying out and assessing lessons that are aligned with the current NYS Living in the Environment Core Curriculum. Attention will also be paid to classroom management strategies that relate to human safety and to animal welfare.

**BIO-522 Environmental Literacy**
The instruction of biology rests heavily on the standards surrounding environmental literacy, i.e. ecology and the impact that human decisions and activities have on the physical and living environment. This course provides MAT biology teacher candidates with opportunities to consider issues relevant to environmental literacy as they are portrayed in the national science standards as well as the current NYS Living in the Environment Core Curriculum. Through readings, lecture, discussion, laboratory experiences, debates and field trips students will be exposed to ideas related to environmental literacy, and will design and carry out inquiry-based activities pertinent to this topic.

Take BIO-512:

**BIO-553 Adv Human Physiology**
Concepts of basic normal human physiology with particular emphasis on homeostatic and the interrelationships between various organ systems. Includes water and electrolyte balance, blood cells, the cardiovascular system, renal system, autonomic nervous system, digestive system, and respiratory system.

**BIO-557 Advanced Molecular Genetics**
This is a lecture and laboratory course concentrating on the fundamental principles and applications of DNA and RNA technologies. The course is intended to provide students with an operational understanding of gene expression, genetic constructs which employ cloning vectors, genomic libraries, gel electrophoresis, restriction end nuclease mapping and polymerase chain reaction techniques. Students will individually perform each of these techniques during the laboratory component of the course.

**BIO-584 Neurobiology**
This course will focus on the central nervous system, its cell types, functional implications of cellular connections in the cortex, theories for sleep, central mechanisms of pain, neural coding of sensation, learning and memory, intra hemispheric integration and the segregation of tasks, intracellular metabolism and physiological changes associated with various mental states, inherited disorders affecting the CNS, and biochemical theories of mental disorders.

**BIO-599 Special Topics in Biology**
to be arranged with faculty
EDU-500 Independent Study

EDU-502 Crit Thinking: Res Into Pract
The purpose of this course is to provide candidates with strategies for locating and analyzing educational research. 
Research studies exemplifying the best of quantitative and qualitative traditions will be examined, candidates will critically 
read experimental, correlational, survey, ethnographic, single subject design, and teacher inquiry studies available in 
refereed educational journals. Technology will be used throughout the course, particularly in library research. The purpose 
of the course is for teachers and teacher candidates to develop critical thinking skills for reading research and drawing 
conclusions about its implications for classroom instruction.

EDU-503 Teach All Learners in El Sch.
This course investigates best practices in delivering instruction in inclusive settings. Emphasis is on planning for multi-
level structured learning experiences for students with diverse characteristics. Intervention for diverse teaching challenges 
are investigated within the context of inclusive classrooms. A variety of teaching strategies are presented, critiqued, and 
practiced, based on a philosophy of interactive and reflective teaching. Candidates develop knowledge about multiple 
learning styles, the full range of learner characteristics, partnerships with parents and other educational personnel and 
developing critical thinking skills in students in grades 1-6.

EDU-511 Lit for Interdiscipl Courses
This course presents both theoretical foundations and practical strategies for constructivist, inquiry based approaches that 
connect learning across the content areas in the secondary school. The focus of this course is using literacy to learn, 
preparing adolescent students who are better able to understand, recall and apply academic course content. Incorporating 
New York State Learning Standards as a framework for instructional planning, emphasis is placed on multilevel planning 
and differentiated instruction that engage at-risk learners, including students with special needs, pupils acquiring English as 
a second language and reluctant learners evidencing negative attitudes toward learning. M.A.T. candidates enrolled in 
EDU-511 must concurrently enroll in EDU-511F (fieldwork). All other candidates enrolled in EDU-511 are required to 
prepare an additional critique of a current text pertaining to adolescent reading and writing.

EDU-512 Contemporary Middle School Edu
This course explores the nature of teaching and learning in the middle school. Curriculum and pedagogical decisions are 
based on the needs of the young adolescent in contemporary society. Interdisciplinary instruction and responsive teaching 
that actively engage middle school learners in the school community are considerations in the course.

EDU-520 Foundations of Literacy
This course addresses approaches to literacy which reflect best practice and research about learning. The key focus is for 
all students to become literate, across cultures and capabilities. Basic reading and developmental linguistic theories, models 
of reading instruction and teaching methods are studied. Participants prepare and teach lessons covering various aspects of 
literacy. Candidates enrolled in EDU-520 must concurrently enroll in EDU-520F (fieldwork).

EDU-521 Literacy in Middle School
An examination of the multiple literacies of middle school students and the teacher's responsibilities in guiding young 
adolescents' literacy development across the curricula are the major features of this course. Emphasis is placed in 
developing strategies for readers/writers and assisting struggling learners to mature.

EDU-522 Teaching in Math, Sci & Tech
This course is designed to help students employ inquiry strategies to teach mathematics, science and technology (MST) 
according to national and NYS Learning Standards. Multilevel instruction integrating mathematics, science and technology 
(MST) will be the focus of this course, with emphasis on processes of analysis, inquiry and design; using information 
systems processes to understand MST; designing instructional models for integrated MST instruction for delivery in 
heterogeneous and diverse classes; designing innovative, principled uses of information technology for improving 
instruction in MST; and integrating MST with applications to interdisciplinary problem-solving. A twenty-five hour field 
experience is required. This course must be taken concurrently with EDU-523 and with EDU 522F (fieldwork).

EDU-523 Teaching in the Humanities
Multi-level instruction integrating social studies the arts, reading, writing and oral language based on national and NYS 
Learning Standards will be the focus of this course, with emphases on knowledge of the academic disciplines in the 
humanities, constructive pedagogies and complex instruction models in heterogeneous and diverse classes. Planning 
curricula will be directed toward learners' unique characteristics and cultures as well as their overall development in 
knowledge and learning. This course should be taken concurrently with EDU-522.

EDU-535 Conflict Resolution
This course will provide a history, philosophy and theory of conflict resolution as it applies in educational settings. 
Utilizing peer mediation as a specific technique for handling conflict resolution among students will be emphasized. 
Classroom teachers and guidance counselors will be prepared to help organize programs in schools where such programs 
are not currently in place and to assume an effective leadership role where peer mediation programs are currently in use.
EDU-572  Assessment Approaches
This is an introductory course in educational assessment and evaluation. It examines issues pertaining to the interpretation of school-wide, classroom, and individual assessment information. Specific topics include principles and concepts in assessment, standardized testing, performance-based and teacher made assessment strategies.

EDU-574  Reading/Writing-Content Areas
Methods and materials for delivering content area instruction through reading and writing are examined. Candidates will design instruction that develops literacy skills and broadens and enriches student learning of academic subjects. M.A.T. candidates enrolled in EDU-574 must concurrently enroll in EDU-574F (fieldwork).

EDU-576  Emergent Language & Literature
This course explores how language acquisition contributes to literacy development. Particular attention is paid to emergent reading and writing and the interrelationships of language learning, literacy development, and children's interactions with literature. Effective teaching practices for including children with disabilities in inclusive classrooms are examined.

EDU-578  Collaboration in Ed Settings
Students will examine theories and practices of collaboration in school settings. Strategies for developing effective team approaches with special education personnel, other school staff and parents will be analyzed and discussed.

EDU-579  Soc.Justice Read-Children Lit
Designed for childhood, literacy and special education teachers and teacher candidates, the course requires students to critically analyze children's literature for its depiction of concepts, events, and protagonists pertaining to social justice. Candidates review the professional literature related to children's literature, its impact on instruction and the extent to which children's literature replicates and or advances educational systems' inclusion of diverse populations.

EDU-588  Building Learning Communities
Students will gain experience in planning, implementing and evaluating a variety of individual and group management techniques in their own classrooms. Both instructional management and classroom management will be examined as means of increasing pupils' time on task and opportunity to learn. Student-teacher interaction models will be explored.

EDU-594  Teacher-Researcher-Portfolio
This course is prerequisite to Student Teaching. Candidates focus on the applications of research in teaching grades 1 - 12. A literature review is completed and a research project designed.

EDU-599  Topic:
This course is designed for in-depth discussion and analysis of one major educational topic. This is a multi-sectional course with each section centering upon one topic of national importance which has both immediate and long-range educational implications. The content is focused upon those factors which may be causing the topic to remain visible and the variety of ways in which concerns are expressed.

EDU-649  Student Teaching/Elementary I
Student teaching for prospective elementary school teachers is arranged by the college in fall (application deadline: first day of prior spring semester) or spring (application deadline: first day of prior fall semester). Students who have satisfied the liberal studies requirement (see second page of program of study) and who have completed the prerequisites, Phase I and Phase II of the program, are eligible for student teaching. Prerequisites: all prerequisites and all courses in Phase I and II (EDU 594 may be taken concurrently with student teaching.) A fee of $200 is required for each student teaching placement. The fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

Take EDU-510 EDU-520 EDU-530 EDU-540 EDU-572 EDU-574 EDU-578 EDU-586 EDU-587 EDU-588;

EDU-650  Student Teaching/Elementary II
Student teaching for prospective elementary school teachers is arranged by the college in fall (application deadline: first day of prior spring semester) or spring (application deadline: first day of prior fall semester). Students who have satisfied the liberal studies requirement (see second page of program of study) and who have completed the prerequisites, Phase I and Phase II of the program, are eligible for student teaching. Prerequisites: all prerequisites and all courses in Phase I and II (EDU 594 may be taken concurrently with student teaching.) A fee of $200 is required for each student teaching placement. The fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

Take EDU-510 EDU-520 EDU-530 EDU-540 EDU-572 EDU-574 EDU-578 EDU-586 EDU-587 EDU-588;

EDU-654  Seminar in Literacy
The purpose of this course is three-fold: first, students will be guided in the completion of in-depth research pertaining to literacy; second, students will be assisted in their preparation of a teaching portfolio which is required in the Masters of Literacy Education program; third, students will participate in an analysis of a shared topic in literacy education. These topics vary each year and have addressed issues pertaining to gender and literacy, diversity, effective intervention practices, and school reform efforts. Prerequisites: EDU 572 and 593.
Take EDU-572 EDU-593;

**EDU-656 Adolescence Educ Internship 7-9**
The college establishes the teaching internship for one semester of the public school calendar (i.e., September-January or February-June) for junior high/middle school prospective teachers who have satisfied the content requirements for certification in New York State. Preservice teachers spend half of each day actively engaged in teaching their content in grades 7-9. This experience satisfies the NYS certification requirement for student teaching. Students planning to enter the internship must request a placement in the spring semester (by March 15) preceding their internship year. Prerequisites: MTA 578.

Take MTA-578;

**EDU-657 Adolesc Ed Internship 10-12**
The college establishes the teaching internship for one semester of the public school calendar (i.e., September-January or February-June) for high school prospective teachers who have satisfied the content requirements for certification in New York State. Preservice teachers spend half of each day actively engaged in teaching their content in grades 10-12. This experience satisfies the NYS certification requirement for student teaching. Students planning to enter the internship must request a placement in the spring semester (by March 15) preceding their internship year. Prerequisites: MTA 578.

Take MTA-578;

**EDU-658 Adolesc Student Teaching 7-9**
Practice teaching in grades 7-9 for prospective content teachers is arranged by the college in each spring semester for candidates who have completed all coursework in the M.A.T. program with the exception of EDU 594, and who have completed the specified pedagogical and content courses in the Master of Arts in Teaching program. Students planning to student teach must request a placement by the first day of the fall semester preceding the student teaching semester. Prerequisites: MTA 578, 502, EDU 511 and the 12 credits required in the content area.

Take EDU-511 MTA-502 MTA-578;

**EDU-659 Adolesc Student Teaching 10-12**
Practice teaching in grades 10-12 for prospective adolescence educators is arranged by the college in each spring semester for candidates who have completed all coursework in the M.A.T. program with the exception of EDU 594, and who have completed the specified pedagogical and content courses in the Master of Arts in Teaching program. Students planning to student teach must request a placement by the first day of the fall semester preceding the student teaching semester. Prerequisites: EDU 511, MTA 502 and 578.

Take EDU-511 MTA-502 MTA-578;

**EDU-661 Internship in Art Educ (K-6)**
The college establishes the teaching internship for one semester of the public school calendar (i.e., September-January or February through June) for prospective art educators. Preservice teachers spend half of each day actively engaged in teaching their content in grades K-6. This experience satisfies the NYS certification requirement for students teaching. An application is required, deadline: March 1 prior to the internship year. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for the fall semester and after December 15 for the spring semester.

**EDU-662 Internship in Art Educ (7-12)**
The college establishes the teaching internship for one semester of the public school calendar (i.e., September-January or February-June) for prospective educators. Preservice teachers spend half of each day actively engaged in teaching their content in grades 7-12. This experience satisfies the NYS certification requirement for students teaching. An application is required, deadline: March 1 prior to the internship year. Prerequisite MTA 578 A fee of $200 is required for each student teaching placement. The fee is nonrefundable after August 1 for the fall semester and after December 15 for the spring semester.

Take MTA-578;

**EDU-663 Student Teach Art Educ (K-6)**
Practice teaching in grades K-6 for prospective art educators is arranged by the college for candidates who have completed all coursework in the M.A.T. program with the exception of EDU 594. Application deadline: for fall student teaching, first day of prior spring semester; for spring student teaching, first day of prior fall semester. A fee of $200 is required for each student teaching placement. The fee is nonrefundable after August 1 for the fall semester and after December 15 for the spring semester.

**EDU-664 Student Teach Art Educ (7-12)**
Practice teaching in grades 7-12 for prospective art educators is arranged by the college for candidates who have completed all coursework in the M.A.T program with the exception of EDU 594. Application deadline: for fall student teaching, first day of prior spring semester; for spring, first day of prior fall semester. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for the fall semester and after December 15 for the spring semester.

**EDU-670 Internship in Childhd/Spec Ed**
Candidates enrolled in the dual Childhood Education/Special Education program complete two 10 week student teaching experiences, one with a Childhood Educator and one with a Special Educator. One of these experiences will be in grades 1-3, the other in grades 4-6. Application deadline: for fall student teaching, first day of prior spring semester; for spring, first day of prior fall semester. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

EDU-671 Internship in Childhd/Spec Ed
Candidates enrolled in the dual Childhood Education/Special Education program complete two 10 week student teaching experiences, one with a Childhood Educator and one with a Special Educator. One of these experiences will be in grades 1-3, the other in grades 4-6. Application deadline: for fall student teaching, first day of prior spring semester; for spring, first day of prior fall semester. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

ENG-500 Independent Study

ENG-511 Contemp Appr to Young Adlt Lit
This course provides students with the knowledge and skills to elect, interpret and use recent approaches to young adult literature (e.g., interdisciplinary, multicultural). We will survey the theories and practices of curriculum integration and develop frameworks for cross-curricular and cross-cultural learning activities and assessment. The class will model thematic units as organizing principles by focusing on one topic each semester (e.g., war and peace, environments, heroes and anti-heroes).

ENG-520 Adv. Studies in Linguistics
After reviewing and extending their knowledge of the core areas of linguistics (phonetics, phonology, syntax, morphology, semantics), students will apply the precepts and analytic procedures they have developed to practical situations, particularly those most relevant to teaching. Issues include language change; language acquisition (especially as it applies to second language learning); societal segmentation and linguistic variation; images of gender in linguistic form; and communicative behavior in the school setting.

ENG-521 Advanced Stud in Writ & Rhet.
This course engages students in a close examination of language and discourse. Subjects include process writing approaches; a thorough review of traditional grammar (framed by its usefulness n talking about writing); techniques of rhetoric and discourse; and the evolution of expository writing. The class will model collaborative work, peer review, reflective self-assessment, and portfolio assessment, as well as the use of technology as a tool for writers and teachers of writing.

ENG-557 Canon, Canonicity & Coverage
This course will examine the concept of a literacy canon. How was the canon formed, how has it changed, and what is its place, if any, in current English studies? Are there particular works or authors that everyone must read, and how do these must reads change over time and across cultures? An important part of this course will be each student's review of her/his English studies to detect gaps in coverage, even as we debate the worthiness of the coverage concept as a facet of teacher preparation. Each student will construct and complete a reading list to mend the gaps in his/her background.

FMH-505 Intro to Forensic Mental Hlth
This course examines the forensic mental health system, the professionals within this system, and its consumers, or persons with mental disorders who also have legal troubles. Students will be introduced to the pathways for persons with mental disorders into and out of the criminal justice, mental health, social service, and juvenile justice systems. An overview of policies and outcomes of the FMH systems in also examined.

FMH-510 Victimology & Victim Services
This course examines four important topics pertaining to victimology and victim services. These include the nature and scope of victim's rights; the nature and incidence of victimization, especially pertaining to the victimization of women, children and the elderly; the construction of victim services to respond to victims with special needs, including disabilities, substance abuse, mental health issues, HIV/AIDS; and ethical, mental health, media relations, and training needs to victim service providers. Prerequisite: CRM 599 or equivalent; PSY/FMH 505
Take PSY-505 or FMH-505;

FMH-515 Eval & Tx of Adult Offenders
This course has two emphases: evaluation and treatment. The student will be introduced to the assumptions, theories, methods and instrumentation used in the psychosocial and psycholegal evaluation of adults involved in the judicial and correctional systems. The special ethical issues presented by practice in forensic settings are emphasized. Students will learn how to appreciate relevant clinical and legal issues, and how to communicate findings to courts and social policymakers. Additionally, systems and clinical approaches to treating mentally disordered offenders will be addressed, with particular attention to the dual role of the forensic mental health professional in providing treatment and assuring public safety. Treatment and intervention methods will be examined from both individual and societal perspectives.
Prerequisite: PSY 575, PSY/FMH 505

# Take PSY-575; # Take PSY-505 or FMH-505;

**FMH-520  Eval & Tx of Court Inv Youth**

This course has two emphases: evaluation and treatment. The student will be introduced to the assumptions, theories, methods and instrumentation used in the psychosocial and psycholegal evaluation of court-involved youth. Evaluation questions pertaining to child welfare, child custody, and juvenile offenders will be considered. The special ethical issues presented by practice in forensic settings are emphasized. Students will learn how to appreciate relevant clinical and legal issues, and how to communicate findings to courts and social policymakers. Additionally, students will explore treatment and intervention models for court involved youth, in both community and institutional settings. Treatment of child victims as well as youthful offenders will be addressed. Treatment and intervention models will be examined from both individual and societal perspectives. Prerequisite: PSY 575, FMH/PSY 505

# Take PSY-575; # Take PSY-505 or FMH-505;

**GDC-502  Crit Thinking: Res Into Pract**

The purpose of this course is to provide graduate students with strategies for locating and analyzing educational research. Research studies exemplifying the best of quantitative and qualitative traditions will be examined: students will critically read experimental, correlational, survey ethnographic, single subject designs, and teacher inquiry studies that are available in refereed educational journals. Technology will be used throughout the course for library research skills. The purpose of the course is for counselors to develop critical thinking skills for reading research and drawing conclusions about its implications for school counseling.

**GDC-535  Conflict Resolution in Sch Set**

This course will provide a history, philosophy and theory of conflict resolution as it applies in educational settings. A definition, description in process for integration in core curricula will be considered. Utilizing peer mediation as a specific technique for handling conflict resolution among students will be emphasized. Classroom teachers and guidance counselors will be prepared to help organize programs in schools where such programs are not currently in place and to assume an effective leadership role in conflict resolution techniques and in the safe schools effort.

Take GDC-550;

**GDC-550  Role of the Counselor**

In considering the function and responsibilities of school counselors at the elementary, middle school, and high school level, emphasis will be placed upon the counselor's role as a student advocate and agent of change. Educational requirements established by the Board of Regents, the needs of special populations, ethical standards and the interaction of the counselor with all of the various school publics to be served will be addressed. Opportunities to interact with school counselors and other school personnel will be provided through school-based interviews and observations.

**GDC-553  Career Counseling**

This course will examine approaches to career counseling, helping strategies in career counseling, assessment and evaluation, principles for using career information successfully, and types of delivery systems for the elementary, middle, and high school settings. In addition, students will learn about developmental issues and career counseling information retrieval, career and vocational guidance strategies for decision making and problem solving, as well as the development and staffing of career guidance centers.

**GDC-571  Working w/Parents in Educat’n**

This course is intended to develop appreciation for parents as active participants in their children's education and awareness of the diversity of families. A survey of theories and practices focusing on effective communication skills between parents and school personnel and between parents and their children will be addressed. Preparing school counselors will engage in a simulated parent education group and will be asked to attend representative parent evening programs in school districts of their choosing.

**GDC-575  Appraisal in School Counseling**

Students will be prepared to apply sound principles of measurement and appraisal in the counseling process with students, staff and parents. Current issues related to the use of standardized tests and alternative forms of assessment will be considered. Computer applications and systems appropriate to school counselor functions will be included. Basic steps in the planning and conducting of research in the school setting will be emphasized.

**GDC-578  Collaboration in Ed Settings**

Students will examine theories and practices of collaboration in school settings. Strategies for developing effective team approaches with special education personnel, other school staff and parents will be analyzed and discussed.

**GDC-585  Counsl'g Cultur'ly Diverse Pop**

The focus of this course will be on preparing counselors who will be able to assure students of culturally diverse backgrounds access to appropriate services and opportunities that promote maximum development. Counseling students will be expected to conduct self-examination of their personal values, attitudes, and beliefs regarding cultural diversity in
the schools. Counseling techniques will be explored which foster the interest of culturally diverse students in careers that have been traditionally limited or closed. Also emphasized will be small group and classroom activities which enhance self-esteem and cultural awareness, and which develop acceptance and appreciation of cultural diversity.

Take PSY-571;

**GDC-587 Internship-Guidance/Counseling**

The school counselor internship requires placement in a public school the equivalent of full time for one semester or part time over a full year. Interns will work under the direct supervision of an experienced school counselor and will participate in the entire range of activities and functions of a school counselor. Prerequisites: Completion of 36 graduate credits.

**GDC-589 Issues in Guidance & Counseling**

Utilizing a seminar format, this course will deal with issues presently confronting school counselors. Selection of specific topics will be determined by staff in consultation with prospective students. Potential topics include effective practices in elementary and middle school counseling, designing and implementing a comprehensive K-12 guidance program, guidance and counseling or the gifted student, developing students' study skills, supervision and evaluation of school counselors, models of classroom management, The Counselor Ethics and School Law. Prerequisite: GDC 587.

Take GDC-587;

**GDC-590 Advanced Practicum/Internship**

Students will have an opportunity in their school setting or in a second internship at a different level from their first internship to apply counseling skills and techniques. While serving in the role of a professional staff member, students will have the opportunity to develop and apply specific counseling strategies to effect positive change in their counselor’s academic, career, and personal/social development. A counseling tape with a student will be required. Students will be expected to practice counseling skills during the weekly seminar. Prerequisite: GDC 587.

Take GDC-587;

**GDC-599 Topic**

This course is designed for in-depth discussion and analysis of one major topic in guidance and counseling. The topic will be of national importance having both immediate and long-range implications in the field of guidance and counseling. Prerequisite: GDC 587.

**GNT-501 Perspectives on Aging**

This course provides opportunity to define at a personal and societal level the following questions: What is aging? Who are the elderly? What are the issues that impact on the experience of aging? Answers to these questions are explored through scientific subjective, qualitative, and fictive accounts of age and aging in the historical and cultural tradition of the arts and humanities. (Theory - 37.5 Hrs).

**GNT-502 Physiological Aging: Imp. & Ad**

Each system of the body will be studied to understand its general structure and function and to learn the effects aging has on that system. The implications of physiological changes on the general function and well-being of the individual at the physical, psychological, and societal level will be presented. Students will learn what can be done to facilitate and maintain the health, quality of life, and optimal functioning of the individual. Offered spring only on odd numbered years.

**GNT-504 Public Policy/Serv Delivery**

Public policy and service delivery for America’s aging population and end of life care appear to be at a crossroads as our society struggles to meet the demands of competing political philosophies, advances in medical technology and a rapidly changing demographic profile. In the current political debate the only thing that is clear is the inevitability of change and the certain challenge to existing demands, political and economic institutions. This course provides an overview of the significant social and health care policies and programs that effect end of life care, aging populations as well as diverse and vulnerable populations. The course also focuses on the public policy making process and policy analysis. Areas for in-depth analysis will include: health care, income security, long term care, end of life issues, health care finance and formal and informal support systems. When ever possible the course content will be related to the students’ work in their major area of study and their professional fields. Particular attention will be paid to Social Security and Medicare, budget deficits, political ideology and how they are employed as issues in the political arena.

**GNT-587 Internship**

The goal of the final project is to integrate knowledge gained from the preceding courses, and to apply this knowledge, either through practical experience or a scholarly project (see Culminating Project in Gerontology). The particular content and form of the project will depend on the student’s background, interest, and needs, and will be tailored to each individual student. Prerequisites: Completion of GNT 501, 502, 503, and 504.

Take GNT-502 GNT-503 GNT-504;

**GNT-590 Culminating Project**

The goal of the final project is to integrate knowledge gained from the preceding courses, and to apply this knowledge, either through practical experience (see Internship in Gerontology) or scholarly project. The particular content and form of
the project will depend on the student's background, interests, and needs and will be tailored to each individual student. Prerequisites Completion of GNT 501, 502, 503, and 504. Take GNT-502 GNT-503 GNT-504;

HED-502 Crit Thinking: Res Into Pract
The purpose of this course is to provide candidates with strategies for locating and analyzing educational research. Research studies exemplifying the best of quantitative and qualitative traditions will be examined: candidates will critically read experimental, correlational, survey, ethnographic, single subject design, and teacher inquiry studies available in refereed educational journals. Technology will be used throughout the course, particularly in library research. The purpose of the course is for teachers and teacher candidates to develop critical thinking skills for reading research and drawing conclusions about its implications for classroom instruction.

HED-508 Personal Behavior Choice
This course provides an opportunity to explore the full range of personal health concerns of individuals in the United States, especially those issues which can be addressed through health education. In this course, students will examine and develop health education strategies for improving health behavior.

HED-535 Conflict Resolution
This course will provide a history, philosophy and theory of conflict resolution as it applies in educational settings. Utilizing peer mediation as a specific technique for handling conflict resolution among students will be emphasized. Classroom teachers and guidance counselors will be prepared to help organize programs in schools where such programs are not currently in place and to assume an effective leadership role where peer mediation programs are currently in use.

HED-541 Nutrition and Physical Fitness
Students will examine the reciprocal nature of nutrition and physical fitness in health. The student will be taught content and specific strategies for working with various populations.

HED-542 Chemical Dep Educ & Prevention
Students will develop an understanding of the causes of chemical use and abuse. There will be an emphasis on acquisition of knowledge and skills useful in developing strategies or implementing effective, research based chemical dependence education and prevention programs with focus on youth.

HED-543 Human Sexuality
Students will examine sexuality content, attitudes, and behaviors as well as a range of sexual variations and their relationship to cultural and societal norms. Participants will develop plans to present human sexuality training.

HED-558 Foundations of Health Educ
Roles, practices, and functions of the health educator will be placed in a historical context. Special attention will be given to behavior and program models that influence health practices and delivery of health education in schools and communities. This course should be taken early in the program. Twenty-five hours Field Experience is required.

HED-564 Health Education Methods
This course is designed to prepare students to present health education lessons and programs in schools and community settings for a variety of audiences. Topics and focus will include: science-based, instructional design; learner-centered instructional strategies, skills-building, standards focus and authentic evaluation methods. Twenty-five hours Field Experience is required. Prerequisites: HED 502 and 558; HED 599 OR NSG 567; 2 WELLNESS SEQUENCE COURSES CHOSEN FROM HED 541 HED 542 HED 543 HED 570 PSY 562.

# Take HED-558 HED-502; # Take HED-599 or NSG-567; # Take 2 courses; From courses HED-541 HED-542 HED-543 HED-570 PSY-562;

HED-570 Stress Management Techniques
Students will analyze sources of stress and its impact on health status. Techniques for preventing and coping with distress will be demonstrated and applied.

HED-578 Collaboration in Ed Settings
Students will examine theories and practices of collaboration in school settings. Strategies for developing effective team approaches with special education personnel, other school staff and parents will be analyzed and discussed.

HED-585 Counsl'g Cult. Div. Pop.
The focus in this course will be on preparing counselors who will be able to assure students of culturally diverse backgrounds access to appropriate services and opportunities which promote maximum development. Counseling students will be expected to conduct self-examination of their personal values, attitudes, and beliefs regarding cultural diversity in the schools. Counseling techniques will be explored which will foster the interest of culturally diverse students in careers that have been traditionally limited or closed. Also emphasized will be small group and classroom activities which enhance
self-esteem and cultural awareness, and which develop acceptance and appreciation of cultural diversity. Prerequisite: PSY 571 or permission of instructor.

HED-594 Teacher As Researcher
This course is a prerequisite to student teaching. Students and faculty focus on aspects of the research and practice of teaching. A literature review is completed and a research project designed, to be undertaken during the culminating supervised field experience. Students design and plan to carry out research in the classroom, as part of the culminating field experience, to be written in publishable format and presented at the Graduate Student Research Symposium. Prerequisite: HED 564.

HED-640 Issues in Community Health:
Students will examine and apply various community health topics including program planning, budgeting, and assessments needed for community change. Ethical issues related to working with competing priorities and limited resources will be examined. All courses must be completed prior to HED 640 or with special permission from instructor.

HED-649 Health Ed Stud Teaching K-8
HED-650 Health Ed Stud Teaching 9-12
Practice teaching for prospective school teachers is arranged by the college in each fall semester. Students planning to teach must request placement in the spring semester preceding the student teaching semester. Students will participate in a required weekly seminar. Prerequisites: All core courses, wellness sequence & HED 594. Also current Red Cross First Aid and CPR certifications.

HED-652 Comm Health Educ Practicum
This course is designed to provide a 210 hour culminating experience for students in the Community Health Education track by affording them an opportunity for a supervised practicum experience either in a school or community-based setting. Individual placements will be based upon the student's personal career goals. A portfolio and presentation summarizing the experience will be required. Students will meet regularly with their advisor and, also, have the opportunity to share with other students working in the field. Prerequisite: completion of all other program requirements or prior written approval by the graduate program director. Take HED-640;

HIS-511 Historical & Social Inquiry
In this course, students will explore the different approaches, methods, and source material of historical and social research, interpretation, and writing. The course will also explore the use of both older (tape recorders, video camera) and newer technologies (computer, Internet) for both research and presentation. The course will be team-taught by a historian and a social or political scientist because of its cross disciplinary character

HIS-520 Issues in United States Hist.
This is an advanced graduate seminar in topics and issues of New York and United States history from pre-Columbian era to the present. To provide focus, each semester, this seminar will be organized around important recent studies and themes of US/ North American History, which are subjects of current and heated debate in the US history Community. Themes might include: culture, race/ethnicity, gender, politics, economics, international relations; and will be selected by the history faculty before each seminar offered. The works and themes will provide a window to see larger issues of US history and historiography and to pursue third particular interests within those issue areas. The course will be particularly valuable to students, such as secondary teachers, who want to gain a solid overview of recent understandings in selected issue areas of US history, and want to deepen their knowledge of a particular aspect of those areas. Whenever possible, coverage will include New York State history.

HIS-521 Issues in Global History
This course deals with the methodology and historiography of Global history. It is specifically designed to build on student' understanding of 8 thematic eras. These include: Ancient World civilizations and religions (400bc-500ad), Expanding zones o exchange and encounter (500-1200AD), global interactions (12001650), the first global age (1450-1770), The age of revolution(1750- 1914), a half century of crisis and achievement, the 20th century since 1945, and global connections and interactions. These eras are keyed to the NY State social studies learning standard for global history. Hence students completing this course will not only increase their knowledge of global history as a content field but will also be better prepared to teach this subject in New York State.

HIS-599 Topics in History
HSA-520 Marketing Health Care
This course will provide students with an in-depth understanding of the current health care system in the US and how its service are and can be marketed. The marketing concepts covered in health care marketing will address outward and inward marketing in the complex health care environment. Attention will be given to such areas as managed care, hospitals, medical groups, third party players, long term care facilities, patients as consumer, and related topics. The
student will be exposed to how markets, services, and goods interact and how to use this network of interconnectedness to achieve sound marketing strategies. Emphasis will be given to how sales, advertising, and marketing interrelate.

**HSA-553 Health Systems & Policy**
Analyses of the structure, functions, and organization of the health care system are the focus of this course. Consideration of major issues currently dominant and likely to emerge, with an emphasis on the complex relationships between administrators and the various professional and other health care providers. Differing points of view of the distinct disciplines which form the basis for the program will be explored.

**HSA-555 Admin of Hlth Facil & Agencies**
Organization and administrative characteristics of voluntary, public, and proprietary health care institutions will be examined. Study will focus on goal setting and organization building; a overview of the administrator's internal functions including relationships with the governing board, medical staff and departments, and responsibilities for coordination and control; personnel, staff development, and employee relations policies and programs; financial planning and accountability; developing and using policy and procedures manual; community relations; and related critical administrative aspects of hospitals, nursing homes, mental health agencies, homecare agencies, and other provider organizations. Prerequisite: HSA 553 or permission of instructor.

Take HSA-553;

**HSA-557 Legal Aspects-Health Svc Admin**
This course will familiarize students with legal issues affecting the organization and delivery of health services. Topics to be covered include access to care, antitrust, managed care, licensure, informed consent, malpractice, medical records, reproduction, treatment of the mentally ill, and death. Actual court cases will be discussed from the perspective of the administrator the practitioner, and the patient. Prerequisite: HSA 553 or permission of instructor.

Take HSA-553;

**HSA-558 Budg & Fin for Govt/Nonp/Hlth**
The course develops the evolution of budgeting in the public and health sectors. The course presents applications of budget theories and principles. It covers the formats used to create and present budgets. The course develops cost analysis in a budgeting and program context with attention to the accounting processes attached to cost analysis. Topics include planning, program design, taxation, reimbursements for health providers and facilities and grants.

**HSA-565 Health Care: Fin & Mgt Systems**
An examination of systems and data needs for budget, financial and management operations, and decision making in hospitals, nursing homes, ambulatory care facilities, and health and social agencies. Requirements of third-party payers and governments, cash-flow management, cost containment, provider and consumer relationships, quality care maintenance related to the needs of the patient and family, and interfaces with other human service delivery systems will also be covered. Prerequisite: HSA 553

Take HSA-553;

**HSA-572 Planning, Pgm Analysis & Eval**
An orientation to the planning, analysis, design, implementation, evaluation and administrative control of government programs. Emphasis will be on integration of these phases, the role of information systems, use of analytic techniques, and accountability to policy makers and the public.

**HSA-577 Practicum in Health Srvc Admin**
Designed for part-time students, the practicum provides an intensive research or analytic experience in an appropriate governmental or health service agency. In conjunction with the organization and instructor, the student will produce a research report or policy analysis. Prerequisites: HSA 553 555 578 557 558

Take HSA-553 HSA-555 HSA-578 HSA-557 HSA-558;

**HSA-578 Analytic Methods**
This course is an introduction to the language and methodology of social science research in public, health and human service administration. Particular attention is given to the research process. The application of research methodology and statistical analysis will be examined. Topics include the nature of the scientific method, sampling theory, and a review of survey, field, experimental, and evaluation methods. The nature and character of scientific evidence, research design, statistical analysis interpretation, and data interpretation are also covered. Students will develop abilities as informed consumers and critics of the methods used to collect and interpret information about human activity and preferences.

**HSA-587 Internship-Health Srvc Admin**
The internship will provide a placement for half time for a term or full time for a summer in an administrative or analytical job in an appropriate agency for the student's concentration area. The student will prepare a written report describing and analyzing the experience in reference to relevant theory. Prerequisites: HSA 553 555 578 557 558

Take HSA-553 HSA-555 HSA-578 HSA-557 HSA-558;
IHS-596 Seminar in Health Srvcs Admin
This course is designed as the capstone of the master's program in health services administration. Students are expected to deal with major issues of theory and practice in the field. The production and presentation of a major research paper is the key aspect of the course. Prerequisites: HSA 553 555 578 557 558
Take HSA-553 HSA-555 HSA-578 HSA-557 HSA-558;

ITD-248 Special Topics in Itd

MAT-511 Prob Solv, Commun & Reason
The instruction of mathematics rests heavily on the first three process standards of the National Council of Teachers in Mathematics: problem solving, communication and reasoning. This course is organized around these three intertwined themes, each of which is crucial and pertinent to primary, middle and secondary teaching. The premise for this course is that the learning of mathematics by you and by your future students is best achieved by active student participation and involvement, discovery, critical thinking, working collaboratively in groups, written and verbal communication of ideas, the use of graphical representations when appropriate, and the exploration of more open ended problems.

MAT-520 Educ Tech in the Math Classrm
This course is an overview to many of the uses of technology in the mathematics classroom. In this course you will explore graphics calculators and the Internet, study various mathematics software packages including a computer algebra system, statistics package, Geometer's Sketchpad and Microsoft Office, and learn to critique software lessons and packages.

MAT-557 Selected Topics: Upr Lev. Math
This course is intended to extend the mathematical knowledge base of students by focusing on a particular area of pure mathematics. Common to all areas is the notion of proof, requiring rigorous command of the language of mathematics, along with a certain level of mathematical maturity.

MAT-599 Independent Study

MBA-551 Financial Accounting
All aspects of corporate financial reporting as well as internal accounting processes and techniques are examined at an intensive pace. Contemporary accounting theory and official pronouncements are integrated in open discussion. Case studies are utilized to provide the student with a firm grasp of commonly encountered business problems.

MBA-552 Economic Analysis
This course provides an intensive analysis of microeconomics an macroeconomics as an explanation of how contemporary free enterprise systems function. Major economic concepts are thoroughly examined and then applied to the real world of economic activity.

MBA-553 Statistics for Managers
This course is a graduate-level introduction to data analysis, descriptive statistics, and statistical inference. Data analysis and descriptive statistics include graphical analysis, measures of location and dispersion, an introduction to probability, and a consideration of probability distributions, including the Binomial, Normal, t, Poisson, Chi Square, and F. Statistical inference encompasses procedures for determining whether data fits some distribution, and also procedures such as regression and correlation for estimating values based on some statistical association.

MBA-555 Administrative Organiz & Behav
The basic purpose of the course is to provide the student with broad overview of the vast and varied literature concerned with the nature of organizations and theory and research pertaining to management in organizations. Since management approaches are ultimately linked to their organizational context, the first part of the courses focuses on the theory of organizations and is aimed toward the development of an under-standing of organizations in terms of structure, function, process, and environment. The second half of the course concerns behavior in organizations and focuses on the individual within the organization. Topics covered and linked to theory include leadership, motivation, interpersonal relationships, decision making, and problem solving. The course will prepare students to face supervisory management problems, organizational dynamics, work design and ethical confederations for working with people within organization systems.

MBA-561 Managerial Economics
Optimality conditions and techniques are analyzed in this course within the framework of demand theory, production theory, cost and pricing analysis. Emphasis is on the application of microeconomic theory to firm-level decision making.Prerequisites: MBA 551, 552 and 553 ~
Take MBA-053 MBA-551 MBA-552 MBA-553;

MBA-563 Legal Environment
This course provides an analysis of the legal issues impacting businesses that operate in the United States. The American legal system will be studied in depth. The course covers substantive topics such as contracts, torts, securities, anti-trust and
employment laws. Case studies are utilized to aptly illustrate the legal implications of business decisions and practices. This course prepares business managers to understand legal issues rising in the current business environment.

**MBA-564 Research Design**
This course introduces students to the basic tools of business research. Varied research methods are introduced and evaluated across a wide variety of business needs. Specific attention is paid to the collection, analysis and interpretation of business data from the perspective of design, execution, evaluation and resulting contribution to the research objectives. Prerequisite: MBA 553

Take MBA-553;

**MBA-570 Critical Thinking**
This course is one of two introductory classes in the Sage MBA Program. The purpose of this course is to improve critical and creative thinking among students as well as inspire freedom of thought. The course facilitates a learning environment where critical thinking and incisive judgment are developed by students through clear communication of problem analysis. Students will also improve in their ability to develop unique ideas, overcome objections, and persuade others. It will aid the student in "thinking outside of the box," and to become more effective writers, speakers and communicators.

**MBA-571 Mgt of Change & Innovation**
This course, the opening experience in the Sage M.B.A. program, provides students with an intensive review of the essential components of how an organization functions and the process by which they succeed. Emphasis is placed upon increasingly competitive global approaches to management. Students will perform a series of case analysis and review a range of topics which are part of contemporary literature. This course culminates in a rigorous case study that will be professionally delivered to an audience consisting of faculty and outside guests.

**MBA-574 Financial Management**
The role of the financial manager is examined in context with the legal, operating, and tax environment of contemporary business firms. Attention is focused on financial analysis and planning, the time value of money, risk-return relationships, cash flow and asset/liability management, as well as investment priorities, capital structure, valuation techniques, and capital budgeting applications. Special concerns dealing with mergers, restructuring, and international finance are also addressed. Prerequisites: MBA 551 and 553 or permission of program director.

Take MBA-551 MBA-553;

**MBA-576 Marketing Systems**
This course will concentrate on interrelationships existing between all of the components of the marketing system: organization, competitors, suppliers, and the consumer. Factors affecting consumer demand, structure of the market, structure of cost, marketing strategy, pricing, distribution policy, and structure of the organization will be examined. The role of public policy, as well as the relationship of marketing operations to the rest of a company’s operation, will be covered. Emphasis will be on the managerial aspects of this system.

**MBA-578 Corp Decision Mkg & Modeling**
Operations management and research grounds students in the techniques necessary to plan and control the production and operations functions in manufacturing and service environments. Students learn to recognize operational problems and formulate quantitative approaches in product design, capacity scheduling, inventory control, quality control, and transportation. Pre-requisite: MBA 553 or permission of program director. Prerequisite: MBA 053 553 561

Take MBA-053 MBA-553 MBA-561;

**MBA-597 Topics in Finance**
Current significant topics in the specialization will be presented by faculty

**MBA-599 Topics in Management**
Current significant topics in this specialization will be presented by faculty

**MBA-651 Human Resource Management**
This course entails a comprehensive review and analysis of the complex issues which affect an organization's utilization of its human resources: improvement of productivity, enhancement of the quality of work life, and legal compliance. In addition, the major objectives of human resource management attracting, retaining, and motivating employees as they relate to specific activities (i.e., recruitment, selection, compensation, and training) are examined.

**MBA-653 Compensation Administration**
This course consists of an in-depth review and analysis of all aspects of employee compensation. Contemporary compensation policies and procedures, including those which pertain to employee benefits, are examined. Case analyses and other exercises are utilized to develop student skill in diagnosing and addressing problems involving compensation. Prerequisite: MBA 651-

Take MBA-651;
MBA-654 Labor & Indus Relations Policy
The role of federal and state government regulation of labor relations is examined. Current problems and issues in labor economics including wages, hours, and working conditions are examined within the framework of the system of labor law and the collective bargaining process. The relationship of labor organizations to management decisions and technological and economic change is analyzed. Prerequisite: MBA 651~
Take MBA-651;

MBA-656 Pers Developmt & Leadership Ess
In this course, students develop an appreciation of the scope and content of managerial work by examining the personal attributes, skills, and behaviors necessary for success. Through class activities and application assignments students will explore their personal strengths and weaknesses and begin development of competency in a range of activities. In addition, we will look at the theoretical and practical understanding of leadership for business practitioners.

MBA-657 Innovative Org Communications
An overview of communication theory and general communication processes will be the starting point of the course. The course will then examine a study of communication processes necessary for creativity, innovation, and performance that will enable the creation of a workplace that is capable and accepting of change. Communication for learning to work in environments of change will also be covered. Emphasis is placed on the role of the leader/executive in the development of organizational communication.

MBA-664 Investment Analysis
This course introduces students to the types and kinds of investment instruments available in today~s financial markets and the techniques for evaluating the attractiveness of any single investment or portfolio of investments in order to meet the objectives of investors. It will examine the theory of investments and a practical guide to analysis and decision making. The course is rigorous and demanding in terms of content, stressing risk, profitability, and portfolio construction. Prerequisite: MBA 561 574~
Take MBA-561 MBA-574;

MBA-671 Management Information Systems
Students will learn computer and technology based controls of information for organizations in business, government, nonprofit, and health environments. The course will apply software applications such as databases, internet interfaces, and related software and hardware issues. Emphasis will be placed on students advancing their skills through online experiences and working directly with applications in an information technology environment. Various software packages such as databases, spreadsheets, and related software are required.

MBA-672 Marketing Strategy
The objectives of this course are two-fold: first, to subordinate marketing to the overall interests of the firm; and second, to present a practical framework that links corporate objectives and strategies to master marketing objectives and strategies, and then to objectives and programs for individual marketing activities. The ways by which marketing can contribute to the achievement of corporate objectives consistent with corporate strategies and with the strengths and limitations of other functional areas of the business are examined. Prerequisite: MBA 576.
Take MBA-576;

MBA-673 Advertising Theory & Practice
This course will examine the development and administration of advertising plans and campaigns for a variety of products and services from the viewpoints of both the and agency and the advertiser. Related topics include media consideration, selection of service organizations, administration of advertising with special consideration given to advertising research findings and research methods available to deal with various advertising problems.Prerequisite: MBA 576 or permission of program director.
Take MBA-576;

MBA-679 Small Business Development
A practitioner-oriented course emphasizing the management of all aspects of the new or small firm. Considers techniques for both taking advantage of business opportunities and solving problems of developing businesses. Key functional areas examined include marketing, financing, production, and human resources. Provides the student an opportunity to participate in problem-solving field projects for local small businesses.

MBA-681 Marketing Research
This course focuses on the research process, with specific attention to the problems inherent to applied research. Emphasis will be divided between exploratory and confirmatory strategies, and how each is utilized to support marketing decisions. Research designs will be explained and evaluated in the context of typical marketing procedures that they are designed to address. Prerequisites: MBA 553 576 or permission of MBA Director.
Take MBA-553 MBA-576;

MBA-683 New Product Development
This course will focus on the design and marketing of new products. The process of new product generation will be followed from conceptualization to the marketing of that new product. Area to be covered will include: innovation strategy, opportunity identification, testing new products, introducing new products, and profit management. Prerequisite: MBA 576

Take MBA-576;

**MBA-685 Quality Management**

The quality management course offers students a basis for a comprehensive understanding of management practices and concepts aimed at enhancing organizational quality and productivity. The course also provides coverage of these topics from the health organization perspective. Current literature in health and management are reviewed and analyzed for quality approaches, quality best practices, quality policy initiatives, and perspectives from selected international organizations. Topics include statistical measurement techniques, systems analysis, work design, performance and quality, and root cause analysis.

**MBA-695 Strategy/Exec Decision Making**

The Strategy and Executive Decision Making course begins with the key decision making area of Strategy development. The development of strategy is then connected to organization mission, organization design, and organizational performance. Key areas covered include systems analysis, modern strategy concepts, and best practices applications. Students are required to make executive decisions through case exercises and simulations. Students are assessed on the development of strategic plans for the cases chosen and the simulations of true to life executive strategy decisions. Students should speak with Graduate Programs in Management Director before enrolling.

**MBA-696 Competitive Advantage**

This course is the expected final class in the MBA and Organizational Management Programs. This cross-functional course examines how today’s corporations identify, select, foster, and implement their competitive strategies. To this end, a major consulting project with an outside firm is required. Students are required to clearly identify a business challenge or opportunity and subsequently to make recommendations to their clients. This team based course often culminates in the writing of a strategic document and/or business plan. Your clients and their needs will vary by semester. Prerequisite: Minimum of 80% completion of program and fulfillment of MBA 576 and 561.

Take MBA-576 MBA-561;

**MGT-555 Administrative Organiz & Behav**

The basic purpose of the course is to provide the student with broad overview of the vast and varied literature concerned with the nature of organizations and theory and research pertaining to management in organizations. Since management approaches are ultimately linked to their organizational context, the first part of the courses focuses on the theory of organizations and is geared toward the development of an understanding of organizations in terms of structure, function, process, and environment. The second half of the course concerns behavior in organizations and focuses on the individual within the organization. Topics covered and linked to theory include leadership, motivation, interpersonal relationships, decision making, and problem solving. The course will prepare students to face supervisory management problems, organizational dynamics, work design and ethical confederations for working with people within organization systems.

**MGT-561 Organization Design & Develp**

Students explore the utility or organization theory and research for improving organizational effectiveness. Both theory and application are emphasized in addressing the central question of how to design effective organizational systems including communication, decision making authority autonomy and participation, influence models, leadership, and motivation. Approaches to planned change such as quality management will be considered. Students will apply problem solving, systems concepts, and environmental analysis to develop skills in the analysis, planning, and evolution of organizational change.

**MGT-595 Seminar in Public Management**

This course is designed to serve as the capstone of the master’ concentration in public management. The class meetings will involve seminar discussion of the major issues of the theory and practice in the field. A key aspect of the course is the writing an class presentation of a major research paper on an important problem in public management. Prerequisites: Three courses in the public management concentration and required core courses or permission of the program director.

Take PAD-576 PAD-578 PAD-560 PAD-574 PAD-568 PAD-558;

**MGT-651 Human Resource Management**

This course entails a comprehensive review and analysis of the complex issues which affect an organizations utilization of its human resources; improvement of productivity, enhancement of the quality of work life, and legal compliance. In addition, the major objectives of human resource management attractive, maintaining, and motivating as they relate to specific activities (e.g., recruitment, selection, compensation, and training are examined.

**MGT-671 Management Information Systems**

Students will learn computer and technology based controls of information for organizations in business, government, nonprofit, and health environments. The course will apply software applications such as databases, internet inter-faces, and related software and hardware issues. Emphasis will be placed on students advancing their skills through online
experiences and working directly with applications in an information technology environment. Various software packages such as databases, spreadsheets, and related software are required.

MGT-695 Strategy/Exec Decision Making
The Strategy and Executive Decision Making course begins with the key decision making area of Strategy development. The development of strategy is then connected to organization mission, organization design, and organizational performance. Key areas covered include systems analysis, modern strategy concepts, and best practices applications. Students are required to make executive decisions through case exercises and simulations. Students are assessed on the development of strategic plans for the cases chosen and the simulations of true to life executive strategy decisions. Students should speak with Graduate Programs in Management Director before enrolling.

MGT-696 Competitive Advantage
This course is the expected final class in the MBA and Organizational Management Programs. This cross-functional course examines how today's corporations identify, select, foster, and implement their competitive strategies. To this end, a major consulting project with an outside firm is required. Students are required to clearly identify a business challenge or opportunity and subsequently to make recommendations to their clients. This team-based course often culminates in the writing of a strategic document and/or business plan. Your clients and their needs will vary by semester. Prerequisite: Minimum of 80% completion of program and fulfillment of MBA 576 and 561.

Take MBA-576 MBA-561;

MTA-502 Crit Thinking: Res Into Pract
The purpose of this course is to provide pre-service adolescence educators with strategies for locating and analyzing educational research in pedagogical and assessment practice. Research studies exemplifying the best of quantitative and qualitative traditions will be examined: students will critically read experimental, correlational, survey ethnographic, single subject designs, and teacher inquiry studies that are available in referenced educational journals. Candidates will employ technology will be used throughout the course for library research skills. The purpose of the course is for teachers to develop critical thinking skills for reading research and drawing conclusions about its implications for classroom instruction.

MTA-578 Collab Skills in Sec Settings
The purpose of this course is to survey the theories and practices of collaboration in secondary schools. Methods for working with a range of team members as well as the goals for teaming will be explored (e.g., co-teaching, designing activities for the diverse classroom, developing authentic partnerships with parents conducting effective meetings.)

NCR-050 Basic Crs Appl Beh Analy
This course is designed for those who are new to the field of applied behavior analysis and want to learn basic principles and characteristics. This is the first of a 5-course track for Advanced Study in ABA. This course is recommended for persons interested in learning about ABA, or those interested in becoming a Board-Certified Applied Behavior Analyst or Board-Certified Associate Behavior Analyst.

NSG-500 Independent Study
To be arranged with faculty

NSG-501 Perspectives on Aging
This course provides opportunity to define at a personal and societal level the following questions: What is aging? Who are the elderly? What are the issues that impact on the experience of aging? Answers to these questions are explored through scientific subjective, qualitative, and fictive accounts of age and aging in the historical and cultural tradition of the arts and humanities. Offered fall only on even numbered years. (Theory - 37.5 Hrs).

NSG-508 Nursing Research Methods
An overview of research as an integral part of the theory and practice of nursing is the focus of this course. Research utilization, evidence based practice, the development process of a research idea and supporting research strategies are integrated in the basis for the study of quantitative and qualitative methodology, concepts of measurement, utilization of appropriate statistical approaches, the development of a research study, and presentation of results are included. Prerequisite: Undergraduate Statistics.

NSG-557 Group Processes in Health Care
Concepts of group dynamics, therapeutic group approaches, and facilitative leadership styles in working with clients and/or staff are integrated. Emphasis is on the utilization of the theoretical and research literature or group processes in clinical practice. Experiential learning related to task groups, self-actualization groups, and therapy groups which facilitates self-growth, optimal group membership behaviors, and leadership skills is incorporated. Offered spring only. (Theory - 37.5 Hrs.)

NSG-558 Paradigms & Persp Adv Prac Nsg
Analysis of the advanced practice role with emphasis on the knowledge of the discipline and the skills necessary to enact
the role of the advanced practice nurse. Students become acculturated to the advanced art and science of nursing which enables them to identify their practice paradigm, work within a variety of practice theories, and communicate within the language of the discipline. This course serves to introduce students to the graduate program in nursing and helps students identify their chosen program of study. Offered fall, spring and summer.

NSG-559  Nursing in Sociopolitical Env
Analysis of the sociopolitical environment of the nursing system as it relates to the evolving health care system and the broad social and global environment. Students synthesize advance practice role expectations through a critical examination of contemporary theory, macro system trends, emerging health care policy, and selected nursing issues. The analysis includes evidence of understanding the historical and political roots of nursing practice. Offered fall, spring and summer.

NSG-605  Nurse Educator Practicum
Seminar and clinical experience provide opportunity for the graduate student to develop increasing teaching expertise in the role of faculty in higher education or staff development. The course focuses on the development of the professional educator's role, including critical analysis of issues in nursing and higher education, and evaluation in class and clinical settings. Offered fall only. (Theory - 1.5 Cr. 19 Hrs; Practicum - 1.5 Cr. 60Hrs.) Pre/co-requisites: NSG 604 and 609, and at least three credits in advanced clinical courses.

Take NSG-604 NSG-609;

NSG-606  Pract Mds in Coun/Psychother
Analysis of major practice models used in counseling and psychotherapy of clients in brief treatment (psychodynamic, behavioral, cognitive, person-centered, existential, reality, crisis, spirituality, multi-cultural, and bio-psychosocial). These models have application in mental health promotion, mental illness intervention, bereavement, palliative care, and coping with acute or chronic medical disorders (Theory 3 cr, 37.5 hours). Offered fall only.

NSG-610  Family Processes
Analysis of major concepts of family dynamics and processes. Overview of assessment tools and intervention strategies. Nursing application of these to selected target populations. Clinical experience is faculty arranged or student designed with faculty approval. (Theory - 2 Cr. 25 Hrs.; Clinical - 1 Cr. 40 Hrs.). Offered fall only.

NSG-611  Research Seminar
Designed to facilitate the student's completion of a research project in nursing. It is intended as a culminating experience to build on a core knowledge of advanced nursing and research methods. Students enrolled in this course are expected to be actively involved in the writing of their previously conceived research project. Offered fall and spring. (Theory - 1 Cr.-12.5 Hrs.) Prerequisites: NSG 508, and at least 6 credits of clinical sequence.

Take NSG-508;

NSG-615  Diagn MH Assmt & Intervention
Assessment of and interventions with clients with mental health problems. Short-term interventions and measurable outcomes within a managed-care environment are addressed. Critical thinking skills emphasized in making differential diagnoses of mental illnesses. Experiential opportunities provided to assess and diagnose mental illnesses. Offered spring only.

NSG-616  Adv Clinical Role Practicum
Clinical practice and scholarly activities designed to provide leadership in functioning as a clinical specialist or administrator. Emphasis is on initiating change in meeting delivery system trends; improving clinical practice through consultation, teaching, research, and program development; and utilizing information systems and applying macro-system decision making. Offered fall only. (Theory - Cr. 12.5 Hrs.; Practicum - 2 Cr. 80 Hrs.) Prerequisites: NSG 649 Plus one of the following sets: NSG 625, 626, 627 or NSG 635, 636, 637 or NSG 557, 606, 615, 610.

# Take NSG-649; # Take 3 courses; From courses NSG-625 NSG-626 NSG-627 NSG-635 NSG-636 NSG-637 NSG-557 NSG-606 NSG-615;

NSG-617  Clinical Spec/Psy-Mental Hlth
An individualized practicum of clinical practice and scholarly activities designed to develop advanced practice skills and strategies for collaborative care management within an area of Psychiatric Mental Health Nursing. Emphasis is on synthesis and evaluation of previous coursework. (Seminar - 13 Hrs.; Clinical - 80 Hrs. required for CNS area.) Prerequisite: NSG 606, NSG 615 BIO 584

Take NSG-606 NSG-615 BIO-584;

NSG-619  Diagnostic Health Assessment
Focus in on the development of diagnostic health assessment skills and recording methods used by the Nurse Practitioner. Content includes critical thinking skills necessary for differential diagnosis, rationales for intervention, special techniques, and interpretations of exams and laboratory data including diagnostic studies to make differential diagnoses of health problems. Offered fall and spring. (Theory - 1.5 Cr. 19.5 Hrs.; 1.5 Cr. 40Hrs.) Prerequisites: Passing Score on Health Assessment Validation Exam (fee), 1 year RN experience (2000 Hrs). BIO 553
Take BIO-553;

**NSG-622  Adv Pharm-Acute & Chronic Care**
In-depth study of pharmaco dynamics and pharmacokinetics therapy of common health problems. Includes implications of age, drug interactions, client and family lifestyles. Technical aspects of prescriptions and legal factors. Teaching and monitoring domains of advanced practice are emphasized. Restricted to matriculated graduate nursing students or permission of program director. Offered spring only. (Theory-37.5 Hrs.) Prerequisites: BIO 553.

Take BIO-553;

**NSG-623  Ind Study in Adv Clin Nsg Prac**
Clinical internship and scholarly activities designed to develop the direct care high level competence of the family, adult, and geriatric nurse practitioner with a selected population. 200 hours of preceptored practicum (final practicum). Offered fall and spring. (1 Cr. Theory 12.5 class hours; 2 Cr. Clinical Practicum 200 clinical practice hours.) Prerequisites: NSG 621b and/or NSG 661
Take NSG-621B or NSG-661;

**NSG-624  Advanced Psychopharmacology**
In-depth study of pharmaco dynamics and pharmacokinetics of drugs used in treating mental disorders. The course is an extension of NSG 622, Advanced Pharmacology. Restricted to matriculate graduate nursing students. Offered spring only. (Theory - 12.5 Hrs.) Prerequisites: BIO 584.
Take BIO-584;

**NSG-625  Client Coping/Adaptv Stratg's**
Opportunity to develop a theoretical model of advanced clinical practice for adult nursing with an emphasis on client coping and adaptive strategies. Concept of self-management of chronic illness and comfort theory are integrated into the scholarly analysis of practice, research, and theory for an adult client population with chronic illness utilizing critical thinking. Offered fall only. (Theory - 1.5 Cr. 19 Hrs; Clinical - 1.5 Cr. 60 Hrs.) Prerequisites: NSG 558.
Take NSG-558;

**NSG-626  Care of Acutely Ill Client**
Emphasis on care of the acutely ill adult client in a high technological, managed care environment. Natural sciences, nursing theories with an emphasis on Benner and Watson, ANA Standards, Scope of Practice, and research findings are used as the framework for critical thinking and clinical decision making in acute/critical care. Focus on analysis of parameters in assessment, therapeutic interventions, monitoring and evaluation of the adult client with episodes of acute illness. Discussion and application of pathophysiological phenomena using critical thinking to develop strategies for clients and families with an acute illness experience. Offered spring only. (Theory - 37.5 Hrs.) Prerequisites: BIO 553 and NSG 558.
Take NSG-558 BIO-553;

**NSG-627  Intervention Strategies**
Emphasis on theory and application of restructuring health care, and system redesign in managing adult client population. Discussion and application of care management strategies using current theory and research to improve health outcomes and quality of care. Offered spring only. (Theory - 1.5 Cr. 19 Hrs.; Clinical - 1.5 Cr. 60 Hrs.) Prerequisites: NSG 625
Take NSG-625;

**NSG-628  Adv.Pract-Adult Health Nursing**
Emphasis on development of advanced practice skills and strategies for collaborative care management with specific client population groups. This course is designed to build upon and enhance knowledge of the continuum of care for client groups in a manage care environment. Development of role specialization through synthesis of knowledge, integration of research activities, advanced clinical practice, experience and application of management practices. Offered fall only. (Theory - 1 Cr. 12.5 Hrs.; Clinical - 2 Cr. 80 Hrs.) Prerequisites: NSG 625, 626, 627.
Take NSG-625 NSG-626 NSG-627;

**NSG-635  Population Based Nurs Practice**
This course emphasizes the advanced nursing role as clinician for community health problems at the aggregate level which require policy formulation, community changes, or program development to improve health care. Provides an opportunity for the student to integrate theories from nursing, social, and public health sciences to health problems of population groups in primary, secondary, and tertiary settings. Analysis of issues, research trends, and theory related to community health nursing. Offered spring only on odd numbered years. (Theory - 2 Cr. 25 Hrs.; Clinical - 1 Cr. 40 Hrs.)

**NSG-636  Health, Healing & Self Care**
Analysis and application of conceptual models for health promotion and protection, and healing for advanced nursing practice and research. Design and implementation of autonomous nursing interventions and selected complimentary therapies which facilitate lifestyle changes for individuals, groups, and communities. Sociopolitical implications related to prevention, self-care, and health promotion are examined. The consulting and teaching nursing domains are emphasized.
Clinical practicum required. Offered all and spring. (Theory-2.5 Cr. 31 Hrs.; Clinical-0.5 Cr. 20 Hr.)

NSG-637  Case Management
The case management process, emphasizing its role across the continuum of care, will be examined. A professional model of nursing case management with aggregates will be analyzed, integrating the community as setting and concepts of health and illness. Broad issues of evolving systems of care, ethics, economics, policy and legislation related to case management are explored. Offered spring only on even numbered years. (Theory-1.5 Cr. 20 Hrs.; clinical 1.5 Cr. 60 Hrs.)

Emphasis on development of advanced practice strategies and care management with specific client population groups. This course is designed to build upon and enhance knowledge of health/illness trajectories of high-risk client groups in a managed-care environment. Development of role specialization through synthesis of knowledge, advanced clinical practice, leadership responsibilities in managed care, and research activities are highlighted. Offered fall only. (Theory - 1 Cr. 12.5 Hrs.; Clinical - 2 Cr. 80 Hrs.) Prerequisites: NSG 635, 636, and 637.
Take NSG-635 NSG-636 NSG-637;

NSG-642  Acute Care Nurse Prac Role
Knowledge and application of the advanced practitioner in direct role as clinician and case manager, indirect role as educator, researcher, and consultant. Course content includes analysis of health policy, organizational change, legislative and economic trends which influence health care delivery and impact the legal, ethical regulatory, fiscal, and professional activities related to acute care nurse practitioner practice. Offered summer. (Theory - 1 Cr. 12.5 Hrs.; Clinical - 2 Cr. 80 Hrs.) Prerequisites: NSG 619.
Take NSG-619;

NSG-643  Adv Role Practicum I
This course focuses on utilization of critical thinking skills in clinical decision making in a collaborative professional environment with the Acute Care Nurse Practitioner as the principal manager of care for a select group of adult clients. Seminars focus on common problems encountered by client with acute illnesses and/or acute exacerbation of chronic illnesses related to pulmonary, cardiovascular, renal, and endocrine conditions and the impact on quality of life with regards to ethnicity, culture, age, and gender. Offer fall only. (Theory - 1 Cr. 12.5 Hrs.; Clinical - 2 Cr. 200 hrs.) Prerequisites: NSG 622, 636, 619, 642.
Take NSG-619 NSG-622 NSG-636 NSG-642;

NSG-644  Adv Role Practicum II
This course focuses on utilization of critical thinking skills in clinical decision making in a collaborative, professional environment with the Acute Care Nurse Practitioner as the principal manager of care for a select group of adult clients. This experience includes a minimum of 200 hours of a preceptored internship and clinical and didactic seminars. Seminars focus on common problems encountered by clients with acute illnesses and/or acute exacerbation of chronic illnesses related to endocrine, neurologic, renal, genitourinary, gynecologic, hematologic, oncologic, immunologic, and musculoskeletal conditions, and the impact on quality of life with regard to ethnicity, culture, age, and gender. Offered spring only. (Clinical - 200 Hrs. with Clinical Seminars.) Prerequisite: NSG 643.
Take NSG-643;

NSG-647  Adv.Pract-Psyc Mntl Hlth Nsg
Clinical practice and scholarly activities based on synthesis ad evaluation of previously learned concepts. Evaluation of current social, economic, legal, and political issues and trends interrelated with advanced practice. Internships are individually designed with emphasis on psychotherapeutic and prescriptive practice. Clinical supervision provided by agency preceptor with prescriptive privileges. Offered fall only. (Seminar 12 Hrs.; internship 240 Hrs.) Prerequisites: NSG 606, 615, 622, 624, 610
Take NSG-606 NSG-610 NSG-615 NSG-622 NSG-624;

NSG-649  Transforming Advanced Nsg Role
The purpose of this course is to synthesize the practice, leadership, management, research, and teaching knowledge into role application for functioning in the dynamic health care environment. The current and future trends in health care impact on this role and the fulfillment of the role depth, competence, cohesiveness, and flexibility across the health care continuum. Theories from administration, management, consultation, and teaching, with emphasis on initiation of change and delivery system trends will be explored to facilitate the student's development of this role. Offered fall and summer. (Theory - 37.5 Hrs) Prerequisite: NSG 558, NSG 559 and 1 year nursing experinece (2,000 Hrs.).
Take NSG-558 NSG-559;

NSG-650  Psych Ment Hlth-Nurse Prac II
This practicum focuses on the application of theory and critical thinking in clinical decision making in a collaborative professional environment as the provider of care for a group of patients. (Final Practicum). Offered spring only. (Seminar - 12 Hrs.; internship 240 Hrs.) Prerequisites: NSG 606, 615 Co-requisites: NSG 622, 624.
Take NSG-606 NSG-615;

NSG-653 Practicum I: Clinical Deliv Sys
Emphasis on analysis of the nursing leadership role in creating the organizational vision, dynamics of collaborative leadership in managing interdisciplinary relationships, and evaluating effectiveness of systems through didactic learning and precepted practicum. Fall only. (Theory - 1 Cr., 12.5 Hrs.; 2 Cr. Practicum - 80 Hrs.) Prerequisite: NSG 558 Co-requisite: NSG 652.

Take NSG-652;

NSG-654 Practicum II: Clinical Deliv Sys
Focus on analysis of dynamics in health care systems, utilization of information systems and application in macro-system decision making, and ethical allocation of resources. Fall only. (Theory - 1 Cr., 12.5 Hr.; 2 Cr., Practicum - 80 Hrs.). Prerequisite: NSG 558, Co-requisite: NSG 652.

Take NSG-652;

NSG-660 Women & Children's Hlth Theory
Family Nurse Practitioners care for women, infant, growing child, and adolescent throughout the life span. Theoretical focus includes epidemiological selection of most commonly encountered health problems, advanced health assessment and therapeutic interventions using biomedical and advanced nursing models. Focus is on the management of client/family health and illness, teaching/counseling, healing and monitoring, and ensuring the quality of care. Prerequisites: NSG 619, NSG 622.

Take NSG-619 NSG-622;

NSG-661 Women & Chdren's Hlth Clin Pra
Family Nurse Practitioners care for women, infant, growing child, and adolescent throughout the life span. Clinical experience includes epidemiological selection of most commonly encountered health problems, advanced health assessment and therapeutic interventions using biomedical and advanced nursing models. Focus is on the management of client/family health and illness, teaching/counseling healing and monitoring, and ensuring the quality of care. (Seminar-12 Hrs., Internship-200 Hrs.) Pre/co-requisites: NSG 660.

NSG-662 Nurse Educator Role I
Specialized educator preparation for the core of knowledge and skills necessary to facilitate learning to think as a nurse, advance the development and professional socialization of the learner, design appropriate learning experiences and measurement of student outcomes. Application of current research in cognitive science and investigation of evidenced based practice in higher education and nursing.

NSG-663 Nurse Educator Role II
Leadership role of the academic and clinical nurse educator providing the knowledge and skills necessary to organize, plan, and evaluate educational programs in nursing. Analysis of institutional and community support systems for nurse education program. Establishment of an adaptive decision making environment responsive to the changing environment of nursing education and practice. Application of research in cognitive psychology and evidenced based practice in higher education and nursing.

NSG-701 Advanced Nursing Theory
Contemporary analysis of paradigms and theory in nursing and associated methods of scientific and scholarly inquiry. Designed for the nurse leader and educator, the student will investigate strategies for knowledge development and inductive and deductive techniques for theory development. Critical analysis of the evidence used to support practice. Prerequisite: Master's degree in nursing or equivalent.

NSG-707 Cogn Sci & Teaching Thinking
An overview of cognitive science models that focus on understanding short-term, working, and long-term memory of adults in higher education and professional practice. Applications to fostering high level cognitive growth that stimulates reflection and self-regulation, integration of learner beliefs about their ability, and subsequent achievement will be analyzed. The Revised Bloom's taxonomy is applied to designing thinking/learning strategies to enhance analytical thinking in the nursing practice environment. Pre-requisite: Master's degree in Nursing and NSG 604 and NSG 609 or equivalent.

Take NSG-604 NSG-609;

NTR-502 Advanced Food Science
This course analyzes the chemical and physical changes in food components during production, processing and preservation using instrumental and qualitative techniques. Methodological and statistical issues in food science research are discussed. Current research pertinent to food science is examined.

Take NTR-311;

NTR-504 Medical Nutrition Therapy
This course is designed to apply the principles and theories of both normal and aberrant metabolism to the practice of diet therapy. Research and reference resources relating to the practice of medical nutrition therapy are explored. Maternal, infant, and child nutritional needs are also included in this course. A community nutrition education project is required.

Take NTR-311;

**NTR-517 Nutrition and Human Disease**
This course examines the etiology and current medical management of diseases where diet modifications are prescribed in the treatment of the patient. An examination of the nutritional concerns of the elderly is included in this course. A community nutrition education project is required.

**NTR-530 Practicum/Clinical Nutrition**
This course is designed for full-time and part-time DI interns. The practicum provides 14 weeks of supervised experiences from at least three different health care settings (medical center, community hospital, and long-term care facility) within a 50-mile radius of Troy, NY. The intern will work (one-on-one) with Registered Dietitians who specialize in the following clinical areas: cardiology, critical care, diabetes mellitus, gastrointestinal disorders, geriatrics, immunology, oncology, medical/surgical, renal, respiratory, and weight control. The final three weeks are spent at one facility for entry-level practice, where the intern functions as a general entry-level clinical dietician. Field trips will be scheduled and attendance at professional meetings/seminars will be required. Prerequisite: Enrollment in the Dietetic Internship.

**NTR-531 Prac/Food Serv Sys Mgmt**
The course is designed for full-time and part-time DI interns. The practicum provides 14 weeks of supervised experiences from at least three different health care settings (government agency, hospital, nursing home, contract food service company, school lunch program, or college food service). The intern will work with Registered Dietitians and food service managers to cover the following areas: menu planning, supply and food procurement, food production and service systems, sanitation, safety, waste management, recycling, merchandising and marketing, management functions and skills, information and financial resource management, human resource management, state and federal regulations, and quality assurance/management systems. The final three weeks are spent at one facility for entry-level practice, where the intern manages a special project. Field trips will be scheduled and attendance at professional meetings/seminars will be required. Prerequisite: Enrollment in the Dietetic Internship

**NTR-532 Practicum in Community NTR I**
The practicum course is designed for full-time and part-time DI interns and registered dietitians seeking community experience. The practicum provides 264 hours of supervised experience at two community placements. The field experience emphasizes the functional role of public health and community nutritionists. Students participate in the development, implementation and evaluation of community-based food and nutrition programs throughout the practicum experience. Prerequisite: Enrollment in the Dietetic Internship or by special approval of the instructor.

**NTR-533 Practicum in Community NTR II**
This course is designed for full-time and part-time dietetic interns with some prior community experience or registered dietitians seeking additional community nutrition experience. The practicum provides 160 hours of supervised experience at a community placement. The field experience emphasizes the functional role of public health and community nutritionists. Students participate in the development, implementation and evaluation of community-based food and nutrition programs throughout the practicum experience. Prerequisite: Concurrent enrollment in the Dietetic Internship or by special approval of the instructor.

**NTR-548 Contemp Topics in Dietetics**
Recent developments, current trends and issues in the planning and implementation of food and nutrition services will be examined. Emphasis will be placed on the role and responsibilities of the registered dietitian in a variety of settings. The course will focus on several topics and highlight controversies which currently affect the practice of dietitians.
Prerequisites: Enrolled in Dietetic Internship or approval by instructor.

**NTR-549 Nutrition & Disease Mgmt:Peds**
Nutrition plays a major role in the management of chronic disease and developmental disorders. This course presents a broad base of technical content for children with special health care needs. Topics include developmental disorders, eating and behavior disorders, feeding problems, various chronic diseases, and hereditary metabolic disorders. Systems developed to deliver and finance nutrition services for this population, policy issues, trends, and regulations are also discussed. Multiple state and local level programs serving this population are evaluated for their effectiveness in delivering nutrition services. Prerequisite: Enrolled in Dietetic Internship or Approval by Instructor.

**NTR-561 NTR prog & interv: thr/y/pract**
This course examines current community nutrition programs and interventions and their influence on participants' food and nutrition behavior. Emphasized is the importance of research in evaluating interventions in the community, and the theories and principles needed to help people in various settings improve their food and nutrition behavior.

**NTR-562 Weight Management**
The course will examine the epidemic of obesity and how various behavioral and environmental factors place individuals at risk of becoming overweight. Sources of influence as well as management options to enable long-term patient compliance and sustained success will be discussed.

NTR-571 Contemporary Topics in NTR I
A series of evolving topics and concepts directly related to professional practice in nutrition. While subject matter will change from semester to semester, possible topics include nutrigenomics, functional foods, food insufficiency and biotechnology. The exact nature of the content will be published with each semester’s schedule.

NTR-572 Contemporary Topics in NTR II
A series of evolving topics and concepts directly related to professional practice in nutrition. While subject matter will change from semester to semester, possible topics include nutrigenomics, functional foods, food insufficiency and biotechnology. The exact nature of the content will be published with each semester’s schedule.

NTR-573 Contemporary Topics in NTR III
A series of evolving topics and concepts directly related to professional practice in nutrition. While subject matter will change from semester to semester, possible topics include nutrigenomics, functional foods, food insufficiency and biotechnology. The exact nature of the content will be published with each semester’s schedule.

NTR-601 Nutrition Seminar I
This course is designed to enhance the student’s knowledge and critical thinking skills in the foundational principles of nutrition research. Activities include preparing a high-quality research article review and leading a class discussion. Subject matter will change from semester to semester. The exact nature of the content will be published with each semester’s schedule.

NTR-602 Nutrition Seminar II
This course is designed to enhance the student’s knowledge and critical thinking skills in the foundational principles of nutrition research. Activities include preparing a high-quality research article review and leading a class discussion. Subject matter will change from semester to semester. The exact nature of the content will be published with each semester’s schedule.

NTR-690 Directed Research (thesis)
Designed to facilitate the student’s completion of a research project in nutrition. Students enrolled in this course are expected to be actively involved in preparation of a literature review and methods for a research project, submission of IRB form, data collection, analysis and/or the writing of their research project.

OTH-501 Neuroscience
This course is an integrated approach to the structure and function of the human nervous system. The laboratory/discussion format is devoted to topographical study, clinical problems, concept of the neurobehavioral sciences, the study of sensory systems, the quality of motor responses, and an introduction of neurological assessment. Open only to matriculated OT students.

OTH-503 Models & Theories in OT Pract
This course will emphasize the application of three theories commonly used in occupational therapy practice. Case-based discussion and critical analysis of the literature will enable students to develop the clinical reasoning skills necessary for the application of theoretical frameworks in occupational therapy clinical practice.

OTH-504 Foundations of OT
This course will introduce students to the field of occupational therapy. The course provides an overview of the history, philosophy, professional identity, models of practice, scope of practice, standards and regulations that guide practice, and professional conduct and behavior. The concept of occupation and participation as a means of influencing wellness and disability are explored. The practice framework is introduced along with professional values and ethics. Additional topics include culture, the concept of disability, patient’s rights, the ADA and universal design. The laboratory will focus on concepts of the selection of therapeutic media, teaching-learning, and activity analysis. Students will develop skill in grading and adapting activities to meet various occupational performance needs. Some or all of this content may be delivered on-line through Blackboard.

OTH-507 Func Anatomy & App Kinesiology
This course provides an overview of the anatomical and movement dimensions of human occupation. Emphasis is on understanding how musculoskeletal function within an environmental context can support or hinder occupation. Case based discussions focus the concepts in both lecture and lab. Through lectures, discussions, and experiential learning, students will develop an understanding and appreciation of the dynamic relationship among movement, environment and occupation. The impact of pathology and aging on the biomechanics of human posture and movement will be introduced. Students will also develop a proficiency in anatomy/medical terminology. Two labs accompany this lecture. In the Functional Anatomy lab, students utilize problem based learning to explore the prosected cadaver specimen. In the Applied
This course focuses on the adaptation of the individual and/or the environment to enhance or improve occupational performance. Students learn to facilitate clients improved functioning and/or independence through the use of assistive technology. Students will gain an understanding of high and low tech assistive devices, adaptive seating, wheelchairs, computer utilization and other technology, all of which can influence an individual's ability to interact within the environment. Students are expected to master beginning presentation skills through PowerPoint software. This course is presented in an online and lecture format that utilizes Blackboard for discussion and assignments.

**OTH-514 Occup Perf in Child & Youth**

This course will present an integrated view of development with a focus on the occupations of childhood including sensory processing, movement, play and adaptive/social behavior in babies, toddlers and youth. The focus of this course is in comparing and contrasting typical and atypical growth and to develop the appropriate observational and clinical skills necessary for professional practice. Performance concerns and disease/ disabilities that occupational therapists would likely encounter in professional practice with children will be reviewed. Students will have the opportunity to visit local pediatric facilities and see children in the pediatric lab.

**OTH-515 Occup Perf in Adulthood**

This course focuses on knowledge and understanding of occupational performance in adulthood. Topics include the temporal, physical, social and cultural environments that promote or inhibit occupational performance. Neurobiological and cognitive changes associated with the aging process, trauma, and/or illness will be reviewed in relation to occupational performance. Disability as an illness experience will be emphasized, as well as the use of narrative reasoning in occupational therapy. The laboratory component focuses on development of therapeutic relationships and methods for eliciting occupational narratives. Additionally, students will learn health and wellness promotion skills such as relaxation training, stress management approaches, the principles of lifestyle redesign, and goal setting. Students will examine the influence of personal beliefs and values on behavior including personal attitudes related to illness, disability, sexuality, spirituality, and death. Open only to matriculated OT students.

**OTH-567 Res Mthds for Hlth Professions**

This course is the first of a multi-course research sequence. Students are introduced to different models and paradigms of research and presented with an opportunity to examine quantitative and qualitative approaches to conducting research. Topics include: conducting literature reviews, occupation-centered research, quantitative and qualitative research designs, data collection and analysis strategies, writing research proposals, researcher ethics, and the responsibilities of an evidence-based practitioner. Upon completion of this course, students will submit a research proposal for future study.

**OTH-606 Eval/Intv: Hand/Uppr Ext Rehab**

The purpose of this course is to explore the occupational therapist's role with clients who have difficulty performing their everyday occupations due to common musculoskeletal problems, with an emphasis on the upper extremity / hand. Issues discussed include the impact of disabling events on occupational performance and the role of the occupational therapist in assisting the client to adapt their home, work and leisure activities, and environments. Students will learn the evaluation and intervention process, including planning, selecting appropriate methods, developing skills in assessment, and progressing interventions over time. Beginning documentation skills will be practiced in the form of evaluations. SOAP Notes, and intervention plans. The role of the Occupational Therapy Assistant in evaluation and intervention will be explored with a focus on the collaborative nature of the supervisory relationship. Laboratory activities will focus on clinical reasoning and skill in evaluation techniques, and planning/implementing appropriate interventions. Universal precautions will be discussed and utilized in laboratory activities. Prerequisite: completion of OTH 507 and OTH 514 or 515

# Take OTH-507; # Take OTH-514 or OTH-515;

**OTH-608 Foundations of Physical Rehab**

The purpose of this course is to learn the practice skills and preparatory methods used in rehabilitation settings. Topics include splinting, transfers, bed and wheelchair mobility, assistive dressing, and the use of physical agent modalities. Practice skills will be presented as preparation for improved occupational performance. Laboratory activities will focus on assisting the student to become competent in the skilled, safe use of practice skills and preparatory methods. Universal precautions will be discussed and utilized in laboratory activities. Prerequisite: OTH 507 and OTH 514 or 515

# Take OTH-507; # Take OTH-514 or OTH-515;

**OTH-609 Eval/Intv: Psychosoc Settings**

This course will focus on psychosocial evaluation and intervention in various settings. Individuals and families are viewed within a framework that considers how biological, psychological, socio-cultural, and diversity issues influence occupational behavior. A client-centered approach will be emphasized, with a corresponding interest in the client's subjective experience of meaning through activity. Though this course will focus on occupational therapy in mental health settings, implications for psychosocial practice in other domains will be discussed. Course content is intended to broaden the student's psychosocial perspective, applicable theoretical base, and clinical reasoning skills in working with individuals.
and families in various practice settings. Prerequisite: completion of 503, 514, 515.

Take OTH-503 OTH-514 OTH-515;

**OTH-611 Neurorehabilitation**

This course provides an exploration of how occupational performance is impacted by movement related issues and deficits. Current theories of CNS dysfunction, motor control, and motor learning are examined. Theoretical frames of reference that guide OT evaluation and intervention of CNS dysfunction are reviewed. These include motor relearning, NDT, SI, PNF, Brunnstrom and Rood. Evidence based practice as it applies to neurorehabilitation will be explored. Students use a client-centered approach to develop skill in assessment of neuromotor, cognitive, and perceptual problems as they impact movement and handling skills, and occupation based intervention for movement related dysfunction. Laboratory will focus on the development of observation and clinical reasoning skills for movement analysis in children and adults with CNS dysfunction, problem solving, handling skills, and initial intervention planning. Prerequisite: OTH 501, 503, 514, 515

Take OTH-501 OTH-503 OTH-514 OTH-515;

**OTH-612 Management of OT Services**

This course provides students with an opportunity to explore the organization and management of occupational therapy services. Offered prior to student's full time Level II Fieldwork, students learn about the range of practice contexts and how policy issues influence OT practice; trends in models of service delivery; and managerial functions including human resource management, financial management and program management. Issues of reimbursement, marketing, program evaluation, and advocacy are explored. Special emphasis is on understanding the supervisory role; OT/OTA collaborative relationships and supervision as it relates to developing and implementing fieldwork education. Prerequisite: OTH 624 or 623 or 626

Take OTH-624 OTH-623 or OTH-626;

**OTH-616 Eval/Interv: School Based Prac**

The focus of this course is school-based practice. Students will develop appropriate observational and clinical skills necessary to evaluate and develop individual and group intervention plans in both private and public school settings. Professional communication, team issues, IEPs and legislation are explored using case studies and fieldwork experiences. Laboratory experiences include demonstration of handwriting programs; practice in writing goals and objectives; use of formal and informal assessment; strategies to develop skills in teaching/learning; use of assistive devices, technology and adaptive equipment; and the progression of intervention plans (IEPs) through case studies, videotape cases, and actual fieldwork cases.

Take OTH-514;

**OTH-617 Eval/Intv: Early Intv Settings**

The focus of this course is in comparing and contrasting typical and atypical growth and development to support the development of students observational and clinical skills that are necessary to evaluate and formulate a comprehensive intervention plan in pediatric practice for early intervention and preschool-age children. Lecture topics include application of neurodevelopmental theory to assessment and treatment; motor control and motor learning; therapeutic use of toys in play; application of sensory integration theory in various practice settings; oral, fine and gross motor development; orthopedic aspects of developmental disabilities, interdisciplinary team coordination; the child with multiple handicaps; the role of the OTA; supervision, safety, management of practice environments; the impact of culture and environment on intervention practices and outcomes; home based interventions; and the IFSP, community based programs and evidence-based practice with young children. Prerequisite: OTH 611

Take OTH-611;

**OTH-618 Eval/Intv: Adult Phys Rehab**

This course provides students with knowledge and skills in the evaluation and intervention of areas of adult occupational performance across community and clinical settings. A person-environment-occupation focus is used to discuss how client factors, context and activity demands impact occupational participation. A client-centered case study focus is used to address evaluation and intervention strategies with issues such as pathology, disease, injury, wellness, disability and aging. Emphasis will be on the impact of acute and chronic disability on occupation. Clinical reasoning skills are developed through assessment, intervention planning, and documentation. Prevention, and client and caregiver education will be addressed. Students will explore the relationship of other healthcare team members in the intervention process. Laboratory will focus on skill development in observation, assessment and intervention. Prerequisite: OTH 606, 608, 611

Take OTH-606 OTH-608 OTH-611;

**OTH-620 OT Community Practice**

This course is designed to provide students with a community orientation to the practice of occupational therapy. Course discussions and exercises will examine how community-oriented policies, theories, and models can be effectively bridged into practice. Students will work in small groups to examine the interrelationships of person, environment, and occupation within a community-based setting. They will collaborate with local agency staff and the people served to identify programmatic needs; determine the contribution of occupational therapy consultation; develop a client-centered program; and investigate funding mechanisms to meet the needs of the agency and its consumers. Prerequisite: OTH 503, 504, 514, 515
Take OTH-503 OTH-504 OTH-514 OTH-515;

**OTH-622  Fieldwork Seminar**

The fieldwork seminar is a prerequisite to Level II Fieldwork. It is designed to assist students in their professional socialization and to identify issues related to professional behavior. Students will participate in a group process to effect personal change, to develop and apply communication skills, and to facilitate professional development. Through discussion and role-plays students are encouraged to become reflective practitioners who are more personally aware of themselves, the roles they are expected to play, and how their values and communication patterns may facilitate or interfere with the therapeutic process. Topics include: values as determinants of behavior; ethics; effective communication; group leadership and dynamics, teaching tools and strategies, and professional portfolio development. Prerequisite: OTH 624 or 623 or 626

Take OTH-624 OTH-623 or OTH-626;

**OTH-623  Lev I Fldwk: Psychosoc Setting**

The overall purpose of the student fieldwork experience is to provide students with exposure to role emerging psychosocial practice settings where occupational therapy services can benefit consumers. The opportunity to work in primarily community settings with diverse populations and service providers will help students to develop an understanding of how occupational therapists can address the needs of underserved populations. The focus of the learning experience will be the application of skills learned through coursework to include observation, written and verbal communication, professional behavior, individual and group participation with clients, and beginning level evaluation and treatment planning. Prerequisite: OTH 503, OTH 504, OTH 514, OTH 515

Take OTH-503 OTH-504 OTH-514 OTH-515;

**OTH-624  Level I Fieldwork: Phys Rehab**

The overall purpose of the fieldwork experience is to provide students with exposure to clinical settings through observation and participation in the treatment process. The opportunity to work with clients and therapists helps students to examine their reactions to clients, themselves, and other personnel while integrating academic learning with clinical practice. The focus of the learning experience will be the application of skills learned through coursework to include observation, written and verbal communication, professional behavior, individual and group participation with patients and clients, and beginning level evaluation and treatment planning. Prerequisite: completion of OTH 606, 608

Take OTH-606 OTH-608;

**OTH-626  Lev I Fldwk: Pediatric Setting**

The overall purpose of the student fieldwork experience is to provide students with exposure to clinical practice through observation and participation in the treatment process. The opportunity to work with clients and therapists helps students to examine their reactions to clients, themselves and other personnel while integrating academic learning with clinical practice. The focus of the learning experience will be the application of skills learned through coursework to include observation, written and verbal communication, professional behavior, individual and group participation with patients and clients, and beginning level evaluation and treatment planning. Prerequisite: OTH 501, OTH 514

Take OTH-501 OTH-514;

**OTH-627  Level II Fieldwork-Part 1**

This full time, 12-week affiliation is one of two fieldwork Level II experiences that follow successful completion of evaluation and intervention coursework. This clinical education component gives the student an opportunity to apply didactic material and to interact with clients/patients in a therapeutic setting. Practice of evaluation, goal setting, note writing, and application of therapeutic techniques appropriate to the student's skill level are carried out under the supervision of a registered occupational therapist or other qualified personnel. Students are expected to be functioning as entry-level therapists at the end of each fieldwork experience. Successful completion of this fieldwork education component is a requirement for graduation from the Occupational Therapy Program. Prerequisite: Take 55 credits from the department of OTH

Take 55 credits; From Department OTH;

**OTH-628  Level II Fieldwork-Part 2**

This full time, 12-week affiliation is one of two Fieldwork Level II experiences that follow successful completion of evaluation and intervention coursework. This clinical education component gives the student an opportunity to apply didactic material and to interact with clients/patients in a therapeutic setting. Practice of evaluation, goal setting, note writing and application of therapeutic techniques appropriate to the student's skill level are carried out under the supervision of a registered occupational therapist or other qualified personnel. Students are expected to be functioning as entry-level therapists at the end of each fieldwork experience. Successful completion of this fieldwork education component is a requirement for graduation from the Occupational Therapy Program. Prerequisite: Take 55 credits from the department of OTH.

Take 55 credits; From Department OTH;

**OTH-629  Fieldwork Remediation**

This course is a fieldwork-readiness experience offered to students when faculty determines that additional clinical exposure is required for the student to successfully complete the program's fieldwork requirements. This clinical education
component gives the student an opportunity to apply didactic material and to interact with clients/patients in a therapeutic setting. Practice of evaluation, goal setting, documentation, treatment planning and application of therapeutic principles appropriate to the student's skill level are carried out under the supervision of a qualified practitioner. Successful completion of this fieldwork experience is a requirement for graduation from the Occupational Therapy Program. Prerequisite: Incomplete or poor performance in fieldwork.

**OTH-640 Professional Issues**
This course occurs during students final Level II fieldwork placement. It provides students with an opportunity to explore multiple professional issues related to both academic and clinical experiences. Students analyze issues and policies that effect the profession within including the legal and ethical aspects of practice. Topics include credentialing, career management and professional development, ethics, and fieldwork education. Some or all of this content may be delivered on-line through Blackboard. Prerequisite: Take 55 credits in professional program.

Take 55 credits; From Department OTH;

**OTH-669 Research Seminar I**
This seminar is a continuation of a curricular sequence designed to provide students with an opportunity to conduct research. Prerequisites for this seminar include successful completion of OTH 567 and the on-line research certification course. Throughout the seminar students will perform critical reading exercises and facilitate in-class discussions intended to develop new understandings about research. Students will work in research teams and participate in a variety of tasks including: obtaining study approval with the Institutional Review Board, collecting quantitative and qualitative data to address the research questions proposed in their studies, and exploring preliminary interpretations with their research sites. This course will further prepare students to complete their final research project. Prerequisite: OTH 567.

Take OTH-567;

**OTH-670 Research Seminar II**
The Research Seminar is designed to be the culminating experience of the master of science in occupational therapy. This course will continue to provide students with a working knowledge of research methodology focusing on data analysis, writing, and reporting skills. Data collected in the previous semester will be analyzed, interpreted and reported back to research participants. The class meetings will involve data entry using computer software programs, peer debriefings, and other analytic discussions related to formulating the research findings. Each student will be required to write a final manuscript following the format outlined by a peer reviewed journal. As a final requirement, students are required to present their research experiences at the Graduate School Research Symposium. Prerequisite: OTH 567.

Take OTH-567;

**PAD-555 Administrative Organiz & Behav**
The basic purpose of the course is to provide the student with broad overview of the vast and varied literature concerned with the nature of organizations and theory and research pertaining to management in organizations. Since management approaches are ultimately linked to their organizational context, the first part of the courses focuses on the theory of organizations and is geared toward the development of an understanding of organizations in terms of structure, function, process, and environment. The second half of the course concerns behavior in organizations and focuses on the individual within the organization. Topics covered and linked to theory include leadership, motivation, interpersonal relationships, decision making, and problem solving. The course will prepare students to face supervisory management problems, organizational dynamics, work design and ethical confederations for working with people within organization systems.

**PAD-558 Budg & Fin for Govt/Nonp/Hlth**
The course develops the evolution of budgeting in the public and health sectors. The course presents applications of budget theories and principles. It covers the formats used to create and present budgets. The course develops cost analysis in a budget in program context with attention to the accounting processes attached to cost analysis. Topics include planning, program design, taxation, reimbursements for health providers and facilities, and grants.

**PAD-561 Organization Design & Develp**
Students explore the utility or organization theory and research for improving organizational effectiveness. Both theory and application are emphasized in addressing the central question of how to design effective organizational systems including communication, decision making authority autonomy and participation, influence models, leadership, and motivation. Approaches to planned change such as quality management will be considered. Student will apply problem solving, systems concepts, and environmental analysis to develop skills in the analysis, planning, implementation, and evaluation of organizational change.

**PAD-563 Admin Law for Gov't/Non-Profit**
Public law, criminal justice, and regulatory processes of concern to public and non-profit administrators will be surveyed. Topics will include the nature of the law, the constitutional framework, the legislative process, evolution of judicial control, growth of the administrative process, governmental agency rule making and enforcement, administrative hearings, relief from agency decisions, and the administrator's legal responsibilities.

**PAD-568 Public Policy Process**
The scope and methods of a number of disciplinary approaches to the public policy process are analyzed. Policy development and formulation will be covered but policy analysis is emphasized. Techniques include cost/benefit, operations research, and systems analysis.

PAD-572 Planning, Pgm Analysis & Eval
An orientation to the planning, analysis, design, implementation, implementation, evaluation, and administrative control of government programs. Emphasis will be on integration of these phase, the role of information systems, use of analytic techniques, and accountability to policy makers and the public.

PAD-574 Economic Principles & Analysis
A course designed to demonstrate how economics may be understood and used by the public administrator. The focus will be the application of economics to such public and third sector areas as human resources, manpower, health, mental health, developmental disabilities, social services, and urban problems. The theory underlying cost-benefit and input-output analysis will also be discussed.

PAD-576 Intro Pub Admin/Non-Profit Mgt
An overview of the field of public administration in both theory and practice, with emphasis on the policy making process and the organizational/administrative system used to carry out those policies. Among the topics to be studied will be the influence of political and judicial institutions on public management, government budgeting, civil service systems, program implementation, and the application of modern management techniques in government agencies.

PAD-577 Practicum in Public Admin
Designed for part-time students, the practicum provides an intensive research/analysis experience in an appropriate governmental, health or human service agency. Each student will design, in conjunction with the organization and instructor, an applied research and analysis project which will culminate in a written research report and action recommendations. Prerequisites: Four core courses PAD 576 578 560 574 568 558 563

Take 4 courses; From courses PAD-576 PAD-578 PAD-560 PAD-574 PAD-568 PAD-558 PAD-563;

PAD-578 Analytic Methods
This course is an introduction to the language and methodology of social science research in public, health, and human service administration. Particular attention is given to the research process. The application of research methodology and statistical analysis will be examined. Topics include the nature of the scientific method, sampling theory, and a review of survey, field, experimental, and evaluation methods. The nature and character of scientific evidence, research design, statistical analysis interpretation, and data interpretation are also covered. Students will develop abilities as informed consumers and critics of the methods used to collect and interpret information about human activity and preferences.

PAD-587 Internship in Public Admin
The internship will provide a placement for half time for a term or full time for a summer in an administrative or analytical job in an appropriate agency for the student's concentration area. The student will prepare a written report describing and analyzing the experience in reference to coursework taken in the curriculum. Prerequisites:PAD 560 PAD 563 PAD 576 PAD 578

Take PAD-560 PAD-563 PAD-576 PAD-578;

PAD-595 Seminar in Public Management
This course is designed to serve as the capstone of the master concentration in public management. The class meetings will involve seminar discussions of the major issues of theory and practice in the field. A key aspect of the course is the writing and class presentation of a major research paper on an important problem in public management. Prerequisites: PAD 576 578 560 574 568 558 563 and three courses from PAD 554 570 586 588 581 HSA 557 556 555 573

# Take PAD-576 PAD-578 PAD-560 PAD-574 PAD-568 PAD-558 PAD-563; # Take 3 courses; From courses PAD-562 PAD-572 PAD-593 PAD-559 PAD-561 PAD-579 PAD-590 PAD-591 PAD-566;

PAD-671 Management Information Systems
Students will learn computer and technology based controls of information for organizations in business, government, nonprofit, and health environments. The course will apply software applications such as databases, internet interfaces, and related software and hardware issues. Emphasis will be placed on students advancing their skills through online experiences and working directly with applications in an information technology environment. Various software packages such as databases, spreadsheets, and related software are required.

PAL-504 Pub Pol/Serv Deliv - Aging Pop
Public policy and service delivery for America's aging population and end of life care appear to be at a crossroads as our society struggles to meet the demands of competing political philosophies, advances in medical technology and a rapidly changing demographic profile. In the current political debate the only thing that is clear is the inevitability of change and the certain challenge to existing social, political and economic institutions. This course provides an overview of the significant social and health care policies and programs that effect end of life care,aging populations as well as diverse and vulnerable populations. The course also focuses on the public policy making process and policy analysis. Areas for in-
depth analysis will include: health care, income security, long term care, end of life issues, health care finance and formal and informal support systems. When ever possible the course content will be related to the students' work in their major area of study and their professional fields. Particular attention will be paid to Social Security and Medicare, budget deficits, political ideology and how they are employed as issues in the political arena.

**PAL-555**  
**Clinical Practicum**  
Practica and scholarly activities designed to provide leadership and role skills in functioning as a specialist in palliative care. Emphasis is on exploring and defining a professional role within the interdisciplinary palliative care team, and designing a plan to acquire a discipline specific skill set. Improving clinical practice through consultation, teaching, and program development, along with individual skill development will be emphasized. Students will identify and work in a mentoring relationship with a professional in their selected field. Fall, Spring, Summer, 3 cr. Prerequisite: PAL 522 PAL 533

Take PAL-522 PAL-533;

**POL-557**  
**Politics, Law & Public Policy**  
The study of American political development is the central focus of this historically oriented course on major challenges and turning points of American's political and constitutional development. How did English Puritans face the challenge of founding a colony in the wilderness? Why did the Framers turn to their colonial and early state experiences for answers in framing the U.S. Constitution? What was the importance of New York State in that constitutional experience? Are Tocqueville's concerns for American democracy still valid? Are Lincoln's ideas of leadership and union still relevant? What is the story of American freedom? Were Americans always 'good citizens'? How effective was America's transition from an agrarian republic to an industrial democracy? Has New York been first, last or simply peculiar in America's history of democracy? How is American public policy really made? What is the verdict of American democracy on trial today? How can today's ordinary citizen make a difference in this age of cynicism?

**PSY-505**  
**Intro to Forensic Mental Hlth**  
This course examines the forensic mental health system, the professionals within this system, and its consumers, or persons with mental disorders who also have legal troubles. Students will be introduced to the pathways for persons with mental disorders into and out of the criminal justice, mental health, social service, and juvenile justice systems. An overview of policies and outcomes of the FMH systems in also examined.

**PSY-510**  
**Victimology & Victim Services**  
This course examines four important topics pertaining to victimology and victim services. These include the nature and scope of victim's rights; the nature and incidence of victimization, especially pertaining to the victimization of women, children and the elderly; the construction of victim services to respond to victims with special needs, including disabilities, substance abuse, mental health issues, HIV/AIDS; and ethical, mental health, media relations, and training needs to victim service providers. Prerequisite: CRM 599 or equivalent; PSY/FMH 505

Take PSY-505 or FMH-505;

**PSY-515**  
**Eval & Tx of Adult Offenders**  
This course has two emphases: evaluation and treatment. The student will be introduced to the assumptions, theories, methods and instrumentation used in the psychosocial and psycholegal evaluation of adults involved in the judicial and correctional systems. The special ethical issues presented by practice in forensic settings are emphasized. Students will learn how to appreciate relevant clinical and legal issues, and how to communicate findings to courts and social policymakers. Additionally, systems and clinical approaches to treating mentally disordered offenders will be addressed, with particular attention to the dual role of the forensic mental health professional in providing treatment and assuring public safety. Treatment and intervention methods will be examined from both individual and societal perspectives. Prerequisite: PSY 575; PSY/FMH 505

# Take PSY-575; # Take PSY-505 or FMH-505;

**PSY-520**  
**Eval & Tx of Court Inv Youth**  
This course has two emphases: evaluation and treatment. The student will be introduced to the assumptions, theories, methods and instrumentation used in the psychosocial and psycholegal evaluation of court-involved youth. Evaluation questions pertaining to child welfare, child custody, and juvenile offenders will be considered. The special ethical issues presented by practice in forensic settings are emphasized. Students will learn how to appreciate relevant clinical and legal issues, and how to communicate findings to courts and social policymakers. Additionally, students will explore treatment and intervention models for court involved youth, in both community and institutional settings. Treatment of child victims as well as youthful offenders will be addressed. Treatment and intervention models will be examined from both individual and societal perspectives. Prerequisite: PSY 575, FMH/PSY 505

# Take PSY-575; # Take PSY-505 or FMH-505;

**PSY-530**  
**Working with Forensic Populat**  
An advanced clinical course focusing on the evaluations and treatment of individuals most likely to be encountered in forensic settings. Special emphasis will be given to children and youth, chemical dependency, serious and persistent mental illness/personality disorders, as well as, evaluation and treatment of victims of crime. Prerequisite: PSY-505 PSY-531
PSY-575 PSY-588.
Take PSY-505 PSY-531 PSY-575 PSY-588;

PSY-532 Current Topics: Forensic Psych
This course will survey issues of importance in forensic psychology. Topics include mental health law, ethics in forensic psychology, the juvenile justice system, domestic violence, and women in the criminal justice system. Prerequisite: PSY-505.

Take PSY-505;

PSY-547 Bereavement & Loss Counseling
This course is a survey of theories of grief, loss and bereavement across the lifespan. Theories are considered in a sociocultural context, and grief and mourning are understood as culturally embedded practices. Counseling techniques are developed for people grieving various losses, and at different life stages. The special needs of individuals and families grieving traumatic losses are addressed. Prerequisite: PSY 570 & 571 OR PAL 522.

Take 1 group; # Take PSY-570 PSY-571; # Take PAL-522;

PSY-548 Counseling/Child Psychopathogy
This is a survey course that examines child psychopathology, interviewing, evaluation of, and providing therapeutic interventions for young children and adolescents. We will look at these areas from developmental and contextual perspectives. In this way we can examine the who, when, and why of each situation. Prerequisite: PSY 570, 575.

Take PSY-570 PSY-575;

PSY-549 Introduction to Play Therapy
An introduction to the theories and techniques of play therapy. Students will understand the function of play in a developmental context, and explore how play can be used therapeutically to facilitate the expression and modification of thoughts, feelings and behaviors in children with emotional and behavioral problems. This course partially fulfills the instructional requirements for Registered Play Therapist with the Association for Play Therapy. Prerequisites: PSY 570, 571, 575.

Take PSY-570 PSY-571 PSY-575;

PSY-551 Comm Psy: Framework for Interv
This course provides an introduction to the importance of understanding community systems and their influence on interactions, roles, norms, and values. Emphasized is the role of change agents (community psychologists, community-based and school counselors, community health educators, forensic psychologists, etc.) in interventions in the community and the theories and principles needed to help people in various settings achieve maximum quality of life.

PSY-558 Community Based Prev & Interv
The development of strategies for prevention and intervention is examined from the perspective of the importance of such strategies along the full spectrum of social problems (e.g., AIDS, alcoholism, serious physical or mental illness, parental divorce, etc.). Additionally, theories and strategies which guide optimal development, specifically in the context of school, work and careers, are addressed. Potential roles of community psychologists in facilitating planned change (prevention or intervention) are explored. Prerequisites: PSY 551.

Take PSY-551;

PSY-562 Community Mental Health
A study of mental health procedures as they relate to the community. Special emphases include crisis intervention, prevention, and the contributions possible by specific kinds of community agencies. Prerequisite: PSY-551.

Take PSY-551;

PSY-563 Behavioral Research Methods
A consideration of the sources, materials, and techniques of behavioral research including experimental, descriptive, developmental, case and field study, correlation, causal, experimental, and quasi-experimental research. Prerequisite: PSY-551.

Take PSY-551;

PSY-566 Externship
The student selects a field placement setting in the community with the approval of the instructor, and the student works under supervision in this setting. Minimum externship time: 240 hours. Prerequisite: PSY 561, 563 & 33 credits or permission of instructor.

# Take PSY-551 PSY-563; # Take 33 credits;

PSY-567 Group Counseling Dynamics
Students examine selected theories of group counseling and group process, and learn about the stages of group development including the characteristics of each stage. Effective and ineffective group member and group leader
behaviors pertinent to each stage are examined. The processes of forming counseling and task oriented groups are
discussed, and theory and research on small group functioning is examined. In class exercises are utilized to illustrate the
dynamics of counseling group functioning. Techniques for establishing counseling groups for children, adolescents, and
the elderly are explored. Prerequisite: PSY 571

Take PSY-571;

**PSY-570 Developmental Psychology**
This course will survey psychological development across the life span, including the processes of physical, social,
emotional, cognitive, and personality development. Emphasis will be placed on general developmental issues through the
examination of theory and research.

**PSY-571 Theories of Counseling**
Theories of Counseling is designed to provide students with experiences that include an examination of the historical
development of counseling theories, an exploration of affective, behavioral, and cognitive theories, and an opportunity to
apply the theoretical material to case studies. Students will also be exposed to models of counseling that are consistent with
current professional research and practice in the field so that they can begin to develop a personal model of counseling.
These studies will facilitate the understanding of the nature and needs of individuals at all developmental levels through
examination of theories of individual and family development and transitions across the life-span. Particular emphasis will
be placed on theoretical application in the school setting.

**PSY-572 Assessment in Counseling**
This course addresses the theoretical issues and techniques related to the assessment of personality, intellectual ability, and
career choices through the study of the appropriate psychological and vocational assessments. Included are methodological
issues such as reliability and validity and issues of application in problematic situations both in interpersonal relations and
in the community. Prerequisite: PSY 551 or GDC 550

Take PSY-551 or GDC-550;

**PSY-575 Abnormal Psychology**
An examination of the research and theories surrounding the psychopathology of the human personality and the
interactions with the community. Prerequisite: PSY-551, 570 or 505.

Take PSY-551, PSY-570 or PSY-505;

**PSY-581 Program Evaluation**
A consideration of the theories and methods available to evaluate the need for, effectiveness and progress of, programs
implemented by human service agencies, elementary, middle, and high schools, and other community settings.
Prerequisite: PSY-551 & PSY-563 or acceptance into Guidance Postmaster's certificate.

Take PSY-551 PSY-563;

**PSY-587 Family Counseling**
This course provides an overview of the field of family counseling including an examination of underlying assumptions
and central concepts. Major schools of family therapy will be studied along with their various techniques and strategies for
system change. Prerequisite: PSY 571 PSY 570

Take PSY-571 PSY-570;

**PSY-588 Counseling Skills**
This course is designed to enable students to utilize basic attending skills and basic influencing skills with a client in a
counseling session. Students view training videos, observe live demonstrations of counseling skills and practice these
counseling skills in small work groups in class. The multicultural implications of each skill are discussed. Prerequisite:
PSY-571 PSY-567 PSY-570

Take PSY-571 PSY-567 PSY-570;

**PSY-589 Thesis**
As a culminating experience to the program, the student will complete a master's project and produce a scholarly report
related to the area of interest selected by the student in the program, under the guidance of a thesis committee. Students
should have completed at least 33 credits and passed the comprehensive exam. Thesis guidelines are available from the
program director.

Take 33 credits;

**PSY-590 Research Seminar**
As a culminating experience, students will complete and present a scholarly paper which will assess the state of the art of
some topic of their choice under faculty supervision. Students should have completed at least 33 credits and passed the
comprehensive exam.

Take 33 credits;

**PSY-592 Alc/Drug Add:Vul,Dyn,Problems**
The bio-psychosocial vulnerabilities, as well as the motivation for alcohol/drug use will be discussed. The course will thoroughly examine the psychological dynamics and physiological consequences of alcoholism/addiction. The student will learn to recognize the signs and symptoms of the illness of alcoholism/addiction. Finally, the course will examine the major problems resulting from alcoholism/addiction as well as the process of long-term sobriety based on AA and rehabilitative research.

**PSY-599**  
Selected Topics/Psych

**PSY-610**  
Internship in Counseling I
A supervised field experience in counseling in an individual or group setting. Students will develop and increase competency in assessment and counseling skills. Prerequisites: All required didactic courses permission of program director required.
Take PSY-558 PSY-562 PSY-581 PSY-588;

**PSY-611**  
Internship in Counseling II
A continuation of the field experience in PSY 610. Prerequisite: PSY 610
Take PSY-610;

**PSY-612**  
Advanced Play Therapy I
An advanced seminar on play therapy, to be taken in conjunction with clinical internship. Students will present cases for supervision, discussion, and demonstration. Relevant clinical research findings will be reviewed. This course meets part of the instructional requirements for registration as a Play Therapist with the Association for Play Therapy. Pre-requisites PSY-549 Co-requisite: PSY 610
Take PSY-549;

**PSY-613**  
Advanced Play Therapy II
An advanced seminar on play therapy, to be taken in conjunction with clinical internship. Students will present cases for supervision, discussion, and demonstration. Relevant clinical research findings will be reviewed. This course meets part of the instructional requirements for registration as a Play Therapist with the Association for Play Therapy. Pre-requisite: PSY 612. Co-requisite: PSY 611
Take PSY-612;

**PTY-501**  
Neuroscience
4 lecture hours per week. This course addresses the neuroscience issues important to the practice of physical therapy. Lecture topics include the structure and function of the central nervous system, the neuron, somatosensory receptors, the study of sensory and motor systems, neuroplasticity, neurology of walking and reaching, the autonomic nervous system, the limbic system, and pain and consciousness. Students must be enrolled in PTY-501 Lab while taking this course. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-501 lab while taking this course.

**PTY-502**  
Gross/Funct Human Anatomy
The study of human anatomy is undertaken through lectures, demonstrations, computer programs, and student participation in cadaver dissections. The course is presented on a regional basis, stressing the interrelationships of structure with function. Emphasis is put on the study of the musculoskeletal, cardiovascular, pulmonary and peripheral nervous systems. Students must be enrolled in PTY-502 Lab while taking this course. This course is only open to students enrolled in the entry level DPT Program. Students must be enrolled in PTY-502 Lab while taking this course.

**PTY-503**  
PT Interventions
This course introduces the use of physical agents and interventions utilized in physical therapy practice. Primary lecture content will be online, with discussion sections to integrate problem-solving skills related to selection of appropriate interventions. Physical therapy practice in the acute care setting will be introduced. Emphasis is placed on problem solving skills and clinical decision making to assist the student in choosing the appropriate intervention. Prerequisites: PTY-506, 502. Students must be enrolled in PTY-503 Lab while taking this laboratory course. This course is only open to students enrolled in the entry level DPT Program. Students must be enrolled in PTY 503 Lab while taking this course. Pre-requisites: PTY 502 PTY 506.
Take PTY-506 PTY-502;

**PTY-504**  
Intro to the PT Profession
This course introduces the student to the profession of physical therapy. The course will explore such topics as writing professional papers, the history of physical therapy, the role of various health professionals, collaboration, specialties in physical therapy, different practice settings, The Guide to Physical Therapist Practice, documentation, reimbursement, professional behavior, legal and ethical issues, cultural competence, communication, and the APTA. Embedded within the class is a self-study course in which the students learn common medical terminology. This course is only open to students enrolled in the entry level DPT Program.
PTY-505  Surface Anatomy
This Surface Anatomy course is designed to be a hands-on experience that allows the student to develop proficiency palpatiting bony and soft tissue structures. Emphasis will be placed on recognition, identification and palpation of human anatomical structures that are being studied in the Gross & Functional Anatomy course. Students will develop an awareness of the wide range of normal that exists in the population. Professional communication and interactive skills will also be emphasized. This course is only open to students enrolled in the entry level DPT Program. Students must be enrolled in PTY 502 Gross & Functional Anatomy while taking this course.

PTY-506  Human Biomechanics
Biomechanics is the application of the principles of physics and Newtonian mechanics to movement of the human body. Through lectures, laboratory demonstrations and experiences, and class projects, students will develop an understanding of and be able to analyze, apply, synthesize and evaluate the effects of physical properties and Newtonian mechanics on human movement and on the human body. The following content areas will be included: biomechanical principles and properties of biological material, kinematics, kinetics, as well as the application of biomechanical principles to functional activities. This course is only open to students enrolled in the entry level DPT Program. Students must be enrolled in PTY 506 Lab while taking this course.

PTY-507  PCM: Musculoskeletal System I
4 Lecture hrs per week. This course is an introduction to the patient with musculoskeletal problems. Topics include an introduction to the Guide to Physical Therapist Practice, examination and documentation, as well as discussion of specific musculoskeletal topics, such as fractures, joint replacements, pediatric orthopedics, prosthetic/orthotics and amputation. Other topics include an introduction to the management of spinal dysfunction and ergonomics. Manual skills are emphasized in both the lecture and laboratory, including muscle energy, joint mobilization, and therapeutic exercises. The clinical decision making process is introduced via the use of patient problems only. Prerequisites: PTY-506, 502, 522, 523. This course is open only to students enrolled in entry level DPT program. Students must be enrolled in PTY-520 and in PTY-507 Lab while taking this course.

Take PTY-506 PTY-502 PTY-522 PTY-523;

PTY-509  PCM: Integumentary System
3 Lecture hours per week. This course will examine the causes and physiologic characteristics of a variety of wounds. Intervention and prevention strategies will be discussed in detail. Wound dressings and their function in relation to wound characteristics will be discussed. Students will develop decision-making skills for the use of various types of wound dressing materials. Physical Therapy technologies and modalities will be discussed in relation to the phases of wound healing and their ability to contribute to the expected outcomes. Students will practice the use of standard and universal precautions while performing sharp debridement techniques and dressing applications. Therapeutic positioning techniques and pressure management medical devices will be used to achieve off-loading and wound prevention for a variety of client needs. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled PTY-519 and in PTY-509 Lab while taking this course. Prerequisites: PTY-521.

Take PTY-521;

PTY-519  Clin App: Integumentary System
This part-time clinical education experience is concurrent with PTY 509 Integumentary System. This part time clinical education component gives the students an opportunity to observe examination, evaluation, goal setting, documentation and application of interventions for patients with integumentary dysfunction. Students are expected to practice in a safe, professional, ethical manner with adherence to legal practice standards including maintaining patient confidentiality in accordance with HIPAA guidelines. Students are responsible for their own transportation to and from the assigned clinical facility. This course is open only to students enrolled in entry level DPT program. Students must be enrolled in PTY-509 and PTY 509L while taking this course.

PTY-520  Clin App: Musculoskeletal Syst
This part-time clinical education experience is concurrent with PTY 507 Musculoskeletal System I & PTY 503 Physical Therapy Interventions. This clinical education component gives the students an opportunity to apply their didactic material and to interact with patients in an orthopedic setting. Practice of examination, evaluation, goal setting, documentation and application of physical therapy interventions appropriate to the student's skill level are carried out under the supervision of a licensed physical therapist. Students are expected to practice in a safe, professional, ethical manner with adherence to legal practice standards. Students are responsible for their own transportation to and from the assigned clinical facility. This course is open only to students enrolled in entry level DPT program. Students must be enrolled in PTY-507, PTY-507L, PTY 503 & PTY 503L, while taking this course.

PTY-521  Pathophysiology I
2 Lecture hrs per week. This course will examine models of disease and illness; the impact of physical and social environments on health; the interaction between psychological and physical health; and general concepts of infection, inflammation, injury, oncology, and healing. Students will learn about basic laboratory tests, fluid/electrolyte imbalances, acid/base imbalances, and standard precautions; and be able to apply this information to specific pathologies. The course will also explore the pathological changes inherent in the common disease processes, across the lifespan, in the following
systems: immunologic, integumentary, reproductive, lymphatic, nervous system, psychological, renal/urologic. The student will gain insight into the etiology, pathology, signs and symptoms, differential diagnosis, prognosis, medical/surgical management and general physical therapy management that applies to a variety of illnesses. Cases related to selected systems will be used to reinforce the content, as well as decision-making skills of the student. This course is open only to students enrolled in the entry level DPT program.

**PTY-522 Pathophysiology II**
2 lecture hrs per week This course will explore the biological processes and pathological changes inherent in common disease processes, throughout the lifespan, in the following systems: cardiovascular, pulmonary, hematologic, endocrine, metabolic, gastro-intestinal, hepatic, musculoskeletal, and neuromuscular. The student will gain insights into etiology, pathology, signs and symptoms, differential diagnosis, prognosis, medical/surgical, and physical therapy management that applies to a variety of illnesses. Cases related to selected systems will be used to reinforce the content as well as decision-making skills of the student. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY-521.
Take PTY-521;

**PTY-523 Phys Prin of Exercise & Assmt**
Physiologic response and adaptation to physical activity across the lifespan is explored. Topics for study include physiological response of humans to aerobic, anaerobic, muscle strength and muscle endurance programs. The effects of thermal conditions on human performance and nutrition in fitness/activity will also be explored. Prerequisites: PTY 502, 505, 506. Student must be enrolled in the DPT program.
Take PTY-502 PTY-505 PTY-506;

**PTY-608 Clinical Education I**
This full-time clinical education experience during the summer follows successful completion of the first year of the professional curriculum. This clinical education component gives the students an opportunity to apply their didactic material and to interact with patients in a general health care facility, hospital, skilled nursing facility or private practice. It is expected that the majority of patients encountered in the first clinical education component will be those who have orthopedic/musculoskeletal or integumentary impairments. Some patients with CNS and/or cardiopulmonary impairments as a primary diagnosis may be seen, but these should not be the major caseload for student at this level. Practice of examination, goal setting, documentation and application of physical therapy interventions appropriate to the student's skill level are carried out under the supervision of a licensed physical therapist. Students are expected to practice in a safe, professional, and ethical manner with adherence to legal practice standards. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY 503, 507, 509,611.
Take PTY-503 PTY-507 PTY-509 PTY-611;

**PTY-610 Health, Culture and Society**
2 Lecture hours per week. The purpose of this course is to explore the relationship between culture and health and the implications for physical therapy practice. Disease, illness, curing and healing will be explored as culture constructions. Discussion will center on the impact of gender, age, race, ethnicity, socio-economic status, sexuality and disability on health and illness. Through a better understanding of cultural variability and cultural uniqueness students will learn to become more effective in their communications with patients. This course is open only to students enrolled in the entry level DPT program.

**PTY-611 Motor Control: Theory & Appl**
This course will provide the student with an in depth exploration of current theories of CNS development, pathology and recovery. Topics will include current research on motor control, motor learning and motor development with specific theoretical models for recovery from a neuromuscular pathology perspective through the lifespan. Practical application of techniques and problem-solving situations will be provided in the laboratory sections to further illustrate clinical relevance. Prerequisite: PTY 501
Take PTY-501;

**PTY-612 PCM: Musculoskeletal Syst II**
3 Lecture hrs per week. This course is designed to assist the student in formulating an approach to evaluation and treatment of the cervical and thoracic spine, rib cage and the upper quarter using clinical decision-making models. Students will build upon their observational and clinical skills necessary for evaluation and formulation of intervention programs. Practical application of techniques and problem-solving situations will be provided in the laboratory sections to further illustrate clinical relevance. In addition to advanced manual skills, inclusive of high velocity, low amplitude mobilization techniques, the student will be exposed to strategies associated with clinical practice, including, but not limited to, methods of service delivery and delegation of responsibilities to support staff. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-612 Lab while taking this course. Prerequisites: PTY-507, 503.
Take PTY-507 PTY-503;

**PTY-613 PCM: Musculoskeletal Sys III**
3 Lecture hours per week. This course is designed to assist the student in formulating an approach to evaluation and treatment of the lumbo sacral spine and lower quarter using clinical decision-making models. Students will build upon their observational and clinical skills necessary for evaluation and formulation of intervention programs. Practical application of techniques and problem-solving situations will be provided in the laboratory sections to further illustrate clinical relevance. In addition to advanced manual skills, inclusive of high velocity, low amplitude mobilization techniques, the student will be exposed to strategies associated with clinical practice, including, but not limited to, methods of service delivery and delegation of responsibilities to support staff. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-613 Lab while taking this course. Prerequisites: PTY-612.

Take PTY-612;

**PTY-614**  
Sem: Pt/Practitioner Issues  
2 Lecture hours per week. This seminar course follows successful completion of the first full-time clinical education experience. It is designed to assist students in their professional socialization and to identify issues related to professional behavior. Students will have the opportunity to share their experiences from their previous clinical education experience in relationship to patient/practitioner issues. Through discussion of topics related to client and staff interaction and issues pertinent to today's health care environment, students are encouraged to become more personally aware of themselves, the roles they are expected to play, and how their values and communication patterns may facilitate or interfere with the therapeutic process. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY-612.

Take PTY-614;

**PTY-615**  
Clinical Research Methods  
3 lecture hours per week. This course introduces students to clinical research methods and designs. Experimental, nonexperimental and qualitative research will be explored in relation to physical therapy practice. Topics include searching the literature, research ethics, and common statistical techniques and methods. Students will read, analyze and critique current literature in physical therapy and related disciplines. This course is only open to students in the entry level or Transition DPT programs.

**PTY-616**  
PCM: Adult Neuromuscular Syst  
4 lecture hours per week. This course is designed to provide a comprehensive and systematic learning environment for students to develop basic skills, competencies, and understanding of the evaluation and treatment of adults with neurological impairments. The principles and purpose of evaluation as a basis for treatment planning is re-emphasized, along with the planning of comprehensive intervention programs for patients as well as their families. Philosophical approaches such as NDT and motor relearning program will be presented, but the major treatment focus will be the integration of these approaches with an emphasis on motor learning and relearning. Specific neurological dysfunctions to be discussed include CVA, TBI, MS, Parkinson Disease, cerebellar dysfunction, brain tumors, spinal cord injury, and adults with developmental disabilities. Diagnostic procedures will be presented along with other topics such as pharmacology, respiration, wheelchair positioning and orthotics. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-620 and PTY-616 Lab while taking this course. Prerequisites: PTY-611.

Take PTY-615;

**PTY-617**  
PCM: Pediatric Neuromuscular  
3 Lecture hours per week. The focus of this course is examination, evaluation and intervention and outcome assessment for children with neuromuscular impairments. Students develop appropriate observation and clinical skills necessary for completing a comprehensive evaluation and formulating a plan of care that considers relevant developmental, social, economic and cultural factors. Students will apply models of clinical decision making that include evidenced-based practice. Lecture topics will emphasize the elements of the patient and client management model for pediatric patients with neuromuscular impairments. This course is only open to students enrolled in the entry level DPT Program. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-617 Lab while taking this course. Prerequisites: PTY 611 lecture and lab.

Take PTY-617;

**PTY-620**  
Clin App: Adult Neuromuscular  
This part-time clinical education experience is concurrent with PTY 616 Adult Neuromuscular System. This part time clinical education component gives the students an opportunity to apply their didactic material and to interact with patients in a nursing home, rehabilitation center or hospital. Practice of examination, evaluation, goal setting, documentation and application of physical therapy interventions appropriate to the student's skill level are carried out under the supervision of a licensed physical therapist. Students are expected to practice in a safe, professional, ethical manner with adherence to legal practice standards. Students are responsible for their own transportation to and from the assigned clinical facility. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-616 and PTY-616 Lab.

**PTY-625**  
Clin App: Cardiovascular  
This part-time clinical education experience is concurrent with PTY 627 Cardiovascular & Pulmonary Systems. This part time clinical education component gives the students an opportunity to apply their didactic material and to interact with patients in a general health care facility, or hospital. Practice of examination, evaluation, goal setting, documentation and application of physical therapy interventions appropriate to the student's skill level are carried out under the supervision of
a licensed physical therapist. Students are expected to practice in a safe, professional, ethical manner with adherence to legal practice standards. Students are responsible for their own transportation to and from the assigned clinical facility. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-627 and PTY-627 Lab.

PTY-627  
**PCM Cardiovascular/Pulmonary**
3 Lecture hours per week. This course is designed to enhance the knowledge and skills of the student in the care of patients with cardiovascular and/or pulmonary impairments. It will expose students to information and techniques necessary for patient evaluation, development of intervention care plans and appropriate goals for the desired outcomes identified, for a variety of cardiovascular and pulmonary impairments and diseases. This course is open only to students enrolled in the entry level DPT program. Students must be enrolled in PTY-625 and PTY-627 Lab while taking this course. Prerequisites: PTY 521 & 522.

Take PTY-521 PTY-522;

PTY-647  
**Analysis of Prof Lit in P T**
3 lecture hours per week. This course expands on the concepts related to critical inquiry introduced in PTY 615. The emphasis is on evidence-based practice and critically reading the scientific literature. Students read and discuss various types of research articles including randomized controlled trials, cohort and case control studies, case reports, single subject designs, systematic reviews and clinical practice guidelines. Students learn how to ask clinical questions and which types of articles can best answer the questions. Use of various evidence-based practice tools is also included as well as analysis of diagnostic tests. This course is only open to students in the entry level or Transition DPT programs. Prerequisites: PTY-615

Take PTY-615;

PTY-718  
**Clinical Education II**
This full-time 12-week clinical education experience follows successful completion of the second full year of the professional curriculum. This clinical education component gives the students an opportunity to apply their didactic material and to interact with patients in a therapeutic setting. It is expected that the majority of patients encountered in this clinical experience will be those who have orthopedic, musculoskeletal/sports, cardiopulmonary, integumentary, and/or neuromuscular impairments, since students have fully completed those areas of the academic curriculum. Students will begin to integrate the five elements of patient/client management (as outlined in the Guide to Physical Therapist Practice) - examination, evaluation, diagnosis, prognosis, and intervention under the supervision of a licensed physical therapist.

Successful completion of this clinical education component is a requirement for completion of the physical therapy curriculum. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY-608, 613, 614, 616, 617, 627.

Take PTY-608 PTY-613 PTY-614 PTY-616 PTY-617 PTY-627;

PTY-719  
**Clinical Education III**
This full-time 12-week clinical education experience is the final clinical experience. This clinical education experience gives the students an opportunity to apply their didactic material and to interact with patients in a therapeutic setting. It is expected that the majority of patients encountered in this clinical experience will be those who have orthopedic, musculoskeletal/sports, cardiopulmonary, integumentary, and/or neuromuscular impairments, since students have fully completed those areas of the academic curriculum. At the completion of this experience students will be able to integrate the five elements of patient/client management (as outlined in the Guide to Physical Therapy Practice) - examination, evaluation, diagnosis, prognosis, and intervention under the supervision of a licensed physical therapist. Successful completion of this clinical education component is a requirement for completion of the physical therapy curriculum. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY-718.

Take PTY-718;

PTY-720  
**Admin, Ldrship, Mgmt for PTs**
This course is designed to enhance the participant's knowledge and critical thinking skills in managerial and supervisory principles for physical therapy practice. It provides the participant with: an understanding of health care business principles, an opportunity to develop management and business related skills and the ability to apply business principles and leadership skills in the context of physical therapy practice. Prerequisites: PTY-718 OR matriculated in the Transition DPT program.

PTY-721  
**Health Promotion and Wellness**
This course focuses on the role of the physical therapist in the design of health promotion and wellness programs for healthy, at risk and special populations across the lifespan. Theories of wellness, prevention, and health promotion; effect of nutrition, lifestyle, and the environment of wellness; and current initiatives will be addressed. Students will expand and integrate their knowledge of screening, fitness assessment, and training principles to formulate a wellness screening and design appropriate wellness programs for various populations. Students will be expected to apply information from foundational and clinical science courses such as exercise physiology, cardiovascular and pulmonary, and education strategies in this course. This course is open only to students enrolled in the entry level DPT program. Prerequisite: PTY-718.
Take PTY-718;

**PTY-722 Ed Strategies for Practice**
This course is designed to provide students with an understanding of and skill in the application of teaching and learning strategies as they relate to the professional practice of Physical Therapy. Topics will include learning and teaching styles, domains of learning, a variety of teaching methods and their applicability to the learning domains and practice settings, methods and tools for assessment of learning in oneself and others, construction of effective teaching sessions that incorporate behavioral objective development that resonates with the needs of the learner and the content, incorporation of effective teaching technologies, methods and tools for assessment of achievement of desired educational objectives and outcomes, the role of the clinical instructor in the delivery of clinical education and as an important component of personal professional development, and the role of the physical therapist in the academic setting. Prerequisites: PTY-718 OR matriculated in the Transition DPT program. This course is open only to students enrolled in the entry level or TransitionDPT programs.

**PTY-723 Medical Imaging for PTs**
The purpose of the course is to provide a basic understanding of the various types of medical imaging used to diagnose problems in the musculoskeletal, neurological, and cardiovascular and pulmonary practice patterns. Students will learn specific imaging techniques, the rationale for their selection, and their use in differential diagnosis. The integration of radiological finding with physical therapy practice will also be emphasized. Prerequisites: PTY-718 OR matriculated in the Transition DPT program.

**PTY-724 Pharmacotherapeutics for PTs**
This course is designed to enhance the student's knowledge and critical thinking skills in the foundational principles of pharmacology. This will include an understanding of the pharmacotherapeutics, pharmacokinetics, and pharmacodynamic properties of common drug classifications. Factors affecting pharmacokinetics such as age, gender, body composition, disease, other drugs, nutrition and hydration will be discussed. Dose-response relationships, administration routes, absorption and distribution, biotransformation and excretion, potential activities/techniques and the physiological aspects of substance abuse will also be presented. Students will explore current trends and factors in pharmacological issues relevant to socioeconomic, cultural, legal and psychological issues.

**PTY-725 Differential Diagnosis**
This course is designed to enhance the students knowledge of and critical thinking skills in the process of differential diagnosis related to the physical therapy profession. Students will develop and enhance their ability to integrate the findings from medical screenings, medical tests and images in the physical therapy patient/client management model. This course is designed to explore the physical therapist-s role as an independent practitioner working within the collaborative medical model. The responsibilities of the physical therapist associated with medical screening and referral will be discussed. The course will also include presentation and discussion of circumstances that support consulting with, or referring a patient to, another health care provider. Medical conditions that warrant urgent or immediate communication with the physician will be presented. Effective communication strategies with physicians and patients will be addressed. Selected disease systemic processes that mimic musculoskeletal impairments encountered by physical therapists will be explored. Prerequisites: PTY-718 OR matriculated in the Transition DPT program.

**PTY-730 Professional Practice Issues**
This course follows full-time clinical education experiences, and provides students with an opportunity to explore multiple professional issues in physical therapy. Students will analyze issues related to current physical therapy practice and future health care delivery systems. Issues related to regulation, legal aspects, legislative concerns and strategies, professional organizations and ethics in professional practice will be included. This course is open only to students enrolled in the entry level DPT program. Prerequisites: PTY-718.

Take PTY-718;

**PTY-768 Capstone: EBP & Case Report**
This course is one of the culminating courses of the physical therapy research sequence. Under faculty supervision students will continue to use the principles of evidence based practice and complete a clinical case report. Students will thoroughly search and analyze the research literature and apply their findings to clinical decision making. Students will present their case report at the Graduate Research Symposium. Prerequisites: PTY 647.

Take PTY-647;

**PTY-769 Capstone: Research Project**
3 Lecture hours per week. This course is one of the culminating courses of the physical therapy research sequence. Students will be invited to complete a faculty mentored research project. Students will prepare a proposal, collect and analyze data, interpret results and prepare the written manuscript. Students will present the results of this project at the Sage Graduate School symposium. Prerequisite: PTY-647

Take PTY-647;

**RWL-502 Crit Thinking: Res Into Pract**
This course examines current theories, research and effective practices for teaching reading comprehension. Using a
constructivist model of understanding, factors influencing students' understanding of text are analyzed. Special attention is
given to teaching all students, particularly those with disabilities, in regular classroom settings.

R WL-594 Teacher-Researcher-Portfolio
The purpose of this course is three-fold: first, students will be guided in the completion of in-depth research pertaining to
literacy; second, students will be assisted in their preparation of a teaching portfolio which is required in the Masters of
Literacy Education program; third, students will participate in an analysis of a shared topic in literacy education. These
topics vary each year and have addressed issues pertaining to gender and literacy, diversity, effective intervention
practices, and school reform efforts. Prerequisites: EDU 572 and 593.
Take EDU-572 EDU-593;

RWL-600 Independent Study

RWL-602 Diagnosis-Reading/Writing Diff
Materials, methods, and procedures appropriate to reading and writing diagnosis are the focus of the course. Students learn
to work closely with families and develop authentic assessment strategies. Fifteen tutorial hours are required in addition to
class meetings.
Take EDU-572;

RWL-604 Teaching Struggling Readers
Instructional programs and strategies for developing children's literacy are presented. Learning activities are designed to
assist classroom teachers, literacy specialists and special educators. Fifteen hours of tutoring are required in addition to
class meetings. Prerequisites: EDU 572 and EDU/ SED 602.
Take EDU-572 EDU-602;

RWL-606 Practicum-Reading/Writing Diff
The practicum is a supervised clinical experience in the diagnosis and remediation of reading and writing difficulties for
learners encountering serious problems in schooling. Test data, material from records and interviews, plus observational
information are used to develop treatment plans and subsequent evaluation. Prerequisites:EDU 602 and 604
Take EDU-572 EDU-602 EDU-604;

RWL-613 Literacy Assess in Sec. Class
This course is designed for middle and secondary school teachers seeking adolescence literacy certification. In the first
component of the class, teachers will co-teach lessons to groups of urban students who have difficulty with reading and
writing in school. In the second component, teachers will examine best practices for assessing literacy in secondary
schools. Teachers will investigate norm referenced classroom and performance based measures of literacy assessment with
the goal of developing a rich understanding of the relative merits of the various instruments. Special attention is given to
classroom-based assessment measures, such as portfolios, error and miscue analysis, think alouds, retellings, strategy
interviews, and observation guide and rubrics. Prerequisites: Matriculation EDU 572
Take EDU-572;

SCP-502 Crit Thinking: Res Into Pract
Critical Thinking: Research into Practice is concerned with providing school counseling students with the opportunity to
increase their understanding of research methods, statistical analysis, needs assessment, and school counseling program
evaluation. School counseling students will utilize the ASCA model as a means to conceptualize evaluation of school
counseling programs, needs assessments, results reports, and accountability issues related to managing a school counseling
program. School counseling students will develop critical thinking skills for reading research and drawing conclusions
about its implications for school counseling.

SCP-550 Role Prof School Counselor
The Role of the Professional School Counselor is designed to ensure the school counselors develop an appropriate
professional identity. The course provides students with a framework for understanding the history and philosophy of the
counseling profession, including significant factors and event, and current trends in school counseling and educational
systems. The Role of the Professional School Counselor emphasizes studies that address the role, function, and
professional identity of the school counselor in relation to the roles of other school personnel. The course promotes use of
counseling and guidance activities and programs by the total school community to enhance a positive school climate. In
considering the function and responsibilities of school counselors at the elementary, middle school, and high school level
emphasis will be placed upon the counselor's role as a student advocate and agent of change. Particular emphasis will be
placed on educational requirements of the Board of Regents and the American School Counselor Association.
Opportunities to interact with school counselors and other school personnel will be provided through school-based
interviews and observations.

SCP-553 Career Counseling
Career Counseling will examine approaches to career counseling, helping strategies in career counseling, and assessment
and evaluation principles for using career information successfully. The course also addresses the types of delivery systems
for elementary, middle and high school settings. Students will learn about developmental issues and career counseling information that facilitate an understanding of career development and related life factors. The course also addresses career, vocational, educational, occupational and labor market information resources, visual and print media, computer-based career information systems, and other electronic career information systems.

SCP-571 Working w/Parents in Educat'n
Working with Parents in Educational Settings is intended to develop appreciation for parents as active participants in their children's education. Working with parents also emphasizes awareness and appreciation of the diversity of families. A survey of theories and practices focusing on effective communication skills between parents and school personnel and between parents and their children will be addressed. School counseling students will engage in a simulated parent education group and simulated individual parent conferences. Students will attend representative parent evening programs in school districts of their choosing. School counseling students will demonstrate knowledge and skills related to promoting strategies and methods of working with parents, guardians, families, and communities to empower them to act on behalf of their children. Students will also demonstrate skills related to presenting school counseling-related educational programs to administrators, teachers, parents, and the community.

SCP-575 Appraisal in School Counseling
Appraisal Process in School Counseling prepares school counseling students to apply sound principles of measurement and appraisal in the counseling process with students, staff and parents. Current issues related to the use of standardize tests and alternative forms of assessment will be considered. Computer applications and systems appropriate to school counselor functions will be included. Basic steps in the planning and conducting of research in the school setting will be emphasized. This course includes studies that provide an understanding of individual and group approaches to assessment and evaluation, including basic concepts of standardized and non-standardized testing and other assessment techniques including norm-referenced and criterion-referenced assessment, environmental assessment, performance assessment, individual and group test and inventory methods, behavioral observations, and computer-managed and computer-assisted methods. Particular emphasis will be given to use, management, analysis, and presentation of data from school-based information (e.g. standardized testing, The New York State Learning Standards, grades, enrollment, attendance, retention, placement), surveys, interviews, focus groups, and needs assessments to improve student outcomes.

SCP-578 Collaboration in Ed Settings
Students will examine theories and practices of collaboration in school settings. Strategies for developing effective team approaches with special education personnel, other school staff and parents will be analyzed and discussed.

SCP-585 Counsl'g Cultur'ly Diverse Pop
The focus of Counseling in Schools with Culturally Diverse Populations is on preparing counselors who will be able to assure students of culturally diverse backgrounds access to appropriate services and opportunities that promote maximum development. Counseling students will be expected to conduct self-examination of their personal values, attitudes, and beliefs regarding cultural diversity in the schools. Counseling techniques will be explored which foster the interest of culturally diverse students in careers that have been traditionally limited or closed. Also emphasized will be small group and classroom activities which enhance self-esteem and cultural awareness, and develop acceptance and appreciation of cultural diversity. These studies will provide an understanding of the cultural context of relationships, and issues and trends in a multicultural and diverse society related to such factors as culture, ethnicity, nationality, age, gender, sexual orientation, mental and physical characteristics, education, family values, religious and spiritual values, socioeconomic status and unique characteristics of individuals, couples, families, ethnic groups, and communities. Prerequisite: PSY 571

Take PSY-571;

SCP-586 Pract in Prof School Counseling
Students will complete a supervised practicum experience in a school setting that totals a minimum of 100 clock hours. The student's practicum includes 40 hours of direct service with students including experience in individual counseling and group work. The practicum provides for the development and refinement of counseling skills under supervision. Students will have weekly interaction with an average of one hour per week of individual and/or triadic supervision which occurs regularly over a minimum of one academic term by a Sage faculty member or a supervisor working under the supervision of a Sage faculty member. Students will also have an average of one and one half hours per week of group supervision that is provided on a regular schedule over the course of the student's practicum by a Sage faculty member or a supervisor under the supervision of a Sage faculty member (CACREP STANDARD III: G3). The practicum addresses issues related to professional credentialing, including certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues. Prerequisite: SCP 560

Take SCP-560;

SCP-587 Internship-Prof School Counsel
The school counseling internship requires placement in a public school the equivalent of full time for one semester or part time over a full year. Interns will work under the direct supervision of an experienced school counselor and will participate in the entire range of activities and functions of a school counselor. The program requires students to complete a supervised internship of 600 clock hours that is begun after successful completion of the student's practicum. The internship provides an opportunity for the student to perform, under supervision, a variety of counseling activities that a professional school counselor is expected to perform. The internship reinforces issues related to professional credentialing, including
certification, licensure, and accreditation practices and standards, and the effects of public policy on these issues.

Prerequisites: SCP 560, SCP 586.

Take SCP-560 SCP-586;

SCP-589 Issues in Prof School Counseling
Utilizing a seminar format, this course will deal with issues presently confronting school counselors. Selection of specific topics will be determined by staff in consultation with prospective students. Potential topics include effective practices in elementary and middle school counseling, designing and implementing a comprehensive K-12 guidance program, guidance and counseling or the gifted student, developing students' study skills, supervision and evaluation of school counselors, models of classroom management, The Counselor Ethics and School Law. Prerequisite: GDC 587.

Take GDC-587;

SCP-590 Advanced Practicum/Internship
Students will have an opportunity in their school setting or in a second internship at a different level from their first internship to apply counseling skills and techniques. While serving in the role of a professional staff member, students will have the opportunity to develop and apply specific counseling strategies to effect positive change in their counselee's academic, career, and personal/social development. A counseling tape with a student will be required. Students will be expected to practice counseling skills during the weekly seminar. Prerequisite: GDC 587.

Take GDC-587;

SCP-599 Topics in Prof. School Counsel

SED-502 Crit Thinking: Res Into Pract
The purpose of this course is to provide graduate students with strategies for locating and analyzing educational research. Research studies exemplifying the best of quantitative and qualitative traditions will be examined: students will critically read experimental, correlational, survey ethnographic, single subject designs, and teacher inquiry studies that are available in refereed educational journals. Technology will be used throughout the course for library research skills. The purpose of the course is for teachers to develop critical thinking skills for reading research and drawing conclusions about its implications for classroom instruction.

SED-503 Teach All Learners in El Sch
This course investigates best practices in delivering instruction in inclusive settings. Emphasis is on planning for multi-level structured learning experiences for students with diverse characteristics. Intervention for diverse teaching challenges are investigated within the context of inclusive classrooms. A variety of teaching strategies are presented, critiqued, and practiced, based on a philosophy of interactive and reflective teaching. Candidates develop knowledge about multiple learning styles, the full range of learner characteristics, partnerships with parents and other educational personnel and developing critical thinking skills in students in grades 1-6.

SED-531 Individual Program Design I
This experience focuses on children who have individualized education programs (those considered to have mild as well as significant disabilities). Major emphases are characteristics of students with disabilities, issues, controversies, referrel and placement procedures, collaborative planning and implementation of educational activities in inclusive settings. Instructional materials, technologies and approaches which facilitate social and academic growth are explored Field Experience Required (3 Hours).

Take SED-554 SED-555;

SED-532 Individual Program Design II
This experience focuses on children (grades 1-6) who have individualized education programs and builds on the content of Individual Program Design I. Major emphases are instructional approaches, learning and generalization strategies developing Individual Education Programs, adapting goals, methods and materials-including assistive technologies.

Take SED-554 SED-555 SED-531;

SED-533 Strat for Math: Stud W/Dis
This course is designed to build expertise in facilitating students' mathematical problem solving abilities and understandings of mathematical properties, rules, operations and topics with particular focus on students whose disabilities affect this area of their academic development. Co-planning and co-teaching strategies for success in general classes will be the context for the use of approaches. Field experience hours may be required.

SED-554 Assessment Strategies
This course provides students with the knowledge and skills to elect, use, and interpret various assessment instruments and methodologies appropriate for students with various disabilities. Students also are involved in analyzing and reporting assessment information and making IEP and instructional recommendations for students with disabilities. Prerequisites: Matriculation and SED 502 & EDU 503.

SED-555 Positive Appr to Behav Issues
Knowledge and understanding of positive approaches for facilitating behavioral change in students are explored. Strategies for understanding the functions and communicative intent of different behaviors are examined, as well as implementing and evaluating behavior change plans. Field experience hours may be required.

SED-567 Legal & Hist. Found of Spec Ed
This course will explore the legal foundations of special education within a historical context including the role of parents and other advocates in the development of federal legislation ensuring a right to free and appropriate education for all children and youth. Special education law in its current form will also be investigated with a focus on the implications for development of IEP's, due process rights, and rights and responsibilities of school personnel, students and families.

SED-574 Reading/Writing-Content Areas
Methods and materials for delivering content area instruction through reading and writing are examined. Candidates will design instruction that develops literacy skills and broadens and enriches student learning of academic subjects. M.A.T. candidates enrolled in EDU 574 must concurrently enroll in EDU 574F (fieldwork).

SED-576 Emergent Language & Literacy
This course explores how language acquisition contributes to early literacy development. Particular attention is paid to emergent reading and writing and the interrelationships among language learning, literacy development, and children's interactions with literature. Effective teaching practices for including children with disabilities in regular classrooms are examined. Prerequisites: Matriculation required and completion of EDU 520 or other graduate reading course, or provisional certification in elementary or special education.

SED-579 Soc. Justice Read-Children Lit.
Designed for elementary classroom and reading teachers, the course requires students to critically analyze children's literature for its depiction of concepts, events, and protagonists pertaining to social justice. Students will acquire teaching strategies to improve children's awareness about the importance of diversity and justice through literature. Prerequisites: Matriculation.

SED-582 Strat for Lit Dev: Stud W/Dis
The purpose of this course is to present a general framework in the theory and literacy practice which will provide a foundation for students with mild as well as significant disabilities. Accommodations and modifications of the general language arts program that support the inclusion of students with disabilities are examined and evaluated. The process of reading, writing, speaking and listening as well as specific considerations in teaching reading and writing to students with disabilities are explored. Twenty Hours of Field experience are required.

SED-594 Teacher As Researcher
This course is prerequisite to Student Teaching. Candidates focus on the applications of research in teaching grades 1 - 12. A literature review is completed and a research project designed.

SED-595 Student Teaching in Spec Ed
This course provides direct supervised experience teaching students with disabilities. Students will assess, plan, implement, and evaluate instruction for school-age students with disabilities. Prerequisites: Matriculation, SED 531, 532, and 594 (SED 594 may be taken concurrently. A fee of $150 is required for each placement. The fee is non-refundable after August 1.

SED-670 Internship in Childhd/Spec Ed
Candidates enrolled in the dual Childhood Education/Special Education program complete two 10 week student teaching experiences, one with a Childhood Educator and one with a Special Educator. One of these experiences will be in grades 1-3, the other in grades 4-6. Application deadline: for fall student teaching, first day of prior spring semester; for spring, first day of prior fall semester. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

SED-671 Internship in Childhd/Spec Ed
Candidates enrolled in the dual Childhood Education/Special Education program complete two 10 week student teaching experiences, one with a Childhood Educator and one with a Special Educator. One of these experiences will be in grades 1-3, the other in grades 4-6. Application deadline: for fall student teaching, first day of prior spring semester; for spring, first day of prior fall semester. A fee of $200 is required for each student teaching placement. This fee is nonrefundable after August 1 for fall semester and after December 15 for spring semester.

SOC-550 Research Methods in the SSC
This course builds upon knowledge and skills students have acquired in an undergraduate research methods course. Students will read and analyze current research that incorporates various data collection methods and utilizes both simple and sophisticated statistical analysis. Students will choose a topic of interest to them from their field and write a research
proposal that includes a brief literature review, statement of research problem, research questions and hypotheses, study
design, data collection plan, and dissemination plan. Students will also complete an on-line approved ethics training course
that meets the criteria for the Sage IRB. Prerequisites: Graduate Standing; undergraduate social science research course.