2+2 Academic Pathways:

Associate and Bachelor’s Degrees

Sage College of Albany is a coeducational college of applied studies that prepares students for the contemporary and future workplace. Special emphasis is placed on preparation for new and emerging occupations that draw upon the College's strengths in art and design, communications, business, legal studies and information sciences. Applied programs in the liberal arts and sciences complement these central areas, while general education requirements at both introductory and upper levels add value and depth to professional studies. The College’s commitment to the value of interdisciplinary study is reflected both in its general education requirements and in the wide array of multidisciplinary offerings.

Sage College of Albany has two components: a daytime program, offering associate and bachelor's degrees in a value-added 2+2 format, and Sage After Work, an evening and weekend program offering bachelor's degrees with scheduling and modes of delivery designed to serve the needs of working adults. The Center for Extended Learning administers summer sessions, special programs, and on-line learning.

At Sage College of Albany, students will encounter a serious academic climate. They should be prepared to work hard, but should also be ready to enjoy learning in small classes that are always challenging but never intimidating. Sage’s environment for learning is a lesson in interaction, in the exchange of ideas, in discovering not what to think, but how to think.

To get the most out of classes, students will also have help and support all along the way. Sage faculty interact with students in small classroom settings and in less formal situations as well. Tutors are available to coach students in different subjects, and counselors will work with them to develop study skills. Resources available to students include a computer center available 14 hours a day, access to the Internet through SageNet, and a great library for research, study, or personal reading pleasure. There is also an honors program for academically talented students.

Internships and other opportunities for applied learning help students explore career paths, develop new skills, and build self-confidence. SCA majors are designed to accommodate an internship and the Career Center will help students find an internship that suits their academic schedule and major. A career counselor will also work with students one-on-one to design a career plan that relates to their future goals.

The campus environment is small and intimate, yet active and vigorous. Students have the chance to get to know faculty and each other, to make a difference and to exert influence on the campus community through clubs, student government, and various other student-centered organizations. Sage College of Albany is especially student oriented, and many students serve on administrative committees, ranging from student advisory boards to college search committees, and retention support groups.

SCA - Pathways

Sage College of Albany students may pursue one of several bachelor’s degree pathways by completing an associate degree on their way toward their bachelor’s degree. The value-added aspect of the associate degree lies in the multiple pathways that it opens and the opportunity to graduate with two degrees in two related areas of study (similar to the advantages of a “double major,” but more powerful). This 2+2 design also opens up other opportunities. Upon completing the associate degree, female students may decide to complete one of the B.A. or B.S. degrees at Russell Sage College, and any SCA student may choose to:

- Complete one of Sage College of Albany bachelor’s degrees,
- Enter the workforce with a wide array of employable skills, or
- Enter the workforce and also complete one of Sage College of Albany bachelor’s degrees designed for working adults through Sage After Work.
Associate Degrees (A.A., A.S., A.A.S.)

Unlike at other four-year colleges, students at Sage College of Albany earn an associate degree after completing 60 hours of general education and program requirements. While we expect students to continue into and to complete the bachelor’s degree, some may need or want to enter the workforce at this point and complete the B.S. through the Sage After Work program. For all students, the associate degree represents a milestone completed and a valuable first credential on a resume. Associate degrees are usually completed in two years of study, but for those who want to accelerate, the time can be significantly reduced by studying through the summer.

Associate in Arts (A.A.) – Programs leading to this degree provide a flexible foundation on which to pursue alternative pathways to a bachelor’s degree. The A.A. degree consists primarily of courses in the liberal arts and sciences, some of them related to the major field of interest, along with electives which further strengthen the liberal arts foundation.

Associate in Science (A.S.) – Programs leading to this degree are designed primarily to prepare students to continue their education for the bachelor’s degree in a professionally related program. The A.S. degree includes courses in the liberal arts and sciences, although fewer than are required for the A.A. degree. Additional courses of a technical nature related to the major field of interest and electives complete this degree.

Associate in Applied Science (A.A.S.) – Programs leading to this degree prepare students either for immediate employment in specific careers or to continue their studies in a related baccalaureate program. The A.A.S. degree includes a basic core of liberal arts and science courses, although fewer than are required for either the A.A. or A.S. degrees. The greater part of this program is devoted to courses in a specific career area, but it also includes electives in related areas or in the liberal arts and sciences.

Associate Degree Programs

Sage College of Albany offers the following associate degree programs to students able to attend classes during the day. A separate section describes Sage After Work programs. These associate degrees are designed to articulate into SCA’s upper-division bachelor’s degree programs, which are distinguished by a “2+2” curricular design that allows students the option of graduating with two strong areas of concentration.

Art and Design

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/Illustration
- A.A.S. in Graphic Design
- A.A.S. in Interior Design
- A.A.S. in Photography

Business

- A.S./A.A.S. in Marketing and Management
Communications

- A.S. in Communications

Computer Science

- A.S. in Computing Science

Exploratory and Self-Designed Programs

- A.A. in Individual Studies
- A.A.S. in Professional Studies

Humanities, Liberal Studies and Social Sciences

- A.A. in Humanities (areas of emphasis in English and Philosophy)
- A.A. in Intercultural and Global Studies
- A.A. in Liberal Arts
- A.A. in Social Science (areas of emphasis in Criminal Justice, History, Psychology, Social Work, and Sociology)

Legal Studies

- A.A.S. in Legal Studies

Science

- A.S. in Science (Applied Biology emphasis)

Bachelor’s Degrees (B.S., B.B.A., B.F.A.)

At Sage College of Albany, the two upper years of study, added to the associate degree earned in the first two years, complete the bachelor’s degree. Students may choose to continue in the same major in which they earned the associate degree, or may change to a related discipline or choose to pursue a self-designed major in Interdisciplinary Studies. Students transferring into the College with fewer than 60 credits normally complete requirements for an associate degree. Students transferring into the College with an associate degree or with more than 60 credits complete only the bachelor’s degree at Sage.

Bachelor of Science (B.S.) – B.S. degrees are offered in a variety of professional disciplines, including applied areas of the liberal arts and sciences; many are interdisciplinary in nature. The B.S. requires at least 60 credits in the liberal arts and sciences; other credits are earned in courses related to the specialty in which the degree is granted.

Bachelor of Business Administration (B.B.A.) – The B.B.A. is a professional degree requiring at least 30 credits in the liberal arts and sciences; other credits are earned in courses related to the business program.

Bachelor of Fine Arts (B.F.A.) – The B.F.A., a professional degree, is offered in several areas of art and design. The B.F.A. requires at least 30 credits in the liberal arts and sciences; other credits are earned in courses related to the specific area of art or design in which the degree is offered.

Bachelor’s Degree Programs
Sage College of Albany offers the following bachelor’s degree programs to students in the daytime or in Sage After Work. Degree programs are designed to prepare students for new and emerging professions, and draw upon the College’s core competencies in art and design, communications, business, legal studies, and information sciences.

**Art and Design**

- B.F.A. in Fine Arts (emphasis in Clay Sculpture, Painting, Photography, or Printmaking)
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

**Business**

- B.S. in Accounting
- B.S./B.B.A. in Business Administration
- B.S. in International Trade & Economic Development
- M.B.A. accelerated program

**Communications**

- B.S. in Information Design

**Computer Science**

- B.S. in Computer Information Systems
- B.S. in Computer Network and System Administration

**Education**

- B.S. in Physical Education (PE) with HVCC and ACC

**Health Sciences**

- B.S. in Nursing (for Registered Nurses)

**Humanities, Liberal Studies and Social Sciences**

- B.S. in Creative Studies
- B.A. in Liberal Studies
- B.S. in Social Studies
- B.S. in Public Affairs and Public Policy

**Interdisciplinary Studies**

- B.S. in Interdisciplinary Studies

**Legal Studies**

- B.S. in Law and Society
- B.S. in Legal Studies

**Psychology**
- B.S. in Psychology

**Science**

- B.S. in Applied Biology
- B.S. in Clinical Biology

**Academic Pathway Options**

The following SCA associate degrees articulate well with the accompanying bachelor’s degrees in the righthand column. Students who are pursuing a bachelor’s degree should choose a lower division (associate degree) program that best accommodates their career and personal interests while also best preparing them for their upper division (bachelor’s degree) program. Other pathways may be feasible, but will require the selection of “linkage” courses—electives that satisfy requirements in the chosen bachelor’s degree program. An SCA academic advisor will help you identify linkage courses and develop an appropriate pathway.

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<thead>
<tr>
<th>Associate Degrees</th>
<th>Bachelor’s Degrees</th>
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<tbody>
<tr>
<td>A.S. in Communications</td>
<td>- B.S. in Information Design (with careful advising)</td>
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<td>- B.S. in Creative Studies</td>
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<td></td>
<td>- B.S. in Interdisciplinary Studies</td>
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<tr>
<td>A.S. in Computing Science</td>
<td>- B.S. in Computer Information Systems</td>
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<td>- B.S. in Computer Network Administration</td>
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<td>- B.S. in Creative Studies</td>
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<td></td>
<td>- B.S. in Interdisciplinary Studies</td>
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<tr>
<td>A.A.S. in Computing Technologies</td>
<td>- B.S. in Business Administration</td>
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<td>- B.S. in Computer Information Systems</td>
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<td>- B.S. in Creative Studies</td>
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<td></td>
<td>- B.S. in Interdisciplinary Studies</td>
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<tr>
<td>A.A.S. in Fine Arts</td>
<td>- B.F.A. in Fine Arts</td>
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<td></td>
<td>- B.S. in Creative Studies</td>
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<td></td>
<td>- B.S. in Interdisciplinary Studies</td>
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<tr>
<td>A.A.S. in Fine Arts/Illustration</td>
<td>- B.F.A. in Fine Arts</td>
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<td>- B.S. in Creative Studies</td>
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<td></td>
<td>- B.S. in Interdisciplinary Studies</td>
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<tr>
<td>A.A.S. in Graphic Design</td>
<td>- B.F.A. in Graphic Design</td>
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<td>- B.S. in Creative Studies</td>
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<td>- B.S. in Interdisciplinary Studies</td>
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<td>A.A. in Humanities</td>
<td>- B.S. in Creative Studies</td>
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<td>- B.S. in Law and Society</td>
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<td>A.A. in Individual Studies</td>
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<td>- B.S. in Public Affairs and Public Policy</td>
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<tr>
<td>A.A. in Intercultural and Global Studies</td>
<td>- B.S. in Creative Studies</td>
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<td>- B.S. in Interdisciplinary Studies</td>
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<td>- B.S. in International Trade and Economic Development</td>
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</tbody>
</table>
- B.S. in Public Affairs and Public Policy

A.A.S. in Interior Design
- B.F.A. in Interior Design
- B.S. in Creative Studies
- B.S. in Interdisciplinary Studies

A.A.S. in Legal Studies
- B.S. in Legal Studies (Sage After Work)
- B.S. in Law and Society
- B.B.A. or B.S. in Business Administration
- B.S. in Interdisciplinary Studies
- B.S. in International Trade and Economic Development
- B.S. in Public Affairs and Public Policy

A.A. in Liberal Arts
- B.S. in Creative Studies
- B.S. in Interdisciplinary Studies
- B.S. in Law and Society
- B.S. in Public Affairs and Public Policy

A.S. or A.A.S. in Marketing and Management
- B.S. Accounting (Sage After Work)
- B.B.A. or B.S. in Business Administration
- B.S. in Interdisciplinary Studies
- B.S. in International Trade and Economic Development
- B.S. in Legal Studies (Sage After Work)
- B.S. in Law and Society

A.A.S. in Photography
- B.F.A. in Fine Arts
- B.S. in Creative Studies
- B.S. in Interdisciplinary Studies

A.A.S. in Professional Studies
- B.S. in Law and Society
- B.B.A. or B.S. in Business Administration
- B.S. in International Trade and Economic Development
- B.S. in Interdisciplinary Studies
- B.S. in Public Affairs and Public Policy

A.S. in Science
- B.S. in Applied Biology
- B.S. in Creative Studies
- B.S. in Interdisciplinary Studies

A.A. in Social Science
- B.S. in International Trade and Economic Development
- B.S. in Interdisciplinary Studies
- B.S. in Law and Society
- B.S. in Public Affairs and Public Policy
About Sage College of Albany

Design Your Future

Mission and Purpose

Sage College of Albany is an undergraduate college of applied studies that prepares men and women for life’s commitments and for work in a constantly changing world. The College offers associate and baccalaureate degrees:

- With programs characterized by interdisciplinary values, multiple pathways, and learning for application;
- Designed and delivered by a faculty committed to working with students to reach their unique learning goals;
- For students of strong potential and promise;
- In an active learning environment.

Special emphasis is placed on preparation for new and emerging professions that draw upon the College’s core competencies in art and design, communications, business, legal studies, and information sciences. Applied programs in the liberal arts and sciences complement these central areas, while general education requirements at both introductory and upper levels add value and depth to professional studies.

Sage College of Albany offers an alternative mode of higher education distinct from the conventional four-year model. A full-time, daytime program for traditional age undergraduates offers Associate and Bachelor’s degrees in a “two plus two” structure that allows students to design various combinations of study reflecting their individual interests and career goals. The LIFE curriculum of general education requirements is spread across the four years of study. Students have opportunity for internships in the first two years as well as during their upper level years.

“Sage After Work” offers the last two years of the bachelor’s degree in a modular completion program designed to serve working adults through evening, weekend and online formats. For students who have completed at least 60 credits in prior studies, accelerated options are available that allow degree completion in as little as 16 months.

History of Sage College of Albany

Sage College of Albany’s roots in educating both traditional and non-traditional college students extend back to 1949, when Russell Sage College for women in Troy, NY, opened a coeducational Albany Evening Division. Intended to serve the large number of veterans returning from World War II, state government workers, and others seeking an education related to workplace needs, the Evening Division offered associate, bachelor’s and master’s degrees in professional and liberal arts disciplines to an audience of working adults.

The first classes were offered in buildings of Albany High School, then in two locations on State Street before moving to a new building on Chestnut Street. Recognizing the absence of a public community college in Albany County, President Lewis Froman received approval from the Board of Trustees in 1957 to establish a “private junior college” under the charter of Russell Sage College, using the Evening Division building during daytime hours. The first graduating class in 1959 received degrees in liberal arts and business fields.

In the summer of 1959, the College purchased a portion of the site of the Albany Home for Children at New Scotland and Academy Road and a year later, after extensive renovation to the existing buildings, the junior college and the Evening Division moved to the new campus, continuing to coexist in the same buildings in daytime and evening schedules. In 1962, the Junior College of Albany received its own degree-granting power, and henceforth all two-year degrees (day and evening) were awarded through JCA.
During the 1970’s, Associate degree curricula in art and design became signature programs for JCA and earned prestigious NASAD accreditation. For many years, the Evening Division continued to offer its bachelor’s and master’s degrees as a division of Russell Sage College. During the 1980’s, the larger institution began to be known as The Sage Colleges, the two-year college as the Sage Junior College of Albany, and the evening division as the Sage Evening College and Sage Graduate School. In 1995, these names were formalized and the Sage Graduate School also received separate degree-granting powers.

In 2001, responding to the wishes of SJCA graduates to remain at Sage in a full-time, daytime program, the rising credentials needed for entry-level professional positions, and the emerging workplace needs of the 21st century, the Sage Junior College of Albany and Sage Evening College were replaced by a single entity, Sage College of Albany. SCA now offers many innovative and interdisciplinary Associate and Bachelor’s degrees in the daytime program, retaining its historic prominence in art and design, and, through its “Sage After Work” division, offers upper-level, Bachelor’s degree completion programs for working adults.

Graduates of Sage College of Albany may also take advantage of related graduate degree programs offered by Sage Graduate School in health sciences, management, psychology and education.
**ACADEMIC STANDARDS**

**Academic Integrity**

The Sage Colleges take pride in the pursuit of academic excellence and integrity. Students are expected to comply with the stipulations set forth in the “Statement of Academic Honesty,” included in the Student Handbook, which outlines the procedures used to enforce the spirit of academic honesty at the College. The Student Handbook is available online at [http://www.sage.edu/current/handbook/sca/](http://www.sage.edu/current/handbook/sca/).

**Academic Dishonesty/Misconduct**

Academic dishonesty and misconduct violate the essential mission of an academic institution and will not be tolerated at The Sage Colleges in any of its forms. Academic dishonesty and misconduct include cheating, plagiarism, multiple submissions, complicity in academic dishonesty/misconduct, abuse of materials or alteration of records. Following are several definitions and examples of academic dishonesty. The examples are provided as samples of various types of academic dishonesty, but are not intended to be an exhaustive or exclusive list.

**Academic Fraud** = The alteration of documentation relating to the grading process (e.g., changing exam solutions to negotiate for a higher grade or tampering with an instructor’s grade book).

**Collaboration** = Deliberate facilitation of academic dishonesty in any form (e.g., allowing another student to observe an exam paper or recycle one’s old term paper).

**Copying** = Obtaining information pertaining to an exam question by deliberately observing the paper of another student.

**Cribbing** = Use or attempt to use prohibited materials, information, or study aids in an academic exercise.

**Fabrication** = Unauthorized falsification or invention of any information in an academic exercise (e.g., use of a purchased term paper; falsifying lab records).

**Plagiarism** = Representing the work or words of another as one’s own through deliberate omission of acknowledgment or reference.

**Sabotage** = Destruction of another student’s work related to an academic exercise (e.g., destroying a model, lab experiment, computer program, or term paper developed by another student).

**Substitution** = Using a proxy, or acting as a proxy, in any academic exercise.

**Academic Monitoring**

Student academic progress is monitored at several levels: (a) by the Registrar’s Office through a degree or program audit; (b) by the student’s academic advisor; (c) by the program coordinator of the program in which the student is enrolled; (d) by the Academic Standards Committee; and (e) by the students themselves.

**Mid-Term Progress Report**

Sage College of Albany students are given a Progress Report summarizing their academic progress at the mid-point of the term. Grades and possibly comments are included for each course. These grades are not formally recorded on the student’s official record, but are meant to serve as an indication of the student’s academic progress to this point.

**Academic Actions**
The Academic Standards Committee of each College meets at the end of each semester to assess the progress and potential of students not making satisfactory academic progress. Students with academic difficulties may receive a **Letter of Concern** or a **Letter of Academic Action**, as appropriate, from the Director of Academic Advising on behalf of the Committee. The Committee may place the student on Academic Warning, ask the student to submit to an Academic Review, issue an Academic Suspension, or issue an Academic Dismissal. Students wishing to appeal the decision of the Academic Standards Committee must put their appeal in writing to the Dean of the College.

**Academic Warning**

A Sage College of Albany student is placed on academic warning when his or her cumulative grade point average (CGPA) drops below 2.00. A student on academic warning is considered to be academically at risk and is expected to participate in all opportunities to return to good academic standing. These opportunities include regular class attendance and participation; attending workshops; counseling; tutoring; and meeting frequently with a faculty advisor.

A student on academic warning may not carry more than 13 credit hours or the equivalent, should limit involvement in co-curricular and work activities, and may not serve as an officer of any college organization. Students must complete 75 percent of credits if registered full-time and 100 percent if registered part-time. A student is removed from academic warning and returned to good academic standing by achieving a CGPA of 2.00. A student who has received an incomplete grade that converted to a failing grade from a previous semester than the one under review may receive retroactive academic warning or suspension.

For students in the **Sage After Work** program, satisfactory progress is defined as maintaining a cumulative grade point average (CGPA) of at least 2.00. A Sage After Work student is placed on academic warning when the CGPA drops below 2.00 based on the last 12 attempted credits. A Sage After Work student on academic warning may not carry more than 12 credit hours or the equivalent.

**Semester Warning**

A Sage College of Albany student is placed on semester warning when the student has attended the College for more than one term and the CGPA is over a 2.00 but the current term grade point average is 1.30 or lower. A student on semester warning may not carry more than 13 credit hours or the equivalent, and should limit involvement in co-curricular and work activities. A student on semester warning for two consecutive terms may be subject to appear before the Academic Standards Review Committee.

A part-time student matriculated in Sage After Work is placed on semester warning when the student has attended the College for more than one term and the CGPA is over a 2.00 but the current term grade point average is 1.30 or lower. A student on semester warning may not carry more than 12 credit hours or the equivalent. If a Sage After Work student is placed on semester warning for two or more terms, the Academic Standards Committee may impose a reduction in registered credits for the next term.

**Academic Review**

A student is subject to academic review (“pending academic suspension”) when the cumulative grade point average (CGPA) remains below 2.00 in the succeeding semester or when the CGPA initially drops below 1.75.

To continue as a matriculated student at the College, the student is required to meet with the Academic Standards Review Committee. After the student appears before the committee, the committee decides whether the student is retained on academic warning or academically suspended. If retained on academic warning, full-time or part-time, the student must comply with the academic warning policy as outlined above and/or the Committee may require additional specific conditions be met.

A student who is subject to academic review and chooses not to appear before the committee will be academically suspended from the college. A student who is academically suspended may apply for readmission after the passage of one regular semester.
Academic Suspension

Based on academic review, a student may be suspended after being placed on academic warning for one semester and failing to achieve a 2.00 CGPA or if the GPA initially falls below 1.25. A student who is not in good academic standing after two successive semesters of academic warning is automatically suspended. Also, if a student has accumulated, through a combination of “Z” and “F” grades, 0 credits in a semester, the student will be academically suspended.

A student who receives an incomplete grade in one or more courses and is pending academic suspension from the college will have a final deadline for completion of work no later than five business days before the start of the next term. If the remaining coursework is not completed or the final course grade does not improve the CGPA, the student will be suspended. A student who has received an incomplete grade that converted to a Failing grade from a previous semester than the one under review may receive retroactive academic warning or suspension.

If a part-time student matriculated in Sage After Work accumulates three semesters on academic warning followed by another unsatisfactory CGPA, he/she will receive one-semester suspension. Or, if a student has accumulated, through a combination of “Z” and “F” grades, 0 credits in a semester, the student will be academically suspended. However, suspension may not occur if the Academic Standards Committee sees evidence of an encouraging rate of improvement in the student’s work despite the technical deficiency. A student is removed from academic warning and returned to good academic standing by achieving a CGPA of 2.00.

Suspension is defined as a separation from the College for a stated period (one or more semesters). Suspended students may appeal to the Dean of the College within the period stipulated in the Letter of Academic Action; the Dean consults with the Academic Standards Committee before making a decision. If no appeal is made or if an appeal is unsuccessful, suspended students may request reinstatement after their suspension by writing to the Dean of the College.

A student who has been suspended may not apply for reenrollment or take courses through any of the Sage Colleges until at least one semester has passed.

Academic Dismissal

Academic dismissal is defined as a complete and permanent severance from the College for reasons of academic deficiency. The Academic Standards Review Committee may impose academic dismissal after two or more one-semester academic suspensions. A student who has been dismissed may not take classes at any of the Sage Colleges.

Any dismissal from the college for non-academic reasons is noted as an “administrative dismissal.” To be readmitted to the college, the student is required to reactivate his/her file through the Office of Admission. An administrative dismissal may affect a student’s financial aid.

Withdrawal by Absence

A student who receives "Z" in all courses for which the student is registered is withdrawn from the college by the Registrar. To be readmitted to the college, the student is required to apply for readmission through the established process after one regular semester has passed. The withdrawal may affect a student's financial aid.

Readmission

Matriculated undergraduate students who have been away from The Sage Colleges due to a leave of absence, withdrawal or suspension should contact the admission office to confirm what return procedures and policies apply. A readmission application and interview and/or the approval of the Registrar and the Director of Academic Advising may be required.
Students who have been academically suspended may not apply for reenrollment until at least one semester has passed. The readmission deadline for the fall semester is August 28; the deadline for the spring semester is January 7.

A readmitted student who earned a grade point average of less than 2.0 (or who has accrued no credits at the time of readmission) must earn a GPA of 2.0 for the semester or be academically suspended at the end of that semester. For a full-time student, this GPA must be based on the completion of at least 75 percent of the courses in which the student is enrolled. The GPA for a student registered for three courses or less must be based on the completion of all courses in which the student is enrolled. A student wishing to be readmitted to the college with a GPA below 2.0 will be required to complete an interview with the Director of Academic Advising.

If a student has been put on academic suspension more than once, he or she cannot reenroll at Sage without demonstrating “C” work in at least 9 credit hours (2.0 in all courses) at another institution. If the student attends any other post-secondary institutions (college, university, technical, proprietary school, etc.) while away from Sage, official transcripts should be forwarded to the Office of Admission at Sage.

### Appeals of Academic Issues

In the event that a student has a complaint involving a faculty member or wishes to question a grade, the student should follow the procedures listed below:

- Meet with the instructor involved. In the best interests of both parties, resolution ideally should be reached at this stage.
- Meet with the instructor’s department chairperson or program coordinator if resolution is not reached between the student and instructor.
- Meet with the Dean of the College, only in the event that the student feels procedures were not followed.

The Vice President for Academic Affairs is the final decision-making authority.
COURSEWORK

Class Attendance

Much of the education that occurs in the classroom (including labs and studios) cannot be gained in any other way. As a result, each faculty member will furnish students with a written attendance policy at the beginning of each semester, stating the objectives of the course and the value of attendance. It will also define “excessive absence” and how that would affect a student’s learning and grade.

Prompt attendance at all academic appointments (classes, lectures, conferences, and examinations) is an essential part of the educational plan for degree programs and is expected of students. In the event of a class absence, it is the student’s responsibility to contact the instructor directly, by phone, voice mail or e-mail. If this is not possible, the student may call the Dean’s Office at (518) 292-1704 and a message will be sent to the instructor. The responsibility for work missed because of absence rests entirely upon the student.

Any student who must be absent from classes for longer than a week due to an emergency situation or extended illness may contact the Campus Life Office at (518) 292-1753 and a notice will be sent to the student’s instructor(s) indicating the extenuating circumstances.

Final Examinations

During the final examination period, students are not required to take more than two final examinations per day and may request a make-up time for any additional examination(s) scheduled, if desired. Students requesting a make-up examination must work together with all faculty involved, and the Dean, if necessary, to determine which examination will be rescheduled.

Special Academic Courses

Special Topics

Special topics courses may be offered in each discipline under the numbers 248, 348, or 448. Students should consult with the program coordinator or instructor offering the course to obtain a detailed description of that course.

Honors Courses

Each discipline may offer an honors course, seminar, or project as part of the Honors Program.

Mini Courses

Sage College of Albany occasionally offers .25 to 1-credit mini courses throughout the academic year. These mini courses are non-traditional experiences in liberal or professional learning and are presented in several formats – two or three days per week in a regularly scheduled class hour time slot or during one intensive weekend session.

Online Courses

Sage offers a number of courses online, which not only provides flexibility and convenience for students with busy schedules, but also provides an opportunity to explore new avenues of learning. Online courses are coordinated through the Sage Online program.

Reduced Seat Time Courses

Sage offers courses that are partially taught online, thus reducing the number of times students need to appear in
a classroom. Such classes are common in Summer and in Sage After Work programs to provide flexibility and convenience to students with heavy work and family obligations.

Summer and/or Accelerated Programs

Students who wish to accelerate their degree programs may register for summer classes. However, students planning to attend a summer session at another college should do so only after careful consultation with their academic advisors. Courses taken at other colleges may not apply toward a Sage degree unless written permission has been granted in advance by the Registrar. Transfer permission forms are available in the Office of Student Services.

Weekend Courses

Sage occasionally offers weekend courses that typically meet Friday nights and Saturdays and Sundays for two or more consecutive weekends.

Special Academic Programs

In keeping with the commitment to educational diversity, Sage offers its students an opportunity to participate in a number of special programs, including honors programs, independent projects, interdisciplinary majors, and internships. Several of these options are described below. Consult the director of advisement or your faculty advisor for more information.

Honors Program at Sage College of Albany

The Honors Program at Sage College of Albany is a liberal arts-based program that engages students in highly challenging courses in which they exercise personal creativity and initiative. The honors courses include interdisciplinary, team-taught, and contract course, among others. Students earn the designation "Honors Scholar" upon graduation if they have completed the requirements of the program. Students enrolled in the Honors Program meet regularly as an organized group to plan trips, social events, and leadership and service activities, and to enjoy intellectual fellowship.

Associate Degree Honors Scholar

Honors Scholars enroll in the Honors Program and complete at least 12 credit hours in honors courses. Of these 12 credit hours, 3 must be taken in Humanities Seminar III Honors: Language and Human Experience (HUM 113 Honors) and 3 in the Honors Cornerstone Seminar: Humanities and Technology (HUM 210 Honors). The remaining 6 credit hours are taken in natural science and social science courses designated as honors. The Cornerstone Seminar encourages students to work on a term project with a personal faculty mentor to seek out contact and resources in the larger community. Honors Scholars must maintain a 3.0 grade point average in honors and a cumulative GPA of 3.25.

Entering freshmen who wish to enroll as Honors Scholars must meet the following requirements:

- A high school average of 85 or better in a college preparatory program;
- Combined SAT I scores of 1100 or better, with no single score less than 500, or an ACT score of 25 or better, with no sub-score below 21;
- Additional consideration is given to demonstrated creativity, leadership, and service.

Bachelor’s Degree Honors Scholar

Honors Scholars at this level must complete 13 credits of honors courses or contracts. At least 9 credits of these 13 credits must be in honors courses or contracts numbered 300 or higher. It is recommended, but not required, that the 12 credits of honors work be completed in a Liberal Arts and Science distribution (i.e., 3 credits each in humanities, science/math, and social sciences, and 3 credits in a general elective). Students must also complete
a one-credit, thematic, interdisciplinary course titled Honors Thesis Workshop concurrently with the senior project in their degree program. The Honors Thesis Workshop provides a forum for sharing the problems and results of student research in an interdisciplinary environment.

In order to graduate with the designation Baccalaureate Honors Scholar, students must achieve a final, overall cumulative GPA of 3.25 and a cumulative point average of 3.0 in all honors courses and honors contracts and must complete the curriculum requirements for this distinction.

Transfer students as well as continuing Sage College of Albany students are eligible to become Baccalaureate Honors Scholars or Honors Affiliates if they have an overall cumulative GPA of 3.0 or higher, a recommendation from a Sage faculty member or admission counselor, and permission of the Honors Program Director.

All inquiries about the Sage College of Albany Honors Program should be directed to:

Dr. Esther Tornai Thyssen
Coordinator, SCA Honors Program
Opalka Gallery, Albany Campus
(518) 292-8604
thysse@sage.edu

**Independent Work**

Independent work may take the form of independent study, individual study (regular courses taken independently), or internships. Students must read the “Rules and Regulations of Independent Work,” available in the Office of Student Services, and complete a contract for independent study before enrolling. Generally, independent work is not available to Freshmen. No student will be awarded more than three credits for a standard course and four credits for a laboratory course taken as an independent or individual study. An Independent Work approval form, available in Student Services, must be signed consecutively by the faculty supervisor, the student's academic advisor, and the Dean of the College 30 days prior to the beginning of the semester in which the student is registering.

**Independent Study**

Independent study is defined as academic inquiry carried on outside the usual class/instructor setting. It is a unique course, not offered by the college, but created by a student in collaboration with a faculty member. The credit awarded is variable. To initiate independent study, a student must describe the rationale, objectives and methodology of the project, and a faculty member must agree to supervise the project. The method of evaluation for the project must be agreed upon and approved by the faculty member’s department chair and the Dean of the College. If the project is approved, the student works independently to complete it, meeting several times during the semester with the faculty supervisor for discussion and evaluation of the student’s progress.

An independent study in any of the laboratory sciences should be considered only if the student is exceptionally well prepared. Students are limited to one independent study at a time. Only the successful completion of the project will permit approval of an additional independent study.

**Individual Study**

A student may apply to take a regular course independently (designated as “Individual Study”) when a course is required for his or her program but will not be offered by the scheduled date of the student’s graduation. This request must be approved by the appropriate program coordinator. The student must explain why the course must be taken, and a qualified member of the faculty must agree to supervise the study and must explain what
formal work the student must submit for evaluation (e.g., exams, papers, etc.).

Internships

An internship is defined as a credit-bearing work experience in the field, which fosters the development of applied skills and typically increases professional competence, links theory and practice, and offers opportunities for career exploration. Academic programs at Sage offer students a broad range of opportunities for off-campus internships and field experiences that connect classroom learning with practical experience related to their academic program of study. These resources enable students to explore and clarify academic and career goals, develop new skills, and prepare for the changing workforce. Internships, clinical courses, cooperative education work experiences, community service, field placements, informational interviewing, and job shadowing placements are available in businesses, community agencies, schools, legislative and governmental offices, graphic and interior design firms, museums, and other organizations in areas of interest to Sage students.

Sage College of Albany students pursuing associate degrees may participate in up to two internships, earning a total of 6 credits, which not only extend the classroom experience, but also let students investigate career opportunities. At the bachelor’s level, Sage College of Albany students are required to complete an internship or an approved experiential-based learning opportunity.

Internships carrying academic credit must be planned with an advisor, and an internship contract must be completed and filed in the Office of Student Services. Three credits are normally awarded for internships.

The Center for Academic Advising and Career Planning (Kahl Campus Center) has extensive listings of internship opportunities, job resources, an employer database, alumni career networks, links to job sites on the Internet, and access to local and national job banks. Career counselors are also available to help with career assessment, guidance, and placement.

Contracts for Independent Work

(Independent Study, Individual Study or Internships)

The terms and conditions for all independent work are set down in a contract, which requires the written agreement of the student, the field supervisor; the faculty advisor, department chairperson or program coordinator, and the Dean of the College. Contract forms are available in the Office of Student Services. The completed contract must be on file with the Registrar’s office before the student registers for the independent work.

Credit Ceilings for Independent Work

In general, no more than 15 credits of independent work, i.e. any combination of independent study, courses taken independently and/or internship, may be counted toward a baccalaureate degree. There are, however, two exceptions to this ceiling:

- Students who are enrolled in a dual major or who are taking a single major along with a formal minor or concentration in a different discipline may take up to 18 credits of independent work;
- Students who take a single internship worth 15 credits may take an additional 3 credit independent study.
- The ceiling for any such combination, which may be counted toward the degree, is 21 credits.

Credit for Prior Learning

Degree-seeking baccalaureate students at least 25 years of age may be eligible to receive credit for prior

college-level learning achieved through such life experience as community service, employer or armed service-sponsored training, self education, relevant work experiences, or artistic development. The basis for granting credit is a portfolio of documentation prepared by the student under the guidance of a Sage experiential learning mentor. A maximum total of 30 undergraduate credits may be granted, with the following limits by category:

- Academic Major = 9 credits maximum
- General Education = 9 credits maximum
- Electives = 30 credits maximum

To be eligible for experiential learning credit, students must first have completed at least 3 credit hours with a grade of “C” or better, and be enrolled for an additional 3 credits. A student transferring more than 60 hours to Sage and entering the experiential learning program will be required to take a minimum of 45 hours in regular classroom work while at Sage. Consult the section on Tuition and Fees for corresponding charges.

For additional information on portfolio development and other experiential learning requirements, contact the Director of Academic Advising at (518) 292-1719, or the Director of Studies for Sage After Work at (518) 292-8636

**Interdisciplinary Majors (Self-Designed)**

In addition to those majors offered in the regular college curriculum, students may design interdisciplinary majors to accommodate and define particular academic interests. Examples include majors that combine coursework in art and sociology, history and economics, or English and psychology. Many other combinations are possible. Students should first consult with their advisor and then write a proposal explaining their areas of interest and listing the courses that will enable them to achieve their objectives. This proposal must be approved by a faculty advisor or department chairperson in each discipline and by the Dean of the College. At least one-half of the credits of the proposed interdisciplinary major must be credits completed as a matriculated baccalaureate level student. (See also the description of the Interdisciplinary Major on page 75.)

**Electives Classification**

**I. Humanities Electives**

All credit-bearing courses in humanities, communications (except COM 202 and 221), English, philosophy, and foreign language are classified as humanities courses. These are courses with the following prefixes: COM, EGL, HUM, and PHL. In addition, the following art history or art appreciation courses are classified as humanities:

- ART 205, 206, 207, 208, 209, 214, 332
- IND 104, 106
- PHG 205

**II. Math/Science Electives**

Math/Science electives include all credit-bearing courses in biology, chemistry, mathematics, physics and science. These courses have the following prefixes: BIO, CHM, MAT, PHY, and SCI. In addition, the following computer science courses are classified as Math/Science electives:

- CSI 101, 125, 126, 150, 213, 260, 312, 438.

**III. Science Electives**
Science electives include all biology, chemistry, physics, and science courses. These courses have the following prefixes: BIO, CHM, PHY, and SCI.

IV. Social Science Electives

Social Science electives include all economics, history, political science, and sociology courses except SCL 347. These courses have the following prefixes: ECO, HIS, PSC, PSY, and SCL. In addition, all criminal justice (CRM) courses are social science electives with the exception of CRM 352, 353, 356, and 349.

V. Liberal Arts Electives

Liberal Arts electives include all humanities, math-science, and social science electives. In addition, the following courses are classified as liberal arts:

- ART 201
- ASL 101, 102
- EDU 206
- ITD 101, 102, 123, 222

VI. Professional Electives

With the exception of those noted above, all courses with the following prefixes are classified as professional electives: ACC, ART, BUS, CSI, EDU, GDN, HRS, ILL, IND, LAW, PHG, PED, and CRM 349.

VII. General Electives

General electives include ALL credit bearing courses.

**Academic Adjustments for Students with Disabilities**

Academic requirements must be modified, on a case-by-case basis, to afford qualified handicapped students and applicants an equal education opportunity. Complete information on these policies and procedures for requesting these adjustments may be found on page 18.
CREDIT

Credits Among Schools at The Sage Colleges

Undergraduate credit at The Sage Colleges is applied equally to Sage College of Albany and Russell Sage College. Credit is not transferred between the Colleges. Undergraduate credit earned at any of The Sage Colleges is applied toward the completion of associate and baccalaureate degree requirements, the calculation of cumulative grade points, and the determination of eligibility for honors in the respective colleges.

Classification of Students

A student’s academic classification (class standing) is determined by the number of credits earned toward a bachelor’s degree:

<table>
<thead>
<tr>
<th>Standing</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year/Freshman</td>
<td>0-23</td>
</tr>
<tr>
<td>Sophomore</td>
<td>24-53</td>
</tr>
<tr>
<td>Junior</td>
<td>54-86</td>
</tr>
<tr>
<td>Senior</td>
<td>87 or more</td>
</tr>
</tbody>
</table>

Substitution/Waiver Policy

In some cases, students may substitute or waive a course required for their degree program. The student must complete a Substitution/Waiver Form, have it signed by the department chairperson/program coordinator for the course that is being substituted, and return the form to the Office of Student Services. For example, substitution of a Math course requires the approval of the Math Department Chair. For general education requirements that are not department-specific (e.g., cross-cultural), the decision rests with the Dean of the College. This approval may be secured in writing or via e-mail from the Chairperson/Coordinator or Dean and MUST be attached to the Substitution/Waiver Form before it is returned to the Office of Student Services.

In lieu of the Substitution/Waiver Form, substitution/waivers may be done via e-mail, but MUST contain the following:

- Chairperson/program coordinator MUST be copied
- Student MUST be copied
- Required course
- Course being waived
- Course being substituted
- Whether or not the course is a transfer course and from what institution
- Reason/justification
- Statement indicating that “Copying the student indicates the student’s awareness of the substitution.”

Fresh Start Program

A student who is seeking readmission to Sage College of Albany and has not attended any of The Sage Colleges in four or more years may choose to have all Sage coursework (from the prior attendance) be exempt from the calculation of the grade point average. In choosing this option, the student would receive credit for courses in which a grade of "C-" or better was earned; the grades however, would not be included in the computation of the grade point average (GPA). In effect, students electing the Fresh Start policy will have old coursework treated as transfer credit in the calculation of credit for courses, GPA and the determination of eligibility for
honors in the respective colleges. The decision to declare a "Fresh Start" must be communicated to the Office of Admission at the time of re-enrollment and can be claimed no more than once in a student's career at The Sage Colleges.

Transfer of Credit from Other Institutions

Undergraduate students must complete at least half their major and at least 45 credit hours in residence at Sage or through the Hudson Mohawk Association. Students must satisfy general education as well as major requirements and must maintain satisfactory standards of scholarship to be eligible for graduation.

Generally, the Office of the Registrar evaluates credit earned at other accredited institutions soon after admission. To be eligible for credit consideration at The Sage Colleges, final transcripts from all post-secondary institutions (college, university, technical, proprietary school, etc.) previously attended must be received before students have completed their first semester. For credit earned through traditional classroom work, evaluation is conducted on a course-by-course basis for all work in which grades of “C-” or above have been earned. Up to 9 credit hours may be awarded for courses that are not comparable to courses offered at The Sage Colleges.

Transfer of Credit after Matriculation

An undergraduate student who intends to transfer credit from another institution after matriculation at Sage must file with the Registrar a statement of approval for the course to be taken, signed by the major advisor. No credit will be transferred without prior approval, nor will credit transfer for coursework with a grade below a “C-”. Transfer credit forms are available in the Office of Student Services or the Office of Academic Advisement.

A maximum of 60 transfer credits from a 2-year college (or 75 from a combination of 2- and 4-year colleges) are applicable toward a baccalaureate degree at Sage College of Albany. A maximum of 30 transfer credits from any college are applicable toward an associate degree at SCA. Students in baccalaureate programs must complete at least 45 credits within Sage College to earn a Sage degree.

Before registering elsewhere to take a required course normally offered at Sage, the student must obtain consent of his or her academic advisor(s) and verification of course equivalence from the coordinator of the program in which the course would be offered at Sage. Students may petition the Dean of the College for a waiver of any part of this policy. Such a request requires the consent of the academic advisor(s) and verification of course equivalence, if any, from the coordinator of the program in which the course would be offered at Sage.

Accredited Proprietary Schools

Students who have achieved a minimum 2.5 cumulative grade point average (4.0 system) for work done at a proprietary school accredited by the Association of Independent Colleges and Schools can petition for transfer credit according to two-year college guidelines. Most credit awarded will be applicable to electives and general education requirements, with decisions on major field credit resting with the academic department.

Non-Accredited Institutions

Students transferring from non-accredited schools may petition for credit evaluation after they have attended Sage for two consecutive semesters and earned a minimum 2.0 cumulative grade point average (2.2 in the major field).

Armed Services Training

Training on military installations may lead to credit awarded on the basis of guidelines from the “Guide to Evaluation of Educational Experiences in the Armed Services.”

Non-Collegiate Programs
Credit may be available for courses sponsored by organizations which are recommended in the “Guide to Educational Programs in Non-Collegiate Organizations” of the State University of New York.

**Advanced Placement Program (AP Credit)**

Sage recognizes the achievements of secondary students who participate in the Advanced Placement Program (AP Credit) of The College Board. The following table defines the credit awarded for each of the AP exams:

<table>
<thead>
<tr>
<th>Exam</th>
<th>Score</th>
<th>Course Equivalent</th>
<th>Credit</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art: Art History</td>
<td>3, 4 or 5</td>
<td>ART 206</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Art: Studio Art</td>
<td>3, 4 or 5</td>
<td>ART 101</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Biology</td>
<td>3</td>
<td>Biology elective credit</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Biology</td>
<td>4</td>
<td>Biology elective credit</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Biology</td>
<td>5</td>
<td>BIO 104, BIO 105</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Calculus AB or Subscore AB</td>
<td>3</td>
<td>Quantitative reasoning elective credit</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Calculus AB or Subscore AB</td>
<td>4 or 5</td>
<td>MAT 201</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Calculus BC</td>
<td>3</td>
<td>Quantitative reasoning elective credit</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3, 4 or 5</td>
<td>MAT 202, CHM 111 &amp; CHM 112</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>3</td>
<td>Technology intensive general education requirement CSI 125</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>4 or 5</td>
<td>CSI 126</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Computer Science A</td>
<td>3</td>
<td>Technology intensive general education requirement CSI 126</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Computer Science AB</td>
<td>4 or 5</td>
<td>ECO 201</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Economics: Macro</td>
<td>3, 4 or 5</td>
<td>ECO 202</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>English Lang &amp; Comp</td>
<td>3, 4, or 5</td>
<td>ENG 101 (RSC)</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>English Lit &amp; Comp</td>
<td>3, 4, or 5</td>
<td>ENG 101</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>3</td>
<td>Biology elective credit</td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>4</td>
<td>Biology elective credit</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>5</td>
<td>BIO 104, BIO 105</td>
<td></td>
<td>8</td>
</tr>
<tr>
<td>French Language</td>
<td>3</td>
<td>FRE 201</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>French Language</td>
<td>4</td>
<td>FRE 202</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>French Language</td>
<td>5</td>
<td>FRE 211</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Subject</td>
<td>Course Code</td>
<td>Credit Hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Literature 3 or 4</td>
<td>FRE 201</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Literature 5</td>
<td>FRE 315</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>German Language</td>
<td>GER 201</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Govt &amp; Politics: 3, 4, or 5 US</td>
<td>POL 101</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Govt &amp; Politics: 3, 4, or 5</td>
<td>POL 103</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History: US 3, 4, or 5</td>
<td>HIS 105</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History elective credit</td>
<td>HIS 106</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History: Comparative 3, 4, or 5</td>
<td>POL 101</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>History: World 3, 4 or 5</td>
<td>POL 103</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Human Geography International</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Language [APIEL]</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latin: Virgule 3, 4 or 5</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Latin: Literature 3, 4 or 5</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music Literature 3, 4 or 5</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music Theory 3, 4 or 5</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics B 3, 4, or 5</td>
<td>PHY 101 &amp; PHY 102</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics C: Mech 3, 4 or 5</td>
<td>PHY 101</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics C: Elec &amp; Magnetism</td>
<td>Elective</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychology 3, 4, or 5</td>
<td>PSY 101</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Language 3</td>
<td>SPA 201</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Language 4</td>
<td>SPA 202</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Language 5</td>
<td>SPA 211</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Language 3 or 4</td>
<td>SPA 201</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spanish Literature 5</td>
<td>SPA 315</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Statistics 3, 4 or 5</td>
<td>MAT 220</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**College Credit by Examination**

Sage provides students with information on opportunities to obtain college credit in a variety of subjects through several testing programs. These include the College Level Examination Program (CLEP), Excelsior College Examinations (ECE), New York University Foreign Language Proficiency Testing Program (NYUFLP), and Defense Activity for Non-Traditional Education Support (DANTES). For more information, see below or contact the Office of Academic Advising and Career Planning on either campus (Johnston or Singletary).
Credit and/or placement is possible for qualifying scores from the College Level Examination Program. At Sage College of Albany, transfer credit is awarded for CLEP scores of 50 or higher. Normally, credit is awarded for acceptable scores in subject examinations and is applied to general education and elective requirements. For information about the CLEP program, visit [www.collegeboard.com](http://www.collegeboard.com), or contact the Registrar with questions. The following table specifies appropriate exams and credit available.

<table>
<thead>
<tr>
<th>Exam</th>
<th>Score</th>
<th>Course Equivalent</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Literature Analyzing and Interpreting Literature</td>
<td>50</td>
<td>Humanities general education credit</td>
<td></td>
</tr>
<tr>
<td>English Composition</td>
<td>50</td>
<td>EN 101</td>
<td></td>
</tr>
<tr>
<td>English Literature</td>
<td>50</td>
<td>EN 154</td>
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</tr>
<tr>
<td>Humanities</td>
<td>50</td>
<td>MAT 112</td>
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</tr>
<tr>
<td>Algebra</td>
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<td>MAT 113</td>
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</tr>
<tr>
<td>Biology</td>
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<td>BIO 104, BIO 105</td>
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<tr>
<td>Chemistry</td>
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<td>CHM 111 &amp; CHM 112</td>
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<tr>
<td>Calculus with Elementary Functions</td>
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<td>MAT 201</td>
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<tr>
<td>College Mathematics</td>
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<td>Quantitative Reasoning general education credit</td>
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</tr>
<tr>
<td>Natural Sciences</td>
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<td>Quantitative Reasoning general education credit</td>
<td>6</td>
</tr>
<tr>
<td>Trigonometry</td>
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<td>FRE 101, FRE 102</td>
<td>6</td>
</tr>
<tr>
<td>French, Level 1</td>
<td>50</td>
<td>GER 101, GER 102</td>
<td>6</td>
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<tr>
<td>German, Level 1</td>
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<td>GER 201, GER 202</td>
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<tr>
<td>Spanish, Level 1</td>
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<td>SPA 101, SPA 102</td>
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<tr>
<td>Spanish, Level 2</td>
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<td>SPA 201, SPA 202</td>
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<td>American Government</td>
<td>50</td>
<td>POL 101</td>
<td>3</td>
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<tr>
<td>Educational Psychology</td>
<td>50</td>
<td>EDU 206</td>
<td>3</td>
</tr>
<tr>
<td>History of the United States I: Early Colonization to 1877</td>
<td>50</td>
<td>HIS 105</td>
<td>3</td>
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<tr>
<td>History of the United States II: 1865 to the Present</td>
<td>50</td>
<td>HIS 106</td>
<td>3</td>
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<tr>
<td>Human Growth and Development</td>
<td>50</td>
<td>PSY 202</td>
<td>3</td>
</tr>
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<td>Macroeconomics, Principles of Microeconomics, Principles of Psychology, Introductory</td>
<td>50</td>
<td>ECO 201, ECO 202</td>
<td>3</td>
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<tr>
<td>Microeconomics, Principles of Psychology, Introductory</td>
<td>50</td>
<td>PSY 101</td>
<td>3</td>
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</tbody>
</table>
Excelsior College Examinations (now ECE, formerly CPE)

Credits from this program, sponsored by Excelsior College, are available in the same manner as for CLEP. A maximum of 60 credits hours toward baccalaureate degrees and 30 toward associate degrees are aggregates for a combination of the two exams. Policies on ECE are as follows:

1. Up to 60 credits received through standardized examinations (CLEP, ECE, NYUFLP, and DANTES) may be applied toward a bachelor’s degree and up to 30 credits towards an associate degree. Distribution of the credits within the degree plan is determined by the academic advisor in consultation with the student.

2. Credit by examination does not count toward Sage's 45-credit graduation residency requirement.

3. Credit earned by examination at other accredited colleges and universities may be transferred through transcripts to Sage according to the above guidelines. However, scores must meet Sage's current minimum passing levels in order for the credit to be accepted.

4. All scores for credit by examination must be received by Sage one semester prior to graduation. Note that it takes several weeks for results to be sent from testing agencies, so students must complete all standardized testing well before the final semester.

5. Although students may take examinations prior to or after coming to Sage, the college will not accept the credit indicated until after admission as a degree student (matriculation). After matriculation, students should consult with their academic advisors before taking any standardized tests to determine the appropriateness of the credit in their degree programs.

Consult with the Office of Academic Advising for information on these examinations, including the fees charged and the exam code number for the Sage College the student is attending (required for DANTES, CLEP, and Excelsior exams).

New York University Foreign Language Proficiency Exams (NYUFLP)

Sage is able to administer more than 50 different foreign language exams to matriculated students. Students may select a 12-point version (up to 12 lower division credits) or a 16-point version (up to 12 lower and 4 upper division credits). For a complete list of test languages and registration information, contact the Office of Academic Advisement and Career Planning.

Prior Learning Credit

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sociology, Introductory</td>
<td>SOC 101</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization I: Ancient Near East to 1648</td>
<td>HIS 109</td>
<td>3</td>
</tr>
<tr>
<td>Western Civilization II: 1648 to the Present</td>
<td>HIS 110</td>
<td>3</td>
</tr>
<tr>
<td>Accounting, Introductory</td>
<td>BUS 212</td>
<td>3</td>
</tr>
<tr>
<td>Business Law, Introductory</td>
<td>BUS 205</td>
<td>3</td>
</tr>
<tr>
<td>Management, Introductory</td>
<td>BUS 202</td>
<td>3</td>
</tr>
</tbody>
</table>
Baccalaureate students may be eligible to receive credit for a variety of prior college-level learning through such activities as community service, military or employer-sponsored training, work experiences, or self development. The basis for granting credit is a portfolio of documentation prepared by the student under the guidance of an experiential learning mentor. A maximum of 30 undergraduate credits may be granted, with the following limits by category:

Academic Major = 9 credits maximum

General Education = 9 credits maximum

Electives = 30 credits maximum

To be eligible for experiential learning credit, a student must first have completed at least 3 credit hours with a grade of "C" or better, and be enrolled for an additional 3 credits. A student transferring more than 60 credits to Sage and entering the experiential learning program will be required to take a minimum of 45 credits in regular classroom work while at Sage. For more information, consult the Office of Advisement: 292-1719 or for Sage After Work students the Director of Studies at 292-8636.

**International Baccalaureate (IB)**

International Baccalaureate diplomas will generally be treated as certificates for advanced placement and/or transfer credit, with final determination made by individual academic departments.
EVALUATION OF ACADEMIC WORK

Grading Policy

At the end of each term, the standing of a student in each of his/her courses is reported by the instructor to the Registrar and is entered on the student’s permanent record. Standing is expressed using a grading system with plus and minus designations, which is also used to determine quality points for calculating grade point averages. Sage uses the following grading system:

**Undergraduate**

- A = Excellent
- B = Good
- C = Satisfactory
- D = Passing
- F = Failure

I (grade) = Incomplete

A grade of Incomplete ("I") may be awarded at the discretion of the faculty member if a student is unable to complete all the work for a course due to illness or a comparable emergency. In order for a grade of "I" to be granted, a student should have completed most of the work for the course in the opinion of the instructor. If an "I" is granted, the student has the right to complete the work by the date specified by the faculty member, not to exceed the end of the eighth week of the following semester. However, students who are pending an academic action of academic warning, academic review, or academic suspension must complete all work prior to the beginning of the next fall or spring semester. The student will not be allowed to re-register for the course (either for credit or audit) in a subsequent semester until the Incomplete is removed.

It is the responsibility of the student to be aware of her/his grades in all classes prior to requesting an Incomplete. Should she/he be at risk of being placed on probation or suspended, arranging for an Incomplete may result in an earlier deadline than anticipated. Faculty are not obliged to offer extensions under these circumstances.

Prior to requesting an Incomplete, the student and faculty member should write up and sign an agreement using the Incomplete/Extension Request Form, clearly identifying the specific reasons for the request, the work to be completed, and the deadline for the submission of the work. Upon completion of the work, the faculty member files a Grade Change Form with the Office of Student Services in order to convert the "I" grade to an appropriate letter grade. If the faculty member does not change the Incomplete grade by the end of the eighth week of the next semester (first Friday in November for spring and summer incompletes, last Friday in March for fall incompletes), the Registrar will replace the grade of "I" with the grade "F" unless the instructor has stipulated another grade to the Registrar's Office. Any agreed-upon extension of time to the deadline must be reported to the Office of Student Services via the timely submission of another Incomplete/Extension Request Form.

Z = Absent, No Credit
This grade may be given, at the discretion of the faculty member, in the following circumstances: (a) students who registered for a class and never attended but remained enrolled; (b) students who stopped attending prior to the due date for any graded work and neither withdrew nor dropped the course according to procedure; or (c) students whose work during the course received passing grades but who stopped attending, did not withdraw from the course, and did not make arrangements with the instructor for completion of the course. In this case, the instructor makes the judgment that not enough work has been submitted to assign a grade. The “Z” grade does not award credit and does not afford the opportunity to finish the incomplete work after the end of the term. Students must re-register and pay for the course and complete work in order to receive course credit.

P = Passing
Indicates that the student has passed the course. (See policy on Pass/Fail Grades, page 29)

NP = Not Passing
Indicates that the student took the course in an associate degree program on a Pass/Fail basis and did not pass.

W = Withdrawal
This grade can only be assigned by the Registrar’s Office, when a student officially withdraws from a class.

RP = Research in Progress
In designated courses such as theses, research projects, honors projects, and senior seminars and projects, incomplete work may be assigned a grade of “RP.” “RP” grades indicate that the initial expectation was that the work to be evaluated normally requires more than one semester. The “RP” grade may not be used in place of an incomplete (“I” grade) for any course which students are normally expected to complete within the original semester. Within one year from the time the “RP” grade is assigned, students must complete a course for which the “RP” grade was given. A student whose research requires longer than one year may request an extension of the “RP” for up to one additional year. The program coordinator may grant the request for an extension of the “RP” grade, depending on the degree of completion of the project. The extension will be granted only if there has been substantial progress. Failure to complete the work within the timeframe described above will result in the conversion of the grade from “RP” to “Z.”

NC = No Credit
In specially approved courses (such as HUM 112), students who made a good faith effort in the course, but failed to make satisfactory progress, may be assigned a grade of NC.

Registrar's Notes
(on the transcript but not grades)

R The "R" designation is limited to developmental non-credit courses. The student must re-register for the course to receive a grade other than an "R."

MC Indicates that the student has successfully met the competency in Mathematics and English language skills. (Associate degree only).

Calculating Grade Point Average (GPA)
To determine a student’s grade point average (GPA), Sage uses the following system of quality points:

Undergraduate
A+ = 4.0
A = 4.0
A- = 3.7
B+ = 3.3
B = 3.0
B- = 2.7
C+ = 2.3
C = 2.0
C- = 1.7
D+ = 1.3
D = 1.0
D- = 0.7
F = 0.0

(I, P, NP, W, and Z grade designations not calculated in grade point average.)

Thus a bachelor’s degree student with one “A-,” two “Bs,” one “C+,” and one “D+” would have the following grade point average:

\[
\begin{array}{c|c}
\text{Grade} & \text{Quality Points} \\
\hline
\text{A-} & 3 \text{ credit course} \times 3.7 = 11.1 \\
\text{B} & 3 \text{ credit course} \times 3.0 = 9.0 \\
\text{B} & 4 \text{ credit course} \times 3.0 = 12.0 \\
\text{C+} & 3 \text{ credit course} \times 2.3 = 6.9 \\
\text{D+} & 3 \text{ credit course} \times 1.3 = 3.9 \\
\hline
\text{Total} & 42.9 \\
\text{GPA} & 2.68 \\
\end{array}
\]

The student completed five courses for 16 credits with a GPA of 2.68.

**Pass/Fail (P/F)**

The Pass/Fail (P/F) option should encourage students to select courses offered by departments outside their major area and requirements. The policies governing the use of the P/F option apply only to those courses that can be elected P/F. Courses offered only on a P/F basis are excluded from the limitations. Faculty do not know which student(s) elect a course P/F; they will record a letter grade and the Registrar will assign the appropriate grade. Grades above “F” are considered passing.

1) Students completing 120 credits at Sage may take four courses P/F; the number is proportionately lower for associate degree and transfer students.

2) These courses may not be major or minor requirements, required support courses in a major program, or HUM 112.

3) Election must be made at the time of registration, up to and including the last day to add or withdraw from a course.

4) When a student withdraws from a course elected P/F within the normal withdrawal period, it will not count toward the P/F maximum.

5) When registering for a P/F course, students may choose to have a letter grade recorded under certain specified conditions by filling out the appropriate section of the P/F form. The student must complete this section at the time of registration. Note: Courses taken for a letter grade under this option still count as courses
taken P/F.

6) To be considered for Dean's List in a given regular term, a student must take a minimum of 12 credit hours on a letter-grade basis that term.

Audit

Students who wish to audit a course must have the instructor’s permission to do so and will be permitted to audit a course on a space-available basis, limited to not more than 10 percent of class enrollment. They are not required to submit credentials if they intend only to audit, but they must declare their request to audit a course at registration or no later than the end of the Add-Drop period. Auditors pay all fees and partial tuition (see Section on Tuition, Fees and Deposits on page 8 for tuition charges).

Repeat Course Policy

Students are permitted to retake any Sage course at the same College where they initially took the course. Credits and grade points for the first grade will be deleted from the cumulative record, while the grade itself will remain on the transcript and the repeat noted. The course information will be listed in the usual manner the second time it appears on the transcript. Generally, the course should be repeated the next time it is offered. However, it may be repeated any time prior to graduation. No matter which grade is higher, the most recent grade counts in calculating the cumulative grade point average.

In situations where a student has repeated a course previously taken for a letter grade at Sage, the grade replacement may not be used to remove the academic warning or term probation from the semester in which the course was previously taken.

Students may repeat NO MORE than TWO previously passed courses while enrolled in a program leading to an associate degree, and no more than THREE previously passed courses while enrolled in a program leading to a bachelor’s degree. There is no specific limit on the number of courses a student may repeat for a course in which they received an F, W or Z.

Students CANNOT repeat using the P/F option to replace a grade. However, a student who has failed a course using the P/F option may elect to retake the course for either a grade or a P/F option. The retaken P/F course counts as an additional use of the P/F option.

All course repeats MUST be taken at Sage. In the event that a student’s program of study is jeopardized due to the lack of course offerings at Sage, students may seek approval of the program coordinator/department chair to take the course elsewhere. The sequence of certain programs may not allow multiple retakes. Students should consult their advisor or program coordinator/department chair for further details. Students should seek approval of their advisor prior to pre-registration, as the sequence of their program may be affected by the need to retake a course.

Repetition of coursework for which credit has been granted may jeopardize financial aid eligibility. It is the student's responsibility to understand his/her financial aid situation and the possible consequences of repeating courses. Students with questions regarding the impact of course repeats on financial aid should consult the Office of Student Services.
HONORS and GRADUATION

Dean’s List

The Dean’s List is published twice a year following each fall and spring semester includes those registered full-time Sage College of Albany students (completing at least 12 semester hours) with a semester grade average of “B+” (3.3 GPA or better and having no course grade below a “C”). Superior full-time students who have a minimum semester GPA of 3.7 with no grade lower than a “B” may be designated as having earned “High Honors.”

The method of determining eligibility for the Dean’s List recognizes the achievements of part-time as well as full-time students. Students who are registered as part-time associate degree students will be evaluated for honors once for each 12 credit hours accumulated. Students who are matriculated in a Sage After Work degree or certificate program are eligible for the Dean’s List if they have completed at least four courses (12 credits) over one to three terms (including summer) in which a grade point average of 3.3 or above is achieved, with no grade below a “C” or of “Incomplete.” A student with an incomplete may petition the Dean’s Office for recognition after the incomplete is satisfied.

Honor Societies

Phi Kappa Phi National Honor Society

The 176th chapter of the Phi Kappa Phi National Honor Society was installed at Sage in 1975. Students in any major may be elected to the society in the spring term of the junior or senior year. To be eligible for election, juniors must rank in the upper 2 to 3 percent and seniors in the upper 10 percent of their class, with a cumulative average of 3.5 or better.

Phi Theta Kappa Honor Society

Sage College of Albany hosts the Lambda Tau chapter of the Phi Theta Kappa International Honor Society, the honor society for associate degree candidates. Full and part time students are eligible for membership after completion of 12 credit hours, with a GPA of 3.5 or better. Details are available from the faculty advisor.

Alpha Sigma Lambda Honor Society

At Sage College of Albany, the Honor Society of Alpha Sigma Lambda, a national honor society for continuing education students, recognizes the special achievements of adults enrolled in Sage After Work who achieve academic excellence while adroitly balancing the competing interests of home, work, school, and community. The Society not only brings together outstanding students and faculty, but also offers each individual an exposure to interests other than his/her own. Through leadership born of effort, both scholastically and fraternally, Alpha Sigma Lambda inspires its candidates to give of their strengths to their fellow students and communities through their academic achievements.

Matriculated bachelor’s degree candidates who qualify may be invited to become members of Alpha Sigma Lambda. Members must rank in the highest 10 percent of those students and must satisfy the following requirements:

- Matriculation in a bachelor’s degree program in Sage After Work
- At least 24 credits in the Sage After Work program (with permission, some of these credits may be from the other Sage Colleges if taken after matriculating in Sage After Work
- At least 15 of these 30 credits must be from courses which are outside of the major field
- At least 15 semester hours of a student’s total hours should consist of credits in liberal arts and sciences, not including applied arts/science courses (accepted transfer courses...
may be used to meet the liberal arts/science requirements)
- Experiential learning credits are not graded and may not be used
- Attendance at SCA through the Sage After Work program for a minimum of four terms

Each spring, Sage After Work inducts new members of the Society from among selected outstanding students recommended by the Deans and the Faculty. For more information, contact the Office of Academic Advisement on the Albany campus at (518) 292-1794.

**Academic Honors**

Sage awards Latin, project and program honors to qualifying graduates.

**Latin Honors**

**Associate Degrees**

The criteria for honors granted to associate degree candidates are as follows:

- **Cum Laude:** Cumulative GPA of at least 3.5 with no grade below “C”
- **Magna Cum Laude:** Cumulative GPA at least 3.7 with no grade below “B”
- **Summa Cum Laude:** Cumulative GPA of at least 3.9 with no grade below “B”

**Bachelor’s Degrees**

Students must have at least 45 credit hours at Sage above the 100-level and earn a GPA of at least 3.5 for all Sage credits. The baccalaureate degree is awarded as follows:

- **Cum Laude:** Sage GPA between 3.5 and 3.69
- **Magna Cum Laude:** Sage GPA of 3.7 to 3.89
- **Summa Cum Laude:** Sage GPA 3.9 or higher

**Program Honors**

Students who have attained a high degree of excellence in the work of their respective major subjects, and who have in addition satisfied the requirements prescribed by the department concerned, are awarded program honors. The GPA requirement for program honors is 3.5 based on all required courses for a major program, including support courses and transferred courses. Electives are excluded.

**Sage College of Albany Honors Program**

The Honors Program at Sage College of Albany is a liberal arts-based program that engages students in highly challenging courses in which they exercise personal creativity and initiative. Students enroll in the program as Honors Scholars and complete at least 12 credit hours in honors courses. Specific requirements vary depending on whether a student is pursuing an associate or bachelor’s degree (see below). Honors Scholars meet regularly as a group to plan trips, social events, and leadership and service activities, and enjoy intellectual fellowship.

Entering students who wish to enroll as Honors Scholars must meet the following requirements:

- A high school average of 85 or better in a college preparatory program;
- Combined SAT I scores of 1100 or better, with no single score less than 500, or an ACT score of 25 or
better, with no sub-score below 21;

- Additional consideration is given to demonstrated creativity, leadership, and service.

Transfer students and students already enrolled at Sage College of Albany who have demonstrated high academic and creative abilities are eligible to become Honors Scholars or Honors Affiliates if they have an overall cumulative GPA of 3.0, recommendation from a Sage faculty member, and permission of the Honors Program Director. Honors Affiliates are students who enroll in one or more honors courses, but not as Honors Scholars.

**Associate Degree Candidates**

Of these 12 credit hours, 3 must be taken in Humanities Seminar III (HUM 113 - Honors) and 3 in Honors Capstone Seminar: Technology and Humanities (HUM 210). The remaining 6 credit hours are taken in natural science and social science honors courses. Open only to Honors Scholars and Honors Affiliates, the honors courses include interdisciplinary, team-taught, and contract courses. The Capstone Seminar encourages students to work on a term project with a personal faculty mentor and to seek out contacts and resources in the larger community.

**Bachelor’s Degree Candidates**

At least nine of these 12 credits must be in honors courses or contracts numbered 300 or higher. It is recommended, but not required, that the 12 credits of honors work be completed in a Liberal Arts and Science distribution (i.e., 3 credits each in humanities, science/math, and social sciences, and 3 credits in a general elective). Students must also complete a one-credit, thematic Honors Thesis Workshop concurrently with the Senior Seminar in their degree program. The Honors Thesis Workshop provides a forum for sharing the problems and results of student research and other types of Senior Seminar projects. It also engages students in multidisciplinary discussions and activities in a format similar to that of HUM 210 Honors Capstone Seminar: Humanities and Technology.

In order to graduate with the designation Honors Scholar (Baccalaureate) students must achieve a final, overall cumulative GPA of 3.25 and a cumulative point average of 3.0 in all honors courses and honors contracts and must complete the curriculum requirements for this distinction.

All inquiries about the Sage College of Albany Honors Program should be directed to:

Dr. Esther Tornai Thyssen  
Coordinator, SCA Honors Program  
Opalka Gallery, Albany Campus  
(518) 292-8604  
thysse@sage.edu

**Graduation**

The Sage Colleges confers degrees three times each year: in August, December and May. However, a Commencement ceremony is held only in May. Students become candidates for graduation upon the filing of a completed “Graduation Application” with the filing fee and submitted to the Office of Student Services. The filing deadlines are:

- **February 1** for May degree conferral  
- **June 1** for August degree conferral
For conferral of a degree in May, August or December, students must have met all degree requirements by the end of the semester or summer session preceding degree conferral date. Students enrolled in internships, externships, clinicals, student teaching, practica, or courses at another institution which are scheduled to end within one month after conferral date must supply the Office of Student Services with documentation of satisfactory progress (a letter from the instructor on the college’s letterhead indicating an average of C- or better) to be eligible for degree conferral and receipt of a final transcript.

**Participation in Commencement Exercises**

For participation in Commencement, students must meet the requirements for graduation by Commencement day, or be within two courses (including internships, externships, clinicals, student teaching or practica) of completing requirements and enrolled in the subsequent summer session(s) or semester at The Sage Colleges. Students with up to two courses worth of Incomplete and/or Research in Progress grades from the semester prior to Commencement day are normally eligible to participate in Commencement but are not eligible for degree conferral. The Dean of the College will consider petitions for exceptions to the above regulations, but they will be granted for only the most compelling reasons. The Dean will routinely report the reasons for any exceptions made to the Academic Standards Committee.
REGISTRATION

Declaration of Status

Students returning to college or attending for the first time who are uncertain of their major may take up to 9 credits without applying for admission to the College. To enroll for additional credits, students must either matriculate or indicate visiting-student status.

Visiting-Student Status (Non-Matriculation)

Visiting students are those who do not intend to earn a certificate or degree from Sage. They are not eligible for financial aid and are not assigned an advisor. Credits accumulated as a visiting student do not necessarily count toward a certificate or degree program.

Degree-Seeking Status (Matriculation)

A student with degree-seeking status (who is matriculated) may be eligible for financial aid, is able to plan a course of study that meets personal needs and interests, and will be assigned an advisor. Students who are uncertain of their major will be matriculated as undeclared majors and will be assigned advisors who specialize in academic counseling.

Semester Course Load

Full-time student........................ 12 or more credits per semester
Part-time student......................... fewer than 12 credits per semester

The usual full-time semester load is 15-16 credits. Students of proven ability, as well as seniors in their last semester, may enroll for more than 18 credits only with the permission of the Dean of the College.

Additional tuition is charged for credits above 18 per fall or spring term. Consult the section on Tuition and Fees (page 8) for more information. Students on academic probation may not enroll for more than four courses (usually 12 credits) per term. Note: Non-credit developmental courses are considered equivalent to credit-bearing courses for the purpose of tuition calculation and financial aid eligibility.

Registration, Course Planning, and Catalog Year

To plan a curriculum or a year’s course of study, students should use the Catalog effective the year they entered the College or any subsequent Catalog. It is the student’s responsibility to use the appropriate Catalog to outline course requirements and to inform the Registrar, in writing, of any desired change in catalog year. The catalog year may only be advanced; it may not be reversed. Degrees from accredited programs, or degrees that qualify students for certification, may require that students follow requirements subsequent to those in effect when the student matriculated.

A degree audit (academic evaluation) will also assist Sage students with their curricular planning. A degree audit is a computer listing of course requirements for the degree program to which a student’s courses (completed, transferred, and in progress) are matched. Both the catalog year (see above) and the student’s major determine the requirements for graduation (see page 31) and the requirements listed on the degree audit. Students and academic advisors can easily identify the unfulfilled academic requirements as students progress through their program. Any student who believes that there is an error in his or her Academic Evaluation should
bring it to the attention of the Registrar and resolve any discrepancies as early as possible.

As students plan their schedules, they must be sure that they meet the prerequisite requirements for each course. A student must have credit for or be enrolled in all prerequisites before enrolling in any course. A student may get permission to override a prerequisite only from the faculty member teaching the course or from the program coordinator in the discipline where the course is offered.

Due to the rotation of some courses, a student should plan, during the first year and with an advisor, a two- or four-year sequence of courses that meets the requirements for the degrees or certificates sought. This plan should be updated each semester. This responsibility rests solely with the student.

The College reserves the right to add, change, or delete curricular offerings and/or to make curricular refinements.

**Student Responsibility**

The ultimate responsibility for fulfilling graduation requirements rests with the individual student. In consultation with the faculty advisor, each student reviews his/her academic program to make certain that requirements for the degree are being met satisfactorily. In addition to the requirements listed here, programs may have additional requirements. Each student is responsible for communicating with program advisors to insure that all prerequisite and required coursework and associated activities such as internships, theses and portfolios are identified, scheduled and completed.

**Change of Major, Minor or Advisor**

Students wishing to change their major or advisor should first meet with the assigned faculty advisor to discuss the advantages and disadvantages of such a change. To initiate a change of major, students must submit a completed “Change of Major Form” to the Office of Student Services (Administration Building). To change an academic advisor, students must submit a completed “Change of Student Academic Information Form” to the Academic Advising Office (Kahl Campus Center).

**Add - Drop - Withdraw from a Course**

- Students may not enter a course after the add/drop period.
- All changes in course selections for Sage students must have the approval and signature of their academic advisor.
- Courses which the student drops prior to the end of the first five days of classes will not be recorded on their academic record.
- Students who withdraw from a course after the add/drop period will receive a grade of “W” on their academic record for that course. To withdraw from a course, students must have the approval of the academic advisor and the course instructor.
- All withdrawals from courses must be initiated by the student through the Registrar’s Office.
- The last day to withdraw from a course is the last day of the 10th week of classes. The withdrawal process must be completed by or on this date in the Registrar’s Office.
- The withdrawal deadline for a one-credit mini-course is the end of the ninth class hour.
- Students who withdraw from a course must be aware that the withdrawal may affect their financial aid.

**Withdrawing from the College**

Students who wish to withdraw from the College should initiate the process by contacting the Campus Life Office (Kahl Campus Center). At this time, the official withdrawal form will be processed and students will participate in an exit interview. Students should follow this procedure whether they are withdrawing in order to transfer to another college or for other personal reasons, and whether the withdrawal is occurring during the semester or between semesters. Withdrawal from the College does not release students from financial
obligations incurred during the period of their attendance.

**Leave of Absence**

Students who need to suspend their studies for a specific period of time, up to one academic year, may request a leave of absence by contacting the Campus Life Office (Kahl Campus Center). Leaves of absence are not granted automatically; the student should be prepared to state the reason(s) (e.g., medical, personal, financial) for requesting the leave and complete the appropriate paperwork. The decision to grant a leave of absence is made by the Dean of Students in consultation with other administrators.

Financial adjustments or refunds, if applicable, are made according to the published schedule (see page 11). Students should also be aware that changing their status may affect their financial aid eligibility.

**Inactive Student Status**

Any matriculated full-time student who has enrolled during one semester and who does not register for credit the subsequent semester (or for two or more years if a Sage After Work student), will be placed on the College’s roster of inactive students, unless the student is granted a leave of absence or officially withdraws from the College. A student who has become inactive may seek readmission by contacting the Office of Admission. Inactive student status does not release the student from educational financial obligations.

**Reenrollment/ Readmission**

Former matriculated students who have been away from Sage (one or more terms for day students and two or more years for Sage After Work students) must contact the Office of Admission for a readmission/reenrollment application. If any post-secondary institutions (college, university, technical, proprietary school, etc.) were attended while the student was away from The Sage Colleges, official transcripts must be forwarded to the Student Services Office. Upon reenrolling, students are newly matriculated under the current catalog in effect in that year.

**Cross-Registration within The Sage Colleges**

**Russell Sage and Sage College of Albany**

As a general practice, students should plan their schedules within courses offered at the College which they are attending – Sage College of Albany or Russell Sage College. Occasionally, however, there may be courses offered at the other college that a student wishes to take. To do so, the student must have the permission of their College’s Dean. That permission will be granted only when there is no way to meet the legitimate educational objectives through registration at their college. This option is not available to Sage After Work students. (See also Credits Among The Sage Colleges, page 25)

**Undergraduate Students and Graduate Courses**

Students may take advantage of policies that allow acceleration of programs offered at Sage Graduate School. Undergraduate students in good standing, with a GPA of 3.0 or better, may take graduate courses for undergraduate credit, with advisor approval and permission of the Dean of Sage Graduate School.

Undergraduate students who are seniors and who have a GPA of 3.0 or higher may take two graduate courses for graduate credit, with advisor approval and permission of the Dean of Sage Graduate School. These courses may satisfy undergraduate requirements, or if they are completed beyond the 120 credits required for the baccalaureate degree, may satisfy graduate requirements.

Undergraduate students hoping to enroll in graduate coursework should be aware of the restrictions on the policies that support acceleration. No undergraduate degree can be completed with fewer than 120 credits. The graduate degree must include a minimum of 30 credits beyond the 120 required for the baccalaureate degree. Students in undergraduate programs should seek advisement from their program advisor and from the advisor of...
the graduate program to ensure that the courses selected apply to the appropriate program.

**Cross-Registration with Area Colleges**

Sage is part of a consortium of educational institutions called the Hudson Mohawk Association of Colleges and Universities. Full-time students can enrich and diversify their academic programs by taking courses not available at Sage at any of these schools. There is no additional cost involved in such cross-registration, but there is a limit of one course per semester. **This option is not available to Sage After Work students.**

The following colleges are consortium members: Adirondack Community College, Albany College of Pharmacy, Albany Law School, Albany Medical College, The College of Saint Rose, Columbia-Greene Community College, Empire State College, Excelsior College, Fulton-Montgomery Community College, Hartwick College, Hudson Valley Community College, Maria College, Massachusetts College of Liberal Arts, Rensselaer Polytechnic Institute, Schenectady County Community College, Siena College, Skidmore College, SUNY- Cobleskill, the University at Albany/SUNY, and Union College.

The complete guidelines to participate in the Hudson Mohawk cross-registration program are available in the Office of Student Services. The student must be a full-time matriculated student taking at least one-half his or her semester load at Sage, and the course may not be available at Sage. The complete guidelines for participation in the Hudson Mohawk cross-registration program are available in the Office of Student Services, where students can also obtain forms for the program and file cross-registration paperwork.

**Study Abroad**

In our increasingly globalized and interdependent world, sensitivity to cultural differences and an understanding of the value and importance of multicultural perspectives are fostered in various ways at The Sage Colleges. Opportunities for study abroad and structured travel in other countries support these directions, as does the “cross-cultural” component of general education at Russell Sage College. International study promotes rapid personal and intellectual growth, widens horizons, and can lead the way to unexpected career options.

Sage sponsors a number of international study opportunities and is affiliated with other colleges and universities for additional opportunities. Each year, Sage faculty offer a variety of foreign travel courses. Programs in recent years have included: France, England, Ireland, Italy, Greece, Puerto Rico, and Vietnam. Students enrolled in sponsored or affiliated programs pay their tuition and room-and-board fees to Sage. Students are eligible to continue receiving financial aid during their time away from campus. Books, personal expenses, and travel costs are not covered.

Early planning for study abroad is essential. Students should consult their academic advisor and the Study Abroad Coordinator. Good academic standing is required for eligibility. Specifics about study abroad programs are available from the Study Abroad Coordinator. The coordinator is also available for assistance should a student decide to enroll in a program not sponsored by or affiliated with Sage. Credit earned in study abroad is subject to the same policies as other “Transfer Credit After Matriculation” (see page 26). Students should fill out and have signed transfer credit forms (available in the Registrar's Office) before they register for courses in a study abroad program. No grade below a “C-” will be accepted for transfer.

Inquiries about study abroad should be directed to:

Professor Manijeh Sabi

Study Abroad Coordinator

Gurley Hall, Troy Campus

(518) 244-2397

sabim@sage.edu
Admission to Sage College of Albany

Applications for admission to Sage College of Albany are processed on a rolling basis beginning December 1 each year and continuing through the following summer. Admission decisions are communicated within one month after all required materials are received. Application and materials should be submitted by August 1 for fall term and December 15 for spring term. For complete information on admission procedures and deadlines, contact:

Sage College of Albany
Office of Admission
140 New Scotland Ave.
Albany, NY 12208
1-888-VERY-SAGE
(518) 292-1730
(518) 292-1912
scaadm@sage.edu
http://www.sage.edu/sca/admissions/index.php

First-year students must submit:

- A completed Application for Admission with a non-refundable processing fee of $30.
- An official high school transcript or an official copy of a GED score.
- A letter of recommendation from a teacher or guidance counselor.
- Official scores from either the SAT or ACT exams.
- Art portfolio for all art applicants.

It is recommended that an applicant submit an essay and/or a list of extracurricular activities that provide additional relevant information that is not covered on the application and other supporting documents.

Transfer students must submit:

- The same information as a first-year student.
- An official transcript from EACH post-secondary institution attended since high school (cumulative GPA of 2.0 or higher).
- Art portfolio for all art applicants.

Students who wish to be considered for the Sage College of Albany Honors Program must present an overall high school grade point average of “B+” (85) or higher in a college preparatory program.

Early Admission

With the written approval of their high school counselor or principal, students who have completed their junior year and meet criteria for regular admission may be able to earn their first year of college credit while simultaneously completing their senior year of high school. Early admission candidates are required to have an interview with the Director of Admission and follow the application procedures described above.
Financial Aid

To assist students and parents in meeting the costs of an education at Sage College of Albany, the Office of Financial Aid Services offers a variety of scholarship, grant, loan, and employment programs. Funds from these programs are sponsored by federal, state, and private sources. Additionally, a commitment of more than $5 million from The Sage Colleges is provided to assist students. Most types of assistance are based on financial need, which is the difference between the cost of education and the estimated contribution of the student and family (Estimated Family Contribution or EFC). The EFC is determined through a measurement of family resources that is consistent for all applicants and is a reflection of the first principle of college financial aid – that the student and family have the primary responsibility for meeting college expenses.

In addition to aid awarded on the basis of need, Sage College of Albany sponsors a number of scholarship programs that recognize academic achievement, talent, and other individual characteristics of the student. Private organizations, societies, and agencies also make available grants and other awards for individuals who meet their eligibility criteria. Secondary school guidance offices, public libraries, and Internet websites are the best sources of information regarding private scholarship opportunities.

Eligibility

Those seeking consideration for aid must be enrolled as degree- or certificate-seeking students on at least a half-time basis (6 credit hours per semester for undergraduates) to qualify for most financial aid programs. Most grants and scholarships provided directly by Sage College of Albany require full-time attendance. United States citizenship or permanent resident status is an eligibility requirement for all programs. It should also be noted that federal and state legislation frequently modifies requirements and eligibility standards for financial aid.

Application Procedures

Because financial aid is awarded on an annual basis, these application procedures must be followed each year. While admission is not required to initiate an application for financial aid, new students will not receive confirmation of their status until the Office of Financial Aid Services is notified that the admission process has been completed.

- The Free Application for Federal Student Aid (FAFSA) should be completed as soon as possible after January 1, but no later than March 1, preceding the academic year for which assistance is requested. The form is available in high school guidance offices and from college financial aid offices. Students are requested to file the FAFSA on the internet at www.fafsa.ed.gov. Electronic filing is an accurate and faster means of filing for financial aid. Additionally, when filing electronically, New York State residents may file, at the same time, for TAP. (See below.)
- New York State residents should also complete the application for the Tuition Assistance Program (TAP). The New York State Higher Education Services Corporation will mail this form to your home if you opt not to file electronically.
- When requested by the Office of Financial Aid Services, applicants, and their parent(s) when the applicant is dependent, must submit all pages of completed tax forms. A verification worksheet must be submitted when requested. Failure to complete the verification process prior to the start of the academic year may result in the loss of institutional grants.

Conditions of Financial Aid Awards

Terms and Conditions

- All aid is awarded on an annual basis and aid amounts are credited to student accounts for each semester’s charges.
- Refunds of any excess credit will be made approximately halfway through each term through the Office of Student Services.
- Earnings from student employment are paid bi-weekly directly to the student.
Since aid is awarded on the basis of annual financial information from students and college costs change yearly, the makeup of financial aid awards may vary depending on the changing circumstances.

Outside sources of assistance – such as private scholarships and VESID (Vocational and Educational Services for Individuals with Disabilities) – must be reported to the Office of Financial Aid Services. It is possible that financial aid already awarded could be modified as a result.

All awards of federal and state aid are tentative, pending approval and receipt of funds from the source.

College costs on which financial aid eligibility is calculated include direct expenses such as tuition, fees, room and board (for residents), and indirect expenses such as books, supplies, personal and incidental expenses, and (for commuters) transportation and home maintenance.

Returning students are expected to file the FAFSA by May 1 preceeding the academic year for which assistance is requested. Students filing later than May 1 may not be eligible for institutional grants previously awarded.

Students receiving institutional academic scholarships are required to maintain a cumulative grade point average of 3.00 to continue receiving these monies.

**Satisfactory Academic Progress for Institutional and Federal Awards**

Continued eligibility for most forms of financial aid requires students to achieve specific quality (grade averages) and quantity (credits earned) standards. Below are outlines of academic standards which must be met to comply with federal and institutional requirements. Academic progress is monitored by the Office of Financial Aid Services through established institutional guidelines.

**Baccalaureate Degree Students:**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Grade Point Required</th>
<th>Credits To Be Completed</th>
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<tbody>
<tr>
<td>1</td>
<td>1.00</td>
<td>6</td>
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<tr>
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<td>2.00</td>
<td>109</td>
</tr>
<tr>
<td>12</td>
<td>2.00</td>
<td>122</td>
</tr>
</tbody>
</table>

Undergraduate full-time status equals 12 or more credits per semester. Federal or institutional aid recipients enrolled less than full-time are required to meet these standards on a basis proportional to their enrollment status. For transfer students, satisfactory academic progress will be measured by equating transfer credits accepted by Sage to the number of cumulative credits earned, as indicated on the above chart.

An incomplete grade in a course will count as an equivalent failing grade. When the incomplete grade is updated, satisfactory academic progress will be reevaluated. Courses from which a student has withdrawn will count as an equivalent failing grade. Non-credit remedial courses will not be included in any part of the satisfactory academic progress calculation.

Students failing to make satisfactory academic progress will lose eligibility for federal and institutional financial aid. They may appeal if they believe that special circumstances have affected their academic performance. The
appeal must be in writing and submitted with appropriate documentation to the Director of Financial Aid.

A student may regain satisfactory academic progress by attending Sage for a semester without the benefit of federal and institutional financial assistance and improving academic performance to meet progress guidelines.

**Satisfactory Academic Progress for New York State Aid**

To be eligible, and remain eligible, for the Tuition Assistance Program (TAP), students must:

- be a full-time (12 credits or more per semester) and matriculated student at each level of study, and
- maintain good academic standing by meeting program pursuit and satisfactory academic progress requirements as detailed below.

**Program Pursuit** is defined as:

- completion of at least 6 credits during each term of study in the first year for which an award is received;
- or
- completion of at least 9 credits during each term of study in the second year for which an award is received;
- or
- completion of at least 12 credits during each subsequent term for which an award is received.

<table>
<thead>
<tr>
<th>Before being certified for this payment</th>
<th>A student must have accrued at least this many credits</th>
<th>With at least this grade point average</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
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<td>0.00</td>
</tr>
<tr>
<td>Second</td>
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<td>1.00</td>
</tr>
<tr>
<td>Third</td>
<td>9</td>
<td>1.20</td>
</tr>
<tr>
<td>Fourth</td>
<td>21</td>
<td>1.30</td>
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</tr>
<tr>
<td>Sixth</td>
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</tr>
<tr>
<td>Seventh</td>
<td>60</td>
<td>2.00</td>
</tr>
<tr>
<td>Eighth</td>
<td>75</td>
<td>2.00</td>
</tr>
</tbody>
</table>

**Major Sources of Financial Aid**

**Federal Programs**

**Federal Pell Grants** Up to $4050 per academic year, with prorated lower amounts for less than full-time enrollment status. These awards are completely need-based and available only to undergraduates who have not previously earned a baccalaureate degree.

**Federal Supplemental Educational Opportunity Grants** (FSEOG) Up to $4,000 annually for undergraduate study. These grants are available to students with high financial need who are eligible for a Pell Grant.

**Federal Work Study** Student employment funded by Sage and the federal government. The jobs are in a variety of areas, primarily on campus (examples are the libraries, campus centers, offices, and departments), are usually limited to 8-10 hours per week, and generally pay at the prevailing federal minimum wage or slightly higher.

**Federal Perkins Loans** The amounts of these federally funded, need-based loans are determined by the Office of Financial Aid Services and cannot exceed $4,000 each year, or $15,000 for an entire program leading to a baccalaureate degree. The interest rate is fixed at 5 percent. Given allocation restrictions, Perkins Loans are not available for students who have attained junior and senior class status.

**Federal Subsidized Stafford Loans** Available through lenders such as banks and other lending institutions.
For undergraduate students, these loans range from $2,625 to $5,500 annually, based on the student’s class level. Insurance and origination fees of approximately 3 percent are removed from the gross amount before disbursement. For students demonstrating financial need, the loan is subsidized, with interest paid by the U.S. Department of Education during school enrollment. The interest rate is variable but cannot exceed 8.25 percent.

**Federal Unsubsidized Stafford Loans** Available to students who do not demonstrate need or to independent students who are eligible for an additional Federal Unsubsidized Stafford Loan. The loans are available through lenders such as banks and other lending institutions. Eligible independent undergraduate students may borrow either $4,000 or $5,000, depending upon their class level. Interest must be paid by the student during school enrollment.

**Federal Plus Loans** Available to parents of dependent students, with the maximum amount available calculated as the cost of education less any financial aid received. These loans are not need-based and interest is paid from the time the loan is disbursed. The interest rate is variable but will not exceed 9 percent.

**Alternative Loan Programs** are offered through lenders to assist students with the cost of education. The yearly limit on an alternative loan is equal to the cost of education minus available financial aid. To receive an alternative loan, students will, more than likely, need to be creditworthy. The lender may also require a cosigner. Information on this option is available through the Office of Financial Aid Services.

**Veterans’ Administration Benefits** Available to those with at least 180 days of continuous active duty between 1955 and 1976. Assistance is in the form of monthly stipends and is dependent on enrollment status. Details can be secured from the Office of the Registrar.

**Ombudsman** When reasonable efforts through other channels have not resolved a dispute or problem regarding federal education loans, students can contact the Student Financial Assistance Ombudsman. The U.S. Department of Education’s Ombudsman office can propose solutions that may help students and other parties come to a final agreement, although an ombudsman can’t reverse a decision or take sides. Reach the Ombudsman at:

- 1-877-557-2575
- www.ombudsman.ed.gov
- Office of Ombudsman
- Student Financial Assistance
- Room 3012, ROB #3
- 7th & D Streets, SW Washington, D.C. 20202

**State Programs**

**Tuition Assistance Program (TAP)** Up to $5,000 per year for undergraduate full-time students who have been New York State residents for at least one year. TAP awards are based on the net taxable income of the family and are renewable for four years of baccalaureate study. Students in the Higher Education Opportunity Program or in approved five-year curricula may receive TAP awards for one additional year.

**Aid for Part-Time Students (APTS)** applications for this New York State grant are available to students carrying from 3 to 11 credit hours per semester and who are able to demonstrate need for assistance. To be eligible, individuals must be matriculated in a degree-granting program. Acceptance of an APTS award will reduce lifetime TAP eligibility.

**Higher Education Opportunity Program** (HEOP) Available to educationally and economically disadvantaged residents of New York State. In addition to extensive financial assistance, students receive counseling, tutoring, and assessment support throughout their years at Sage. A five- or six-week summer program prior to the first year of enrollment is required of students who qualify. Eligibility is determined on the basis of academic background and family income.

**Miscellaneous** In addition to the above, New York State administers assistance programs for children of
deceased or disabled veterans, deceased corrections officers, and deceased firefighters. Direct grants are available to Vietnam-era veterans.

**Native Americans** may be eligible for assistance for undergraduate study from both New York and federal sources.

**New York State** also provides grants and scholarships to students who concentrate in specific fields of study – including education, nursing, physical therapy, and occupational therapy.

*Although separate application procedures are required for state-sponsored aid programs, information and guidance can be secured from the Office of Financial Aid Services.*

**Scholarships**

Sage College of Albany provides various scholarships to both needy students and students of high promise.

*The following scholarships and awards are available to incoming first year students who have demonstrated academic achievement. Students are eligible to receive only one scholarship or award, which is renewable for three additional years, provided the student remains full-time and maintains above a 3.0 GPA. All applicants are evaluated for scholarship when reviewed for admission and no separate application is required. It is up to the discretion of the Scholarship Committee to determine award levels.*

**Trustee Scholarship:** To be considered for this award, students must be Valedictorian or Salutatorian of their graduating high school class, or a National Merit Scholar Finalist. ($11,000 per year - $44,000 total award)

**Presidential Scholarship:** Consideration is given to applicants who have completed a college preparatory program with minimum combined SAT score of 1200 or ACT composite scores of 26 and who ranked in the top 20% of class having maintained a GPA of “A” or higher. Recipients of this scholarship will be invited to participate in our Honors Program. (Up to $9,000 per year - $36,000 total possible award)

**Dean’s Excellence Award:** Consideration is given to applicants who have completed a college preparatory program, whose minimum combined SAT score of 1100 or ACT composite score of 24, and who ranked in the top 30% of their class with a GPA of “B+” or higher. (Up to $7,000 per year - $28,000 total possible award)

**Dean’s Award:** Consideration is given to applicants who have completed a college preparatory program, whose minimum combined SAT score of 1000 or ACT composite score of 21, and who ranked in the top 40% of their class with a GPA of “B” or higher. (Up to $5,000 per year - $20,000 total possible award)

*The following are available to incoming transfer students who have demonstrated academic achievement. Students are eligible to receive only one scholarship or award, which is renewable for two additional years, provided the student remains full-time and maintains above a 3.0 GPA. All applicants are evaluated for scholarship when reviewed for admission and no separate application is required. It is up to the discretion of the Scholarship Committee to determine award levels.*

**Transfer Excellence Scholarship:** Consideration is given to transfer student applicants who have maintained a cumulative GPA of 3.0. This scholarship is renewable for two additional years provided the student remains in good academic standing and maintains full-time status. Students who matriculate into Sage College of Albany’s Sage After Work are not eligible for this scholarship. (Up to $5,000 per year - $15,000 total possible award)

**Phi Theta Kappa Award:** Consideration is given to full-time transfer applicants who are members of Phi Theta Kappa and have maintained a cumulative GPA of 3.0. This scholarship is renewable for two additional years provided the student remains in good academic standing and maintains full-time status. Students who matriculate into Sage College of Albany’s Sage After Work are not eligible for this scholarship. (Up to $7,000 per year - $21,000 total possible award)

*Students may receive one of the awards listed below in combination with merit based scholarships.*
Allies Award: Consideration is given to full-time students who possess strong leadership qualities, and a commitment to encouraging communication and understanding among culturally diverse groups. Students must have at least a “B” high school GPA and a minimum SAT I score of 1000 or a minimum ACT composite score of 21, and rank in the top 30% of their class. This award is renewable for three additional years provided the student maintains a minimum GPA of a 3.0 and full-time status. ($1,000 per year - $4,000 total possible award)

Corporate Connection Scholarship: Scholarships offered by Capital Region companies to full-time students from the Capital Region entering their final year of study. To receive this scholarship students have a minimum cumulative grade point average of 3.00, and reside in one of the following counties: Albany, Columbia, Montgomery, Rensselaer, Saratoga, Schenectady or Schoharie.

First Generation Award: Consideration is given to those applicants (first-year or transfer) who are the first in their immediate family to attend college. Students must have at least a “B” high school GPA and a minimum SAT I score of 1000 or a minimum ACT composite score of 21, and rank in the top 30% of their class. Transfer students must have maintained a cumulative GPA of 3.0. This award is renewable for three additional years provided the student maintains a minimum GPA of a 3.0 and full-time status. ($1,000 per year - $4,000 total possible award)

The Sage Colleges Alumnae/Alumnus Award: This is awarded on an annual basis to accepted, full-time, first-year or transfer students whose parent or grandparent graduated from one of the Sage Colleges. This award can be combined with any other awards. This award is renewable for three additional years provided the student maintains a minimum GPA of 3.0 full-time status. ($1,000 per year - $4,000 total possible award)

Sibling Discount Program: $1,000 tuition discount per sibling as long as both are matriculated, full-time Sage College of Albany or Russell Sage College students. Sage After Work and Sage Graduate School students are not eligible. The discount can be coupled with any of the other awards.

Helen R. Staley Scholarship in the Humanities: To a well-rounded Albany High School graduate who shows promise, has demonstrated involvement in community service and/or extra curricular activities, and intends to complete a degree in Liberal Studies.

Josephine H. Seber Endowed Scholarship: To graduates of Troy High School.

NYS Federation of Home Bureaus Endowed Scholarship: To a student in the Legal Studies or Computer Science program. Student must reside in a county in which there is an organized chapter of NYS Federation of Home Bureaus and must have a GPA of at least 2.5.

Roberta Robinson Endowed Scholarship: This scholarship is given to Sage College of Albany Graphic Design majors.

SCA Fine Arts Endowed Scholarship: To be awarded to art students from SCA.

Solon E. Summerfield Foundation Endowed Scholarship: To a student who demonstrates financial need and a strong academic record, with first preference to be given to a blind or visually impaired student.

Verizon Endowed Scholarship for Communications: To students who are working adults, disabled, disadvantaged, or part of a special needs group and who are studying communication arts.
General Education

Sage College of Albany’s tailored pathways to learning incorporate General Education requirements into the curriculum in a seamless way. In associate degree programs, the General Education requirements are tailored to and built into each degree program’s curricular requirements. Bachelor’s degree programs are all built upon a common foundation called the LIFE (Liberal and Interdisciplinary Foundation for Excellence) Curriculum. General Education components for both associate and bachelor’s degree programs are described in more detail below.

Associate Degree Program Competencies

Sage College of Albany is committed to providing opportunities for academic success. The assessment of English language and mathematics is the first step toward promoting this academic success. The results of the assessment program are used to help determine appropriate academic challenges for each student; the goal is to help each student achieve basic proficiency in the vital English language and mathematics competencies which are necessary for collegiate success.

Entering students who do not initially demonstrate competency in English language skills and mathematics are provided assistance that may include skill development labs, tutoring, and self-paced learning. The initial assessment of English language skills is based upon the student’s prior academic record. Assessment for mathematics takes place at assessment sessions at new student orientation and in the Academic Advising Office during the academic year. Students will receive academic skill assessment results and will be advised if their skills are deficient.

English Language Competency

Sage is committed to helping each student develop effective communications skills. The English language skills competency helps ensure that each student achieves proficiency in the integrated skills of reading and writing. Due to the importance of language skills for academic success, students who have not met the English language skills competency when they enter an associates degree program must register for HUM 111- Humanities Seminar I: Language and Self, the first credit-bearing course in a three-course sequence of intensive portfolio-based, seminar-style learning experiences which emphasize critical reading and writing as interconnected activities. By earning a final grade of “C-” or “better in Humanities Seminar I, students will meet the English language skill competency and will then be able to enroll in Humanities Seminar II: Language and Community, which is required for graduation.

Academic Evaluation

The English language skill competency may be met in three ways:

- The English language skills competency can be met based upon an evaluation of an entering student’s prior academic record. This evaluation is an automatic part of the admissions process.
- Initial Humanities Seminar I Reading and Writing Sample: the English language skills competency can be met by receiving a “1” or “2” on the reading/writing sample that each student is asked to provide at the beginning of every Humanities Seminar I course. For most students, this in-class reading/writing sample will probably confirm Humanities Seminar I as the appropriate course placement. Students who receive a “2” will be allowed to register for HUM 112 Humanities Seminar II: Language and Community. Students who achieve a “1” may register for HUM 112 Humanities Seminar II: Language and Community; or HUM 113 Humanities Seminar III: Language and Human Experience; or an English literature course. (These will be substituted for HUM 112 in their degree requirements).
- Transfer students can meet the English language skills competency with one of the following options:
  - English Composition (or equivalent) and a literature course;
  - English Composition (or equivalent) and a philosophy course; or
  - A two semester combined writing/literature course.

Note: Transfer credit for English Composition alone does not fulfill the English language skill competency.
Transfer students should consult the office of admissions for additional information.

Note: Normally students will demonstrate English language skills competency either before matriculating or at the end of their first or second semester. Students who have not met the English language skill competency by the time they matriculate must enroll in a Humanities Seminar I until they have met this competency. Students must meet the language skills competency prior to taking HUM 112 Humanities Seminar II, which is a graduation requirement for all students.

Mathematics Competency

Upon enrolling in the College, all new students seeking an associate degree will have their academic transcripts evaluated for basic mathematics competency. The Basic Math Competency is a requirement for graduation and can be met by one of the following ways:

- Students have completed two years of New York State Regents mathematics courses and received a final grade average of 70 or better.
- Students received a score of 500 or greater on the math section of the SAT exam
- Students received a score of 19 or higher on the math ACT exam
- Students provide official and updated documentation regarding a mathematics learning disability
- Students may study and take the Arithmetic Skills Test and attain a score of 70%

If a student does not meet the Basic Mathematics Competency based on the criteria outlined above, they will not be able to enroll in a mathematics course at Sage. All students must achieve Basic Mathematics Competency before the completion of 30 credits. Students may choose to meet the Basic Math Competency by completing one of the following:

- Study and prepare to retake the Arithmetic Skills Test and attain the 70th percentile (one retake allowed)
- Transfer in and a Basic math course from another accredited college*

*Note: Coursework at this level is a prerequisite to college level work in math and does not result in credit toward a Sage degree.

All students seeking a bachelor’s degree must demonstrate mathematics competency by passing a college level mathematics course, MAT 110 or higher, or ECO 215. Students with a documented learning disability in mathematics, must meet this mathematics requirement for the bachelor’s degree.

For more information regarding mathematics competency, requirements, and/or math course placement contact the Mathematics and Computing Sciences Department at 292-1908 or the Academic Advising Office at 292-1719.

Bachelor’s Degree General Education: The LIFE Curriculum

The Liberal and Interdisciplinary Foundation for Excellence, or LIFE curriculum, is the foundation of general education in Sage College of Albany’s bachelor’s degree programs. SCA is committed to the belief that all graduates should possess the skills and breadth of knowledge and the experiences necessary for lifelong learning in a changing world. The LIFE curriculum provides students with the foundation in the liberal arts and sciences to broaden their perspective of a discipline while helping them to make interdisciplinary associations and to appreciate the link between theoretical knowledge and its application.

The LIFE curriculum at SCA is integrated over the four years of study to so that students will:

- select a foundation in the humanities, social sciences, and natural sciences that will support the commitment to life long learning;
- broaden their perspective of different disciplines by being introduced to alternative ways of learning, knowing, and perceiving;
• explore the connection between theoretical knowledge and the application of knowledge.
• develop reasoning abilities, writing, reading, and computational abilities, and the abilities to apply, analyze, synthesize, and evaluate information within an interdisciplinary context.

• develop cultural, historical, and human diversity perspectives and effective citizenship.

In support of these learning outcomes, LIFE includes:

• A broad selection of liberal arts and science courses
• Interdisciplinary course experiences
• Applied competencies within the major
• Experiential-based learning opportunities
• A Capstone or Senior Seminar

**LIFE Curriculum Requirements**

<table>
<thead>
<tr>
<th>Category</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liberal Arts and Science Knowledge</td>
<td></td>
</tr>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>Social Science</td>
<td>6</td>
</tr>
<tr>
<td>Science</td>
<td>6-8</td>
</tr>
<tr>
<td>HUM 112 - Humanities Seminar II</td>
<td></td>
</tr>
<tr>
<td>Language and Community</td>
<td>3</td>
</tr>
<tr>
<td>Topics in Mathematics (MAT 110 or higher)</td>
<td>3</td>
</tr>
<tr>
<td>Technology Competency</td>
<td>0-3</td>
</tr>
<tr>
<td>ITD 3XX – LIFE Interdisciplinary Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Applied Advanced Competencies</td>
<td>in the major</td>
</tr>
<tr>
<td>Experiential-Based Learning Opportunities</td>
<td>in the major</td>
</tr>
<tr>
<td>Capstone Seminar</td>
<td>in the major</td>
</tr>
<tr>
<td>Total LIFE Credits (outside the major)</td>
<td>27–32</td>
</tr>
</tbody>
</table>

*See classification of courses.*

**Liberal Arts and Science Knowledge**

Most general education curricula include a broad choice of liberal arts and science courses and the SCA LIFE requirement is no exception. According to the New York State Department of Education, liberal arts and science courses are “those courses that are either of a general and/or theoretical nature that are designed to develop judgment and understanding about man’s relationship to the social, cultural, and natural facets of his total environment.” SCA students complete a minimum of six credits within each of the categories of Humanities, Social Science, and Science (as identified in the college catalog). Through advisement, students select courses within these categories to develop their knowledge of the liberal arts outside their major.

In addition, specific course requirements further support a strong foundation in the liberal arts and sciences:

**Humanities Seminar II: ‘Language and the Community’**

This course emphasizes critical reading, writing, and thinking. Using the general topic “Language and the
Community,” students consider the ways in which language both reflects and shapes life and thought within perceived communities. Students will compile a portfolio of their written work in the course for a final assessment.

**Topics in Mathematics**

This course is designed to give students not majoring in mathematics, science or technology an appreciation of mathematics and its use in problem solving. Students whose major requires a higher level of mathematics will fulfill their math requirement as part of their major.

**Technology Competency**

This is required to ensure that all students have basic technological skills. Students must demonstrate the “basic technological skills” early in their academic program so that they may “apply” those “competencies” in their major. The student should be able to:

- operate a microcomputer in a windows environment;
- organize and manage different types of computer files in an electronic storage device;
- prepare a document with a word-processor;
- use an spreadsheet to solve arithmetic problems;
- both store information and retrieve information from a database;
- prepare an electronic presentation;
- read and send email and handle email attachments;
- find and retrieve information from the internet.

Students may demonstrate these competencies in several ways:

- by achieving a grade of 70 percent on the Computer Literacy Assessment exam prepared by the Department of Mathematics and Computer Science. (This exam is based on skill in the use of MS Office, which is the standard office support system selected for The Sage Colleges.)
- by successful completion of CSI 101 Computer Literacy, CSI 150 Advanced Computer Literacy, BUS 290 Software Applications in Business, or LAW 215 Law Office Technologies (or their transfer equivalent) by successful completion of other courses approved by SCA- Curriculum Committee.

**LIFE Interdisciplinary Seminars—Junior/Senior Level**

A unique characteristic of SCA is the pathways model. Through this model, students have the opportunity to explore a major in a single discipline or an integration of multiple disciplines as they move from associate to bachelor’s degrees. In support of this pathway philosophy, students complete an interdisciplinary seminar as part of their LIFE curriculum. The purpose of interdisciplinary seminars is to develop within students the ability to view the same subject from multiple yet related perspectives. Interdisciplinary seminars will follow a thematic approach that focuses on cultural, historical, and human diversity perspectives and effective citizenship. Interdisciplinary seminars are open to juniors and seniors and are often team-taught by faculty from different disciplines.

**Applied Advanced Competencies within the Major**

All SCA students are prepared with basic competencies in critical reading, writing, and thinking, mathematics, and technology as part of their liberal arts and science foundation. In addition, students will have the opportunity to apply this knowledge in courses related to their major. Courses and activities that fulfill this part of the LIFE curriculum will be identified by each of the programs.

**Experiential-Based Learning Opportunities—Junior/Senior Level**

Experiential-based learning opportunities are developed as an integral part of each major in collaboration with
the Career Services Office and through community partnerships. An important feature of this LIFE requirement is the students’ exposure to learning beyond the college classroom. Experiential-based learning opportunities may include a combination of job shadowing, internship, externships, community service projects, and other learning opportunities that match student readiness and facilitate outcome attainment. Experiential-based learning is self-directed learning that when accompanied by individualized advisement promotes higher-level achievement. Students must complete at least one approved experiential-based learning opportunity as part of their major prior to earning their bachelor’s degree. Students may also be expected to complete an experiential-based learning opportunity as part of their associate degree requirements.

Waiver of the Experiential-Based Learning Requirement

Students who have worked 18+ months within the past five years in the field of their major may seek a waiver of the experiential learning requirement. Upon approval, the Program Director/Coordinator will sign a course waiver form and submit it to the Registrar’s Office as documentation indicating the student has met the LIFE requirement for Experiential Learning.

Note: Students who want credit for work experience must apply for credit through the credit for prior learning program.

With assistance from the Career Planning Office, students must submit their request for a waiver to the Program Director/Coordinator prior to completing 102 credits. The waiver request must contain a letter of employment verification, job description, current resume, and five year career plan, including a two- to three-page statement that identifies how their current studies will help them meet their career goals.

Capstone Course or Senior Seminar

A capstone course or senior seminar will represent the culminating experience of the major. Each program will be responsible for identifying the course and its purpose in order to achieve this LIFE requirement for all SCA students.
TUITION AND FEES

Tuition and Fees

The deposits, tuition, room, board and fees noted in the following sections are in effect for the 2005-2006 academic year and are subject to change without prior notice by The Sage Colleges’ Board of Trustees. All policy statements and other information detailed in the following sections reflect information current at the time of this publication.

Payments

All payments for tuition, room, board and fees are due in full by the following dates. Students that register beyond these payment deadlines are expected to pay in full at the time of registration.

<table>
<thead>
<tr>
<th>Semester</th>
<th>Payment Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2005</td>
<td>Aug. 12, 2005</td>
</tr>
<tr>
<td>Spring 2006</td>
<td>Dec. 30, 2005</td>
</tr>
</tbody>
</table>

Payments can be made at the Office of Student Services, which accepts cash, MasterCard, Visa, and money orders or checks payable to The Sage Colleges.

All student balances must be paid in full unless the student has been awarded financial aid sufficient to cover the outstanding balance or is enrolled in one of the College's payment plans. Students will be permitted to attend classes and utilize College facilities only after they have settled their financial obligations to the College. Please note that any subsequent modification to an expected amount of financial aid or student loan remains the full responsibility of the student and must be paid in full by the student.

In addition to following application and verification procedures for financial aid, the student’s eligibility must be confirmed and the student must accept offered awards in writing before those amounts can be applied as payment against tuition and fees. In particular, it should be noted that loan programs require an extended period of processing before the loan amount is available for credit to the student’s account.

Failure to fully pay the student's liability may result in the removal of registration from any or all classes. In addition, an unpaid financial obligation to the College will result in the withholding of the student's grades, transcript of credits, diploma, and official reports and make the student ineligible for future financial aid awards, pre-registration, and resident room selections.

Employer Reimbursement

For students who receive full or partial reimbursement from employers, the Office of Student Services has established procedures that comply with both College and employer requirements. Authorizations from the agency or employer must be presented at the time of registration.

Deferred Payment Plans

The Sage Colleges offers a variety of low-cost payment options that allow parents and students to spread the cost of attendance over time concurrent with the period of enrollment. For additional information regarding these payment plans, contact the Office of Student Services at 518-244-2201 (Troy) or 518-292-1781 (Albany).

Deposits

New and returning students must submit a non-refundable deposit as shown on the table below to participate in fall semester pre-registration and room lottery processes. This deposit is credited against the student's tuition,
room, board and fees.

<table>
<thead>
<tr>
<th>Enrollment Deposits</th>
<th>Amount</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residents</td>
<td>$300</td>
<td>May 1st</td>
</tr>
<tr>
<td>Non-Residents (full-time)</td>
<td>$200</td>
<td>May 1st</td>
</tr>
<tr>
<td>Non-Residents (part-time)</td>
<td>$50</td>
<td>May 1st</td>
</tr>
<tr>
<td>Returning Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residents</td>
<td>$200</td>
<td>March 31st</td>
</tr>
<tr>
<td>Non-Residents (full-time)</td>
<td>$100</td>
<td>March 31st</td>
</tr>
<tr>
<td>Non-Residents (part-time)</td>
<td>$50</td>
<td>March 31st</td>
</tr>
</tbody>
</table>

Health Insurance

All full-time students must maintain health insurance coverage for all semesters in which they are enrolled. Full-time students may purchase health insurance through The Sage Colleges and may request information on this plan through the Office of Student Services at 518-244-2201 (Troy) or 518-292-1781 (Albany).

Optional Refund Insurance

Tuition, room, board and fees are not refundable. However, The Sage Colleges offers an optional insurance program that provides refunds for some of these costs in a variety of unanticipated circumstances. As this insurance coverage is specific to certain circumstances, it is recommended that parents and students carefully review the information available through the Office of Student Services at 518-244-2201 (Troy) or 518-292-1781 (Albany).

Senior Citizen Tuition Discount

Senior citizens (65 and older), on a space-available basis, may audit a course in any of The Sage Colleges without a tuition charge. However, all applicable College fees still apply and are charged accordingly.

Other Tuition Discount

Students who graduate from Sage College of Albany with a bachelor's degree are given a 10% tuition discount for the first six credits of course work taken through any of the part-time Sage Graduate School programs of study.

Tuition

Tuition charges are not refundable; adjustments for withdrawals and other circumstances can be found on page xx. Full-time tuition allows a student to enroll for 12-18 credits in each of the Fall or Spring semesters. Students enrolled for less than 12 credits pay part-time tuition according to the course for which they enroll (refer to the appropriate catalog for tuition rate and fees, Sage College of Albany, Russell Sage College, or Sage Graduate School). Summer tuition rates are published each Spring prior to course registration. During Summer Sessions all students pay tuition per credit hour according to the level (undergraduate and graduate) and discipline of the course.

<table>
<thead>
<tr>
<th>Tuition</th>
<th>Per Credit</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time (12-18 credits)</td>
<td>$8,000</td>
<td>$16,000</td>
<td></td>
</tr>
<tr>
<td>Physical Education</td>
<td>$7,000</td>
<td>$14,000</td>
<td></td>
</tr>
</tbody>
</table>
Room Charges

The following room charges are not refundable. Refer to the Adjustments for Tuition, Room and Board section for information regarding adjustments to room charges due to a student’s withdrawal from the College or an approved leave of absence.

<table>
<thead>
<tr>
<th>Program students</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Part-time (less than 12 credits)</td>
<td>$ 535</td>
<td></td>
</tr>
<tr>
<td>Overload (above 18 credits)</td>
<td>$ 535</td>
<td></td>
</tr>
<tr>
<td>Audited courses</td>
<td>$ 100</td>
<td></td>
</tr>
</tbody>
</table>

Board Charges

Undergraduate resident students must choose one of the following board plans. Non-Resident students have the option of choosing a board plan. The following board charges are not refundable. Refer to the Adjustments for Tuition, Room and Board section for information regarding adjustments to board charges due to a student’s withdrawal from the College or an approved leave of absence.

<table>
<thead>
<tr>
<th>Board, Albany</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 Plus (including $50 munch money per semester)</td>
<td>$ 1,945</td>
<td>$ 3,890</td>
</tr>
<tr>
<td>10 Plus (including $125 munch money per semester)</td>
<td>$ 1,945</td>
<td>$ 3,890</td>
</tr>
<tr>
<td>7 Plus (including $150 much money per semester)</td>
<td>$ 1,810</td>
<td>$ 3,620</td>
</tr>
</tbody>
</table>

(The 7 Plus Plan is not available to 1st year students)

Non-Resident Meal Plans

The Sage Non-Resident Meal Plans are designed to meet the dining needs of students living off campus. Established as a way to provide tax-free purchases on meals, the meal plans provide a 5% discount on all purchases and, depending on the level of meal plan chosen, may include bonus money.

Non-Resident Meal Plans can be used to make purchases at any Sage Dining operation on the Troy or Albany campuses. Non-Resident Meal Plans are maintained on a student's Sage ID Card and work on a declining balance system, similar to a debit card. Only the person pictured on the ID card can use the funds on that card. If an ID card is lost and reported and funds remain on the card, the funds can be transferred to a replacement ID card.
With a commuter meal plan, students only pay for the meals they purchase, and balances can be used to purchase meals for guests.

Meal plans cannot be changed after the first week of classes, at which time, all contracts become final and are non-refundable. Additions of $25 or more can be added at Dining Services throughout the semester and can be paid for in cash, check, Visa, or MasterCard. Any additional deposits to a commuter meal plan are also eligible for the 5% discount and tax free status.

Students enrolled in a Non-Resident Meal Plan for the Fall semester will automatically be re-enrolled and billed for the same plan for the Spring semester. If a student chooses not to participate in the Spring or would like to change the amount of their meal plan for the Spring semester, written notification to the Office of Residence Life must be received prior to the start of spring classes.

Balances remaining at the end of the Fall semester will be added to the Spring semester starting balance. However, balances remaining at the end of the Spring semester may not be used to make bulk purchases. These balances are non-refundable in accordance with NYS Tax Regulations, and do not carry over to any future semester.

<table>
<thead>
<tr>
<th>Non-Resident Meal Plan Options</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>$75 Meal Plan (provides $84 of purchases for a 13.25% savings)</td>
<td>$75</td>
<td>$150</td>
</tr>
<tr>
<td>$200 Meal Plan (includes $5 bonus money and provides $230 of purchases for a 15.75% savings)</td>
<td>$200</td>
<td>$400</td>
</tr>
<tr>
<td>$500 Meal Plan (includes $25 bonus money and provides $590 of purchases for an 18.25% savings)</td>
<td>$500</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

Non-Resident Meal Plans may be purchased by contacting the Office of Residence Life at (518) 292-7711.

**Semester and Program Based Fees**

The following fees are not refundable or subject to adjustment after the first day of classes. These fees are charged accordingly and in addition to the previously stated tuition, room and board charges.

**Semester Based Fees**

- Comprehensive Fee - Full-time students: $160
- Technology Fee - Full-time resident students: $200
- Technology Fee - Full-time non-resident students: $100

**Program Based Fees**

- Applied Art Fee (per credit): $25
- Applied Music Fee (per course): $525

**Other Fees**

The following fees are not refundable or subject to adjustment.

**Activity Based Fees**

- Orientation Fee - First Time/First Semester Students: $150
- Orientation Fee - Transfer Students: $100
- Credit for Prior Learning - Assessment Fee: $150
- Credit for Prior Learning - Per Credit Fee*: $100
- Application Fee: $30
- Late Payment Fee: $100
- Transcript Requests: $5
- Placement Service File: $5
Diploma $ 35
Vehicle Registration (Before 12/31) $ 30
Vehicle Registration (After 1/1 and Before 4/30) $ 20
Vehicle Registration (After 5/1) $ 10
Returned Check Fee $ 25

*up to a maximum of $1000 for 10 or more credits

Adjustments for Tuition, Room and Board Charges

A student who notifies the College of his or her withdrawal or leave of absence in writing, and in accordance with the College's withdrawal policy, is eligible for an adjustment to tuition, room and board charges in accordance with the following schedules. Non-attendance does not constitute a withdrawal from a class or the College.

Please note that any student receiving Federal (Title IV) financial aid may be required to return a portion of their aid to the granting agency if they separate from The Sage Colleges prior to the end of a semester. It is important to recognize that any adjustment for tuition, room, or board charges may be less than the amount of aid that must be returned and, therefore, may create a liability to the College that must be paid by the student.

The date of official academic withdrawal, as recorded by the Registrar's Office, is the basis of all adjustments for tuition, room and board charges. It is, therefore, important that the student adhere to the following processes to ensure that the correct adjustment is applied to their account.

To withdraw from a class

To withdraw from a class, the student must complete the necessary forms and submit them to the Office of Student Services (necessary forms are available from Student Services).

To withdraw from the college or request a leave of absence

To withdraw from the College or to request a leave of absence, all resident and non-resident students must complete the necessary forms and submit them to the Office of Campus Life.

Students required to withdraw from a class or the College for disciplinary reasons are not entitled to any adjustment to tuition or room charges.

Tuition Adjustment Schedule
For Classes That Meet Regularly Throughout a Semester

Withdrawal Date Adjustment
Prior to the start of the second week of classes 100 %
Prior to the start of the third week of classes 75 %
Prior to the start of the fourth week of classes 50 %
Prior to the start of the fifth week of classes 35 %
Prior to the start of the sixth week of classes 25 %
After the start of the sixth week of classes 0 %
(No adjustments will be made after the start of the sixth week of classes)

Tuition Adjustment Schedule For All Other Classes, Including Summer Session Classes or Those That Do Not Meet Regularly Throughout a Semester

Withdrawal Date Adjustment
Prior to the start of the fourth class hour 100 %
Prior to the start of seventh class hour 75 %
Prior to the start of tenth class hour 50 %
Prior to the start of thirteenth class hour 35 %
Prior to the start of sixteenth class hour 25 %
After the start of the sixteenth class hour 0 %
(No adjustments will be made after the start of the sixteenth class hour)

Room Adjustment Schedule
Withdrawal Date Adjustment
Prior to the start of the second week of classes 100 %
(less $200 contract breakage fee)
After the start of the second week of classes 0 %
(No adjustments will be made after the start of the second week of classes)

Board Adjustment Schedule
Withdrawal Date Adjustment
Prior to the first day of classes 100 %
Prior to the start of the second week of classes 85 %
Prior to the start of the third week of classes 80 %
Prior to the start of the fourth week of classes 70 %
Prior to the start of the fifth week of classes 65 %
Prior to the start of the sixth week of classes 60 %
Prior to the start of the seventh week of classes 50 %
Prior to the start of the eighth week of classes 45 %
Prior to the start of the ninth week of classes 40 %
Prior to the start of the tenth week of classes 30 %
Prior to the start of the eleventh week of classes 25 %
Prior to the start of the twelfth week of classes 20 %
Prior to the start of the thirteenth week of classes 10 %
After the start of the thirteenth week of classes 0 %
(No adjustments will be made after the start of the thirteenth week of classes)
Associate of Applied Science (A.A.S.) in Fine Arts

The Department of Visual Arts offers the following associate degrees:

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/ Illustration
- A.A.S. in Photography
- A.A.S. in Graphic Design
- A.A.S. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine his or her technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Student interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve their creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

The Portfolio Review is an important part of the Visual Arts learning environment. The B.F.A. degree and a strong portfolio are the credentials needed to go into professional practice as a designer or on to graduate study. Teams of faculty participate in annual portfolio reviews in which students present their work. The review teams provide feedback to each student using a matrix of capabilities that the faculty have defined as essential for success as an artist. The reviews help link the work produced in separate courses and refine the overall presentation and quality of the art.

Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the Vernacular publication.

Get updated information on Sage's Visual Arts programs at http://www.sage.edu/art

A.A.S. in Fine Arts

The A.A.S. in Fine Arts lays the groundwork for the B.F.A. in Fine Arts degree by building foundational visual production skills. The 2+2 structure offers a seamless transition to the upper two years of study in the B.F.A program. The program in Fine Arts is augmented by visiting artists/lecturers, trips to museums and galleries, lectures and demonstrations. From time to time, opportunities for study/travel abroad for credit are offered. Additionally, the Fine Arts program is designed to offer the student the broadly-based traditional education in fine arts necessary to continue in one of the bachelor programs at Sage College of Albany.

The initial experience in this program provides a solid foundation in the basic skills and techniques of visual communication. In the second year, a minimum of four upper–level studio courses are required. Students are encouraged to develop their own visual vocabularies, aesthetic solutions, directions, and goals. Creative growth and improvement of presentation skills is aided as graduating students prepare a portfolio for application to the B.F.A. program. Students may select from studio emphases in Painting, Printmaking, or Clay Sculpture. A professional internship is available if the student is qualified.

Compatible bachelor’s degrees: B.F.A. in Fine Arts, B.S. in Creative Studies, B.S. in Interdisciplinary Studies.
Liberal Arts Requirements

MAT 110 (or higher) 3
Science Elective 3
Computer Literacy 3
Social Science Elective 3
Art History or Humanities Elective 3
ART 205  Art History I 3
ART 206  Art History II 3

Specialized Courses:
ART 101  Drawing I 3
ART 105  Two-Dimensional Design 3
ART 106  Three-Dimensional Design 3
ART 108  Intermediate Drawing 3
ART 109  Mixed Media Drawing 3
ART 215  Figure Drawing 3
ART 201  Color Theory 3
ART 203  Painting I 3
ART 219  Printmaking I 3
ART 231  Ceramics I 3

Select two (2) of the following courses:
ART 204  Painting II 3
ART 220  Printmaking II 3
ART 227  Clay Sculpture I 3
ART 232  Ceramics II 3

Total Credits Required for the A.A.S. Degree 60

2005-2006 Course Offerings

Fall 2005/06 Courses
- Drawing I
- Figure Drawing
- Two-Dimensional Design
- Art History I
- Painting I
- Printmaking I
- Ceramics I
- Liberal Arts Electives

Spring 2006/07 Courses
- Intermediate Drawing
- Color Theory
- Three-Dimensional Design
- Mixed Media Drawing
- Art History II
- Painting II
- Printmaking II
- Clay Sculpture I
- Liberal Arts Electives
Associate of Applied Science (A.A.S.) in Graphic Design

The Department of Visual Arts offers the following associate degrees:

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/Illustration
- A.A.S. in Photography
- A.A.S. in Graphic Design
- A.A.S. in Interior Design

The 2+2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Student interested in these options should consult with an academic advisor.

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Get updated information on Sage's Visual Arts programs at [http://www.sage.edu/art](http://www.sage.edu/art)

A.A.S. in Graphic Design

The Graphic Design program features a series of highly specialized courses designed to stretch students’ visual problem-solving skills while developing an understanding of tools and technology. The 2+2 structure offers a seamless transition from the lower two years (A.A.S.) to advanced study in the B.F.A. program. Students who receive an A.A.S. in either Graphic Design or Illustration are qualified to transition into B.F.A. studies once they meet the B.F.A. admission requirements. The B.F.A. degree is recognized by accrediting and professional organizations as the base level of education needed to obtain employment as a professional designer.

The two year associate degree program introduces students to basic visual skills and concepts; students develop visual communication skills while taking their first core courses in their major. Upon acceptance into the B.F.A. program, students begin the upper division program, designed to simultaneously develop technical skills for digital and print production. The senior year is comprised of experiences leading to the completion of a professional portfolio while providing for the culminating Capstone Seminar and Internship.

The Graphic Design program is augmented by field trips to printers, ad agencies, and corporate design studios.
Visiting lecturers such as freelance designers and agency representatives discuss relevant topics in the field. Internships are available for students with the appropriate skill level and commitment. Students can also become involved in the AIGA student group and the student art and literary magazine, *Vernacular*.

The first year of the Graphic Design program includes a basic foundation year, which encompasses a broad exposure to the principles of fine arts and design. The second year continues to develop creative problem solving with aesthetic and technical proficiency and results in the required portfolio for transition into the upper two years (B.F.A.) portion of the program. After passing the B.F.A. entry portfolio review, students move seamlessly into completing their four-year degree.


**Liberal Arts Foundation**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM 112</td>
<td>Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>ART 205</td>
<td>Art History I</td>
<td>3</td>
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<tr>
<td>ART 206</td>
<td>Art History II</td>
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<tr>
<td>CSI 101</td>
<td>Computer Literacy</td>
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<td>or higher</td>
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<tr>
<td>Social Science Elective</td>
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<tr>
<td>Science Elective</td>
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Specialized Courses:

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 101</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART 215</td>
<td>Figure Drawing</td>
<td>3</td>
</tr>
<tr>
<td>ART 105</td>
<td>Two-Dimensional Design</td>
<td>3</td>
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<tr>
<td>ART 106</td>
<td>Three-Dimensional Design</td>
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</tr>
<tr>
<td>ART 108</td>
<td>Intermediate Drawing</td>
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<tr>
<td>GDN 201</td>
<td>Type and Design I</td>
<td>3</td>
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<tr>
<td>GDN 220</td>
<td>Digital Imaging II</td>
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<tr>
<td>ILL 201</td>
<td>Introduction to Illustration</td>
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<tr>
<td>GDN 207</td>
<td>Graphic Design II</td>
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</tr>
<tr>
<td>GDN 217</td>
<td>Digital Imaging I</td>
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<td>GDN 218</td>
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<tr>
<td>PHG 201</td>
<td>Photography I</td>
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</tr>
</tbody>
</table>

**Total Credits Required for the A.A.S. Degree** 60

2005-2007 Course Offerings

### Fall 2005/06 Courses

- Drawing I
- Figure Drawing
- Two-Dimensional Design
- Introduction to Illustration
- Digital Imaging I
- Type & Design II
- Liberal Arts Electives

### Spring 2006/07 Courses

- Intermediate Drawing
- Three-Dimensional Design
- Type & Design I
- Graphic Design II
Digital Imaging II
Photography I
Liberal Arts Electives

http://catalog.sage.edu/fullsca.php
Associate of Applied Science (A.A.S.) in Fine Arts/Illustration

The Department of Visual Arts offers the following associate degrees:

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/ Illustration
- A.A.S. in Photography
- A.A.S. in Graphic Design
- A.A.S. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Student interested in these options should consult with an academic advisor.

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Get updated information on Sage's Visual Arts programs at http://www.sage.edu/art

A.A.S. in Fine Arts/Illustration

The first-year foundation courses provide a sound background for study in all art disciplines. The second year introduces students to the discipline of illustration and begins to develop their conceptual and image-making skills; they select a studio course to enhance or broaden their skills. These courses enable students to develop fundamental skills and prepare them to continue studying illustration or to continue in one of the bachelor programs of Sage College of Albany.


Liberal Arts Foundation

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM 112</td>
<td>Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
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</tr>
<tr>
<td>ART 206</td>
<td>Art History II</td>
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</table>

http://catalog.sage.edu/fullsca.php

5/9/2005
Social Science Elective 3
Liberal Arts/Science Electives 3
Humanities Elective 3
Math/Science Elective 3
Specialized Courses:
ART 101 Drawing I 3
ART 215 Figure Drawing 3
ART 105 Two-Dimensional Design 3
ART 106 Three-Dimensional Design 3
ART 108 Intermediate Drawing 3
GDN 201 Type and Design I 3
GDN 217 Digital Imaging 3
ILL 201 Introduction to Illustration 3
ILL 202 Illustration Concepts and Techniques 3
PHG 201 Photography I 3
Select one of the following: 3
ART 204 Painting II
ART 109 Mixed Media Drawing
ART 219 Printmaking I

Total Credits Required for the A.A.S. Degree 60

2005-2007 Course Offerings

Fall 2005/06 Courses
Drawing I
Digital Imaging I
Digital Production I
Figure Drawing
Two-Dimensional Design
Type & Design II
Art History I
Color Theory
Capstone Seminar
Interactive Design I
Graphic Design Techniques
History of Graphic Design
Introduction to Illustration
Photography I
Printmaking I
Liberal Arts Electives

Spring 2006/07 Courses
Business Practice
Capstone Seminar II
Digital Imaging II
Digital Production II
Intermediate Drawing
Three-Dimensional Design
Type & Design I
Art History II
Illustration Concepts
Interactive Design II
Mixed Media Drawing
Painting II
Associate of Applied Science (A.A.S.) in Interior Design

The Department of Visual Arts offers the following associate degrees:

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/Illustration
- A.A.S. in Photography
- A.A.S. in Graphic Design
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A.A.S in Interior Design

Students of Interior Design learn necessary skills in drafting, construction theory and space design while being encouraged to develop their own individual approach to design. Contemporary issues in style, lighting, "green design," preservation, textiles and color are integrated into all areas of the curriculum. They also build the skills and portfolio to transition to the upper division (B.F.A.). The foundation for the A.A.S. degree involves courses in drawing, history of architecture, furniture and the decorative arts, drafting and space planning techniques, environmental design and building codes.

In the Interior Design degree, students examine design problems for both residential and commercial clients. Developed for students planning to pursue a professional career in Interior Design, the program gives each student the foundation to build an outstanding portfolio and launch a successful career. The 2+2 structure allows students to begin interior design coursework as early as the first year. Students accelerate to advanced level work by developing skills early.

Our accreditation by the National Association of Schools of Art and Design (NASAD) gives graduates the
industry-recognized standard for professional designers, and our chapter of the American Society of Interior Designers (ASID) provides opportunities for professional growth and leadership.


**Liberal Arts Foundation**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
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<tbody>
<tr>
<td>COM 104</td>
<td>Oral Communication</td>
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<td>HUM 112</td>
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<td></td>
<td>Liberal Arts &amp; Science Elective</td>
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</tr>
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<td></td>
<td>Math/Science Elective</td>
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<td>Social Science Elective</td>
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<tr>
<td></td>
<td>Humanities Elective</td>
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**Specialized Courses:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 101</td>
<td>Drawing I</td>
<td>3</td>
</tr>
<tr>
<td>ART 105</td>
<td>Two-Dimensional Design</td>
<td>3</td>
</tr>
<tr>
<td>ART 106</td>
<td>Three-Dimensional Design</td>
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</tr>
<tr>
<td>IND 101</td>
<td>Drafting and Space Planning</td>
<td>3</td>
</tr>
<tr>
<td>IND 104</td>
<td>History of Architecture, Furniture &amp; Decorative Arts I</td>
<td>3</td>
</tr>
<tr>
<td>IND 106</td>
<td>History of Architecture, Furniture Decorative Arts II</td>
<td>3</td>
</tr>
<tr>
<td>IND 110</td>
<td>Textiles and Interior Materials</td>
<td>3</td>
</tr>
<tr>
<td>IND 203</td>
<td>Materials and Methods of Construction</td>
<td>3</td>
</tr>
<tr>
<td>IND 204</td>
<td>Architectural Perspective</td>
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</tr>
<tr>
<td>IND 205</td>
<td>Design Presentation Techniques</td>
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</tr>
<tr>
<td>IND 201</td>
<td>Space Planning and Design I</td>
<td>3</td>
</tr>
<tr>
<td>IND 202</td>
<td>Space Planning and Design II</td>
<td>3</td>
</tr>
<tr>
<td>IND 214</td>
<td>Business of Interior Design</td>
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</tr>
<tr>
<td>IND 216</td>
<td>Internship or General Elective</td>
<td>3</td>
</tr>
<tr>
<td>IND 220</td>
<td>Computer Aided Drafting (CAD)</td>
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</tr>
<tr>
<td>IND 330</td>
<td>Environmental Design</td>
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</tbody>
</table>

**Total Credits Required for the Degree**: 66

To fulfill requirements for the A.A.S. degree in Interior Design, the candidate must satisfactorily complete a minimum of 66 hours of academic work.

**2005-2007 Course Offerings**

**Fall 2005/06 Courses**

- Drawing I
- Two-Dimensional Design
- Drafting & Space Planning
- Space Planning & Design I
- Architectural Perspective
- Materials & Methods
- History of Architecture I
- Oral Communication
- Liberal Arts Electives

**Spring 2006/07 Courses**

- Three-Dimensional Design
- Textiles & Interior Materials
- Space Planning & Design I
Computer Aided Drafting
Environmental Design
Design Presentation Techniques
Business of Interior Design
History of Architecture II
Internship or Elective
Liberal Arts Electives
Associate of Applied Science (A.A.S) in Photography

The Department of Visual Arts offers the following associate degrees:

- A.A.S. in Fine Arts
- A.A.S. in Fine Arts/ Illustration
- A.A.S. in Photography
- A.A.S. in Graphic Design
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A.A.S. in Photography

The Photography program at Sage College of Albany is designed to help students build a portfolio that balances vision and craft.

The 2 + 2 program in Photography is organized so that the associate degree (the lower two years) in Photography provides the foundational skills necessary to be successful in the Photography emphasis of the B.F.A. program (upper two years), where the student develops conceptual depth, a creative vision, and the technical skills needed to succeed as a professional photographer. The program helps students improve their practical skills and develop individual style. It is expected that after completion of the A.A.S. in Photography, students will be prepared to continue their studies in the B.F.A. in Fine Arts - Photography emphasis. (See section on B.F.A. in Fine Arts.)


Requirements for Photography Major
**Liberal Arts Foundation**

<table>
<thead>
<tr>
<th>Course</th>
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<td>3</td>
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<tr>
<td>ART 205</td>
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<td>ART 206</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td></td>
<td>CSI 101 Computer Literacy or</td>
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<tr>
<td></td>
<td>Technology Competency or</td>
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<td>Math/Science Elective</td>
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<td>Choose one of the following:</td>
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<tr>
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<td>MAT 248 Math for Visual Thinkers or</td>
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<td>MAT 110 Topics in Mathematics or higher, or</td>
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<td></td>
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<tr>
<td></td>
<td>Social Science Elective</td>
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<td></td>
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<tr>
<td>ART 105</td>
<td>Two-Dimensional Drawing</td>
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<tr>
<td>ART 106</td>
<td>Three-Dimensional Drawing</td>
<td>3</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td></td>
<td>ART 108 Intermediate Drawing or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ART 109 Mixed Media Drawing</td>
<td></td>
</tr>
<tr>
<td>ART 201</td>
<td>Color Theory</td>
<td>3</td>
</tr>
<tr>
<td>ART 215</td>
<td>Figure Drawing</td>
<td>3</td>
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<tr>
<td>PHG 201</td>
<td>Photography I</td>
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<td>PHG 202</td>
<td>Photography II</td>
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<td>PHG 205</td>
<td>History of Photography</td>
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<td>PHG 211</td>
<td>Photographic Processes</td>
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<td>PHG 212</td>
<td>Color Photography</td>
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<tr>
<td>PHG 214</td>
<td>Studio Lighting</td>
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<tr>
<td>GDN 217</td>
<td>Digital Imaging I</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credits Required for the A.A.S. Degree** 60

---

**2005-2007 Course Offerings**

**Fall 2005/06 Courses**

- Drawing I
- Photography I
- Two-Dimensional Design
- Art History I
- Photographic Processes
- Digital Imaging I
- Figure Drawing
- Liberal Arts Electives

**Spring 2006/07 Courses**

- Color Theory
- Photography II
- Three-Dimensional Design
- Color Photography
- Studio Lighting
- History of Photography
Associate of Science (A.S.) in Science - Applied Biology

This program can serve as a pathway to an interdisciplinary Bachelor of Science (B.S.) degree in Applied Biology which prepares graduates for jobs that melds biology with companion disciplines such as art, humanities, marketing and management, or public policy and communications. Graduates of the program can work as environmental lobbyists, public relations specialists at science-related companies, biological illustrators, science and health writers, biological technicians, sales representatives or managers in research facilities or drug companies, depending on their companion discipline specialization.

The A.S. in Science (Applied Biology pathway) is designed for students who either wish to enter the working world at the completion of two years of study or who see this as a pathway to further study in a baccalaureate program. It blends foundational lab science courses in biology and chemistry with core courses in contemporary biology, including Human Biology, Genetics, Environmental Biology, and Cell & Molecular Biology.

The goal of this program is to provide students with a strong liberal arts and science foundation that prepares graduates for work in the modern world. The college expects that graduates of this program will:

- read with understanding and analyze text and non-text materials
- write well, including the ability to report the results of laboratory investigations
- think logically and critically, making the best possible use of evidence and analysis
- work independently and cooperatively with others
- demonstrate computational and quantitative skills using mathematics and computers as problem-solving tools
- demonstrate knowledge of the nature of science
- demonstrate science process skills including the ability to carry out an extended scientific investigation
- demonstrate understanding of the knowledge domains contained in coursework.

Compatible bachelor’s degrees: B.S. in Applied Biology, B.S. in Creative Studies, B.S. in Interdisciplinary Studies.

A.S. in Science (Applied Biology) Requirements

<table>
<thead>
<tr>
<th>Science Core</th>
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<tbody>
<tr>
<td>BIO 101 General Biology I (w/lab)</td>
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<tr>
<td>BIO 102 General Biology II (w/lab)</td>
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<tr>
<td>BIO 134 Human Biology</td>
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</tr>
<tr>
<td>BIO 207 Fundamentals of Genetics</td>
<td>3</td>
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<tr>
<td>BIO 221 Cell &amp; Molecular Biology</td>
<td>3</td>
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<tr>
<td>BIO 130 Environmental Biology</td>
<td>3</td>
</tr>
<tr>
<td>CHM 111 General Chemistry I (w/lab)</td>
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<tr>
<td>CHM 112 General Chemistry II (w/lab)</td>
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</tr>
<tr>
<td>MAT 112 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT 220 Applied Statistics I</td>
<td>3</td>
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<tr>
<td>Internship</td>
<td>3</td>
</tr>
</tbody>
</table>
Total Credit Hours Required for the Major: 62

For General Electives, companion discipline coursework is recommended if the student is pursuing a B.S. in Applied Biology.

Students who meet the technology competency must take a liberal arts & science elective in place of CSI 101.

2005-2007 Course Offerings

<table>
<thead>
<tr>
<th>Other Required Courses</th>
<th>Credits: 25</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 104 Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td>HUM 112 Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>Humanities Elective</td>
<td>3</td>
</tr>
<tr>
<td>Social Science Electives</td>
<td>6</td>
</tr>
<tr>
<td>General Electives</td>
<td>6</td>
</tr>
<tr>
<td>CSI 101 Computer Literacy</td>
<td>3</td>
</tr>
<tr>
<td>ITD 230 Portfolio Writing I</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Credit Hours Required for the Major: 62

Fall 2005/06 Courses
General Biology I (with lab)
General Chemistry I (with lab)
College Algebra
Humanities Seminar II
Human Biology
Fundamentals of Genetics
Applied Statistics I
Oral Communication
Electives

Spring 2006/07 Courses
General Biology II (with lab)
General Chemistry II (with lab)
Computer Literacy
Cell & Molecular Biology
Environmental Biology
Portfolio Writing I
Internship
Electives
Associate of Applied Science (A.A.S.) in Marketing and Management

Sage College of Albany offers an Associate of Science (A.S.) and an Associate of Applied Science (A.A.S.) in Marketing and Management. The degrees are especially well designed for students planning to continue their studies in Sage College of Albany’s B.B.A. or B.S. degree programs in Business Administration, or the B.S. in International Trade and Economic Development degree program. The associate degree in Marketing and Management also prepares students for immediate employment in the workplace. Students may choose a strong emphasis in mathematics and liberal arts to provide them with a rigorous preparation for upper-level coursework. The use of computer applications and case studies in marketing and management affords students an important opportunity for exposure to real-world experiences.

The first year of the program consists of core requirements taken by all business majors. The core is designed to orient and educate students in a solid foundation of business subjects prior to starting an in-depth study of a particular business discipline. The core offers students an opportunity to explore and to consider various possibilities before commencing study of a specific concentration in the second year.

Through academic advisement, a student may have an emphasis in one of the following:

- **Marketing**: This emphasis focuses on sales, advertising, and retail management as preparation for four-year programs in marketing.
- **Management**: This emphasis focuses on managing people, communications, and information as preparation for four-year programs in management or business administration.
- **Global Business**: This emphasis focuses on conducting business in the global marketplace as preparation for four-year programs in international business and trade.

Compatible bachelor’s degrees: B.S. in Accounting (Sage After Work), B.S. in Interdisciplinary Studies, B.S. in International Trade and Economic Development, B.S. in Legal Studies (Sage After Work), B.S. in Law and Society, B.B.A. or B.S. in Business Administration.

A.S. or A.A.S. in Marketing & Management

**Core Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 101</td>
<td>Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC 102</td>
<td>Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS 104</td>
<td>Contemporary Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS 204</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS 205</td>
<td>Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 212</td>
<td>Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>LAW 205</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BUS 230</td>
<td>Business Strategy</td>
<td>3</td>
</tr>
<tr>
<td>BUS 308</td>
<td>Human Resources Management</td>
<td>3</td>
</tr>
<tr>
<td>Choose two business electives</td>
<td></td>
<td>6</td>
</tr>
</tbody>
</table>

**Liberal Arts Foundation**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 101</td>
<td>Computer Literacy</td>
<td>3</td>
</tr>
<tr>
<td>ECO 201</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO 202</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>HUM 112</td>
<td>Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Humanities elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Liberal Arts and Science elective</td>
<td>3</td>
</tr>
</tbody>
</table>
Students may pursue the A.A.S. or A.S. degree in marketing and management through academic advisement. The difference between the two degrees is determined by the number of math and general elective courses taken.

2005-2007 Course Offerings

Social Science elective 3
General elective 3
Choose two of the following math courses: 6
MAT 112 College Algebra
MAT 113 Precalculus
MAT 201 Calculus I
BUS 208 Mathematics for Management
BUS 209 Mathematics for Finance

Total Credits Required for the Degree 60

* Students may pursue the A.A.S. or A.S. degree in marketing and management through academic advisement. The difference between the two degrees is determined by the number of math and general elective courses taken.

2005-2007 Course Offerings

Fall 2005/06 Courses
Contemporary Business
Financial Accounting
Business Law I
Human Resources Management
Math for Finance
Principles of Marketing
Business electives
Principles of Macroeconomics
Liberal Arts electives

Spring 2006/07 Courses
Managerial Accounting
Business Strategy
Principles of Management
Math for Management
Principles of Microeconomics
Business electives
Liberal Arts electives
Associate of Science (A.S.) in Communications

Sage College of Albany offers an Associate of Science (A.S.) in Communications designed for students who plan to enter a career upon completion of the two-year sequence or who plan to continue their studies at The Sage Colleges.

The primary goal of the Communications program is to offer an introduction to, and knowledge of, the field of communications. The program provides theory and experience in the practices of news media, public relations, and speech communication. Courses in the liberal arts, business management, the humanities, and the sciences support and complement professional development through rich, diverse learning that is indispensable to the liberally educated individual and to success in journalism and public relations.

Through a multidisciplinary approach and a variety of instructional methods, the College expects that graduates from the Communications program will have:

- an understanding of the social, economic, and philosophic roles held by various media in our society, and an appreciation for the effects exerted by the mass media upon society;
- mastered the technical aspects of communications practice at a level sufficient to allow for either a continuance of studies at a more advanced level of instruction or for beginning professional practice;
- an understanding of, and appreciation for, the legal and ethical issues that help form the core of professional communications practice.

Compatible bachelor’s degrees: B.S. in Information Design (with careful advising), B.S. in Creative Studies, B.S. in Interdisciplinary Studies.

Core Requirements in Communications 27 (30)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 110</td>
<td>Mass Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM 104</td>
<td>Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM 121</td>
<td>Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM 125</td>
<td>Writing for the Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>COM 126</td>
<td>Advanced News Reporting</td>
<td>3</td>
</tr>
<tr>
<td>COM 202</td>
<td>Editing</td>
<td>3</td>
</tr>
<tr>
<td>COM 251</td>
<td>Interpersonal Communications</td>
<td>3</td>
</tr>
<tr>
<td>COM 327</td>
<td>Internship in Communications</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 221</td>
<td>Public Relations Practices and Procedures</td>
<td>3</td>
</tr>
</tbody>
</table>

Supporting Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 103</td>
<td>Managerial Communications</td>
<td>3</td>
</tr>
<tr>
<td>BUS 204</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS 304</td>
<td>Advertising and Promotion</td>
<td>3</td>
</tr>
<tr>
<td>CSI 101</td>
<td>Computer Literacy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>General Elective</td>
<td>(3)</td>
</tr>
</tbody>
</table>

Liberal Arts Foundation 21

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM 112</td>
<td>Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>PHL 206</td>
<td>Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PHL 209</td>
<td>Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>PSY 101</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SCL 101</td>
<td>Introduction to Sociology</td>
<td>3</td>
</tr>
</tbody>
</table>
COM 327 is not required, but is strongly suggested for Communications majors. It is the culminating experience for the associate degree at Sage College of Albany.

- BUS 207 Ethics in Business may be substituted for PHL 206.
- Student may elect to take PHL 201 Introduction to Philosophy in place of PHL 209.
- Though the college requirement is MAT 110 or above, MAT 220 Statistics is strongly suggested.

### 2005-2006 Course Offerings

#### Fall 2005 Courses
- Mass Media and Society
- Oral Communications
- Computer Literacy
- Introduction to Psychology
- Introduction to Sociology
- Principles of Marketing
- Advanced New Reporting (F '06)
- Interpersonal Communications
- Public Relations Practices
- Liberal Arts Electives

#### Spring 2006 Courses
- Introduction to Public Relations
- Writing for the Mass Media
- Editing
- Ethics
- Internship
- Supporting Requirements in Business
- Liberal Arts Electives
Associate Degrees in Computer Science

Sage College of Albany offers two associate degrees in computer science:

- A.S. in Computing Sciences
- A.A.S in Computing Technologies

Matriculating in Computing Programs

Those students wishing to matriculate in the Associate of Applied Science (A.S.) program in Computing Technologies or the Associate of Science (A.S.) program in Computing Sciences are expected to have command of the basics of computer literacy (specific competencies are described below). Each student entering these programs must demonstrate competency in these areas by any of the following methods:

- Take CSI 101 Computer Literacy at Sage College of Albany.
- Receive credit at Sage for equivalent prior learning. (See Academic Policies - Coursework).
- Transfer in an equivalent course from another institution.
- Successfully complete the Competency Test (see the department website for more details). Credit can be earned and/or a waiver is granted.
- Those with extensive experience in the computing field may submit evidence of technical competency to department faculty and request a waiver; no credit is earned.

The specific computing competencies are:

- Functional familiarity with GUI Operating System (Windows, Mac OS).
- File/directory manipulations.
- Aptitude using basic Internet services (web browsers, search engines, e-mail).
- Basic MS Office skills.

There are two kinds of associate degree programs, the A.S. and the A.A.S. They differ in the number of liberal arts electives they require. The A.A.S. degree includes a larger number of professional courses. Students enrolled in either of the associate degree programs may easily move into either of the bachelor’s degree programs in computing offered at Sage: the Computer Network and Systems Administration (CNS) program or the Computer Information Systems (CIS) program. However, not all of the courses required for the associate programs are required for the bachelor’s programs; the credits will count, but they may not fulfill program requirements. In the descriptions of the associate degree programs, those courses marked with # are not required in the CIS program, those courses marked with * are not required in the CNS program.

A.S. in Computing Science

Compatible bachelor’s degrees: B.S. in Computer Information Systems, B.S. in Computer Network Administration, B.S. in Creative Studies, B.S. in Interdisciplinary Studies.

Core Requirements for the A.S. in Computing Science  30

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 110</td>
<td>Computing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CSI 117</td>
<td>Digital Imaging &amp; Web Design *#</td>
<td>3</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Introduction to Computer Science I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Introduction to Computer Science II</td>
<td>3</td>
</tr>
<tr>
<td>CSI 150</td>
<td>Advanced Computer Literacy *</td>
<td>3</td>
</tr>
</tbody>
</table>
CSI 210  Workstation Architecture & Support  3
CSI 241  UNIX  3
CSI 261  VB.NET *  3
CSI 263  Web Design I (Client) *  3
CSI 276  Data Communications & Networking I  3

# Not required in the CIS program

* Not required in the CNS program

**Liberal Arts Foundation Requirements**  30

HUM 112  Humanities Seminar II  3
MAT 112  College Algebra  3
MAT 113  Precalculus  3
One Social Science Elective  3
Two Humanities Electives  6
Three Liberal Arts Electives  9
One General Elective  3

**Total Credits Required for the A.S. Degree:** 60

**A.A.S. in Computing Technologies**

This degree consists of a set of Computing core courses, the Liberal Arts foundation courses, and a choice of one of three tracks. The titles of the three tracks accurately describe their goals and employment areas.

Compatible bachelor’s degrees: B.S. in Business Administration, B.S. in Computer Information Systems, B.S. in Computer Network Administration, B.S. in Creative Studies, B.S. in Interdisciplinary Studies.

**Core Requirements for the A.A.S. in Computing Science**  27

CSI 101  Computer Literacy  3
CSI 110  Computing Concepts  3
CSI 117  Digital Imaging & Web Design*#  3
CSI 150  Advanced Computer Literacy *  3
CSI 210  Workstation Architecture & Support  3
CSI 216  Concentration Specific Internship * #  3
or General Elective
CSI 276  Data Communications & Networking I  3
BUS 103  Managerial Communications * #  3
BUS 104  Contemporary Business * #  3

**Liberal Arts Foundation Requirements**  15

MAT 112  College Algebra  3
HUM 112  Humanities Seminar II  3
One Social Science Elective  3
One Liberal Arts Elective  3
One Free Elective

Choose one of three A.A.S. tracks: 18

**Network/System Administrator**
- CSI 125 Introduction to Computer Science I 3
- CSI 126 Introduction to Computer Science II 3
- CSI 241 UNIX 3
- CSI 261 VB.NET * 3
- CSI 285 Data Communications and Networking II 3
- CSI 320 Web Site Administration 3

**Technical Support Specialist**
- CSI 245 Help Desk Operation & Management * # 3
- COM 104 Oral Communication * # 3
- COM 125 Writing for the Mass Media*# 3
- COM 251 Interpersonal Communications * # 3
- HUM 113 Humanities Seminar III 3
- EGL 235 Introduction to Technical Writing 3

**Web Developer**
- CSI 125 Introduction to Computer Science I 3
- CSI 126 Introduction to Computer Science II 3
- CSI 241 UNIX 3
- CSI 261 VB.NET * 3
- CSI 263 Web Site Development * 3
- CSI 320 Web Site Applications 3

Total Credits Required for the A.A.S. Degree: 60

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**2005-2007 Course Offerings**

**Summer 2005 Courses**
- Computer Literacy
- Intro to Computer Science I
- Workstation Architecture
- Advanced Computer Literacy
- Technology and Culture

**Fall 2005/06 Courses**
- Computer Literacy
- Digital Imaging & Web Design
- Intro to Computer Science I
- Advanced Computer Literacy
- Workstation Architecture
- Data Communications & Networking I
- Java Programming
- Machine Structures
- Computer Science Internship
- Applied Computing Internship

**Spring 2006/07 Courses**
- Computer Literacy
- Intro to Computer Science II
- Advanced Computer Literacy

Data Structures
UNIX I
Technology and Culture
Computer Science Internship
Associate of Arts (A.A.) in Humanities

The Humanities program, focusing on English or philosophy, is flexibly designed for students who plan to continue their studies at Sage to complete a bachelor’s degree in an applied liberal arts and science program. For students seeking an associate degree, the Humanities program provides a solid foundation in the humanities, social sciences, natural and physical sciences, mathematics, and other important fields of knowledge. The major goal of the Humanities program is to provide a comprehensive base for lifelong learning that promotes personal and professional success. A solid humanities foundation is an important component of future career flexibility and professional advancement. The program is also an excellent route into Sage’s bachelor’s degree in Creative Studies.

This liberal arts-based program responds to the Association of American Colleges’ curricular recommendations: inquiry, abstract logical thinking, and critical analysis; literacy (writing, reading, speaking, and listening); understanding numerical data; historical consciousness; science; values; art; and international and multicultural experiences. To achieve this academic experience, Humanities students in either the English or Philosophy emphasis take a combination of specified core courses and electives from the humanities, social sciences, math, science, and other disciplines. The English and Philosophy concentrations emphasize critical and evaluative thinking, strong writing skills, and a knowledge of the history of ideas. For this reason, the Humanities program is an excellent preparation for most other disciplines in the humanities and for careers in areas such as education, law, medicine, and political science.

Through a multidisciplinary approach and a variety of instructional methods, the College expects that graduates from the Humanities program will have:

- participated in a core of broad–based liberal arts and science learning experiences which provide the basis for personal and career success;
- developed essential transferable skills, especially: critical thinking, thoughtful reading, skillful writing, reflective oral communication, and knowledge of effective technological tools;
- gained appreciation for the intellectual excitement, curiosity, and discipline required for scholarship in English literature or philosophy, along with respect for the inherent complexities of important issues and ideas;
- developed the ability to draw connections between seemingly disparate fields of knowledge and culture by participating in interdisciplinary humanities learning experiences;
- gained respect for cultural similarities and differences, and appreciation for the ways in which cultural heritage informs the present and thereby helps shape the future;
- achieved greater awareness of personal, individual values, and a respect for the values of others;
- increased the desire for learning, respect for language, and an appreciation for the beauty and wonder of existence.

**English Emphasis**

This curriculum is designed for students who wish to study English literature and continue their studies beyond the A.A. degree at Sage. The required courses provide a strong and comprehensive background in the liberal arts. The courses in the liberal arts foundation and the English core will enable students to become well acquainted with their chosen discipline and will prepare them for further study in English. Students become familiar with traditional and contemporary literary texts. In addition, students become proficient in a variety of critical approaches to literature as they practice analytical and evaluative thinking. For this reason, the English concentration provides excellent preparation for study in most other disciplines in the humanities, as well as fields such as education, law, medicine, and political science.

**Philosophy Emphasis**

This curriculum is designed for students who wish to study Philosophy and continue their studies beyond the A.A. degree at Sage. The required courses provide a strong and comprehensive background in the liberal arts.
The courses in the liberal arts foundation and the philosophy core will enable students to become well acquainted with their chosen discipline. The philosophy concentration educates students specifically in critical thinking and in the history of ideas. For this reason, it provides excellent preparation for study in most other disciplines in the humanities, as well as fields such as business, education, law, medicine, and political science.

Compatible bachelor’s degrees: B.S. in Creative Studies, B.S. in Interdisciplinary Studies, B.S. in Law and Society.

Degree Program Requirements

Requirements for the A.A. in Humanities

Liberal Arts Foundation 31
HUM 112 Humanities Seminar II 3
Choose one of the following: 3
- HUM 113 Humanities Seminar III
- EGL 154 Introduction to Literature
- EGL 204 or EGL 205 English Literature I / II
- EGL 209 or EGL 210 American Literature I / II
Three credit hours in HUM courses at the 200 level 3
Choose one of the following: 6
- HIS 109/110 Introduction to Western Civilization I & II
- HIS 105/106 History of the United States I & II
Choose one of the following: 3
- PHL 201 Introduction to Philosophy
- PHL 206 Ethics
Foreign Language (see advisor for options) 6
MAT 110 or higher 3
Laboratory Science Course 4

Area of Emphasis (choose one)

English Emphasis 12
Choose one survey course: 3
- EGL 204 or EGL 205 English Literature I / II
- EGL 209 or EGL 210 American Literature I / II
- EGL 254 World Literature
Two additional EGL courses 6
Three additional credit hours with a EGL or HUM prefix 3

Philosophy Emphasis 12
Choose one of the following: 3
- PHL 201 Introduction to Philosophy
- PHL 206 Ethics (course not taken for core requirement)
Two additional PHL courses 6
Three additional credit hours with a PHL or HUM prefix 3

Electives 18
Humanities Electives 6
Liberal Arts and Science Electives 6
Social Science Elective 3
Math/Science Elective 3

Total Credits Required for the A.A. Degree: 61

Note: Students who completed three years of a single foreign language in high school may substitute six credits of liberal arts and science electives. Foreign language courses are offered at Russell Sage College (Troy campus) or through a cross registration agreement with the Hudson-Mohawk Association of Colleges and Universities.

2005-2007 Course Offerings

Fall 2005/06 Courses
Humanities Seminar II
Introduction to Literature ('05)
English Literature I ('06)
Art History I & II
American Literature I ('05)
History of the United States I
Introduction to Philosophy
English and Humanities Electives
Philosophy Elective
Math or Science Electives
Social Science Electives

Spring 2006/07 Courses
Humanities Seminar III
Art History I & II
English Literature II ('07)
American Literature II ('06)
History of the United States II
Introduction to Philosophy
Ethics ('07)
Humanities Electives
Math or Science Electives
Social Science Electives
Associate Degrees in Individual and Professional Studies

Sage College of Albany offers two associate degree programs for students who want to explore a variety of academic options:

- Associate of Arts (A.A.) in Individual Studies
- Associate of Applied Science (A.A.S.) in Professional Studies

A.A. in Individual Studies

The Department of Liberal Studies administers the Individual Studies program, which is designed to serve several purposes. One of these purposes is to enable students to explore a wide range of academic areas during the first two years of their degree studies. Students have many course choices within the five categories of elective credit. The Individual Studies program offers students the freedom to grow personally and professionally as they explore their academic areas of interest.

Students who wish to enter the workforce after completing the requirements for the A.A. degree will be broadly prepared to begin a variety of careers. By choosing wisely within the course offerings each semester, students will develop a base of highly employable skills upon which to build, whether they enter business, industry, service organizations, or other areas of the private or public sector.

Another purpose of the Individual Studies program is to allow concentrated, extensive focus in areas of personal interest. The Individual Studies program allows more flexibility than any other course of study. Students are advised that, if they concentrate their efforts too narrowly, they may have difficulty meeting all of the LIFE general education requirements of Sage when they decide to complete their four-year degrees.

The flexible nature of this major also allows students to begin their college studies without a firm commitment to a specific career path. Students unsure about a particular career direction may elect this major in order to allow them to begin their college studies without feeling the pressure of a final choice.

The major goal of the Individual Studies program is to provide a flexible, broad-based academic foundation for personal growth and professional success. The Individual Studies program encourages the student to explore various disciplines and to refine career goals.

Through a multidisciplinary approach and a variety of instructional methods, the College expects that graduates from the Individual Studies program will have:

- designed a personalized sequence of learning experiences in the liberal arts and sciences and in other areas of study in order to provide the basis for personal and career success;
- developed essential transferable skills, especially critical thinking, thoughtful reading, skillful writing, reflective oral communication, and knowledge of effective technological tools;
- gained appreciation for the inherent complexities of important issues and ideas, and an ability to draw connections between seemingly disparate fields of knowledge and culture;
- acquired respect for cultural similarities and differences, and appreciation for the ways in which cultural heritage informs the present and thereby helps shape the future;
- achieved greater awareness of personal, individual values and a respect for the values of others;
- increased their desire for learning, their respect for language, and their appreciation for the beauty and wonder of existence.

Compatible bachelor’s degrees: This program is designed to integrate well with several of Sage College of Albany’s bachelor’s degree programs. Students should work closely with their academic advisor. Here are some examples: B.S. in Creative Studies, B.S. in Interdisciplinary Studies, B.S. in Law and Society, B.S. in Public
Affairs and Public Policy.

**Liberal Arts Foundation**
- HUM 112  Humanities Seminar II  3
- Humanities Electives  9
- Math/Science Electives  9
- Social Science Electives  9

**Additional Electives**
- Liberal Arts & Science Electives  18-21
- General Electives  9-12

Note: At least one math course must be taken at the level of MAT 110 or higher.

**Total Credits Required for the A.A. Degree: 60**

**2005- 2007 Course Offerings**

**Fall 2005/06 Courses**
- Humanities Seminar II
- Math/Science Electives
- Liberal Arts & Science Electives
- Social Science Electives
- General Electives

**Spring 2006/07 Courses**
- Humanities Electives
- Math/Science Electives
- Social Science Electives
- Liberal Arts & Science Electives
- General Electives

**A.A.S. in Professional Studies**

The Department of Management, Communication and Legal Studies administers the Professional Studies program. This program is all about exploring professional options and is especially attractive if you are undecided about your career choice or major. The Professional Studies program provides a greater range of course options than you will find almost anywhere else. The associate degree prepares you to continue in a variety of bachelor’s degree programs at Sage College of Albany. The student should work closely with the academic advisor.

Features of this program include:

- 9 credits that can be designed to fit into any bachelor’s degree program.
- Flexible range of liberal arts courses (21-30 credits) to allow for an A.A.S or A.S. degree.
- A wide range of professional electives to allow a student to mix and match courses in accounting, art, business, computer science, graphic design, interior design, legal studies, photography, and others.
- Students pursuing a B.S. major in Information Design may complete an associate degree in Professional Studies.
Compatible bachelor's degrees: B.S. in Law and Society, B.B.A. or B.S. in Business Administration, B.S. in International Trade and Economic Development, B.S. in Interdisciplinary Studies, B.S. in Public Affairs and Public Policy.

Core Courses
- BUS 104  Contemporary Business  3
- CSI 101  Computer Literacy  3
- HUM 112  Humanities Seminar II  3

Liberal Arts & Science Electives
- Math/Science  3
- Humanities  3
- Social Science  6
- Liberal Arts & Sciences  3
- General Electives  6
- Internship or Professional Elective  3
- Professional Electives*  18
- Professional or Liberal Arts  9

*Professional electives must be chosen from the following areas, and at least 9 of the 18 credit hours must be in the same department:

- ACC  Accounting
- ART  Art
- BUS  Business
- CSI  Computer Information Systems
- GDN  Graphic Design
- IND  Interior Design
- LAW  Legal Studies
- PHG  Photography

Note: All prerequisites must be honored.

Total Credits Required for A.A.S. Degree: 60
Associate of Arts (A.S.) in Intercultural and Global Studies

The AA in Intercultural and Global Studies program is intended for students interested in learning about the different peoples and societies within and outside of the United States. The program is a combination of ethnic and international studies. Although the program includes courses that cover a diversity of peoples and societies, several of the courses emphasize the politics, history, and peoples of Africa. The program will help students understand the various racial, religious, and ethnic groups that comprise the American population. Through classroom and out-of-classroom opportunities, students will gain a better understanding of the world in which we live and an appreciation for the similarities and differences within the American population.

The goal of the program is to promote an appreciation of and a sensitivity for diversity. The Intercultural and Global Studies program is a good educational foundation for students planning to pursue additional education and then seek careers in education, law, international affairs, international business, public service, social services, ethnic affairs, and community affairs.

Students who graduate from this program will become knowledgeable, tolerant, and sensitive citizens of an increasingly diverse nation and an increasingly interdependent world. The program is interdisciplinary and includes courses in history, foreign language, anthropology, sociology, literature, and political science. Students will have an opportunity to study other disciplines through Intercultural and Global Studies electives and required courses in English, math, and science.

Compatible bachelor’s degrees: B.S. in Creative Studies, B.S. in Interdisciplinary Studies, B.S. in International Trade and Economic Development, B.S. in Public Affairs and Public Policy.

Program Requirements

<table>
<thead>
<tr>
<th>Liberal Arts Foundation</th>
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</thead>
<tbody>
<tr>
<td>SCL 101 Introduction to Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SCL 208 Race and Ethnic Relations</td>
<td>3</td>
</tr>
<tr>
<td>SCL 210 Peoples and Cultures of Africa</td>
<td>3</td>
</tr>
<tr>
<td>SCL 252 Cultural Anthropology</td>
<td>3</td>
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<tr>
<td>HIS 106 History of U.S. II</td>
<td>3</td>
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<tr>
<td>Choose one of the following:</td>
<td>3</td>
</tr>
<tr>
<td>HIS 109 Western Civilization I</td>
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<tr>
<td>HIS 110 Western Civilization II</td>
<td></td>
</tr>
<tr>
<td>Choose one of the following:</td>
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<tr>
<td>HIS 245 African–American History and Politics</td>
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<tr>
<td>HIS 324 American Ethnic History</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>HIS 203 African History</td>
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<tr>
<td>HIS 107/108 Latin American History I/I</td>
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<tr>
<td>HIS 101 Emerging World I</td>
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<tr>
<td>HIS 233 Modern China</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>PSC 211 Politics of Africa</td>
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<tr>
<td>PSC 310 Comparative Political Economy</td>
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<tr>
<td>PSC 115 International Relations</td>
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<tr>
<td>PSC 221 Middle East</td>
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<tr>
<td>PSC 229 Civil Rights and Civil Liberties</td>
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</tbody>
</table>
Foreign Language 6
Choose one of the following: 3
- EGL 254 World Literature
- HUM 200 Contemporary World: Literature & Cultures
Choose one of the following: 3
- EGL 214 Black Literature
- EGL 249 Women in Literature
Choose one of the following: 1
- HIS 234 Holocaust and Genocide
- HIS 226 Zionism and Israel
Intercultural and Global Studies Electives* 6

Other Liberal Arts and Required Courses: 15
Math 110 or higher 3
Science/Computer Science Electives 6
HUM 112 Humanities Seminar II 3
Liberal Arts and Science Elective 3

Total Credits Required for the Degree: 61

Note: Students who completed three years of a single foreign language in high school may substitute six credits of liberal arts and science electives. Foreign language courses are offered at Russell Sage College (Troy campus) or through a cross registration agreement with the Hudson-Mohawk Association of Colleges and Universities.

*Intercultural and Global Studies electives should be courses that fall into one of the following categories:

- **Emphasis on another culture.** Example: HIS 233 History of Modern China
- **International issues.** Example: PSC 115 International Relations
- **Comparative approach to cultures or societies.** Example: PHL 204 Comparative Religion
- **Analysis of racial, religious, ethnic, or gender issues within American society (or cross-cultural).** Examples: SCL 102 Social Problems or EGL 240 Women in Literature
- **Analysis of human behavior from an intercultural perspective.** Example: PSY 212 Social Psychology
**Associate of Applied Science (A.A.S.) in Legal Studies**

The Legal Studies program is a 61 credit, two-year program that can, if the student wishes, provide a convenient entry into the bachelor's degree in Law and Society or the Legal Studies bachelor's program in the Sage After Work program. The associate degree program in Legal Studies is designed for students interested in becoming paralegals and for students who intend to develop careers in other fields but have an interest in law.

The educational philosophy of the Legal Studies program is built on a broadly based liberal arts foundation integrated with specific training in law and paralegal skills. This combination assures the student an excellent liberal arts foundation. The Legal Studies program provides top-flight instruction in legal subjects taught by professionals in the field of law. The internship requirement, completed by all students in the program during their last semester, gives students valuable, hands-on experience.

The two-tier approach of law and liberal arts is the best preparation for employment in the legal field. Legal employers are seeking prospects that can both understand complex documentation and express themselves on a professional level. The Sage graduate is given the tools to meet this demanding standard.

In addition to the A.A.S. in Legal Studies and the bachelor’s degree in Legal Studies in Sage After Work, a certificate in Legal Studies is also available through Sage After Work for graduates who are interested in careers as paralegals.

**Compatible bachelor’s degrees:** B.S. in Legal Studies (Sage After Work), B.S. in Law and Society, B.B.A. or B.S. in Business Administration, B.S. in Interdisciplinary Studies, B.S. in International Trade and Economic Development, B.S. in Public Affairs and Public Policy.

**Program Requirements**

**Business Core**
- ACC 101 Financial Accounting 3
- ACC 210 Individual Taxation 3

**Law Core**
- LAW 101 Introduction to Law 3
- LAW 102 Civil Litigation 3
- LAW 202 Legal Research and Writing I 3
- LAW 302 Legal Research and Writing II 3
- LAW 205 Business Law I 3
- LAW 206 Business Law II 3
- LAW 209 Legal Ethics 1
- LAW 211 Estate Administration 3
- LAW 212 Real Property Transactions 3
- LAW 214 Family Law 3
- LAW 215 Law Office Technologies 3
- LAW 227 Field Internship or
- LAW 208 Administrative Law 3

**Liberal Arts Foundation**
CSI 101  Computer Literacy  3
HUM 112  Humanities Seminar II  3
HIS 105  History of U.S. I  3
Choose one of following:  3
COM 104  Oral Communication
COM 251  Interpersonal Communications
Humanities Elective  3
Math/Science Elective  3
Liberal Arts and Science Elective  3

Total Credit Hours Required for the Major:  61

2005-2007 Course Offerings

Fall 2005/06 Courses
Humanities Seminar II
Financial Accounting
U.S. History I ('05)
Business Law I
Introduction to Law
Estate Administration ('05)
Legal Research & Writing I
Law Office Technologies ('06)
Oral Communication

Spring 2006/07 Courses
Computer Literacy
Civil Litigation
Business Law II ('06)
Administrative Law ('06)
Individual Taxation ('07)
Legal Ethics ('07)
Family Law ('07)
Real Property Transactions ('06)
Legal Research & Writing II
Oral Communication
**Associate of Arts (A.A.) in Liberal Arts**

The A.A. in Liberal Arts program is designed especially for students who plan to continue their studies beyond the A.A. degree in a baccalaureate program at Sage College of Albany in a liberal arts and science discipline. However, even for the student seeking just the Associate degree, the Liberal Arts program provides a solid foundation in the humanities, the social sciences, the natural and physical sciences, mathematics, and other important fields of knowledge.

The major goal of the Liberal Arts program is to provide a comprehensive base for lifelong learning that promotes personal and career success. A solid liberal Arts foundation is an important component of future career flexibility and professional advancement. The liberal arts program responds to the Association of American Colleges’ curricular recommendations: inquiry, abstract logical thinking, and critical analysis; literacy (writing, reading, speaking and listening); understanding numerical data; historical consciousness; science; values; art and international and multicultural experiences. To achieve this academic experience, the Liberal Arts student takes a combination of specified core courses and electives from the humanities, social science, math, science, and from other disciplines. Through a multidisciplinary approach and a variety of instructional methods, the college expects that graduates from the Liberal Arts program will have:

- participated in a core of broad-based liberal arts and science learning experiences that provide the basis for personal and career success; developed essential transferable skills, especially critical thinking, thoughtful reading, skillful writing, reflective oral communication, and knowledge of effective technological tools; gained appreciation for the intellectual excitement, curiosity, and discipline required for scholarship, along with respect for the inherent complexities of important issues and ideas; developed ability to draw connections between seemingly disparate fields of knowledge and culture; gained respect for cultural similarities and differences, and appreciation for the ways in which cultural heritage informs the present and thereby helps shape the future; achieved greater awareness of personal, individual values and a respect for the values of others;
- increased desire for learning, respect for language, and an appreciation for the beauty and wonder of existence.

Compatible bachelor’s degrees: B.S. in Creative Studies, B.S. in Interdisciplinary Studies, B.S. in Law and Society.

**Program Requirements**

<table>
<thead>
<tr>
<th>Humanities Core</th>
<th>24</th>
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</thead>
<tbody>
<tr>
<td>Choose one of the following Art History courses:</td>
<td>3</td>
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<tr>
<td>ART 205 Art History I</td>
<td></td>
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<tr>
<td>ART 206 Art History II</td>
<td></td>
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<tr>
<td>ART 207 History of Modern Art</td>
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<td>ART 208 19th Century Art</td>
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<tr>
<td>ART 209 American Art</td>
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<tr>
<td>HUM 112 Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>HUM 113 HUM 113 Humanities Seminar III</td>
<td>3</td>
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<tr>
<td>Literature (1 year)</td>
<td>6</td>
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<tr>
<td>Foreign Language (1 year)</td>
<td>6</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>PHL 201 Introduction to Philosophy</td>
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<td>PHL 206 Ethics</td>
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</tbody>
</table>
Note: Students who completed three years of a single foreign language in high school may substitute six credits of liberal arts and science electives. Foreign language courses are offered at Russell Sage College (Troy campus) or through the cross registration agreement with the Hudson Mohawk Association of Colleges and Universities.

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### 2005-2007 Course Offerings

#### Fall 2005/06 Courses
- Humanities Seminar II
- Art History I & II
- American Literature I ('05)
- English and Humanities Electives
- Math or Science Electives
- Social Science Electives

#### Spring 2006/07 Courses
- Humanities Seminar III
- Art History I & II
- American Literature II ('06)
**Associate of Arts (A.A.) in Social Science**

The Associate of Arts (A.A.) in Social Science is intended for students interested in the social sciences and planning to continue their studies at Sage to earn a Bachelor of Science (B.S.) degree in a discipline based on the social sciences. The program welcomes students concerned about the mysteries of the human condition and the mysteries of the mind.

The major goal of the studies in the social sciences is to provide a comprehensive education consisting of a strong liberal arts foundation capped by concentration in one of the social sciences. Students may select one of the following concentrations: Criminal Justice, History, Psychology, Social Work, or Sociology. The Social Science program is intended for students committed to “learn for the sake of understanding and perfecting our world, and learning for its own sake” (1977 Nobel Laureate Rosalyn Yalow). A commitment to disciplined learning, intellectual integrity and scholarship is required for success in the social sciences. Students with curiosity and a desire to search for “truth” are welcome to major in Social Sciences. There are five areas of emphasis in this major, from which students must choose one:

**Criminal Justice Emphasis**

This curriculum is designed for students interested in the study of criminal justice. Core courses provide a broad background in the liberal arts and social sciences. The interdisciplinary concentration combines courses in criminology, sociology, psychology, and political science and equips students with the knowledge to understand the human problems associated with work in the criminal justice field. The concentration is intended for students who plan to complete their bachelor’s degree and go into careers in areas such as criminal justice (corrections, law enforcement, judicial administration), social and community services, juvenile corrections, law, public administration, forensic psychology, and community reintegration.

**History Emphasis**

This curriculum is designed for students interested in the study of history. Core courses provide a broad background in the liberal arts and social sciences. Specialized courses expose students to basic areas of history and prepare students for further study in the areas of history, law, museum curatorship, secondary education, political science, and public administration.

**Psychology Emphasis**

This curriculum is designed to prepare students to continue in a bachelor’s degree program at Sage. Core courses provide background in the liberal arts and social sciences. Specialized courses expose students to basic areas of psychology and prepare them for further study in psychology, counseling, and human services areas.

**Social Work Emphasis**

This curriculum is designed for students interested in the study of social work and who plan to pursue a bachelor’s degree at Sage. Core courses provide a broad background in the liberal arts and social sciences. Specialized courses allow students to select from basic courses in social work.

**Sociology Emphasis**

This curriculum is designed for students interested in the study of sociology who plan to continue on for a bachelor’s degree at Sage. Core courses provide a broad background in the liberal arts and social sciences. Specialized courses expose students to basic areas of sociology. A concentration in sociology prepares students for further study in sociology, criminal justice, secondary education, human services/social work, and law.

Compatible bachelor’s degrees: B.S. in International Trade and Economic Development, B.S. in Interdisciplinary Studies, B.S. in Law and Society, B.S. in Public Affairs and Public Policy.
Program Requirements

**Liberal Arts Foundation:**  
35
HUM 112     Humanities Seminar II     3
Literature (choose one of the following): 3
EGL 209/210 American Literature I or II
EGL 204/205 English Literature I or II
EGL 254 World Literature
Lab Science (one year) 8
Choose one of the following: 3
PHL 206 Ethics
PHL 209 Critical Thinking
Choose one of the following: 3
HIS 109 Western Civilization I
PHL 201 Introduction to Philosophy
ART 205/206 Art History I or II
MAT 110 or higher 3
PSC 101 U.S. Government 3
PSY 101 Introduction to Psychology 3
SCL 101 Introduction to Sociology 3
HIS 106 History of the United States II 3

**Choose One Area of Emphasis:**

**Criminal Justice Emphasis**  
18
PSC 229 Civil Rights and Civil Liberties 3
SCL 208 Race and Ethnic Relations 3
One of the following: 3
SCL 120 Deviant Behavior or
PSY 308 Abnormal Psychology
One of the following: 3
PSY 301 Social Psychology
PSY 204 Adolescence, Adulthood and Aging
CRM 111 Criminal Justice Functions and Processes 3
CRM 311 Criminology 3

**History Emphasis**  12-15
HIS 109 Western Civilization I 3
HIS 110 Western Civilization II 3
HIS 105 History of the United States 3
History Electives 3-6

Note: If Western Civilization is taken as a core course, one additional 3-credit course should be taken as a liberal arts and science elective. Recommended electives: College Algebra, Precalculus or Macroeconomics.

**Psychology Emphasis**  15
PSY 202  Lifespan Development  3
PSY 203  Childhood and Adolescence  3
PSY 204  Adolescence, Adulthood, and Aging  3
Psychology Electives  6

Social Work Emphasis  6-12
Choose from among the following:
PSY 203  Child Psychology
PSY 308  Abnormal Psychology
PSY 301  Social Psychology
SCL 208  Race & Ethnic Relations
SCL 102  Social Problems
SCL 206  Sociology of the Family

Sociology Emphasis  9-12
Choose from among the following:
SCL 206  Sociology of the Family
SCL 208  Race & Ethnic Relations or SOC 213
Class, Power, and Privilege
SCL 120  Deviant Behavior
SCL 102  Social Problems or SOC 335 Social Movements

Electives  7-19
Liberal Arts and Science Electives  4-6
General Electives  3

Total Credits Required for the A.A. Degree:  60

2005-2007 Course Offerings

Fall 2005/06 Courses
Humanities Seminar II
American Literature I
Biology I (with lab)
Chemistry I (with lab)
History of the United States I
Introduction to Philosophy
Introduction to Psychology
Lifespan Development
Psychology Electives
Introduction to Sociology
Art History I & II
Math 110 or College Algebra
U.S. Government
Race and Ethnic Relations
Abnormal Psychology
Criminal Justice Functions

Spring 2006/07 Courses
American Literature II
Art History I & II
Biology II (with lab)
Chemistry II (with lab)
History of the United States II
Introduction to Philosophy
Introduction to Psychology
Psychology Electives
Art History I & II
Math 110, Pre-calculus, Statistics
Civil Rights and Civil Liberties
Criminology
Deviant Behavior
Social Problems
Bachelor of Fine Arts (B.F.A.) in Fine Arts

The Department of Visual Arts offers the following bachelor’s degrees:

- B.F.A. in Fine Arts– with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Students interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve his or her own creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation, help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

The department has established a portfolio-based review process that evaluates the work of first year applicants and third year B.F.A. students. The purpose for using this process is to guide and advise students in ways that optimize their opportunities to become successful graduates in the various fields of art and design. Students will be informed of the details and requirements of the portfolio-based process as they progress through their selected majors.

The Portfolio Review is an important part of the Visual Arts learning environment. The B.F.A. degree and a strong portfolio are the credentials needed to go into professional practice as a designer or on to graduate study. Teams of faculty participate in portfolio reviews in which students present their work. The review teams provide feedback to each student. The reviews help link the work produced in separate courses and refine the overall presentation and quality of the art.

Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the "Vernacular" publication.

Get updated information on Sage's Visual Arts programs at [http://www.sage.edu/art](http://www.sage.edu/art)

B.F.A. in Fine Arts

Pathways: Sage College of Albany’s A.A.S. in Fine Arts, or a similar degree from another college, is the route into this upper division, professional program. Transfer students must demonstrate in the entry portfolio review that they have attained capabilities developed in the prerequisite core studio courses.

The B.F.A. curriculum provides the upper two years of fine arts studio education for students interested in a
professional career in the visual arts and/or graduate school. Students may select from studio emphases in:

- Painting
- Printmaking
- Clay Sculpture
- Photography

Required annual comprehensive portfolio reviews for B.F.A students help them to improve their presentation skills and create a competitive level of art work. Graduates leave equipped with the necessary skills and portfolio in a studio emphasis to enter graduate study or begin a career in the arts.

The B.F.A curriculum is comprised of a number of distinct components designed to address the students’ total experience:

- Advanced studios with a special focus in painting, printmaking, photography, and clay sculpture, as well as studio electives that allow for exploration in a variety of media.
- Senior seminars, studios and a capstone course that focus on a personal direction in the major emphasis in preparation for a thesis exhibition.
- Art history and liberal arts courses that examine the role and relevance of the visual arts historically, socially and culturally.
- Annual Comprehensive Portfolio Reviews conducted by a team of faculty and students that provides detailed feedback to each B.F.A candidate on the overall quality and direction of their artwork. The review process uses a list of capabilities that the faculty have defined for each emphasis as essential for success in the visual arts.

The B.F.A degree gives students the minimum credential for entry into fine arts professions and into graduate programs in fine arts, art education, art history, curatorial studies, art conservation and restoration, and museum and archival studies. Students benefit from working relationships that Sage has with several area institutions, including The Albany Institute of History and Art, Albany Center Galleries, and the Arts Council of the Capital Region.

All students applying for admission to the B.F.A. program must meet the following requirements:

- Completion of an associate degree of 60 academic credits, with 27 credits in the liberal arts and including:
  - Completion of the prerequisite core studio courses: Drawing I, Figure Drawing, Intermediate Drawing, Mixed Media Drawing, 2D Design and 3D Design.
  - Overall 2.0 GPA and 3.0 GPA or above in the major emphasis.
  - Submission of a portfolio and participation in a review by the B.F.A. Portfolio Review Team.

Core Requirements in Fine Arts

(Clay Sculpture, Painting, Printmaking)

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ART 207</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 333</td>
<td>Art Criticism and Theory</td>
<td>3</td>
</tr>
</tbody>
</table>

Major Emphasis in Clay Sculpture

The emphasis in Clay Sculpture is designed to help ceramic students learn traditional techniques like wheel throwing as well as innovative media and material. Because many cultures throughout the world can trace their history through ceramic forms, the program promotes an awareness of the medium’s connection to our economy, society, and culture. The program culminates in a thesis exhibit through which the advanced student
develops a self-critical framework.

Prerequisites:

- Ceramics I
- Ceramics II or Clay Sculpture

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ART 275</td>
<td>Raku Ceramics</td>
<td>3</td>
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<tr>
<td>ART 322</td>
<td>Clay Sculpture II</td>
<td>3</td>
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<tr>
<td>ART 323</td>
<td>Clay Sculpture Senior Studio</td>
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<tr>
<td>ART 420</td>
<td>Clay Sculpture Senior Studio</td>
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<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>ART 217</td>
<td>Watercolor</td>
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<tr>
<td>ART 218</td>
<td>Papermaking</td>
<td>3</td>
</tr>
<tr>
<td>ART 223</td>
<td>Making Artists’ Books</td>
<td>3</td>
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<tr>
<td>ART 325</td>
<td>Figure Painting</td>
<td>3</td>
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</tbody>
</table>

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)

**Major Emphasis in Painting**

The Painting program is designed to encourage the exploration of a variety of approaches to imagery and media. This is accomplished through a solid foundation in traditional and experimental tools and concepts that are incorporated in the process of creating paintings. Students become proficient in working with a variety of media while developing their own personal artistic language. The program culminates in a thesis exhibit through which the advanced student develops a self-critical framework.

Prerequisites:

- Painting I
- Painting II

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</thead>
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<tr>
<td>ART 217</td>
<td>Watercolor</td>
<td>3</td>
</tr>
<tr>
<td>ART 325</td>
<td>Figure Painting</td>
<td>3</td>
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<tr>
<td>ART 319</td>
<td>Painting Senior Studio</td>
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<tr>
<td>ART 425</td>
<td>Painting Senior Studio Thesis</td>
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Choose two of the following:

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<td>Papermaking</td>
<td>3</td>
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<tr>
<td>ART 223</td>
<td>Making Artists’ Books</td>
<td>3</td>
</tr>
<tr>
<td>ART 322</td>
<td>Clay Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART 275</td>
<td>Raku Ceramics</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)

**Major Emphasis in Printmaking**

The Printmaking program at Sage College of Albany is designed to help students learn to bring visual ideas to reality through a creative application of multiple image-making printing processes. These include intaglio, lithography, silkscreen, polymer-plate, screen printing, and non-silver photographic printmaking. Students can focus on traditional printmaking, or can broaden their work to incorporate other media including the use of digital technologies.

Prerequisites

- Printmaking I
- Printmaking II

**ART 218** Papermaking 3
**ART 223** Handmade Paper, Marbleizing and Bookbinding 3
**ART 390** Printmaking Senior Studio 3
**ART 430** Printmaking Senior Studio Thesis 9

Choose two of the following:

- Art 217 Watercolor 3
- Art 322 Clay Sculpture II 3
- Art 275 Raku Ceramics 3
- Art 325 Figure Painting 3

Related Courses

- **PHG 201** Photography I 3
- **GDN 217** Digital Imaging 3
- **GDN 315** Business Practices for Visual Artists 3
  - Studio elective or professional internship 3
  - Choose 3 additional art studio electives 9

**LIFE Curriculum Requirements***

- Science 3
- Social Science Elective 3
- LIFE Interdisciplinary Seminar 3

*Most students will have satisfied all but these LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)
Major Emphasis in Photography

The Photography program is designed to help each student build a portfolio that balances vision and craft. The core curriculum increases the students’ skill level by immediately immersing them in the medium of photography. The program encourages and inspires students to improve their technical skills and develop individual style. The B.F.A. in Fine Arts with an emphasis in Photography builds on the foundation established in the A.A.S. in Photography (see Prerequisites).

Core Requirements

Prerequisites:

- Photography I
- Photography II
- History of Photography
- Photographic Processes
- Color Photography
- Studio Lighting
- Digital Imaging I

Choose one of the following:

- ART 218 Papermaking 3
- ART 219 Printmaking 3

Choose one of the following:

- ART 223 Making Artists’ Books 3
- ILL 202 Illustration Concepts 3
- ART 220 Printmaking II 3

Related Courses

- PHG 201 Photography I 3
- Studio elective or professional internship 3
- Choose 3 additional art studio electives 9

LIFE Curriculum Requirements*

- Science 3
- Social Science Elective 3
LIFE Interdisciplinary Seminar 3

*Most students will have satisfied all but these LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

At least 30 credits are required in liberal arts and science.

2005-2006 Course Offerings

Fall 2005 Courses
Raku Ceramics
History of Modern Art
Digital Imaging I
Photography I
Figure Painting
Papermaking
Digital Photographic Images
Printmaking I
Clay Sculpture Senior Studio
Painting Senior Studio
Printmaking Senior Studio
Photography Senior Studio

Spring 2006 Courses
Clay Sculpture II
Watercolor
Photography I
Nonsilver Photography
Printmaking II
Illustration Concepts
Business Practices for Visual Artists
Clay Sculpture Senior Studio Thesis
Painting Senior Studio Thesis
Printmaking Senior Studio Thesis
Photography Senior Studio Thesis
Bachelor of Fine Arts (B.F.A.) in Graphic Design

The Department of Visual Arts offers the following bachelor’s degrees:

- B.F.A. in Fine Arts– with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Students interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve his or her own creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

The department has established a portfolio-based review process that evaluates the work of first year applicants and third year B.F.A. students. The purpose for using this process is to guide and advise students in ways that optimize their opportunities to become successful graduates in the various fields of art and design. Students will be informed of the details and requirements of the portfolio-based process as they progress through their selected majors.

The Portfolio Review is an important part of the Visual Arts learning environment. The B.F.A. degree and a strong portfolio are the credentials needed to go into professional practice as a designer or on to graduate study. Teams of faculty participate in portfolio reviews in which students present their work. The review teams provide feedback to each student. The reviews help link the work produced in separate courses and refine the overall presentation and quality of the art.

Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the Vernacular publication.

Get updated information on Sage's Visual Arts programs at http://www.sage.edu/art

B.F.A. in Graphic Design

Pathways: Sage College of Albany’s A.A.S. in Graphic Design, or a similar degree from another college, is the route into this upper division, professional program. Transfer students must demonstrate in the entry portfolio review that they have attained capabilities developed in the prerequisite core studio courses.

The B.F.A. program in Graphic Design has been developed for students planning to pursue a professional career in graphic design/ illustration, web design, printing, publishing and other dynamic career options. Accreditation by the National Association of Schools of Art and Design (NASAD) assures graduates the industry-recognized...
standard for professional designers. In addition, our American Institute of Graphic Artists (AIGA) student group and affiliations with the Graphic Artist's Guild chapter in Albany provide opportunities for professional networking, growth and leadership. The Graphic Design program features:

- Career-oriented curricular focus
- Dual-emphasis on print and electronic media
- Integrated wireless laptop initiative for B.F.A. students*
- Technical and creative skills to be work-ready immediately upon graduation
- Professional portfolio development and comprehensive reviews
- Small classes that encourage personal relationships with faculty

*All BFA students in Graphic Design, from the junior year on, are required to have their own laptop computer. For details and the latest information, go to: [http://www.sage.edu/departments/va/graphicdesign-laptop.html](http://www.sage.edu/departments/va/graphicdesign-laptop.html).

Graphic Design facilities on the Sage College of Albany campus include state-of-the-art digital media studios, traditional studio facilities, and B.F.A. student studios, all housed in one building with a wireless connection to the Internet and dedicated file server.

All students applying for admission to the B.F.A. program must meet the following requirements:

- Completion of an associate degree of 60 academic credits, with 24 credits in the liberal arts and including:
  - Completion of the prerequisite core studio courses: Drawing I, Figure Drawing, Intermediate Drawing, Mixed Media Drawing, 2D Design and 3D Design, Type and Design I & II, Digital Imaging I & II, Graphic Design Techniques and Illustration and Photography I
- Overall GPA of at least 2.5 and at least 3.0 in the major emphasis
- Submission of a portfolio and participation in a review by the B.F.A. Portfolio Review Team

**Major Emphasis in Graphic Design**

Prerequisites:

- ILL 201 Graphic Design Techniques and Illustration
- GDN 201 Type and Design I
- GDN 207 Graphic Design II
- GDN 217 Digital Imaging
- GDN 218 Type and Design II
- GDN 220 Digital Imaging II

Graphic Design Program Requirements:

- ART Studio Elective 3
- ART 207 History of Modern Art 3
- ART 219 Printmaking I or Art Studio Elective 3
- ART 320 History of Graphic Design 3
- COM 104 Oral Communications 3
- ILL 202 Illustration Concepts or ART Studio Elective 3
- GDN 301 Digital Production I 3
- GDN 302 Digital Production II 3
- GDN 305 Interactive Design I 3
- GDN 306 Interactive Design II 3

GDN 315  Business Practices for Visual Artists  3  
GDN 405  Capstone Seminar I  3  
GDN 406  Capstone Seminar II  9  
GDN 412  Digital Animation or ART Studio Elective  3  
GDN 420  Portfolio Preparation  3  
GDN 427  Graphic Design Internship or ART Studio Elective  3  

LIFE Curriculum Requirements: 

Social Science  3  
Science  3  
LIFE Interdisciplinary Seminar  3  

*Most students will have satisfied all but these LIFE requirements by the junior year. 

Additional Credits Required Beyond Associate Degree: 60  

Total Credits Required for Graduation: 120  

(At least 30 credits are required in liberal arts and science) 

2005-2007 Course Offerings 

Fall 2005/06 Courses 
Digital Production I 
Interactive Design I 
Printmaking I 
Capstone Seminar I 
Digital Animation 
History of Modern Art 

Spring 2006/07 Courses 
Digital Production II 
Interactive Design II 
Illustration Concepts 
Portfolio Preparation 
Capstone Seminar II
Bachelor of Fine Arts (B.F.A.) in Interior Design

The Department of Visual Arts offers the following bachelor’s degrees:

- B.F.A. in Fine Arts– with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography

- B.F.A. in Graphic Design
- B.F.A. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Students interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve his or her own creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

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Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the Vernacular publication.

Get updated information on Sage's Visual Arts programs at [http://www.sage.edu/art](http://www.sage.edu/art)

B.F.A. in Interior Design

Pathways: Sage College of Albany’s A.A.S. in Interior Design, or a similar degree from another college, is the route into this upper-division professional program.

Sage prepares and motivates graduates for a lifetime of continued learning. Exposure to New York City and Boston art galleries, design showrooms, historical homes and museums as well as travel abroad opportunities give graduates opportunities to link classroom learning with the built environment in a historical context.
A recent initiative by design educators and practitioners calls for all applicants who sit for the NCIDQ exam to have at least a bachelor’s degree in Interior Design. In a survey conducted by the American Society of Interior Designers (ASID), the International Interior Design Association (IIDA), members of the Interior Design Educators Council (IDEC) and the National Council of Interior Design Qualification (NCIDQ) certificate holders, “78% indicated that a baccalaureate degree was the minimum level of education required to practice.”

The goals of the B.F.A. in Interior Design program at Sage are to:

- Develop critical thinkers who can produce innovative, creative solutions in interior design that are aesthetically pleasing and functional
- Help students create a competitive portfolio of work in interior design
- Produce graduates who can get entry-level work as interior designers
- Prepare our graduates with practical, professional skills

Some of the components of the program include:

- Career-oriented curricular focus
- “Topics in Design,” a series of one-credit courses which allow students to explore areas of special interest
- Integrated wireless laptop initiative for B.F.A. students
- Regular field trips to interior design conferences and sites of exceptional examples of interior design
- Senior Capstone courses that provide students with an opportunity to fully research, program and design a project of special interest
- Giving students the skills, knowledge and tools to be work-ready immediately upon graduation
- Professional portfolio development and comprehensive reviews
- Small classes that encourage personal relationships with faculty

Other features include the “Green Design and Sustainability” course, in which the student develops a sense of social responsibility for the health, safety and welfare of their clients, the global environment and the social context in which the profession is practiced. Theoretical foundations of the profession are integrated throughout the curriculum.

Careers in the design profession include residential and contract design and decorating, kitchen and bath design, product sales and design, facilities management, showroom management, CAD drafting, space planning, retail design, hospitality design, healthcare and senior housing design and project management, to name a few.

**Prerequisites:**

- Drafting and Space Planning
- History of Architecture, Furniture & Decorative Arts I
- History of Architecture, Furniture & Decorative Arts II
- Textiles and Interior Materials
- Space Planning and Design II
- Materials and Methods of Construction
- Architectural Perspective
- Design Presentation Techniques
- Business of Interior Design
- Interior Design Internship or General Elective
- Computer Aided Drafting (CAD)
- Environmental Design

**ART 201 Color Theory 3**
### Topics in Design

Select 6 credits from below:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 207</td>
<td>Business Ethics</td>
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<tr>
<td>BUS 225</td>
<td>Professional Selling</td>
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</tr>
<tr>
<td>IND 305</td>
<td>Lighting Fundamentals Studio</td>
<td>3</td>
</tr>
<tr>
<td>IND 310</td>
<td>History of Interior Design</td>
<td>3</td>
</tr>
<tr>
<td>IND 320</td>
<td>CAD II: Construction Documents &amp; Details</td>
<td>3</td>
</tr>
<tr>
<td>IND 325</td>
<td>Environmental Building Systems &amp; Codes</td>
<td>3</td>
</tr>
<tr>
<td>IND 403</td>
<td>Design Presentation Techniques II</td>
<td>3</td>
</tr>
<tr>
<td>IND 404</td>
<td>Green Design &amp; Sustainability</td>
<td>3</td>
</tr>
<tr>
<td>IND 405</td>
<td>Senior Studio I</td>
<td>3</td>
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<tr>
<td>IND 406</td>
<td>Senior Studio II</td>
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<tr>
<td>IND 430</td>
<td>Senior Internship</td>
<td>3</td>
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### LIFE Curriculum Requirements*

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Science</td>
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<tr>
<td>Social Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>LIFE Interdisciplinary Seminar</td>
<td>3</td>
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<tr>
<td>MAT 110 or higher</td>
<td>3</td>
</tr>
</tbody>
</table>

*Most students will have satisfied all but these LIFE requirements by the junior year.

### Additional Credits Required Beyond Associate Degree: 60

### Total Credits Required for Graduation: 120

(At least 30 credits are required in the liberal arts and science.)

#### 2005-2006 Course Offerings

### Fall 2005/06 Semester

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<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>IND 430</td>
<td>Senior Internship</td>
<td>3</td>
</tr>
<tr>
<td>IND 301</td>
<td>Kitchen &amp; Bath Design</td>
<td>3</td>
</tr>
</tbody>
</table>
Color Theory
Business Ethics
History of Interior Design
CAD II: Computer Aided Drafting
Environmental Design
Green Design & Sustainability ('06)
Senior Studio I ('06)

**Spring 2006/07 Semester**
Color Theory
Design Presentation Techniques II ('07)
Lighting Fundamentals
Professional Selling
Environmental Building Systems
Senior Studio II ('07)
Bachelor of Science (B.S.) in Applied Biology

2+2 Pathways

The Associate of Science (A.S.) degree in Science - Applied Biology Emphasis at Sage College of Albany, or a similar associate degree from another college (see our transfer agreements), provide appropriate pathways into the B.S. in Applied Biology at Sage.

The Biology Department at Sage College of Albany offers an upper division (+2) B.S. degree in Applied Biology. This program is designed for students who enjoy biology and wish to work in a biology-related field, but do not want to pursue a traditional scientific career. The goal of this program is to graduate students who, while not scientists themselves, can apply biology flexibly in the workplace. Through coursework and internship experiences, students obtain competency in biology along with another field of their choice, which is referred to as a Companion Discipline.

Companion Disciplines include: Art, Humanities, Communications/Public Policy, and Marketing/Management. Depending on a student's Companion Discipline, the B.S. in Applied Biology can lead to a career as a science writer, a biological illustrator, an environmental lobbyist, a sales representative or manager in a research facility or a drug company, or a public relations specialist in a science-related company. This flexible curricular approach allows students to keep pace with today's rapidly changing workplace.

Special features of this program include:

Flexibility

- Working with an advisor, students choose 10 courses in a Companion Discipline that speaks to his or her own career goals.

Empowerment

- The Capital District is a science-rich area and is expected to become even more so in the future. Internships in a variety of settings are available to qualified students.
- Students construct an electronic portfolio highlighting their academic accomplishments. This aids in personal development and goal-setting and serves as a boost in seeking employment.

Science Core 24-26 credits

- BIO 348 Topics in Biology 6
- BIO 320 Seminar in Biology 3
- BIO 403 Problem Based Seminar 3
- Physical Science electives 6-8
- Science elective 3
- BIO 307 Internship 3
- ITD 330 Portfolio Writing II 1

Companion Discipline 24 credits

In consultation with an advisor, students choose 10 courses from one of the following areas:
- Art (Illustration)
- Humanities
- Communication/Public Policy
- Marketing/Management

**LIFE Curriculum Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>HUM 112 Humanities Seminar II</td>
<td>3</td>
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<tr>
<td>MAT 110 or higher</td>
<td>3</td>
</tr>
<tr>
<td>LIFE Interdisciplinary Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional Credits Required Beyond Associate Degree: 60- 62**

**Total Credits Required in the Degree: 120-122**

(At least 60 of the 120 total credits must be in the liberal arts and science.)

**Suggested Sequence**

**Junior Year**

**First Semester Courses**

- BIO 348 Topics in Biology
- Physical Science elective
- General elective
- Companion Discipline course
- Companion Discipline course

**Second Semester Courses**

- Science elective
- Physical science elective
- Companion Discipline course
- Companion Discipline course
- ITD LIFE Seminar

**Senior Year**

**First Semester Courses**

- BIO 320 Seminar in Biology
- BIO 348 Topics in Biology
- 2 Companion Discipline courses
- Portfolio Writing II

**Second Semester Courses**

- BIO 403 Problem Based Seminar
- BIO 307 Internship
- 2 Companion Discipline courses
- Liberal Arts and Science Elective
Bachelor of Business Administration (B.B.A) and Bachelor of Science (B.S.) in Business Administration

2+2 Pathways

The A.S. or A.A.S. in Marketing and Management, the A.A.S. in Legal Studies, the A.A.S. in Professional Studies (with a business concentration) from Sage, or similar degrees from other colleges, provide good foundations for this upper division (+2) business program.

This bachelor's degree program in Business Administration exposes students to finance, organizational behavior, business ethics, human resources, and other management courses, and gives students the foundation they need to understand the field of management in both for-profit and not-for-profit organizations. Students learn to integrate analytical methods from accounting, economics, management, finance, and marketing and develop advanced proficiency in the most commonly used business-related computer applications. This program is designed to provide the background and skills necessary for a management career and the skills and prerequisites for entry into Sage's M.B.A. program. In fact, students may apply to the M.B.A. program before completing the bachelor’s degree and take graduate and undergraduate courses simultaneously.

The B.S. in Business Administration is for students who are able to accumulate a total of 60 credit hours of liberal arts and sciences. The B.B.A. requires fewer credits hours of liberal arts and sciences and is for students who want to take a larger number of business courses or who bring in a more professional background.

Program Requirements

<table>
<thead>
<tr>
<th>Business Administration Core</th>
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</thead>
<tbody>
<tr>
<td>ACC 101  Financial Accounting</td>
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<tr>
<td>ACC 102  Managerial Accounting</td>
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<tr>
<td>BUS 104  Contemporary Business</td>
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<tr>
<td>ECO 201  Principles of Macroeconomics</td>
<td>3</td>
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<tr>
<td>ECO 202  Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUS 204  Principles of Marketing</td>
<td>3</td>
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<tr>
<td>BUS 205  Principles of Management</td>
<td>3</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>BUS 208  Mathematics for Management</td>
<td>3</td>
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<tr>
<td>BUS 209  Mathematics for Finance</td>
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<tr>
<td>BUS 212  Business Law I</td>
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<tr>
<td>BUS 290  Software Applications for Business</td>
<td>3</td>
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<tr>
<td>BUS 308  Human Resource Management</td>
<td>3</td>
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<tr>
<td>BUS 325  Financial Management I</td>
<td>3</td>
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<td>Choose one of the following:</td>
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<td>BUS 350  Business Research</td>
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<tr>
<td>PSY 350  Research for the Professions</td>
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<td>Choose one of the following:</td>
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<td>BUS 370  Professional Development for Careers in Business</td>
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<tr>
<td>BUS 327  Internship or an Experiential-Based Learning Opportunity</td>
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</tr>
<tr>
<td>BUS 405  Management Strategy and Policy</td>
<td>3</td>
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<tr>
<td>Elective Courses Required for B.B.A.</td>
<td>24</td>
</tr>
</tbody>
</table>
**Degree from Accounting, Business, Economics, or Law**

**LIFE Curriculum Requirements**

<table>
<thead>
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<td>Humanities</td>
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<td>3</td>
</tr>
<tr>
<td>LIFE Interdisciplinary Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional Credits Required beyond Associate Degree:**

60

**Total Credits Required to Qualify for Graduation:**

120

B.S. majors need at least 60 credits of liberal arts and science.

B.B.A. majors need at least 30 credits of liberal arts and science.

*Note:* Before entering this upper-division program, students will normally have completed Financial Accounting, Business Law I, Humanities Seminar II, and will have accumulated at least 6 credits of accounting, business, economics, or law electives.

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**2005-2007 Course Offerings**

**Fall 2005/06 Semester**

<table>
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<tr>
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<td>ACC 101</td>
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<td>BUS 325</td>
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<td>ECO 102</td>
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<td>BUS electives</td>
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**Spring 2006/07 Semester**

<table>
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<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ACC 102</td>
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<tr>
<td>BUS 205</td>
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<td>BUS 208</td>
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<td>BUS electives</td>
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<tr>
<td>ECO 101</td>
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</tbody>
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**M.B.A. at Sage Graduate School**

Undergraduate students in good standing, with a G.P.A. of 3.0, may take graduate courses for undergraduate credit, with advisor approval and permission of the Dean of Sage Graduate School.
Undergraduate students who are second-semester seniors and who have a G.P.A. of at least 3.0 may take two
ggraduate courses to satisfy undergraduate requirements, with advisor approval and permission of the Dean of
Sage Graduate School. The following classes can be used as substitutions for undergraduate courses:

- MBA 553 Statistical Reasoning
- MBA 574 Financial Management
- MBA 561 Managerial Economics
- MBA 651 Human Resources Management
- MBA 576 Marketing Systems
Bachelor of Science (B.S.) in Clinical Biology

2+2 Pathways

The Associate of Science (A.S.) degree in Science (Applied Biology emphasis) provides an appropriate foundation for and a pathway into the B.S. in Clinical Biology leading to the Cytotechnology Certificate or to the Clinical Laboratory Sciences Certificate.

The Clinical Biology program, with concentrations in Cytotechnology and in Clinical Laboratory Sciences, provides a comprehensive basic science background with an understanding of diagnostic laboratory techniques and their application in patient care. Emphasis is placed on the development of problem-solving and communication skills. Students in the B.S. program will also obtain a broad liberal arts core that encourages personal intellectual growth and a sense of professionalism by cultivating individual compassion, ethical values and the desire for lifelong learning.

This program prepares students for entry into two possible career paths: Cytotechnology and Clinical Laboratory Science. Both tracks follow the 2+2 format with students completing the associate degree in Science in the first two years. Students enrolled in the Cytotechnology track will complete their fourth year at Albany College of Pharmacy (ACP), and students enrolled in the Clinical Laboratory Science track will complete the third and fourth years at ACP. Both groups of students will receive their bachelor's degree from SCA and certification from ACP that will allow them to take the national registry examination.

In addition to the intensive training in basic and laboratory sciences, students also receive hands-on training in the laboratory setting both in the academic environment and in the working environment of hospital laboratories, research facilities, industrial laboratories and physicians offices. Education, management and research theory are presented as part of the required curriculum for the B.S. program. Graduates of the B.S. in Clinical Biology program will be well prepared to sit for the national registry examination and to enter graduate programs in medical, dental, veterinary, law or post-baccalaureate studies (M.S., Ph.D.). These students will be well qualified for entry-level positions in hospital laboratories, health care settings, research laboratories and biotechnology industries.

Degree Requirements

<table>
<thead>
<tr>
<th>Science Core</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 101 General Biology I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 102 General Biology II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 111 General Chemistry I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 112 General Chemistry II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>PHY 101 General Physics I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>PHY 102 General Physics II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 208 Microbiology (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 221 Cell &amp; Molecular Biology</td>
<td>3</td>
</tr>
<tr>
<td>MAT 112 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT 220 Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

**LIFE Curriculum Requirements** 18-21
Humanities Elective 3
HUM 112 Humanities Seminar II 3
COM 104 Oral Communications 3
Social Science Electives 6
Technology Competency 3
LIFE Interdisciplinary Seminar (Cytotechnology only) 3

Track to Cytotechnology Certificate 63

BIO 201 Anatomy & Physiology I 4
BIO 202 Anatomy & Physiology II 4
BIO 351 Immunology 3
BIO 358 Proseminar 3
BIO 359 Explorations in Research Methodology 3
General Electives 9
Histology (ACP) 3

BIO 4XX Cytotechnology I (ACP) 15
Introduction to Cytotechnology (1)
Journal Club and Independent Project (1)
Cytopreparatory Techniques (1)
Cytology of the Female Genital Tract (6)
Cytology of the Respiratory Tract (3)
Cytology of the Gastrointestinal and Genitourinary Tracts (3)

BIO 4XX Cytotechnology II (ACP) 19
Cytology of Body Cavity Fluids and Selected Abdominal Organ FNA Specimens (3)
Cytology of Head and Neck Fine Needle Aspirate Specimens (3)
Cytology of Breast Fine Needle Aspirate Specimens (2)
Central Nervous System, Cerebral Spinal Fluid and Misc. Cytology Specimens (2)
Monolayer Technologies (1)
Practicum in Cytology (8)

Track to Clinical Laboratory Sciences Certificate 80

CHM 201 Organic Chemistry I 4
General Elective 3

BIO 3XX Clinical Laboratory Sciences I (ACP) 13
Biochemistry (3)
Laboratory Information Systems (2)
Clinical Immunology (4)
Phlebotomy (2)
Parasitology (2)

BIO 3XX Clinical Laboratory Sciences II (ACP) 17
Introduction to Molecular Methodologies (4)
Hematology (4)
Clinical Chemistry I (4)
Biostatistics (3)
Introduction to Clinical Research (2)

**BIO 3XX Clinical Laboratory Sciences III (ACP) - (Summer following third year)** 12
Clinical Microbiology (4)
Analysis of Body Fluids (2)
Immunohematology (4)
Clinical Chemistry II (2)

**BIO 4XX Clinical Laboratory Sciences I (ACP)** 16
Hemostasis (4)
Molecular Diagnostics (2)
Clinical Practicum (8)
Clinical Microbiology II (2)

**BIO 4XX Clinical Laboratory Sciences II (ACP)** 15
Clinical Practicum (8)
Laboratory Management and Education (3)
Clinical Correlations (4)

Total Credits Required in the Degree:
Cytotechnology track 121
Clinical Laboratory Sciences track 135

At least 50 percent of the total credits must be in the liberal arts and science.

**2005- 2007 Course Offerings**

**Fall 2005/06 Courses**
General Biology I
General Chemistry I
Organic Chemistry I ('06)
College Algebra
General Physics I ('06)
Microbiology ('06)

**Spring 2006/07 Courses**
General Biology II
General Chemistry II
Oral Communications
General Physics II ('07)
Cell & Molecular Biology
Statistics
**Bachelor's Degrees in Computer Science**

Sage College of Albany offers two Bachelor of Science (B.S.) degrees in computer science:

- B.S. in Computer Information Systems
- B.S. in Computer Network and Systems Administration

A minor in Computer Science is also offered.

**Matriculating in Computing Programs**

Students wishing to matriculate in the B.S. program in Computer Information Systems (CIS) or the B.S. in Computer Network and Systems Administration (CNS) are expected to have command of the basics of computer literacy (specific competencies are described below). Each student entering these programs must demonstrate competency in these areas by any of the following methods:

- Take CSI 101 Computer Literacy at Sage.
- Receive credit at Sage for equivalent prior learning. (See Academic Policies - Coursework).
- Transfer in an equivalent course from another institution.
- Successfully pass the Competency Test (see the department website for more details). Credit can be earned and/or a waiver is granted.
- Those with extensive experience in the computing field may submit evidence of technical competency to department faculty and request a waiver; no credit is earned.

The specific computing competencies are:

- Functional familiarity with GUI Operating System (Windows, Mac OS).
- File/directory manipulations.
- Aptitude using basic Internet services (web browsers, search engines, e-mail).
- Basic MS Office skills.

**2+2 Pathways**

Students enrolled in any of the associate degree programs in computing may easily move into either of the bachelor’s degree programs in computing offered at Sage. However, not all of the courses required for the two-year programs are required for the four-year programs; the credits will count, but they may not fulfill program requirements.

**B.S. in Computer Information Systems**

The goal of this program is to prepare students to enter the workforce as computer information systems professionals. A CIS professional brings computing technology skills into the general context of business, commerce and government. The program gives students both a theoretical and a conceptual foundation in computing studies, and a set of specific skills and capabilities.

**Core Requirements in CIS**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 110</td>
<td>Computing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Introduction to Computer Science I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Introduction to Computer Science II</td>
<td>3</td>
</tr>
</tbody>
</table>
LIFE Curriculum Requirements:

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120
At least 60 of the 120 total credits must be in the liberal arts and science.

2005- 2006 Core Course Offerings

Summer 2005
Computer Literacy
Intro to Computer Science I
Workstation Architecture
Advanced Computer Literacy
Technology and Culture

Fall 2005
Computer Literacy
Digital Imaging & Web Design
Intro to Computer Science I
Advanced Computer Literacy
Workstation Architecture
Data Communications & Networking I
Java Programming
Machine Structures
Computer Science Internship
Applied Computing Internship

Spring 2006
Computer Literacy
Intro to Computer Science II
B.S. in Computer Network and System Administration

The goal of this program is to prepare students to install and support computing systems and networks in virtually any environment. As is the case with Sage's other computer science programs, this program gives students both a theoretical and conceptual foundation in computing studies, and a set of specific skills and capabilities.

<table>
<thead>
<tr>
<th>Core Requirements in CNS</th>
<th>51</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI110</td>
<td>Computing Concepts</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Intro to Computer Science I</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Intro to Computer Science II</td>
</tr>
<tr>
<td>CSI 210</td>
<td>Workstation Architecture and Support</td>
</tr>
<tr>
<td>CSI 236</td>
<td>Data Structures</td>
</tr>
<tr>
<td>CSI 241</td>
<td>UNIX</td>
</tr>
<tr>
<td>CSI 276</td>
<td>Data Communications and Networking I</td>
</tr>
<tr>
<td>CSI 285</td>
<td>Data Communications and Networking II</td>
</tr>
<tr>
<td>CSI 312</td>
<td>Java Programming</td>
</tr>
<tr>
<td>CSI 320</td>
<td>Web Site Administration</td>
</tr>
<tr>
<td>CSI 349</td>
<td>Machine Structures</td>
</tr>
<tr>
<td>CSI 401</td>
<td>Data Communications &amp; Networking III</td>
</tr>
<tr>
<td>CSI 421</td>
<td>Advanced UNIX for Network Administrators</td>
</tr>
<tr>
<td>CSI 438</td>
<td>Technology and Culture</td>
</tr>
<tr>
<td>CSI 485</td>
<td>Applied Computing Internship</td>
</tr>
<tr>
<td>EGL 235</td>
<td>Technical Writing</td>
</tr>
<tr>
<td>MAT209</td>
<td>Discrete Math</td>
</tr>
</tbody>
</table>

LIFE Curriculum Requirements:

Humanities       6
Social Sciences  6
Science          6
HUM 112 Humanities Seminar II 3
LIFE Interdisciplinary Seminar 3

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120
At least 60 of the 120 total credits must be in the liberal arts and sciences.

Minor in Computer Science

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI110</td>
<td>Computing Concepts</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Introduction to Computer Science I</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Introduction to Computer Science II</td>
</tr>
<tr>
<td>MAT209</td>
<td>Discrete Math</td>
</tr>
</tbody>
</table>
Electives  
Choose any two courses from the list below:  

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 210</td>
<td>Workstation Architecture and Support</td>
<td>3</td>
</tr>
<tr>
<td>CSI 236</td>
<td>Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 241</td>
<td>UNIX</td>
<td>3</td>
</tr>
<tr>
<td>CSI 261</td>
<td>VB.NET</td>
<td>3</td>
</tr>
<tr>
<td>CSI 263</td>
<td>Web Site Development</td>
<td>3</td>
</tr>
<tr>
<td>CSI 265</td>
<td>Fundamentals of Database Systems</td>
<td>3</td>
</tr>
<tr>
<td>CSI 276</td>
<td>Data Communications &amp; Networking I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 285</td>
<td>Data Communications &amp; Networking II</td>
<td>3</td>
</tr>
<tr>
<td>CSI 301</td>
<td>Database Applications II (Oracle)</td>
<td>3</td>
</tr>
<tr>
<td>CSI 312</td>
<td>Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CSI 320</td>
<td>Web Site Administration</td>
<td>3</td>
</tr>
<tr>
<td>CSI 349</td>
<td>Machine Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 438</td>
<td>Technology and Culture</td>
<td>3</td>
</tr>
</tbody>
</table>

2005-2007 Core Course Offerings

**Summer 2005**
- Computer Literacy
- Intro to Computer Science I
- Workstation Architecture
- Advanced Computer Literacy
- Technology and Culture

**Fall 2005/06**
- Computer Literacy
- Digital Imaging & Web Design
- Intro to Computer Science I
- Advanced Computer Literacy
- Workstation Architecture
- Data Communications & Networking I
- Java Programming
- Machine Structures
- Computer Science Internship
- Applied Computing Internship

**Spring 2006/07**
- Computer Literacy
- Intro to Computer Science II
- Advanced Computer Literacy
- Data Structures
- UNIX I
- Technology and Culture
- Computer Science Internship

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http://catalog.sage.edu/fullsca.php  
5/9/2005
Bachelor of Science (B.S.) in Creative Studies

2+2 Pathways

Students may enter this very accommodating upper division program from almost any associate degree program. Students entering the B.S. in Creative Studies will normally have already taken HUM-112 (or the equivalent), two social science and science courses, MAT 110 or higher, and a computer technology course. If any of these have not been taken, they must be included among the General Elective courses of this program in order to satisfy all requirements of the LIFE curriculum.

The Creative Studies program is designed for creative, motivated people seeking essential knowledge, experiences, and tools for successful, innovative careers and for a high quality of life. With an emphasis on the power of language, the Creative Studies program will attract students seeking to develop high proficiency in integrative and analytical thinking, problem solving, and effective, skillful writing as a foundation for entrepreneurial, diverse career paths. The program is for students who may already have completed substantial academic work in humanities, social sciences, and science, as well as for students from other academic areas.

Creative Studies is a flexible, interdisciplinary, upper-level (+2) program open to all associate degree students at Sage College of Albany as well as students who transfer into Sage in their third year. Creative Studies students can integrate their interest in professional areas of study with a humanities-focused learning core. Consequently, in addition to serving students who enter from two-year programs at SCA in Humanities, Individual Studies, Liberal Arts, Social Sciences, and Science, Creative Studies is also a practical, applied B.S. option for students with professional two-year degrees who choose to enter from Fine Arts, Professional Studies, Communications or Legal Studies, for instance.

Creative Studies students choose either “The Creative Life” emphasis or the “Writing” emphasis, depending upon their individual job and career interests. Through careful advisement, students complete courses in the Humanities core, the Creative Studies or Writing emphasis, and select program and general electives, based upon their unique learning goals. Internship opportunities, experiential learning, technological competence for research and presentation, and a highly flexible, interdisciplinary curriculum are central aspects of the program.

The Creative Studies program features “employability skills” for the rapidly shifting world of work. These valued, enduring, transferable skills include: creativity; flexibility; knowledge construction; the ability to analyze, synthesize, organize, and evaluate information; critical thinking; reflective and careful reading; effective writing, speaking and listening; problem solving; the ability to formulate essential, meaningful questions; the capacity to make informed, independent decisions; ethical awareness; the ability to work cooperatively and with self-confidence and self-understanding; appropriate use of technology; and respect for cultures and diverse perspectives. Creative Studies prepares students for career and life success in a changing world.

Learning goals for the Creative Studies program are the following:

- Communication Competence: The graduate understands the power of language and can read, write, speak, listen, summarize and synthesize information thoughtfully.
- Creative and Critical Thinking Competence: The graduate can make connections, construct knowledge, solve problems, analyze, question, reflect, evaluate, draw inferences, recognize fallacies, and research.
- Adaptive-Anticipatory Competence: The graduate understands creative process and employs imagination in order to anticipate, innovate, adapt, and promote change.
- Contextual-Conceptual Competence: The graduate understands cultural contexts within which creativity is practiced and has appreciation for theoretical and historical foundations of creative process and product.
- Motivation: The graduate understands the value of exploration and questioning as well as the need to continue the acquisition and construction of knowledge.
- Career Marketability: The graduate possesses sound critical, communication, and technological skills, flexibility, and creativity and is well equipped to advance within the profession or to move between
professions.

- **Leadership and Ethical Sensitivity**: The graduate can organize materials and processes, collaborate, negotiate, practice civil discourse, and demonstrate the respect for other people that is necessary for successful workplace and personal relationships.
- **Technology Competence**: The graduate can perform technological tasks necessary for effective research, presentation, communication, and creative exploration.
- **Global Awareness**: The graduate demonstrates sensitivity for other cultures and communities.

**Program Summary**

**Humanities Core**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM 113</td>
<td>Humanities Seminar III</td>
<td>3</td>
</tr>
<tr>
<td>HUM 314</td>
<td>The Creative Life</td>
<td>3</td>
</tr>
<tr>
<td>EGL 332</td>
<td>Sowing &amp; Reaping: Reflections on Life’s Work</td>
<td>3</td>
</tr>
<tr>
<td>PHL 341</td>
<td>Values in Life &amp; Work: Applied Ethics</td>
<td>3</td>
</tr>
<tr>
<td>HUM 340</td>
<td>Principles and Techniques of Research.</td>
<td>3</td>
</tr>
<tr>
<td>HUM 341</td>
<td>Humanities Applied: Experiential Learning</td>
<td>3</td>
</tr>
<tr>
<td>HUM 403</td>
<td>Senior Seminar: The Community as Text.</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional LIFE Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIFE</td>
<td>Interdisciplinary Seminar</td>
<td>3</td>
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</tbody>
</table>

**Option 1 - The Creative Life Emphasis**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SCA 126</td>
<td>Poetry</td>
<td>3</td>
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<tr>
<td>SCA 127</td>
<td>Seeing into Words</td>
<td>3</td>
</tr>
<tr>
<td>SCA 128</td>
<td>Mythology</td>
<td>3</td>
</tr>
<tr>
<td>SCA 129</td>
<td>Myth, Religion and Art</td>
<td>3</td>
</tr>
<tr>
<td>SCA 130</td>
<td>Ways of Thinking</td>
<td>3</td>
</tr>
<tr>
<td>SCA 131</td>
<td>Artists as Writers</td>
<td>3</td>
</tr>
<tr>
<td>SCA 132</td>
<td>Reading the Lives of Artists</td>
<td>3</td>
</tr>
<tr>
<td>SCA 133</td>
<td>World Literature</td>
<td>3</td>
</tr>
<tr>
<td>SCA 134</td>
<td>Philosophy of Art</td>
<td>3</td>
</tr>
<tr>
<td>SCA 135</td>
<td>Contemporary World Literatures and Cultures</td>
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</tr>
<tr>
<td>SCA 136</td>
<td>Modern Drama</td>
<td>3</td>
</tr>
<tr>
<td>SCA 137</td>
<td>Image &amp; Shadow: Drama &amp; Film</td>
<td>3</td>
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</tbody>
</table>

**Option 2 – The Writing Emphasis**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCA 126</td>
<td>Poetry</td>
<td>3</td>
</tr>
<tr>
<td>SCA 127</td>
<td>Seeing into Words</td>
<td>3</td>
</tr>
<tr>
<td>SCA 128</td>
<td>Mythology</td>
<td>3</td>
</tr>
<tr>
<td>SCA 129</td>
<td>Myth, Religion and Art</td>
<td>3</td>
</tr>
<tr>
<td>SCA 130</td>
<td>Ways of Thinking</td>
<td>3</td>
</tr>
<tr>
<td>SCA 131</td>
<td>Artists as Writers</td>
<td>3</td>
</tr>
<tr>
<td>SCA 132</td>
<td>Reading the Lives of Artists</td>
<td>3</td>
</tr>
<tr>
<td>SCA 133</td>
<td>World Literature</td>
<td>3</td>
</tr>
<tr>
<td>SCA 134</td>
<td>Philosophy of Art</td>
<td>3</td>
</tr>
<tr>
<td>SCA 135</td>
<td>Contemporary World Literatures and Cultures</td>
<td>3</td>
</tr>
<tr>
<td>SCA 136</td>
<td>Modern Drama</td>
<td>3</td>
</tr>
<tr>
<td>SCA 137</td>
<td>Image &amp; Shadow: Drama &amp; Film</td>
<td>3</td>
</tr>
</tbody>
</table>
Writing & Illustration
Technical Writing
Business Writing

Choose one of the following: 3
Writing Life’s Stories
Creative Nonfiction

Choose one of the following: 3
Ways of Thinking
Perspectives on Nature
Myth, Religion and Art

Choose one of the following: 3
Contemporary World Literatures and Cultures
Fire and Ice: Poetry in Translation

Choose one of the following: 3
Creative Writing
Poetry

**Program Electives: 6-9 credits**

In consultation with advisor, student selects courses from: EGL, HUM, PHL.

**General Electives: 12-15 credits**

In consultation with advisor, student may choose to take course clusters in art, business, communications, computer science, law, social sciences, or science.

**Additional Credits Required Beyond Associate Degree: 60**

**Total Credits Required for Graduation: 120**

At least 60 of the 120 total credits must be in the liberal arts and science.

**2005-2007 Course Offerings**

**Fall 2005/06 Semester**
Creative Nonfiction ('06)
Humanities Applied: Experiential Learning
Seeing into Words ('05)
Writing Life’s Stories ('05)
Modern Drama ('06)
Philosophy of Art ('05)
Principles and Techniques of Research ('05)
Sowing & Reaping ('06)
Values in Life & Work ('06)
Ways of Thinking ('06)
Emphasis Course
Program Elective
General Elective

**Spring 2006/07 Semester**
Humanities Seminar III
Artists as Writers ('06)
Creative Writing ('07)
Fire & Ice: Poetry in Translation ('07)
The Creative Life ('06)
Writing and Illustration ('06)
Humanities Applied: Experiential Learning
Ethics ('06)
Image & Shadow ('07)
Myth, Religion & Art ('07)
Perspectives on Nature ('06)
Poetry ('07)
Reading the Lives of Artists ('07)
Senior Seminar ('07)
Emphasis Course
Two (2) Program Electives
General Elective

http://catalog.sage.edu/fullsca.php
Bachelor of Science (B.S.) in Information Design

2+2 Pathways

Students enrolled in the associate degree program in Communication may move into the Bachelor of Science (B.S.) in Information Design. However, not all of the courses required for the two year program are required for this Bachelor’s program. Associate degree students wishing to articulate into Information Design will need careful advising.

Though Communications provides the core discipline for Information Design, this interdisciplinary program incorporates equal coursework in business management, computer science, art and graphic design to produce professional communicators who use cutting-edge technology to produce both written and visual materials for a variety of audiences.

The goal of the Information Design program is to produce a graduate who is an adept communicator, who moves comfortably among the ever-changing technologies of the field and who can merge the ancient traditions of community story-teller with the latest in high-technology software and hardware tailored to the communications needs of various audiences.

The program is based on the demands of the communications and design professions and, as such, is an evolving and agile major that changes with professional demands. Students considering this major should be intellectually curious, with a strong creative drive.

Through a combination of required coursework, electives and general education courses, the College expects graduates of the program to have:

- an understanding of and professional-level competency in the theoretical and practical modes of communication, business, computer science and graphic design with a particular sensitivity to the effects oral, written and visual communications have on specific audiences;
- a professional-level competency in various styles of writing, speaking and visual communication and the ability to employ a particular style based on audience needs;
- a professional-level competency in the use of leading-edge technology appropriate to the needs of an audience and the goals of an employer.

Core Requirements for the B.S. in Information Design

<table>
<thead>
<tr>
<th>Information Design, Communications, and Writing:</th>
<th>48</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 104 Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM 110 Mass Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM 12 Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM 125 Writing for Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>COM 126 Advanced News Reporting</td>
<td>3</td>
</tr>
<tr>
<td>COM 202 Editing</td>
<td>3</td>
</tr>
<tr>
<td>COM 251 Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>IFD 301 Publishing to Multiple Platforms</td>
<td>3</td>
</tr>
<tr>
<td>IFD 302 Visual Media</td>
<td>3</td>
</tr>
<tr>
<td>IFD 303 The Web</td>
<td>3</td>
</tr>
<tr>
<td>COM 326 Writing for Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM 327 Internship</td>
<td>3</td>
</tr>
<tr>
<td>COM 421 Public Relation Campaigns</td>
<td>3</td>
</tr>
</tbody>
</table>
### Variable Credits Required Beyond Associate Degree; consult with an advisor

**Total Credits Required for Graduation: 120**

At least 60 of the 120 total credits must be in the liberal arts and science.

#### 2005-2007 Course Offerings

**Fall 2005/06 Semester**
- Advanced News Reporting
- Contemporary Business
- College Algebra
- Digital Imaging I
- Drawing I
- Graphic Design I
- Two-Dimensional Design
- Introduction to Computer Science
- Humanities Seminar II
Interpersonal Communication
Introduction to Computer Science
Mass Media and Society
Principles of Marketing
Publishing to Multiple Platforms
Social Science Elective

Spring 2006/07 Semester
Advertising & Promotion
Color Theory
Drawing I
Editing
Law & Ethics of Mass Media ('07)
Oral Communication
Public Relations Campaigns ('07)
Special Topics in Communications
System Analysis
Two-Dimensional Design
Type & Design I
Visual Media
The Web
Web Site Development
Writing for Mass Media
Writing for Public Relations ('07)
Bachelor of Science (B.S.) in Interdisciplinary Studies

The College offers a flexible Bachelor of Science (B.S.) in Interdisciplinary Studies which allows a student to work with faculty in designing a major drawing on different disciplines in order to pursue a specific career objective.

2+2 Pathways

The nature of this upper division program makes it easily adaptable to almost any course of study at the associate degree level.

Students may pursue an interest through a program not necessarily contained within a single discipline or program. The upper division (+2) Interdisciplinary Studies major is a degree program designed by the student and made up of a combination of courses from existing degree programs offered by the College. The purpose of the program is to allow students the opportunity to create a degree program that matches their particular interests and goals and which articulates well with their associate degree program of study. In consultation with faculty advisors and pending approval of the program coordinators and the Dean of the College, students may design a Bachelor of Science (B.S.) degree. Students must complete and submit a proposal with their advisors. The proposal should include the following components:

- the purpose or rationale of the major;
- courses constituting the major;
- total number of credit hours;
- required and recommended electives;
- experiences.

Students must meet all the LIFE general education and graduation requirements.

Students interested in designing their own Interdisciplinary Studies major should:

- Originate an idea that needs exploration;
- Visit the Office of Academic Advising, talk with an academic advisor, and identify appropriate faculty advisors and program coordinators;
- Visit the Office of Learning and Career Services to clarify career and employment outcomes;
- Work with the faculty advisors to develop the curricula proposal;
- Return the completed forms signed by the student and the faculty advisors and program coordinators to the Office of Academic Advising for final approval;
- The Office of Academic Advising will submit the forms to the Dean for approval and process the completed program requirements with the Registrar’s Office.

LIFE Curriculum Requirements:
Most students will have satisfied many of the LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120

At least 60 of the 120 total credits must be in the liberal arts and sciences.
Bachelor of Science (B.S.) in International Trade and Economic Development

2+2 Pathways

At Sage, the A.A. in Intercultural and Global Studies or in Social Science, the A.S. in Communications, the A.S. or A.A.S. in Marketing and Management, the A.A.S. in Legal Studies or in Professional Studies (with an appropriate concentration), or a similar associate degree from another college can provide good foundations for this upper division program. Students who plan to continue on for a M.B.A. should take ACC 101 and 102, BUS 204 and 205, and BUS 212 (or first pursue the A.S. or A.A.S. in Management and Marketing).

This upper division (+2) program has two primary focuses. The first is on understanding the theory and practice of international trade and its impact on regional economic development, and the second is on preparing for a leadership position in global business. By its nature, this is a very “international” program of studies; students will be expected to enter the program with proficiency in a second language, continue to develop that proficiency, and spend at least one semester working and studying in a foreign country. International students who come into this program may use their native language (if not English) to satisfy the foreign language requirement and the United States as their experience in a foreign country.

The International Trade and Economic Development program is designed to achieve and produce a specific set of competency goals and learning outcomes:

Professional Competencies

- **Conceptual Competence.** The student understands the theoretical foundations of trade and economic development.
- **Technical Competence.** The student is able to perform the required skills of the profession, understands how trade is conducted in practice, and is proficient in the use of computer applications commonly employed in the profession.
- **Integrative Competence.** The student is able to combine theory and skills in the practice setting.
- **Career Marketability.** The student's acquired education, experience and training is highly marketable.

Learning Outcomes

- **Communication Competence.** The graduate can read, write, speak, and listen and use these skills effectively to acquire, develop, and convey ideas and information in more than one language.
- **Critical Thinking.** The graduate examines issues rationally, logically, and coherently.
- **Contextual Competence.** The graduate understands the societal and global context in which trade is practiced.
- **Professional Ethics.** The graduate understands and accepts the ethics of the profession as standards that guide professional behavior.
- **Adaptive Competence.** The graduate has the ability to anticipate, innovate, adapt, and promote change important to the profession's societal purpose and the professional's role.
- **Leadership Capacity.** The graduate exhibits the capacity to contribute as a productive member of the profession and to assume leadership roles as appropriate in the profession and in society.
- **Global Perspective.** The graduate has an international perspective on business and economic activity, and has acquired an understanding and acceptance of and a sensitivity for cultural differences.

Program Summary

http://catalog.sage.edu/fullsca.php
At least 60 of the 120 total credits must be in the liberal arts and science.

### Business and Economics Core:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BUS 104</td>
<td>Contemporary Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO 201</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO 202</td>
<td>Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUS 207</td>
<td>Business Ethics <strong>or</strong> PHL 206</td>
<td>3</td>
</tr>
<tr>
<td>BUS 211</td>
<td>Global Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO 215</td>
<td>Statistics for Decision Making</td>
<td>3</td>
</tr>
<tr>
<td>BUS 290</td>
<td>Software Applications for Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO 313</td>
<td>Economic Development</td>
<td>3</td>
</tr>
<tr>
<td>BUS 317</td>
<td>International Trade Practice</td>
<td>3</td>
</tr>
<tr>
<td>BUS 327</td>
<td>Internship</td>
<td>3</td>
</tr>
<tr>
<td>BUS 340</td>
<td>Leadership in a Multicultural Environment</td>
<td>3</td>
</tr>
<tr>
<td>ECO 348</td>
<td>Topics in Global Economics</td>
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</tr>
<tr>
<td>ECO 404</td>
<td>International Trade and Finance</td>
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<tr>
<td>BUS 412</td>
<td>Seminar on Trade and Development</td>
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<tr>
<td>HUM 113</td>
<td>Humanities Seminar III</td>
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### LIFE Curriculum Requirements:

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<tr>
<td>Science Courses</td>
<td>6</td>
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<td>HUM 112</td>
<td>3</td>
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<tr>
<td>MAT 110 or higher</td>
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<tr>
<td>LIFE Interdisciplinary Seminar</td>
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### Additional Credits Required Beyond Associate Degree:

<table>
<thead>
<tr>
<th>Credits</th>
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<tbody>
<tr>
<td>60</td>
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### Total Credits Required for Graduation:

<table>
<thead>
<tr>
<th>Credits</th>
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<tbody>
<tr>
<td>120</td>
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</table>

At least 60 of the 120 total credits must be in the liberal arts and science.

### 2005-2006 Course Offerings

#### Fall 2005/06 Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tbody>
<tr>
<td>BUS 104</td>
<td>Contemporary Business</td>
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<tr>
<td>BUS 207</td>
<td>Business Ethics</td>
</tr>
<tr>
<td>BUS 211</td>
<td>Global Business</td>
</tr>
<tr>
<td>BUS 290</td>
<td>Software Applications for Business</td>
</tr>
<tr>
<td>ECO 102</td>
<td>Microeconomics</td>
</tr>
<tr>
<td>ECO 215</td>
<td>Statistics for Decision Making ('06)</td>
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<tr>
<td>ECO 348</td>
<td>Topics in Global Economics ('06)</td>
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#### Spring 2006/07 Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>BUS 205</td>
<td>Principles of Management</td>
</tr>
<tr>
<td>BUS 290</td>
<td>Software Applications for Business</td>
</tr>
<tr>
<td>BUS 317</td>
<td>International Trade Practice</td>
</tr>
<tr>
<td>BUS 340</td>
<td>Leadership in a Multicultural Environment ('07)</td>
</tr>
<tr>
<td>BUS 412</td>
<td>Seminar on Trade &amp; Development ('07)</td>
</tr>
</tbody>
</table>

ECO 101    Macroeconomics
ECO 313    Economic Development
HUM 113    Humanities Seminar III
Bachelor of Science (B.S.) in Law and Society

2+2 Pathways

Any Sage College of Albany student in an associate degree program who wishes to complete a bachelor’s degree at Sage could transfer into the Law and Society program. The flexibility of the program enables students with an A.A., A.S. or A.A.S. in virtually any major to come in as a junior, although some students may need summer coursework in order to graduate on schedule. The program most clearly builds on the SCA associate degree programs in Humanities, Social Science, Business and Legal Studies and these associate degree students enter the Law and Society program as full juniors. Likewise, the program builds on associate degrees from community colleges. Any liberal arts major from a 2-year college could transfer easily into this flexible major. This would be particularly appropriate for Criminal Justice, Paralegal and Psychology majors from 2-year colleges. Students intending to major in Law and Society should take PSC 101 and PSY 101 at the associate degree level.

The B.S. in Law and Society is an upper division (+2) program that involves students in the interdisciplinary study of law, criminal justice and psychology, with a focus on understanding the relationship between law and human behavior and the role of law in society. The major is designed to give students an understanding of the interaction of law and legal institutions with social, economic and political systems. The program combines academic study with experiential learning opportunities to help the student make the transition from liberal inquiry to professional application. It is a program for students who are looking to use their education to "make a difference" to others, in their communities, and in the world.

Each student in the Law and Society program completes a core curriculum comprised of nine required cross-disciplinary courses, an internship, an ethics course, three elective courses from designated disciplines, and a culminating capstone experience. Coursework and internships help students focus their interests and make career choices more evident, and this permits them to select coursework that best prepares them for their field of choice. As part of the major, students select an emphasis within the Law and Society major based on their career goals. The emphasis is self-designed by the student with advisement and is completed through five courses, often from multiple disciplines.

Degree Program Requirements

<table>
<thead>
<tr>
<th>Law and Society Core</th>
<th>45</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 101  Introduction to Law</td>
<td>3</td>
</tr>
<tr>
<td>SCL 102  Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
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</tr>
<tr>
<td>LAW 202 Legal Research and Writing I</td>
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</tr>
<tr>
<td>SCL 350 Research for the Professions</td>
<td></td>
</tr>
<tr>
<td>PSY 353 Research Design</td>
<td></td>
</tr>
<tr>
<td>CRM 111  Criminal Justice Functions and Processes</td>
<td>3</td>
</tr>
<tr>
<td>CRM 311  Criminology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 202  Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY 308  Abnormal Psychology or Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSC 229  Civil Rights and Civil Liberties</td>
<td>3</td>
</tr>
<tr>
<td>PSY 339  Psychology of Law</td>
<td>3</td>
</tr>
<tr>
<td>Internship (in selected pathway)</td>
<td>3</td>
</tr>
<tr>
<td>CRM/LAW/PSC/PSY 415 Capstone Seminar in Law and Society</td>
<td>3</td>
</tr>
<tr>
<td>One Ethics Class (such as PHL 206 or BUS 207)</td>
<td>3</td>
</tr>
<tr>
<td>3 courses in CRM, ECO, HIS, LAW, PHL, PSC, PSY or SCL (with advisement)</td>
<td>9</td>
</tr>
</tbody>
</table>
Law and Society Pathways to Careers: 15 credits

**Advocacy and Courts**
5 classes in CRM, ITD, LAW, PSY, PSC (with advisement)
Strongly Recommended: SC 210 The Courts and LAW 208 Administrative Law

**Alternative Dispute Resolution**
4 classes in BUS, COM, CRM, ECO, ITD, LAW, PSY (with advisement)
ITD 301 Alternative Dispute Resolution

**Business**
5 classes in ACC, BUS, COM, ECO, ITD, LAW (with advisement)
Strongly Recommended: BUS 104 Contemporary Business, BUS 204 Principles of Marketing, BUS 205 Principles of Management, BUS 308 Human Resources Management, and BUS 314 Organizational Behavior

**Paralegals**
5 classes in LAW, ACC, BUS, COM, CRM, ITD, PSC, PSY (with advisement)
Strongly Recommended: LAW 302 Legal Research & Writing II and LAW 102 Civil Litigation

**Restorative and Community Justice**
3 courses in COM, CRM, ITD, LAW, PSY (with advisement)
CRM325 Restorative Justice and ITD 301 Alternative Dispute Resolution

**Leadership**
5 appropriate classes, including ITD 222 Leadership
Strongly Recommended: PSY 319 Group Dynamics, PSY 220 Organizational Behavior, PSC 208 Community History and Politics, and ITD 301 Alternative Dispute Resolution

Post-Graduate School Career Pathways: 15 credits

These pathways are intended for Law and Society students who plan to enter the working world after completing the B.S. in Law and Society. They will also help prepare students to meet the prerequisites needed for further study in their chosen fields.

**Public Administrator**
2 upper level Math courses, Statistics, and 2 courses in BUS, COM, LAW, PSC, or PSY (with advisement)

**Business Administrator**

**Counselor**
PSY 207 Statistics, PSY 409 History and Systems, and 3 other behavioral science courses

**Lawyer**
LIFE Curriculum Requirements

Most students will have satisfied many of the LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120

(At least 60 of the 120 total credits must be in the liberal arts and science.)

2005-2007 Course Offerings

Fall 2005/06 Courses
- Business Ethics ('05)
- Criminal Justice Functions
- Leadership
- Lifespan Development
- Introduction to Psychology
- Introduction to Law
- Legal Research & Writing I
- Electives in CRM, LAW, PSY

Spring 2006/07 Courses
- Civil Litigation
- Civil Rights & Civil Liberties ('06)
- Criminology
- Business Law II (Spr '07)
- Psychology of Law ('06)
- Research Design ('07)
- Restorative Justice ('07)
- Social Problems
- Family Law (Spr '07)
- Electives in CRM, LAW, PSY
Bachelor of Science (B.S.) in Physical Education

Sage College of Albany, in conjunction with Hudson Valley Community College, offers a Bachelor of Science (B.S.) degree in Physical Education Teacher Education (PETE). The first two years of the program are delivered by Hudson Valley Community College and the second two years by Sage College of Albany. The upper division (third and fourth year) courses are scheduled on both the SCA campus and the HVCC campus. Students with associate degrees in Physical Education from other colleges may be eligible for entry into the upper division of this program in the fall semester only.

Sage also offers a Master of Science (M.S.) degree in Health Education leading to professional certification that articulates well with the B.S. in Physical Education Teacher Education. Interested students should consult with their advisor about entering this graduate level program.

B.S. in Physical Education Teacher Education

The requirements for admission to the upper division (+2) PETE program include:

- A 2.75 grade point average (GPA) in academic courses on a 4.0 scale
- Completion of the prerequisite Education courses (EDU 201 Education and Society and EDU 206 Educational Psychology or the equivalent with a field placement of 25 hours per class). Students will make formal application for candidacy (the fall of their second year, prior to transfer) to the Physical Education Program by completing the following:
  - An application that includes: (a) written recommendations from three faculty members who taught academic courses taken by the applicant, (b) a statement indicating why the applicant has chosen Physical Education as their desired profession, and (c) beginning educational philosophy indicating what the applicant views as the role of Physical Education in the K-12 setting.
  - Interview with Sage Physical Education faculty prior to acceptance wherein the candidates understanding and acceptance of the Conceptual Framework will be assessed.

Once students are enrolled in the program, they are evaluated at the end of each semester. They continuously develop their portfolio relative to the School of Education’s Conceptual Framework and maintain their portfolio via LiveText.

Over the course of their semesters at SCA, students must demonstrate that they know and are able to assist pupils in achieving the New York State Learning Standards in Physical Education as well as demonstrate mastery of the tenets of the Conceptual Framework (full inclusion, valuing diversity, knowledge about best practices and reflection).

Conceptual Framework

The mission of the Education Department is to prepare highly effective educators and school counselors who believe in full inclusion, value diversity, are reflective and knowledgeable about best practices. Therefore, the College want its educators and counselors to ask two essential questions throughout their studies and field experiences: "Who am I in the lives of the students I teach/counsel?" and "Who am I in the life of my school?"

The Education Department of The Sage Colleges expects Sage educators/counselors to be well-grounded in knowledge about schools, learners and learning; to know curricular content and models of instruction; to do their best to teach all learners (and by extension their families) in respectful, culturally responsive ways. The Education Division's motto, "To be, to know, to do," is divided into three subsections with documentation from the professional literature that informs our programs.

I: To be well-grounded in knowledge about schools, learners and learning, the Sage educator will:
• understand self in relation to students, families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender (Adams, Bell & Griffin, 1997; Darling-Hammond, 1997);
• use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members (Slavin, 1990, 1991; Thousand Villa & Nevin, 1994);
• improve society by modeling and using democratic practices in their classrooms, schools and communities (Dewey, (1916) 1944; Johnston, 1997; Pradl, 1996 Shannon, 1990);
• demonstrate a commitment to substantive self-reflection (including quantifiable and qualitative sources of information), on-going learning and professional development (Darling-Hammond, 1996; Goodlad, 1990; Schon, 1987)

II: To know curricular content and models of instruction, the Sage educator will:

• demonstrate an ability to respond to the academic strengths and needs of all learners, using assessment to inform instruction (Clay, 1998; Fountas & Pinnell, 1996; Gardner, 1995; Garcia, 1994; Garcia & Pearson, 1994; Villa & Thousand, 1995);
• set high standards for all students using knowledge in their designated fields to inspire students to learn and grow (Goodlad, 1990; Jackson, 1992; Manning, Manning & Long, 1994);
• employ pedagogical practices that engage students in active learning (Hargreaves, 1994; Hargreaves, Earl & Ryan, 1996; Zemelman, Daniels & Hyde, 1993);
• demonstrate knowledge in their content areas, ensuring maximum student achievement for all learners (Daniels & Bizar, 1998; Good & Brophy, 1997, Shulman, 1987)

III. To do their best to teach all learners (and by extension their families) in respectful, culturally responsive ways, the Sage educator will:

• engage in reflective practices (Hargreaves, 1994; Zeichner, 1978);
• demonstrate a positive, respectful view of children and their families (Nieto, 1999; Obgu, 1992);
• model ethical behavior and active citizenship (Garrod, 1993; Glasser, 1993; Power, Higgins, & Kohlberg, 1989);
• advocate for all learners (Allington & Cunningham, 1996; Weaver, 1998).

Program Summary

The first two years of the B.S. in Physical Education Teacher Education are completed at Hudson Valley Community College.

FIRST YEAR

**First Semester**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tr>
<td>FORM-102</td>
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<td>ENGL-101</td>
<td>English Composition I</td>
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<tr>
<td>MATH-120</td>
<td>Real World Math</td>
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<tr>
<td>PHED-180</td>
<td>Introduction to Physical Education</td>
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<tr>
<td>History Elective</td>
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<tr>
<td>Physical Education Elective**</td>
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**Second Semester**

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<td>BIOL-119</td>
<td>General Zoology</td>
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<td>BIOL-150/151</td>
<td>General Biology</td>
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<tr>
<td>HLTH-160</td>
<td>Personal and Community Health</td>
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</table>
Note: Students must take EDU-201 Education & Society and EDU-206 Education Psychology (or the equivalent with a field placement of 25 hours per class) prior to entering the Sage's Physical Education Teacher Education Program.

The last two years of the program are completed at Sage College of Albany. Specialized Physical Education courses continue to be taught on the HVCC campus.

<table>
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<tr>
<th>COURSE</th>
<th>TITLE</th>
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<td>PHED-280</td>
<td>Introduction to Sports Medicine</td>
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<td></td>
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<td></td>
<td>Physical Education Elective**</td>
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**SECOND YEAR**

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<td>BIOL-270</td>
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<td>NCR 071</td>
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**FOURTH YEAR**

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<th>FIRST SEMESTER</th>
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</thead>
<tbody>
<tr>
<td>General Education Electives</td>
</tr>
</tbody>
</table>
At least 60 of the 124 total credits must be in the liberal arts and science.

**Second Semester**

- PED 407 Physical Education Student Teaching (grades K-6) 6
- PED 408 Physical Education Student Teaching (grades 7-12) 6
- PED 415 Seminar – Physical Education 2

**LIFE Curriculum Requirements**

- Humanities 6
- Social Sciences 6
- Science 6
- HUM 112 Humanities Seminar II 3
- LIFE Interdisciplinary Seminar 3
- Math 110 or higher 3
- Technology Competency 0-3

**Total Credits Required for Graduation:** 124

At least 60 of the 124 total credits must be in the liberal arts and science.
Bachelor of Science (B.S.) in Public Affairs and Public Policy

2+2 Pathways

The Associate of Arts (A.A.) programs in Intercultural and Global Studies or Social Science, the Associate of Science (A.S.) program in Legal Studies, or an appropriately designed Associate of Applied Science program in Professional Studies provide strong foundations and are appropriate routes into this Bachelor of Science (B.S.) program in Public Affairs and Public Policy.

This is an applied, interdisciplinary program founded in the social sciences. The focus is on the issues of public policy and the advocacy necessary to change policy. The program combines academic study with experiential learning (primarily internships), and benefits from and is enriched by its location in Albany, the center of government for New York State.

This upper division (+2) Public Policy and Public Affairs program prepares students for careers in municipal, county, state, and federal government agencies. This is an excellent course of study for students planning to go on to a graduate program in Public Administration.

Program Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th>36</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS 331 American Century I, 1898-1945</td>
<td>3</td>
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<tr>
<td>HIS 332 American Century II, 1945-2001</td>
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<tr>
<td>SCL 102 Social Problems</td>
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<tr>
<td>PSC 218 Introduction to Public Policy Making</td>
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<td>PSC 401 Senior Seminar</td>
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<tr>
<td>PSC 336 American Foreign Policy</td>
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<td>HIS 305 American Diplomacy</td>
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<tr>
<td>PSC 228 State Government</td>
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<td>PSC 208 Community History and Politics</td>
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<td>Choose one of the following:</td>
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<tr>
<td>PSC 209 Enduring Constitution</td>
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<td>PSC 214 Major Political Issues</td>
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<td>PSC 339 Current Constitutional Issues</td>
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<td>Choose one of the following:</td>
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<tr>
<td>SCL 208 Race and Ethnic Relations</td>
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<td>HIS 324 American Ethnic History</td>
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<td>Choose one of the following:</td>
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<tr>
<td>SCL 206 Sociology of the Family</td>
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<tr>
<td>SCL 273 Child Welfare</td>
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</tr>
<tr>
<td>Choose one of the following:</td>
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<tr>
<td>SCL/CRM 111 Criminal Justice and Functions</td>
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<tr>
<td>SCL/CRM 212 Juvenile Delinquency</td>
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</tr>
<tr>
<td>SCL/CRM 311 Criminology</td>
<td></td>
</tr>
<tr>
<td>Choose one of the following:</td>
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</tr>
<tr>
<td>PSC 307 Internship in Politics and Government</td>
<td></td>
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</tbody>
</table>
SCL 427  Sociology Internship
HIS 307  Internship

LIFE Curriculum Requirements
HUM 112 Humanities Seminar II  3
Humanities  3
LIFE Interdisciplinary Seminar  3
MAT 110 or higher  3
Science  6
Technology Competence  0-3

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for the B.S. Degree:  120

At least 60 of the 120 total credits must be in the liberal arts and science.

2005-2006 Course Offerings

Fall 2005 Semester
American Century I
Community History and Politics
Race and Ethnic Relations
Criminal Justice Functions & Processes

Spring 2006 Semester
American Century II
Social Problems
American Foreign Policy
Child Welfare
Criminology
Bachelor of Fine Arts (B.F.A.) in Fine Arts

The Department of Visual Arts offers the following bachelor’s degrees:

- B.F.A. in Fine Arts– with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Students interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve his or her own creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation, help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

The department has established a portfolio-based review process that evaluates the work of first year applicants and third year B.F.A. students. The purpose for using this process is to guide and advise students in ways that optimize their opportunities to become successful graduates in the various fields of art and design. Students will be informed of the details and requirements of the portfolio-based process as they progress through their selected majors.

The Portfolio Review is an important part of the Visual Arts learning environment. The B.F.A. degree and a strong portfolio are the credentials needed to go into professional practice as a designer or on to graduate study. Teams of faculty participate in portfolio reviews in which students present their work. The review teams provide feedback to each student. The reviews help link the work produced in separate courses and refine the overall presentation and quality of the art.

Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the Vernacular publication.

Get updated information on Sage's Visual Arts programs at [http://www.sage.edu/art](http://www.sage.edu/art)

**B.F.A. in Fine Arts**

Pathways: Sage College of Albany’s A.A.S. in Fine Arts, or a similar degree from another college, is the route into this upper division, professional program. Transfer students must demonstrate in the entry portfolio review that they have attained capabilities developed in the prerequisite core studio courses.

The B.F.A. curriculum provides the upper two years of fine arts studio education for students interested in a
professional career in the visual arts and/or graduate school. Students may select from studio emphases in:

- Painting
- Printmaking
- Clay Sculpture
- Photography

Required annual comprehensive portfolio reviews for B.F.A students help them to improve their presentation skills and create a competitive level of art work. Graduates leave equipped with the necessary skills and portfolio in a studio emphasis to enter graduate study or begin a career in the arts.

The B.F.A curriculum is comprised of a number of distinct components designed to address the students’ total experience:

- Advanced studios with a special focus in painting, printmaking, photography, and clay sculpture, as well as studio electives that allow for exploration in a variety of media.
- Senior seminars, studios and a capstone course that focus on a personal direction in the major emphasis in preparation for a thesis exhibition.
- Art history and liberal arts courses that examine the role and relevance of the visual arts historically, socially and culturally.
- Annual Comprehensive Portfolio Reviews conducted by a team of faculty and students that provides detailed feedback to each B.F.A. candidate on the overall quality and direction of their artwork. The review process uses a list of capabilities that the faculty have defined for each emphasis as essential for success in the visual arts.

The B.F.A. degree gives students the minimum credential for entry into fine arts professions and into graduate programs in fine arts, art education, art history, curatorial studies, art conservation and restoration, and museum and archival studies. Students benefit from working relationships that Sage has with several area institutions, including The Albany Institute of History and Art, Albany Center Galleries, and the Arts Council of the Capital Region.

All students applying for admission to the B.F.A. program must meet the following requirements:

- Completion of an associate degree of 60 academic credits, with 27 credits in the liberal arts and including:
  - Completion of the prerequisite core studio courses: Drawing I, Figure Drawing, Intermediate Drawing, Mixed Media Drawing, 2D Design and 3D Design.
- Overall 2.0 GPA and 3.0 GPA or above in the major emphasis.
- Submission of a portfolio and participation in a review by the B.F.A. Portfolio Review Team.

**Core Requirements in Fine Arts**

(Clay Sculpture, Painting, Printmaking)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 207</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 333</td>
<td>Art Criticism and Theory</td>
<td>3</td>
</tr>
</tbody>
</table>

**Major Emphasis in Clay Sculpture**

The emphasis in Clay Sculpture is designed to help ceramic students learn traditional techniques like wheel throwing as well as innovative media and material. Because many cultures throughout the world can trace their history through ceramic forms, the program promotes an awareness of the medium’s connection to our economy, society, and culture. The program culminates in a thesis exhibit through which the advanced student
develops a self-critical framework.

Prerequisites:

- Ceramics I
- Ceramics II or Clay Sculpture

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 275</td>
<td>Raku Ceramics</td>
<td>3</td>
</tr>
<tr>
<td>ART 322</td>
<td>Clay Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART 323</td>
<td>Clay Sculpture Senior Studio</td>
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<tr>
<td>ART 420</td>
<td>Clay Sculpture Senior Studio</td>
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Choose two of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<tr>
<td>ART 217</td>
<td>Watercolor</td>
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</tr>
<tr>
<td>ART 218</td>
<td>Papermaking</td>
<td>3</td>
</tr>
<tr>
<td>ART 223</td>
<td>Making Artists’ Books</td>
<td>3</td>
</tr>
<tr>
<td>ART 325</td>
<td>Figure Painting</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)

**Major Emphasis in Painting**

The Painting program is designed to encourage the exploration of a variety of approaches to imagery and media. This is accomplished through a solid foundation in traditional and experimental tools and concepts that are incorporated in the process of creating paintings. Students become proficient in working with a variety of media while developing their own personal artistic language. The program culminates in a thesis exhibit through which the advanced student develops a self-critical framework.

Prerequisites:

- Painting I
- Painting II

<table>
<thead>
<tr>
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<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 217</td>
<td>Watercolor</td>
<td>3</td>
</tr>
<tr>
<td>ART 325</td>
<td>Figure Painting</td>
<td>3</td>
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<tr>
<td>ART 319</td>
<td>Painting Senior Studio</td>
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<tr>
<td>ART 425</td>
<td>Painting Senior Studio Thesis</td>
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<tr>
<td>ART 218</td>
<td>Papermaking</td>
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</tr>
<tr>
<td>ART 223</td>
<td>Making Artists’ Books</td>
<td>3</td>
</tr>
<tr>
<td>ART 322</td>
<td>Clay Sculpture II</td>
<td>3</td>
</tr>
<tr>
<td>ART 275</td>
<td>Raku Ceramics</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)

**Major Emphasis in Printmaking**

The Printmaking program at Sage College of Albany is designed to help students learn to bring visual ideas to reality through a creative application of multiple image-making printing processes. These include intaglio, lithography, silkscreen, polymer-plate, screen printing, and non-silver photographic printmaking. Students can focus on traditional printmaking, or can broaden their work to incorporate other media including the use of digital technologies.

**Prerequisites**

- Printmaking I
- Printmaking II

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 218</td>
<td>Papermaking</td>
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<tr>
<td>ART 223</td>
<td>Handmade Paper, Marbleizing and Bookbinding</td>
<td>3</td>
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<tr>
<td>ART 390</td>
<td>Printmaking Senior Studio</td>
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<td>ART 430</td>
<td>Printmaking Senior Studio Thesis</td>
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Choose two of the following:

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<thead>
<tr>
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<td>Art 322</td>
<td>Clay Sculpture II</td>
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<td>Art 275</td>
<td>Raku Ceramics</td>
<td>3</td>
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<tr>
<td>Art 325</td>
<td>Figure Painting</td>
<td>3</td>
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**Related Courses**

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<tr>
<th>Course Code</th>
<th>Course Name</th>
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<tr>
<td>PHG 201</td>
<td>Photography I</td>
<td>3</td>
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<tr>
<td>GDN 217</td>
<td>Digital Imaging</td>
<td>3</td>
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<tr>
<td>GDN 315</td>
<td>Business Practices for Visual Artists</td>
<td>3</td>
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<tr>
<td></td>
<td>Studio elective or professional internship</td>
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<td>Choose 3 additional art studio electives</td>
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</tbody>
</table>

**LIFE Curriculum Requirements**

Science                          | 3
Social Science Elective          | 3
LIFE Interdisciplinary Seminar   | 3

*Most students will have satisfied all but these LIFE requirements by the junior year.

**Additional Credits Required Beyond Associate Degree: 60**

Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)
Major Emphasis in Photography

The Photography program is designed to help each student build a portfolio that balances vision and craft. The core curriculum increases the students’ skill level by immediately immersing them in the medium of photography. The program encourages and inspires students to improve their technical skills and develop individual style. The B.F.A. in Fine Arts with an emphasis in Photography builds on the foundation established in the A.A.S. in Photography (see Prerequisites).

Core Requirements

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
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<tr>
<td>ART 333</td>
<td>Art Criticism and Theory</td>
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<tr>
<td>ITD 341</td>
<td>Issues and Ideas in World Art</td>
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</table>

Prerequisites:

- Photography I
- Photography II
- History of Photography
- Photographic Processes
- Color Photography
- Studio Lighting
- Digital Imaging I

Choose one of the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>ART 218</td>
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<td>ART 219</td>
<td>Printmaking</td>
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Choose one of the following:

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<td>Making Artists’ Books</td>
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<td>ILL 202</td>
<td>Illustration Concepts</td>
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<td>ART 220</td>
<td>Printmaking II</td>
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Related Courses

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<td>Photography I</td>
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LIFE Curriculum Requirements*

<table>
<thead>
<tr>
<th>Category</th>
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<tr>
<td>Science</td>
<td></td>
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</tr>
<tr>
<td>Social Science Elective</td>
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<td>3</td>
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</tbody>
</table>
LIFE Interdisciplinary Seminar 3

*Most students will have satisfied all but these LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

At least 30 credits are required in liberal arts and science.

2005-2006 Course Offerings

Fall 2005 Courses
Raku Ceramics
History of Modern Art
Digital Imaging I
Photography I
Figure Painting
Papermaking
Digital Photographic Images
Printmaking I
Clay Sculpture Senior Studio
Painting Senior Studio
Printmaking Senior Studio
Photography Senior Studio

Spring 2006 Courses
Clay Sculpture II
Watercolor
Photography I
Nonsilver Photography
Printmaking II
Illustration Concepts
Business Practices for Visual Artists
Clay Sculpture Senior Studio Thesis
Painting Senior Studio Thesis
Printmaking Senior Studio Thesis
Photography Senior Studio Thesis
Bachelor of Fine Arts (B.F.A.) in Graphic Design

The Department of Visual Arts offers the following bachelor's degrees:

- B.F.A. in Fine Arts – with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

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B.F.A. in Graphic Design

Pathways: Sage College of Albany’s A.A.S. in Graphic Design, or a similar degree from another college, is the route into this upper division, professional program. Transfer students must demonstrate in the entry portfolio review that they have attained capabilities developed in the prerequisite core studio courses.

The B.F.A. program in Graphic Design has been developed for students planning to pursue a professional career in graphic design/illustration, web design, printing, publishing and other dynamic career options. Accreditation by the National Association of Schools of Art and Design (NASAD) assures graduates the industry-recognized...
standard for professional designers. In addition, our American Institute of Graphic Artists (AIGA) student group and affiliations with the Graphic Artist's Guild chapter in Albany provide opportunities for professional networking, growth and leadership. The Graphic Design program features:

- Career-oriented curricular focus
- Dual-emphasis on print and electronic media
- Integrated wireless laptop initiative for B.F.A. students*
- Technical and creative skills to be work-ready immediately upon graduation
- Professional portfolio development and comprehensive reviews
- Small classes that encourage personal relationships with faculty

*All BFA students in Graphic Design, from the junior year on, are required to have their own laptop computer. For details and the latest information, go to: http://www.sage.edu/departments/va/graphicdesign-laptop.html.

Graphic Design facilities on the Sage College of Albany campus include state-of-the-art digital media studios, traditional studio facilities, and B.F.A. student studios, all housed in one building with a wireless connection to the Internet and dedicated file server.

All students applying for admission to the B.F.A. program must meet the following requirements:

- Completion of an associate degree of 60 academic credits, with 24 credits in the liberal arts and including:
- Completion of the prerequisite core studio courses: Drawing I, Figure Drawing, Intermediate Drawing, Mixed Media Drawing, 2D Design and 3D Design, Type and Design I & II, Digital Imaging I & II, Graphic Design Techniques and Illustration and Photography I
- Overall GPA of at least 2.5 and at least 3.0 in the major emphasis
- Submission of a portfolio and participation in a review by the B.F.A. Portfolio Review Team

Major Emphasis in Graphic Design

Prerequisites:

- ILL 201 Graphic Design Techniques and Illustration
- GDN 201 Type and Design I
- GDN 207 Graphic Design II
- GDN 217 Digital Imaging
- GDN 218 Type and Design II
- GDN 220 Digital Imaging II

Graphic Design Program Requirements:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ART 207</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ART 219</td>
<td>Printmaking I or Art Studio Elective</td>
<td>3</td>
</tr>
<tr>
<td>ART 320</td>
<td>History of Graphic Design</td>
<td>3</td>
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<tr>
<td>COM 104</td>
<td>Oral Communications</td>
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<tr>
<td>ILL 202</td>
<td>Illustration Concepts or ART Studio Elective</td>
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<tr>
<td>GDN 301</td>
<td>Digital Production I</td>
<td>3</td>
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<tr>
<td>GDN 302</td>
<td>Digital Production II</td>
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<td>GDN 305</td>
<td>Interactive Design I</td>
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</tr>
<tr>
<td>GDN 306</td>
<td>Interactive Design II</td>
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LIFE Curriculum Requirements:

*Most students will have satisfied all but these LIFE requirements by the junior year.

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</thead>
<tbody>
<tr>
<td>GDN 315</td>
<td>Business Practices for Visual Artists</td>
<td>3</td>
</tr>
<tr>
<td>GDN 405</td>
<td>Capstone Seminar I</td>
<td>3</td>
</tr>
<tr>
<td>GDN 406</td>
<td>Capstone Seminar II</td>
<td>9</td>
</tr>
<tr>
<td>GDN 412</td>
<td>Digital Animation or ART Studio Elective</td>
<td>3</td>
</tr>
<tr>
<td>GDN 420</td>
<td>Portfolio Preparation</td>
<td>3</td>
</tr>
<tr>
<td>GDN 427</td>
<td>Graphic Design Internship or ART Studio Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

Social Science 3  
Science 3  
LIFE Interdisciplinary Seminar 3

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

(At least 30 credits are required in liberal arts and science)

2005-2007 Course Offerings

**Fall 2005/06 Courses**
- Digital Production I
- Interactive Design I
- Printmaking I
- Capstone Seminar I
- Digital Animation
- History of Modern Art

**Spring 2006/07 Courses**
- Digital Production II
- Interactive Design II
- Illustration Concepts
- Portfolio Preparation
- Capstone Seminar II
Bachelor of Fine Arts (B.F.A.) in Interior Design

The Department of Visual Arts offers the following bachelor’s degrees:

- B.F.A. in Fine Arts— with emphases in:
  - Painting
  - Printmaking
  - Clay Sculpture
  - Photography
- B.F.A. in Graphic Design
- B.F.A. in Interior Design

The 2 + 2 Visual Arts programs build foundational visual production skills at the associate degree level so that talented students can move successfully to the Bachelor of Fine Arts (B.F.A.) program where they can articulate their creative vision and further refine their technical abilities. Pathways are also available from the associate degrees in the visual arts to Bachelor of Science (B.S.) degrees in various areas of study. Students interested in these options should consult with an academic advisor.

The curriculum is built around a rigorous sequence of courses linked by annual comprehensive portfolio reviews. The courses in all the visual arts emphases strive to find a balance between developing professional capabilities, helping each student find and improve his or her own creative voice, and building advanced skills in their medium. In addition, courses like Business Practices for Visual Artists or Portfolio Preparation help students understand professional practice and give them practical skills to succeed as a practicing artist or designer. Courses take place in state-of-the-art studios with excellent equipment and easy access for after-class work.

The department has established a portfolio-based review process that evaluates the work of first-year applicants and third-year B.F.A. students. The purpose for using this process is to guide and advise students in ways that optimize their opportunities to become successful graduates in the various fields of art and design. Students will be informed of the details and requirements of the portfolio-based process as they progress through their selected majors.

The Portfolio Review is an important part of the Visual Arts learning environment. The B.F.A. degree and a strong portfolio are the credentials needed to go into professional practice as a designer or on to graduate study. Teams of faculty participate in portfolio reviews in which students present their work. The review teams provide feedback to each student. The reviews help link the work produced in separate courses and refine the overall presentation and quality of the art.

Students get a chance to put what they learn into practice. Opportunities exist for students to gain professional work experience as artists by participating in internships, or in student operated enterprises, such as The Student Gallery and the Vernacular publication.

Get updated information on Sage's Visual Arts programs at [http://www.sage.edu/art](http://www.sage.edu/art)

B.F.A. in Interior Design

Pathways: Sage College of Albany’s A.A.S. in Interior Design, or a similar degree from another college, is the route into this upper-division professional program.

Sage prepares and motivates graduates for a lifetime of continued learning. Exposure to New York City and Boston art galleries, design showrooms, historical homes and museums as well as travel abroad opportunities give graduates opportunities to link classroom learning with the built environment in a historical context.
A recent initiative by design educators and practitioners calls for all applicants who sit for the NCIDQ exam to have at least a bachelor’s degree in Interior Design. In a survey conducted by the American Society of Interior Designers (ASID), the International Interior Design Association (IIDA), members of the Interior Design Educators Council (IDEC) and the National Council of Interior Design Qualification (NCIDQ) certificate holders, “78% indicated that a baccalaureate degree was the minimum level of education required to practice.”

The goals of the B.F.A. in Interior Design program at Sage are to:

- Develop critical thinkers who can produce innovative, creative solutions in interior design that are aesthetically pleasing and functional
- Help students create a competitive portfolio of work in interior design
- Produce graduates who can get entry-level work as interior designers
- Prepare our graduates with practical, professional skills

Some of the components of the program include:

- Career-oriented curricular focus
- “Topics in Design,” a series of one-credit courses which allow students to explore areas of special interest
- Integrated wireless laptop initiative for B.F.A. students
- Regular field trips to interior design conferences and sites of exceptional examples of interior design
- Senior Capstone courses that provide students with an opportunity to fully research, program and design a project of special interest
- Giving students the skills, knowledge and tools to be work-ready immediately upon graduation
- Professional portfolio development and comprehensive reviews
- Small classes that encourage personal relationships with faculty

Other features include the “Green Design and Sustainability” course, in which the student develops a sense of social responsibility for the health, safety and welfare of their clients, the global environment and the social context in which the profession is practiced. Theoretical foundations of the profession are integrated throughout the curriculum.

Careers in the design profession include residential and contract design and decorating, kitchen and bath design, product sales and design, facilities management, showroom management, CAD drafting, space planning, retail design, hospitality design, healthcare and senior housing design and project management, to name a few.

Prerequisites:

- Drafting and Space Planning
- History of Architecture, Furniture & Decorative Arts I
- History of Architecture, Furniture & Decorative Arts II
- Textiles and Interior Materials
- Space Planning and Design II
- Materials and Methods of Construction
- Architectural Perspective
- Design Presentation Techniques
- Business of Interior Design
- Interior Design Internship or General Elective
- Computer Aided Drafting (CAD)
- Environmental Design

ART 201 Color Theory 3
Topics in Design

Select 6 credits from below:

Introduction to Interior Design 1
Antiques Appraisal 1
Photography of Interior Environments 1
Figure in Context 1
Custom Furniture Design 1
Feng Shui 1
Oriental Rugs 1
Historic Preservation 1
Model Construction 1
Quick Sketch Techniques 1
Modernism 1
Post-Modernism 1
IND 301 Kitchen & Bath Design 3

LIFE Curriculum Requirements*

Science 6
Social Science Elective 3
LIFE Interdisciplinary Seminar 3
MAT 110 or higher 3

*Most students will have satisfied all but these LIFE requirements by the junior year.

Additional Credits Required Beyond Associate Degree: 60

Total Credits Required for Graduation: 120

(At least 30 credits are required in the liberal arts and science.)

2005-2006 Course Offerings

Fall 2005/06 Semester
Color Theory
Business Ethics
History of Interior Design
CAD II: Computer Aided Drafting
Environmental Design
Green Design & Sustainability ('06)
Senior Studio I ('06)

**Spring 2006/07 Semester**
Color Theory
Design Presentation Techniques II ('07)
Lighting Fundamentals
Professional Selling
Environmental Building Systems
Senior Studio II ('07)
Bachelor of Science (B.S.) in Applied Biology

2+2 Pathways

The Associate of Science (A.S.) degree in Science - Applied Biology Emphasis at Sage College of Albany, or a similar associate degree from another college (see our transfer agreements), provide appropriate pathways into the B.S. in Applied Biology at Sage.

The Biology Department at Sage College of Albany offers an upper division (+2) B.S. degree in Applied Biology. This program is designed for students who enjoy biology and wish to work in a biology-related field, but do not want to pursue a traditional scientific career. The goal of this program is to graduate students who, while not scientists themselves, can apply biology flexibly in the workplace. Through coursework and internship experiences, students obtain competency in biology along with another field of their choice, which is referred to as a Companion Discipline.

Companion Disciplines include: Art, Humanities, Communications/Public Policy, and Marketing/Management. Depending on a student's Companion Discipline, the B.S. in Applied Biology can lead to a career as a science writer, a biological illustrator, an environmental lobbyist, a sales representative or manager in a research facility or a drug company, or a public relations specialist in a science-related company. This flexible curricular approach allows students to keep pace with today's rapidly changing workplace.

Special features of this program include:

Flexibility

- Working with an advisor, students choose 10 courses in a Companion Discipline that speaks to his or her own career goals.

Empowerment

- The Capital District is a science-rich area and is expected to become even more so in the future. Internships in a variety of settings are available to qualified students.
- Students construct an electronic portfolio highlighting their academic accomplishments. This aids in personal development and goal-setting and serves as an boost in seeking employment.

<table>
<thead>
<tr>
<th>Science Core</th>
<th>24-26 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 348 Topics in Biology</td>
<td>6</td>
</tr>
<tr>
<td>BIO 320 Seminar in Biology</td>
<td>3</td>
</tr>
<tr>
<td>BIO 403 Problem Based Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Physical Science electives</td>
<td>6-8</td>
</tr>
<tr>
<td>Science elective</td>
<td>3</td>
</tr>
<tr>
<td>BIO 307 Internship</td>
<td>3</td>
</tr>
<tr>
<td>ITD 330 Portfolio Writing II</td>
<td>1</td>
</tr>
</tbody>
</table>

Companion Discipline 24 credits

In consultation with an advisor, students choose 10 courses from one of the following areas:
• Art (Illustration)
• Humanities
• Communication/Public Policy
• Marketing/Management

**LIFE Curriculum Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>HUM 112 Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>MAT 110 or higher</td>
<td>3</td>
</tr>
<tr>
<td>LIFE Interdisciplinary Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional Credits Required Beyond Associate Degree: 60-62**

**Total Credits Required in the Degree: 120-122**

(At least 60 of the 120 total credits must be in the liberal arts and science.)

**Suggested Sequence**

**Junior Year**

**First Semester Courses**

• BIO 348 Topics in Biology
• Physical Science elective
• General elective
• Companion Discipline course
• Companion Discipline course

**Second Semester Courses**

• Science elective
• Physical science elective
• Companion Discipline course
• Companion Discipline course
• ITD LIFE Seminar

**Senior Year**

**First Semester Courses**

• BIO 320 Seminar in Biology
• BIO 348 Topics in Biology
• 2 Companion Discipline courses
• Portfolio Writing II

**Second Semester Courses**

• BIO 403 Problem Based Seminar
- BIO 307 Internship
- 2 Companion Discipline courses
- Liberal Arts and Science Elective
Bachelor of Business Administration (B.B.A) and 
Bachelor of Science (B.S.) in Business Administration

2+2 Pathways

The A.S. or A.A.S. in Marketing and Management, the A.A.S. in Legal Studies, the A.A.S. in Professional Studies (with a business concentration) from Sage, or similar degrees from other colleges, provide good foundations for this upper division (+2) business program.

This bachelor's degree program in Business Administration exposes students to finance, organizational behavior, business ethics, human resources, and other management courses, and gives students the foundation they need to understand the field of management in both for-profit and not-for-profit organizations. Students learn to integrate analytical methods from accounting, economics, management, finance, and marketing and develop advanced proficiency in the most commonly used business-related computer applications. This program is designed to provide the background and skills necessary for a management career and the skills and prerequisites for entry into Sage's M.B.A. program. In fact, students may apply to the M.B.A. program before completing the bachelor’s degree and take graduate and undergraduate courses simultaneously.

The B.S. in Business Administration is for students who are able to accumulate a total of 60 credit hours of liberal arts and sciences. The B.B.A. requires fewer credits hours of liberal arts and sciences and is for students who want to take a larger number of business courses or who bring in a more professional background.

Program Requirements

<table>
<thead>
<tr>
<th>Business Administration Core</th>
<th>45</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 101  Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACC 102  Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS 104  Contemporary Business</td>
<td>3</td>
</tr>
<tr>
<td>ECO 201  Principles of Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>ECO 202  Principles of Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUS 204  Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BUS 205  Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>BUS 208  Mathematics for Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 209  Mathematics for Finance</td>
<td></td>
</tr>
<tr>
<td>BUS 212  Business Law I</td>
<td>3</td>
</tr>
<tr>
<td>BUS 290  Software Applications for Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS 308  Human Resource Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 325  Financial Management I</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>BUS 350  Business Research</td>
<td>3</td>
</tr>
<tr>
<td>PSY 350  Research for the Professions</td>
<td></td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>BUS 370  Professional Development for Careers in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUS 327  Internship or an Experiential-Based Learning Opportunity</td>
<td></td>
</tr>
<tr>
<td>BUS 405  Management Strategy and Policy</td>
<td>3</td>
</tr>
<tr>
<td>Elective Courses Required for B.B.A.</td>
<td>24</td>
</tr>
</tbody>
</table>
B.S. majors need at least 60 credits of liberal arts and science.

B.B.A. majors need at least 30 credits of liberal arts and science.

Note: Before entering this upper-division program, students will normally have completed Financial Accounting, Business Law I, Humanities Seminar II, and will have accumulated at least 6 credits of accounting, business, economics, or law electives.

2005-2007 Course Offerings

2005-2006 Semester
- Fall 2005/06 Semester
  ACC 101 Financial Accounting
  BUS 104 Contemporary Business
  BUS 204 Principles of Marketing
  BUS 209 Mathematics for Finance
  BUS 212 Business Law I
  BUS 290 Software Applications for Business
  BUS 308 Human Resource Management
  BUS 325 Financial Management I
  Business electives
  ECO 102 Microeconomics

2006-2007 Semester
- Spring 2006/07 Semester
  ACC 102 Managerial Accounting
  BUS 205 Principles of Management
  BUS 208 Mathematics for Management
  BUS 290 Software Applications for Business
  BUS 230 Business Strategy
  BUS 405 Management Strategy and Policy
  BUS 406 Business Research
  Business electives
  ECO 101 Macroeconomics

M.B.A. at Sage Graduate School

Undergraduate students in good standing, with a G.P.A. of 3.0, may take graduate courses for undergraduate credit, with advisor approval and permission of the Dean of Sage Graduate School.
Undergraduate students who are second-semester seniors and who have a G.P.A. of at least 3.0 may take two graduate courses to satisfy undergraduate requirements, with advisor approval and permission of the Dean of Sage Graduate School. The following classes can be used as substitutions for undergraduate courses:

- MBA 553 Statistical Reasoning
- MBA 574 Financial Management
- MBA 561 Managerial Economics
- MBA 651 Human Resources Management
- MBA 576 Marketing Systems
Bachelor of Science (B.S.) in Clinical Biology

2+2 Pathways

The Associate of Science (A.S.) degree in Science (Applied Biology emphasis) provides an appropriate foundation for and a pathway into the B.S. in Clinical Biology leading to the Cytotechnology Certificate or to the Clinical Laboratory Sciences Certificate.

The Clinical Biology program, with concentrations in Cytotechnology and in Clinical Laboratory Sciences, provides a comprehensive basic science background with an understanding of diagnostic laboratory techniques and their application in patient care. Emphasis is placed on the development of problem-solving and communication skills. Students in the B.S. program will also obtain a broad liberal arts core that encourages personal intellectual growth and a sense of professionalism by cultivating individual compassion, ethical values and the desire for lifelong learning.

This program prepares students for entry into two possible career paths: Cytotechnology and Clinical Laboratory Science. Both tracks follow the 2+2 format with students completing the associate degree in Science in the first two years. Students enrolled in the Cytotechnology track will complete their fourth year at Albany College of Pharmacy (ACP), and students enrolled in the Clinical Laboratory Science track will complete the third and fourth years at ACP. Both groups of students will receive their bachelor's degree from SCA and certification from ACP that will allow them to take the national registry examination.

In addition to the intensive training in basic and laboratory sciences, students also receive hands-on training in the laboratory setting both in the academic environment and in the working environment of hospital laboratories, research facilities, industrial laboratories and physicians offices. Education, management and research theory are presented as part of the required curriculum for the B.S. program. Graduates of the B.S. in Clinical Biology program will be well prepared to sit for the national registry examination and to enter graduate programs in medical, dental, veterinary, law or post-baccalaureate studies (M.S., Ph.D.). These students will be well qualified for entry-level positions in hospital laboratories, health care settings, research laboratories and biotechnology industries.

Degree Requirements

<table>
<thead>
<tr>
<th>Science Core</th>
<th>37</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 101 General Biology I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 102 General Biology II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 111 General Chemistry I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>CHM 112 General Chemistry II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>PHY 101 General Physics I (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>PHY 102 General Physics II (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 208 Microbiology (w/lab)</td>
<td>4</td>
</tr>
<tr>
<td>BIO 221 Cell &amp; Molecular Biology</td>
<td>3</td>
</tr>
<tr>
<td>MAT 112 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>MAT 220 Statistics</td>
<td>3</td>
</tr>
</tbody>
</table>

LIFE Curriculum Requirements 18-21
Humanities Elective 3
HUM 112 Humanities Seminar II 3
COM 104 Oral Communications 3
Social Science Electives 6
Technology Competency 3
LIFE Interdisciplinary Seminar (Cytotechnology only) 3

**Track to Cytotechnology Certificate**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 201   Anatomy &amp; Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BIO 202   Anatomy &amp; Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BIO 351   Immunology</td>
<td>3</td>
</tr>
<tr>
<td>BIO 358   Proseminar</td>
<td>3</td>
</tr>
<tr>
<td>BIO 359   Explorations in Research Methodology</td>
<td>3</td>
</tr>
<tr>
<td>General Electives</td>
<td>9</td>
</tr>
<tr>
<td>Histology (ACP)</td>
<td>3</td>
</tr>
<tr>
<td><strong>BIO 4XX Cytotechnology I (ACP)</strong></td>
<td><strong>15</strong></td>
</tr>
<tr>
<td>Introduction to Cytotechnology</td>
<td>(1)</td>
</tr>
<tr>
<td>Journal Club and Independent Project</td>
<td>(1)</td>
</tr>
<tr>
<td>Cytopreparatory Techniques</td>
<td>(1)</td>
</tr>
<tr>
<td>Cytology of the Female Genital Tract</td>
<td>(6)</td>
</tr>
<tr>
<td>Cytology of the Respiratory Tract</td>
<td>(3)</td>
</tr>
<tr>
<td>Cytology of the Gastrointestinal and Genitourinary Tracts</td>
<td>(3)</td>
</tr>
<tr>
<td><strong>BIO 4XX Cytotechnology II (ACP)</strong></td>
<td><strong>19</strong></td>
</tr>
<tr>
<td>Cytology of Body Cavity Fluids and Selected Abdominal Organ FNA Specimens</td>
<td>(3)</td>
</tr>
<tr>
<td>Cytology of Head and Neck Fine Needle Aspirate Specimens</td>
<td>(3)</td>
</tr>
<tr>
<td>Cytology of Breast Fine Needle Aspirate Specimens</td>
<td>(2)</td>
</tr>
<tr>
<td>Central Nervous System, Cerebral Spinal Fluid and Misc. Cytology Specimens</td>
<td>(2)</td>
</tr>
<tr>
<td>Monolayer Technologies</td>
<td>(1)</td>
</tr>
<tr>
<td>Practicum in Cytology</td>
<td>(8)</td>
</tr>
</tbody>
</table>

**Track to Clinical Laboratory Sciences Certificate**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM 201   Organic Chemistry I</td>
<td>4</td>
</tr>
<tr>
<td>General Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>BIO 3XX Clinical Laboratory Sciences I (ACP)</strong></td>
<td><strong>13</strong></td>
</tr>
<tr>
<td>Biochemistry</td>
<td>(3)</td>
</tr>
<tr>
<td>Laboratory Information Systems</td>
<td>(2)</td>
</tr>
<tr>
<td>Clinical Immunology</td>
<td>(4)</td>
</tr>
<tr>
<td>Phlebotomy</td>
<td>(2)</td>
</tr>
<tr>
<td>Parasitology</td>
<td>(2)</td>
</tr>
<tr>
<td><strong>BIO 3XX Clinical Laboratory Sciences II (ACP)</strong></td>
<td><strong>17</strong></td>
</tr>
<tr>
<td>Introduction to Molecular Methodologies</td>
<td>(4)</td>
</tr>
<tr>
<td>Hematology</td>
<td>(4)</td>
</tr>
</tbody>
</table>

http://catalog.sage.edu/fullsca.php
Clinical Chemistry I  (4)
Biostatistics  (3)
Introduction to Clinical Research  (2)

**BIO 3XX Clinical Laboratory Sciences III (ACP) - (Summer following third year)**  12
Clinical Microbiology  (4)
Analysis of Body Fluids  (2)
Immunohematology  (4)
Clinical Chemistry II  (2)

**BIO 4XX Clinical Laboratory Sciences I (ACP)**  16
Hemostasis  (4)
Molecular Diagnostics  (2)
Clinical Practicum  (8)
Clinical Microbiology II  (2)

**BIO 4XX Clinical Laboratory Sciences II (ACP)**  15
Clinical Practicum  (8)
Laboratory Management and Education  (3)
Clinical Correlations  (4)

Total Credits Required in the Degree:

Cytotechnology track  121
Clinical Laboratory Sciences track  135

At least 50 percent of the total credits must be in the liberal arts and science.

**2005- 2007 Course Offerings**

**Fall 2005/06 Courses**
General Biology I
General Chemistry I
Organic Chemistry I ('06)
College Algebra
General Physics I ('06)
Microbiology ('06)

**Spring 2006/07 Courses**
General Biology II
General Chemistry II
Oral Communications
General Physics II ('07)
Cell & Molecular Biology
Statistics
Bachelor’s Degrees in Computer Science

Sage College of Albany offers two Bachelor of Science (B.S.) degrees in computer science:

- B.S. in Computer Information Systems
- B.S. in Computer Network and Systems Administration

A minor in Computer Science is also offered.

Matriculating in Computing Programs

Students wishing to matriculate in the B.S. program in Computer Information Systems (CIS) or the B.S. in Computer Network and Systems Administration (CNS) are expected to have command of the basics of computer literacy (specific competencies are described below). Each student entering these programs must demonstrate competency in these areas by any of the following methods:

- Take CSI 101 Computer Literacy at Sage.
- Receive credit at Sage for equivalent prior learning. (See Academic Policies - Coursework).
- Transfer in an equivalent course from another institution.
- Successfully pass the Competency Test (see the department website for more details). Credit can be earned and/or a waiver is granted.
- Those with extensive experience in the computing field may submit evidence of technical competency to department faculty and request a waiver; no credit is earned.

The specific computing competencies are:

- Functional familiarity with GUI Operating System (Windows, Mac OS).
- File/directory manipulations.
- Aptitude using basic Internet services (web browsers, search engines, e-mail).
- Basic MS Office skills.

2+2 Pathways

Students enrolled in any of the associate degree programs in computing may easily move into either of the bachelor’s degree programs in computing offered at Sage. However, not all of the courses required for the two-year programs are required for the four-year programs; the credits will count, but they may not fulfill program requirements.

B.S. in Computer Information Systems

The goal of this program is to prepare students to enter the workforce as computer information systems professionals. A CIS professional brings computing technology skills into the general context of business, commerce and government. The program gives students both a theoretical and a conceptual foundation in computing studies, and a set of specific skills and capabilities.

Core Requirements in CIS 57

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 110</td>
<td>Computing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Introduction to Computer Science I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Introduction to Computer Science II</td>
<td>3</td>
</tr>
</tbody>
</table>
LIFE Curriculum Requirements:

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120
At least 60 of the 120 total credits must be in the liberal arts and science.

2005-2006 Core Course Offerings

Summer 2005
Computer Literacy
Intro to Computer Science I
Workstation Architecture
Advanced Computer Literacy
Technology and Culture

Fall 2005
Computer Literacy
Digital Imaging & Web Design
Intro to Computer Science I
Advanced Computer Literacy
Workstation Architecture
Data Communications & Networking I
Java Programming
Machine Structures
Computer Science Internship
Applied Computing Internship

Spring 2006
Computer Literacy
Intro to Computer Science II
B.S. in Computer Network and System Administration

The goal of this program is to prepare students to install and support computing systems and networks in virtually any environment. As is the case with Sage's other computer science programs, this program gives students both a theoretical and conceptual foundation in computing studies, and a set of specific skills and capabilities.

Core Requirements in CNS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI110</td>
<td>Computing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Intro to Computer Science I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Intro to Computer Science II</td>
<td>3</td>
</tr>
<tr>
<td>CSI 210</td>
<td>Workstation Architecture and Support</td>
<td>3</td>
</tr>
<tr>
<td>CSI 236</td>
<td>Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 241</td>
<td>UNIX</td>
<td>3</td>
</tr>
<tr>
<td>CSI 276</td>
<td>Data Communications and Networking I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 285</td>
<td>Data Communications and Networking II</td>
<td>3</td>
</tr>
<tr>
<td>CSI 312</td>
<td>Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CSI 320</td>
<td>Web Site Administration</td>
<td>3</td>
</tr>
<tr>
<td>CSI 349</td>
<td>Machine Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 401</td>
<td>Data Communications &amp; Networking III</td>
<td>3</td>
</tr>
<tr>
<td>CSI 421</td>
<td>Advanced UNIX for Network Administrators</td>
<td>3</td>
</tr>
<tr>
<td>CSI 438</td>
<td>Technology and Culture</td>
<td>3</td>
</tr>
<tr>
<td>CSI 485</td>
<td>Applied Computing Internship</td>
<td>3</td>
</tr>
<tr>
<td>EGL 235</td>
<td>Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>MAT209</td>
<td>Discrete Math</td>
<td>3</td>
</tr>
</tbody>
</table>

LIFE Curriculum Requirements:

- Humanities: 6
- Social Sciences: 6
- Science: 6
- HUM 112 Humanities Seminar II: 3
- LIFE Interdisciplinary Seminar: 3

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120
At least 60 of the 120 total credits must be in the liberal arts and sciences.

Minor in Computer Science

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI110</td>
<td>Computing Concepts</td>
<td>3</td>
</tr>
<tr>
<td>CSI 125</td>
<td>Introduction to Computer Science I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 126</td>
<td>Introduction to Computer Science II</td>
<td>3</td>
</tr>
<tr>
<td>MAT209</td>
<td>Discrete Math</td>
<td>3</td>
</tr>
</tbody>
</table>
### Electives

Choose any two courses from the list below:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSI 210</td>
<td>Workstation Architecture and Support</td>
<td>3</td>
</tr>
<tr>
<td>CSI 236</td>
<td>Data Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 241</td>
<td>UNIX</td>
<td>3</td>
</tr>
<tr>
<td>CSI 261</td>
<td>VB.NET</td>
<td>3</td>
</tr>
<tr>
<td>CSI 263</td>
<td>Web Site Development</td>
<td>3</td>
</tr>
<tr>
<td>CSI 265</td>
<td>Fundamentals of Database Systems</td>
<td>3</td>
</tr>
<tr>
<td>CSI 276</td>
<td>Data Communications &amp; Networking I</td>
<td>3</td>
</tr>
<tr>
<td>CSI 285</td>
<td>Data Communications &amp; Networking II</td>
<td>3</td>
</tr>
<tr>
<td>CSI 301</td>
<td>Database Applications II (Oracle)</td>
<td>3</td>
</tr>
<tr>
<td>CSI 312</td>
<td>Java Programming</td>
<td>3</td>
</tr>
<tr>
<td>CSI 320</td>
<td>Web Site Administration</td>
<td>3</td>
</tr>
<tr>
<td>CSI 349</td>
<td>Machine Structures</td>
<td>3</td>
</tr>
<tr>
<td>CSI 438</td>
<td>Technology and Culture</td>
<td>3</td>
</tr>
</tbody>
</table>

### 2005-2007 Core Course Offerings

#### Summer 2005
- Computer Literacy
- Intro to Computer Science I
- Workstation Architecture
- Advanced Computer Literacy
- Technology and Culture

#### Fall 2005/06
- Computer Literacy
- Digital Imaging & Web Design
- Intro to Computer Science I
- Advanced Computer Literacy
- Workstation Architecture
- Data Communications & Networking I
- Java Programming
- Machine Structures
- Computer Science Internship
- Applied Computing Internship

#### Spring 2006/07
- Computer Literacy
- Intro to Computer Science II
- Advanced Computer Literacy
- Data Structures
- UNIX I
- Technology and Culture
- Computer Science Internship
Bachelor of Science (B.S.) in Creative Studies

2+2 Pathways

Students may enter this very accommodating upper division program from almost any associate degree program. Students entering the B.S. in Creative Studies will normally have already taken HUM-112 (or the equivalent), two social science and science courses, MAT 110 or higher, and a computer technology course. If any of these have not been taken, they must be included among the General Elective courses of this program in order to satisfy all requirements of the LIFE curriculum.

The Creative Studies program is designed for creative, motivated people seeking essential knowledge, experiences, and tools for successful, innovative careers and for a high quality of life. With an emphasis on the power of language, the Creative Studies program will attract students seeking to develop high proficiency in integrative and analytical thinking, problem solving, and effective, skillful writing as a foundation for entrepreneurial, diverse career paths. The program is for students who may already have completed substantial academic work in humanities, social sciences, and science, as well as for students from other academic areas. Creative Studies is a flexible, interdisciplinary, upper-level (+2) program open to all associate degree students at Sage College of Albany as well as students who transfer into Sage in their third year. Creative Studies students can integrate their interest in professional areas of study with a humanities-focused learning core. Consequently, in addition to serving students who enter from two-year programs at SCA in Humanities, Individual Studies, Liberal Arts, Social Sciences, and Science, Creative Studies is also a practical, applied B.S. option for students with professional two-year degrees who choose to enter from Fine Arts, Professional Studies, Communications or Legal Studies, for instance.

Creative Studies students choose either “The Creative Life” emphasis or the “Writing” emphasis, depending upon their individual job and career interests. Through careful advisement, students complete courses in the Humanities core, the Creative Studies or Writing emphasis, and select program and general electives, based upon their unique learning goals. Internship opportunities, experiential learning, technological competence for research and presentation, and a highly flexible, interdisciplinary curriculum are central aspects of the program.

The Creative Studies program features “employability skills” for the rapidly shifting world of work. These valued, enduring, transferable skills include: creativity; flexibility; knowledge construction; the ability to analyze, synthesize, organize, and evaluate information; critical thinking; reflective and careful reading; effective writing, speaking and listening; problem solving; the ability to formulate essential, meaningful questions; the capacity to make informed, independent decisions; ethical awareness; the ability to work cooperatively and with self-confidence and self-understanding; appropriate use of technology; and respect for cultures and diverse perspectives. Creative Studies prepares students for career and life success in a changing world.

Learning goals for the Creative Studies program are the following:

- **Communication Competence**: The graduate understands the power of language and can read, write, speak, listen, summarize and synthesize information thoughtfully.
- **Creative and Critical Thinking Competence**: The graduate can make connections, construct knowledge, solve problems, analyze, question, reflect, evaluate, draw inferences, recognize fallacies, and research.
- **Adaptive-Anticipatory Competence**: The graduate understands creative process and employs imagination in order to anticipate, innovate, adapt, and promote change.
- **Contextual-Conceptual Competence**: The graduate understands cultural contexts within which creativity is practiced and has appreciation for theoretical and historical foundations of creative process and product.
- **Motivation**: The graduate understands the value of exploration and questioning as well as the need to continue the acquisition and construction of knowledge.
- **Career Marketability**: The graduate possesses sound critical, communication, and technological skills, flexibility, and creativity and is well equipped to advance within the profession or to move between
professions.

- **Leadership and Ethical Sensitivity**: The graduate can organize materials and processes, collaborate, negotiate, practice civil discourse, and demonstrate the respect for other people that is necessary for successful workplace and personal relationships.
- **Technology Competence**: The graduate can perform technological tasks necessary for effective research, presentation, communication, and creative exploration.
- **Global Awareness**: The graduate demonstrates sensitivity for other cultures and communities.

### Program Summary

<table>
<thead>
<tr>
<th>Humanities Core</th>
<th>21</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM 113 Humanities Seminar III</td>
<td>3</td>
</tr>
<tr>
<td>HUM 314 The Creative Life</td>
<td>3</td>
</tr>
<tr>
<td>EGL 332 Sowing &amp; Reaping: Reflections on Life's Work</td>
<td>3</td>
</tr>
<tr>
<td>PHL 341 Values in Life &amp; Work: Applied Ethics</td>
<td>3</td>
</tr>
<tr>
<td>HUM 340 Principles and Techniques of Research</td>
<td>3</td>
</tr>
<tr>
<td>HUM 341: Humanities Applied: Experiential Learning</td>
<td>3</td>
</tr>
<tr>
<td>HUM 403 Senior Seminar: The Community as Text.</td>
<td>3</td>
</tr>
</tbody>
</table>

| Additional LIFE Courses                              | 3  |
| LIFE Interdisciplinary Seminar                      | 3  |

**Option 1 - The Creative Life Emphasis**

**15**

Choose one of the following:

<table>
<thead>
<tr>
<th>Poetry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seeing into Words</td>
</tr>
</tbody>
</table>

Choose one of the following:

<table>
<thead>
<tr>
<th>Mythology</th>
</tr>
</thead>
<tbody>
<tr>
<td>Myth, Religion and Art</td>
</tr>
<tr>
<td>Ways of Thinking</td>
</tr>
</tbody>
</table>

Choose one of the following:

<table>
<thead>
<tr>
<th>Artists as Writers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading the Lives of Artists</td>
</tr>
</tbody>
</table>

Choose one of the following:

<table>
<thead>
<tr>
<th>World Literature</th>
</tr>
</thead>
<tbody>
<tr>
<td>Philosophy of Art</td>
</tr>
<tr>
<td>Contemporary World Literatures and Cultures</td>
</tr>
</tbody>
</table>

Choose one of the following:

<table>
<thead>
<tr>
<th>Modern Drama</th>
</tr>
</thead>
<tbody>
<tr>
<td>Image &amp; Shadow: Drama &amp; Film</td>
</tr>
</tbody>
</table>

**Option 2 – The Writing Emphasis**

**15**

Choose one of the following:

<table>
<thead>
<tr>
<th>3</th>
</tr>
</thead>
</table>
Writing & Illustration
Technological Writing
Business Writing

Choose one of the following: 3
Writing Life’s Stories
Creative Nonfiction

Choose one of the following: 3
Ways of Thinking
Perspectives on Nature
Myth, Religion and Art

Choose one of the following: 3
Contemporary World Literatures and Cultures
Fire and Ice: Poetry in Translation

Choose one of the following: 3
Creative Writing
Poetry

**Program Electives: 6-9 credits**

In consultation with advisor, student selects courses from: EGL, HUM, PHL.

**General Electives: 12-15 credits**

In consultation with advisor, student may choose to take course clusters in art, business, communications, computer science, law, social sciences, or science.

**Additional Credits Required Beyond Associate Degree: 60**
**Total Credits Required for Graduation: 120**
At least 60 of the 120 total credits must be in the liberal arts and science.

**2005-2007 Course Offerings**

**Fall 2005/06 Semester**
Creative Nonfiction ('06)
Humanities Applied: Experiential Learning
Seeing into Words ('05)
Writing Life’s Stories ('05)
Modern Drama ('06)
Philosophy of Art ('05)
Principles and Techniques of Research ('05)
Sowing & Reaping ('06)
Values in Life & Work ('06)
Ways of Thinking ('06)
Emphasis Course
Program Elective
General Elective

**Spring 2006/07 Semester**
Humanities Seminar III
Artists as Writers ('06)
Creative Writing ('07)
Fire & Ice: Poetry in Translation ('07)
The Creative Life ('06)
Writing and Illustration ('06)
Humanities Applied: Experiential Learning
Ethics ('06)
Image & Shadow ('07)
Myth, Religion & Art ('07)
Perspectives on Nature ('06)
Poetry ('07)
Reading the Lives of Artists ('07)
Senior Seminar ('07)
Emphasis Course
Two (2) Program Electives
General Elective
Bachelor of Science (B.S.) in Information Design

2+2 Pathways

Students enrolled in the associate degree program in Communication may move into the Bachelor of Science (B.S.) in Information Design. However, not all of the courses required for the two year program are required for this Bachelor’s program. Associate degree students wishing to articulate into Information Design will need careful advising.

Though Communications provides the core discipline for Information Design, this interdisciplinary program incorporates equal coursework in business management, computer science, art and graphic design to produce professional communicators who use cutting-edge technology to produce both written and visual materials for a variety of audiences.

The goal of the Information Design program is to produce a graduate who is an adept communicator, who moves comfortably among the ever-changing technologies of the field and who can merge the ancient traditions of community story-teller with the latest in high-technology software and hardware tailored to the communications needs of various audiences.

The program is based on the demands of the communications and design professions and, as such, is an evolving and agile major that changes with professional demands. Students considering this major should be intellectually curious, with a strong creative drive.

Through a combination of required coursework, electives and general education courses, the College expects graduates of the program to have:

- an understanding of and professional-level competency in the theoretical and practical modes of communication, business, computer science and graphic design with a particular sensitivity to the effects oral, written and visual communications have on specific audiences;
- a professional-level competency in various styles of writing, speaking and visual communication and the ability to employ a particular style based on audience needs;
- a professional-level competency in the use of leading-edge technology appropriate to the needs of an audience and the goals of an employer.

Core Requirements for the B.S. in Information Design

<table>
<thead>
<tr>
<th>Information Design, Communications, and Writing</th>
<th>48</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 104 Oral Communication</td>
<td>3</td>
</tr>
<tr>
<td>COM 110 Mass Media and Society</td>
<td>3</td>
</tr>
<tr>
<td>COM 12 Introduction to Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM 125 Writing for Mass Media</td>
<td>3</td>
</tr>
<tr>
<td>COM 126 Advanced News Reporting</td>
<td>3</td>
</tr>
<tr>
<td>COM 202 Editing</td>
<td>3</td>
</tr>
<tr>
<td>COM 251 Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>IFD 301 Publishing to Multiple Platforms</td>
<td>3</td>
</tr>
<tr>
<td>IFD 302 Visual Media</td>
<td>3</td>
</tr>
<tr>
<td>IFD 303 The Web</td>
<td>3</td>
</tr>
<tr>
<td>COM 326 Writing for Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>COM 327 Internship</td>
<td>3</td>
</tr>
<tr>
<td>COM 421 Public Relation Campaigns</td>
<td>3</td>
</tr>
</tbody>
</table>
COM 425  Law and Ethics of Mass Media  3
COM 448  Special Topics in Communications  3
EGL 235  Technical Writing  3

**Art and Graphic Design:**  18
ART 101  Drawing I  3
ART 105  Two-Dimensional Design  3
ART 201  Color Theory  3
GDN 201  Type and Design I  3
GDN 203  Graphic Design I  3
GDN 217  Digital Imaging  3

**Business, Computer Science, Math and Psychology:**  27
BUS 204  Marketing  3
BUS 304  Advertising and Promotion  3
Choose one of the following:  3
   BUS 230  Business Strategy
   BUS 104  Contemporary Business
Choose one of the following:  3
   BUS 311  Entrepreneurship
   BUS 320  E-Commerce
CSI 125  Introduction to Computer Science I  3
CSI 215  Systems Analysis and Design  3
CSI 263  Web Site Development  3
MAT 112  College Algebra  3
Choose:  PSY 301 or PSY 319  3

**LIFE Curriculum Requirements** *
HUM 112  Humanities Seminar II  3
LIFE Interdisciplinary Seminar  3
Science  6
Social Science  3

*See LIFE requirements in General Education.*

**Variable Credits Required Beyond Associate Degree; consult with an advisor**

**Total Credits Required for Graduation: 120**

At least 60 of the 120 total credits must be in the liberal arts and science.

**2005-2007 Course Offerings**

**Fall 2005/06 Semester**
Advanced News Reporting
Contemporary Business
College Algebra
Digital Imaging I
Drawing I
Graphic Design I
Two-Dimensional Design
Introduction to Computer Science
Humanities Seminar II
Interpersonal Communication
Introduction to Computer Science
Mass Media and Society
Principles of Marketing
Publishing to Multiple Platforms
Social Science Elective

**Spring 2006/07 Semester**
Advertising & Promotion
Color Theory
Drawing I
Editing

Law & Ethics of Mass Media ('07)
Oral Communication
Public Relations Campaigns ('07)
Special Topics in Communications
System Analysis
Two-Dimensional Design
Type & Design I
Visual Media

The Web
Web Site Development
Writing for Mass Media
Writing for Public Relations ('07)
Bachelor of Science (B.S.) in Interdisciplinary Studies

The College offers a flexible Bachelor of Science (B.S.) in Interdisciplinary Studies which allows a student to work with faculty in designing a major drawing on different disciplines in order to pursue a specific career objective.

2+2 Pathways

The nature of this upper division program makes it easily adaptable to almost any course of study at the associate degree level.

Students may pursue an interest through a program not necessarily contained within a single discipline or program. The upper division (+2) Interdisciplinary Studies major is a degree program designed by the student and made up of a combination of courses from existing degree programs offered by the College. The purpose of the program is to allow students the opportunity to create a degree program that matches their particular interests and goals and which articulates well with the their associate degree program of study. In consultation with faculty advisors and pending approval of the program coordinators and the Dean of the College, students may design a Bachelor of Science (B.S.) degree. Students must complete and submit a proposal with their advisors. The proposal should include the following components:

- the purpose or rationale of the major;
- courses constituting the major;
- total number of credit hours;
- required and recommended electives;
- experiences.

Students must meet all the LIFE general education and graduation requirements.

Students interested in designing their own Interdisciplinary Studies major should:

- Originate an idea that needs exploration;
- Visit the Office of Academic Advising, talk with an academic advisor, and identify appropriate faculty advisors and program coordinators;
- Visit the Office of Learning and Career Services to clarify career and employment outcomes;
- Work with the faculty advisors to develop the curricula proposal;
- Return the completed forms signed by the student and the faculty advisors and program coordinators to the Office of Academic Advising for final approval;
- The Office of Academic Advising will submit the forms to the Dean for approval and process the completed program requirements with the Registrar’s Office.

**LIFE Curriculum Requirements:**
Most students will have satisfied many of the LIFE requirements by the junior year.

**Additional Credits Required Beyond Associate Degree:** 60
**Total Credits Required for Graduation:** 120

At least 60 of the 120 total credits must be in the liberal arts and sciences.
Bachelor of Science (B.S.) in International Trade and Economic Development

2+2 Pathways

At Sage, the A.A. in Intercultural and Global Studies or in Social Science, the A.S. in Communications, the A.S. or A.A.S. in Marketing and Management, the A.A.S. in Legal Studies or in Professional Studies (with an appropriate concentration), or a similar associate degree from another college can provide good foundations for this upper division program. Students who plan to continue on for a M.B.A. should take ACC 101 and 102, BUS 204 and 205, and BUS 212 (or first pursue the A.S. or A.A.S. in Management and Marketing).

This upper division (+2) program has two primary focuses. The first is on understanding the theory and practice of international trade and its impact on regional economic development, and the second is on preparing for a leadership position in global business. By its nature, this is a very “international” program of studies; students will be expected to enter the program with proficiency in a second language, continue to develop that proficiency, and spend at least one semester working and studying in a foreign country. International students who come into this program may use their native language (if not English) to satisfy the foreign language requirement and the United States as their experience in a foreign country.

The International Trade and Economic Development program is designed to achieve and produce a specific set of competency goals and learning outcomes:

Professional Competencies

- **Conceptual Competence.** The student understands the theoretical foundations of trade and economic development.
- **Technical Competence.** The student is able to perform the required skills of the profession, understands how trade is conducted in practice, and is proficient in the use of computer applications commonly employed in the profession.
- **Integrative Competence.** The student is able to combine theory and skills in the practice setting.
- **Career Marketability.** The student's acquired education, experience and training is highly marketable.

Learning Outcomes

- **Communication Competence.** The graduate can read, write, speak, and listen and use these skills effectively to acquire, develop, and convey ideas and information in more than one language.
- **Critical Thinking.** The graduate examines issues rationally, logically, and coherently.
- **Contextual Competence.** The graduate understands the societal and global context in which trade is practiced.
- **Professional Ethics.** The graduate understands and accepts the ethics of the profession as standards that guide professional behavior.
- **Adaptive Competence.** The graduate has the ability to anticipate, innovate, adapt, and promote change important to the profession's societal purpose and the professional's role.
- **Leadership Capacity.** The graduate exhibits the capacity to contribute as a productive member of the profession and to assume leadership roles as appropriate in the profession and in society.
- **Global Perspective.** The graduate has an international perspective on business and economic activity, and has acquired an understanding and acceptance of and a sensitivity for cultural differences.

Program Summary
Business and Economics Core: 45

BUS 104 Contemporary Business 3
ECO 201 Principles of Macroeconomics 3
ECO 202 Principles of Microeconomics 3
BUS 207 Business Ethics or PHL 206 3
BUS 211 Global Business 3
ECO 215 Statistics for Decision Making 3
BUS 290 Software Applications for Business 3
ECO 313 Economic Development 3
BUS 317 International Trade Practice 3
BUS 327 Internship 3
BUS 340 Leadership in a Multicultural Environment 3
ECO 348 Topics in Global Economics 3
ECO 404 International Trade and Finance 3
BUS 412 Seminar on Trade and Development 3
HUM 113 Humanities Seminar III 3

LIFE Curriculum Requirements:

Humanities Courses 6
Science Courses 6
HUM 112 Humanities Seminar II 3
MAT 110 or higher 3
LIFE Interdisciplinary Seminar 3

Additional Credits Required Beyond Associate Degree: 60
Total Credits Required for Graduation: 120

At least 60 of the 120 total credits must be in the liberal arts and science.

2005-2006 Course Offerings

Fall 2005/06 Semester
BUS 104 Contemporary Business
BUS 207 Business Ethics
BUS 211 Global Business
BUS 290 Software Applications for Business
BUS Electives
ECO 102 Microeconomics
ECO 215 Statistics for Decision Making ('06)
ECO 348 Topics in Global Economics ('06)

Spring 2006/07 Semester
BUS 205 Principles of Management
BUS 290 Software Applications for Business
BUS 317 International Trade Practice
BUS 340 Leadership in a Multicultural Environment ('07)
BUS 412 Seminar on Trade & Development ('07)
BUS Electives
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECO 101</td>
<td>Macroeconomics</td>
</tr>
<tr>
<td>ECO 313</td>
<td>Economic Development</td>
</tr>
<tr>
<td>HUM 113</td>
<td>Humanities Seminar III</td>
</tr>
</tbody>
</table>

Bachelor of Science (B.S.) in Law and Society

2+2 Pathways

Any Sage College of Albany student in an associate degree program who wishes to complete a bachelor’s degree at Sage could transfer into the Law and Society program. The flexibility of the program enables students with an A.A., A.S. or A.A.S. in virtually any major to come in as a junior, although some students may need summer coursework in order to graduate on schedule. The program most clearly builds on the SCA associate degree programs in Humanities, Social Science, Business and Legal Studies and these associate degree students enter the Law and Society program as full juniors. Likewise, the program builds on associate degrees from community colleges. Any liberal arts major from a 2-year college could transfer easily into this flexible major. This would be particularly appropriate for Criminal Justice, Paralegal and Psychology majors from 2-year colleges. Students intending to major in Law and Society should take PSC 101 and PSY 101 at the associate degree level.

The B.S. in Law and Society is an upper division (+2) program that involves students in the interdisciplinary study of law, criminal justice and psychology, with a focus on understanding the relationship between law and human behavior and the role of law in society. The major is designed to give students an understanding of the interaction of law and legal institutions with social, economic and political systems. The program combines academic study with experiential learning opportunities to help the student make the transition from liberal inquiry to professional application. It is a program for students who are looking to use their education to "make a difference" to others, in their communities, and in the world.

Each student in the Law and Society program completes a core curriculum comprised of nine required cross-disciplinary courses, an internship, an ethics course, three elective courses from designated disciplines, and a culminating capstone experience. Coursework and internships help students focus their interests and make career choices more evident, and this permits them to select coursework that best prepares them for their field of choice. As part of the major, students select an emphasis within the Law and Society major based on their career goals. The emphasis is self-designed by the student with advisement and is completed through five courses, often from multiple disciplines.

Degree Program Requirements

<table>
<thead>
<tr>
<th>Law and Society Core</th>
<th>45</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 101 Introduction to Law</td>
<td>3</td>
</tr>
<tr>
<td>SCL 102 Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
<td></td>
</tr>
<tr>
<td>LAW 202 Legal Research and Writing I</td>
<td>3</td>
</tr>
<tr>
<td>SCL 350 Research for the Professions</td>
<td></td>
</tr>
<tr>
<td>PSY 353 Research Design</td>
<td></td>
</tr>
<tr>
<td>CRM 111 Criminal Justice Functions and Processes</td>
<td>3</td>
</tr>
<tr>
<td>CRM 311 Criminology</td>
<td>3</td>
</tr>
<tr>
<td>PSY 202 Lifespan Development</td>
<td>3</td>
</tr>
<tr>
<td>PSY 308 Abnormal Psychology or Social Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PSC 229 Civil Rights and Civil Liberties</td>
<td>3</td>
</tr>
<tr>
<td>PSY 339 Psychology of Law</td>
<td>3</td>
</tr>
<tr>
<td>Internship (in selected pathway)</td>
<td>3</td>
</tr>
<tr>
<td>CRM/LAW/PSC/PSY 415 Capstone Seminar in Law and Society</td>
<td>3</td>
</tr>
<tr>
<td>One Ethics Class (such as PHL 206 or BUS 207)</td>
<td>3</td>
</tr>
<tr>
<td>3 courses in CRM, ECO, HIS, LAW, PHL, PSC, PSY or SCL (with advisement)</td>
<td>9</td>
</tr>
</tbody>
</table>

One Ethics Class (such as PHL 206 or BUS 207)

Law and Society Pathways to Careers: 15 credits

Advocacy and Courts
5 classes in CRM, ITD, LAW, PSY, PSC (with advisement)
Strongly Recommended: SC 210 The Courts and LAW 208 Administrative Law

Alternative Dispute Resolution
4 classes in BUS, COM, CRM, ECO, ITD, LAW, PSY (with advisement)
ITD 301 Alternative Dispute Resolution

Business
5 classes in ACC, BUS, COM, ECO, ITD, LAW (with advisement)
Strongly Recommended: BUS 104 Contemporary Business, BUS 204 Principles of Marketing, BUS 205 Principles of Management, BUS 308 Human Resources Management, and BUS 314 Organizational Behavior

Paralegals
5 classes in LAW, ACC, BUS, COM, CRM, ITD, PSC, PSY (with advisement)
Strongly Recommended: LAW 302 Legal Research & Writing II and LAW 102 Civil Litigation

Restorative and Community Justice
3 courses in COM, CRM, ITD, LAW, PSY (with advisement)
CRM325 Restorative Justice and ITD 301 Alternative Dispute Resolution

Leadership
5 appropriate classes, including ITD 222 Leadership
Strongly Recommended: PSY 319 Group Dynamics, PSY 220 Organizational Behavior, PSC 208 Community History and Politics, and ITD 301 Alternative Dispute Resolution

Post-Graduate School Career Pathways: 15 credits

These pathways are intended for Law and Society students who plan to enter the working world after completing the B.S. in Law and Society. They will also help prepare students to meet the prerequisites needed for further study in their chosen fields.

Public Administrator
2 upper level Math courses, Statistics, and 2 courses in BUS, COM, LAW, PSC, or PSY (with advisement)

Business Administrator

Counselor
PSY 207 Statistics, PSY 409 History and Systems, and 3 other behavioral science courses

Lawyer
LAW 302 Legal Research & Writing II, PSC 210 The Courts, and 3 classes in COM, CRM, EGL, HIS, ITD, LAW, PHL, PSC, PSY (with advisement).

**Forensic Psychologist**
SCL 207 Statistics, PSY 409 History and Systems, PSY 406 Personality Theory, and 2 classes in CRM, PSY, ITD, LAW (with advisement)

**LIFE Curriculum Requirements**

Most students will have satisfied many of the LIFE requirements by the junior year.

**Additional Credits Required Beyond Associate Degree:** 60

**Total Credits Required for Graduation:** 120

(At least 60 of the 120 total credits must be in the liberal arts and science.)

**2005-2007 Course Offerings**

**Fall 2005/06 Courses**
- Business Ethics ('05)
- Criminal Justice Functions
- Leadership
- Lifespan Development
- Introduction to Psychology
- Introduction to Law
- Legal Research & Writing I
- Electives in CRM, LAW, PSY

**Spring 2006/07 Courses**
- Civil Litigation
- Civil Rights & Civil Liberties ('06)
- Criminology
- Business Law II (Spr '07)
- Psychology of Law ('06)
- Research Design ('07)
- Restorative Justice ('07)
- Social Problems
- Family Law (Spr '07)
- Electives in CRM, LAW, PSY
Bachelor of Science (B.S.) in Physical Education

Sage College of Albany, in conjunction with Hudson Valley Community College, offers a Bachelor of Science (B.S.) degree in Physical Education Teacher Education (PETE). The first two years of the program are delivered by Hudson Valley Community College and the second two years by Sage College of Albany. The upper division (third and fourth year) courses are scheduled on both the SCA campus and the HVCC campus. Students with associate degrees in Physical Education from other colleges may be eligible for entry into the upper division of this program in the fall semester only.

Sage also offers a Master of Science (M.S.) degree in Health Education leading to professional certification that articulates well with the B.S. in Physical Education Teacher Education. Interested students should consult with their advisor about entering this graduate level program.

B.S. in Physical Education Teacher Education

The requirements for admission to the upper division (+2) PETE program include:

- A 2.75 grade point average (GPA) in academic courses on a 4.0 scale
- Completion of the prerequisite Education courses (EDU 201 Education and Society and EDU 206 Educational Psychology or the equivalent with a field placement of 25 hours per class). Students will make formal application for candidacy (the fall of their second year, prior to transfer) to the Physical Education Program by completing the following:
  - An application that includes: (a) written recommendations from three faculty members who taught academic courses taken by the applicant, (b) a statement indicating why the applicant has chosen Physical Education as their desired profession, and (c) beginning educational philosophy indicating what the applicant views as the role of Physical Education in the K-12 setting.
  - Interview with Sage Physical Education faculty prior to acceptance wherein the candidates understanding and acceptance of the Conceptual Framework will be assessed.

Once students are enrolled in the program, they are evaluated at the end of each semester. They continuously develop their portfolio relative to the School of Education’s Conceptual Framework and maintain their portfolio via LiveText.

Over the course of their semesters at SCA, students must demonstrate that they know and are able to assist pupils in achieving the New York State Learning Standards in Physical Education as well as demonstrate mastery of the tenets of the Conceptual Framework (full inclusion, valuing diversity, knowledge about best practices and reflection).

Conceptual Framework

The mission of the Education Department is to prepare highly effective educators and school counselors who believe in full inclusion, value diversity, are reflective and knowledgeable about best practices. Therefore, the College want its educators and counselors to ask two essential questions throughout their studies and field experiences: "Who am I in the lives of the students I teach/counsel?" and "Who am I in the life of my school?"

The Education Department of The Sage Colleges expects Sage educators/counselors to be well-grounded in knowledge about schools, learners and learning; to know curricular content and models of instruction; to do their best to teach all learners (and by extension their families) in respectful, culturally responsive ways. The Education Division's motto, "To be, to know, to do," is divided into three subsections with documentation from the professional literature that informs our programs.

I: To be well-grounded in knowledge about schools, learners and learning, the Sage educator will:
• understand self in relation to students, families and others, particularly in terms of power, privilege and knowledge with regard to culture, class, language, ability and gender (Adams, Bell & Griffin, 1997; Darling-Hammond, 1997);
• use collaborative attitudes and skills which result in successful partnerships with colleagues, families and other community members (Slavin, 1990, 1991; Thousand Villa & Nevin, 1994);
• improve society by modeling and using democratic practices in their classrooms, schools and communities (Dewey, (1916) 1944; Johnston, 1997; Pradl, 1996 Shannon, 1990);
• demonstrate a commitment to substantive self-reflection (including quantifiable and qualitative sources of information), on-going learning and professional development (Darling-Hammond, 1996; Goodlad, 1990; Schon, 1987)

II: To know curricular content and models of instruction, the Sage educator will:

• demonstrate an ability to respond to the academic strengths and needs of all learners, using assessment to inform instruction (Clay, 1998; Fountas & Pinnell, 1996; Gardner, 1995; Garcia, 1994; Garcia & Pearsons, 1994; Villa & Thousand, 1995);
• set high standards for all students using knowledge in their designated fields to inspire students to learn and grow (Goodlad, 1990; Jackson, 1992; Manning, Manning & Long, 1994);
• employ pedagogical practices that engage students in active learning (Hargreaves, 1994; Hargreaves, Earl & Ryan, 1996; Zemelman, Daniels & Hyde, 1993);
• demonstrate knowledge in their content areas, ensuring maximum student achievement for all learners (Daniels & Bizar, 1998; Good & Brophy, 1997, Shulman, 1987)

III. To do their best to teach all learners (and by extension their families) in respectful, culturally responsive ways, the Sage educator will:

• engage in reflective practices (Hargreaves, 1994; Zeichner, 1978);
• demonstrate a positive, respectful view of children and their families (Nieto, 1999; Obgu, 1992);
• model ethical behavior and active citizenship (Garrod, 1993; Glasser, 1993; Power, Higgins, & Kohlberg, 1989);
• advocate for all learners (Allington & Cunningham, 1996; Weaver, 1998).

Program Summary

The first two years of the B.S. in Physical Education Teacher Education are completed at Hudson Valley Community College.

FIRST YEAR

<table>
<thead>
<tr>
<th>First Semester</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM-102 College Forum*</td>
<td>1</td>
</tr>
<tr>
<td>ENGL-101 English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>MATH-120 Real World Math</td>
<td>3</td>
</tr>
<tr>
<td>PHED-180 Introduction to Physical Education</td>
<td>3</td>
</tr>
<tr>
<td>History Elective</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Elective**</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Semester</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL-102 English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>Choose one of the following:</td>
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</tr>
<tr>
<td>BIOL-119 General Zoology</td>
<td></td>
</tr>
<tr>
<td>BIOL-150/151 General Biology</td>
<td></td>
</tr>
<tr>
<td>Choose one of the following:</td>
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<tr>
<td>HLTH-160 Personal and Community Health</td>
<td></td>
</tr>
</tbody>
</table>
Note: Students must take EDU-201 Education & Society and EDU-206 Education Psychology (or the equivalent with a field placement of 25 hours per class) prior to entering the Sage's Physical Education Teacher Education Program.

The last two years of the program are completed at Sage College of Albany. Specialized Physical Education courses continue to be taught on the HVCC campus.

### THIRD YEAR

**First Semester**

- General Education Electives: 6
- PED-355 Motor Learning: 3
- SCI-310 Exercise Physiology: 4
- PED-310 Measurement and Evaluation in Physical Education: 3
- PED-3XX Activity Courses: 1

**Second Semester**

- General Education Elective: 3
- HRS-306 Kinesiology: 4
- PED 409 Coaching Theory and Practice: 3
- PED 420 Organization and Administration: 2
- PED 350 Sports Psychology: 3
- PED 3XX Level II Activity Courses: 2
- NCR 070 Reporting and Identifying Child Abuse: 0
- NCR 071 School Violence and Prevention Workshop: 0

### FOURTH YEAR

**First Semester**

- General Education Electives: 6
At least 60 of the 124 total credits must be in the liberal arts and science.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PED-311</td>
<td>Teaching Physical Education in Elementary School</td>
<td>2</td>
</tr>
<tr>
<td>PED-312</td>
<td>Teaching Physical Education in Secondary School</td>
<td>2</td>
</tr>
<tr>
<td>PED-313</td>
<td>Practicum in Physical Education</td>
<td>3</td>
</tr>
<tr>
<td>PED 320</td>
<td>Including All Learners in Physical Education</td>
<td>2</td>
</tr>
<tr>
<td>PED 3XX</td>
<td>Level II Activity Courses</td>
<td>1</td>
</tr>
</tbody>
</table>

**Second Semester**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PED 407</td>
<td>Physical Education Student Teaching (grades K-6)</td>
<td>6</td>
</tr>
<tr>
<td>PED 408</td>
<td>Physical Education Student Teaching (grades 7-12)</td>
<td>6</td>
</tr>
<tr>
<td>PED 415</td>
<td>Seminar – Physical Education</td>
<td>2</td>
</tr>
</tbody>
</table>

**LIFE Curriculum Requirements**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humanities</td>
<td>6</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>6</td>
</tr>
<tr>
<td>Science</td>
<td>6</td>
</tr>
<tr>
<td>HUM 112 Humanities Seminar II</td>
<td>3</td>
</tr>
<tr>
<td>LIFE Interdisciplinary Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Math 110 or higher</td>
<td>3</td>
</tr>
<tr>
<td>Technology Competency</td>
<td>0-3</td>
</tr>
</tbody>
</table>

**Total Credits Required for Graduation:** 124

At least 60 of the 124 total credits must be in the liberal arts and science.
Bachelor of Science (B.S.) in Public Affairs and Public Policy

2+2 Pathways

The Associate of Arts (A.A.) programs in Intercultural and Global Studies or Social Science, the Associate of Science (A.S.) program in Legal Studies, or an appropriately designed Associate of Applied Science program in Professional Studies provide strong foundations and are appropriate routes into this Bachelor of Science (B.S.) program in Public Affairs and Public Policy.

This is an applied, interdisciplinary program founded in the social sciences. The focus is on the issues of public policy and the advocacy necessary to change policy. The program combines academic study with experiential learning (primarily internships), and benefits from and is enriched by its location in Albany, the center of government for New York State.

This upper division (+2) Public Policy and Public Affairs program prepares students for careers in municipal, county, state, and federal government agencies. This is an excellent course of study for students planning to go on to a graduate program in Public Administration.

Program Requirements

<table>
<thead>
<tr>
<th>Core Requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS 331 American Century I, 1898-1945</td>
<td>3</td>
</tr>
<tr>
<td>HIS 332 American Century II, 1945-2001</td>
<td>3</td>
</tr>
<tr>
<td>SCL 102 Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>PSC 218 Introduction to Public Policy Making</td>
<td>3</td>
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<tr>
<td>PSC 401 Senior Seminar</td>
<td>3</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>PSC 336 American Foreign Policy</td>
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<tr>
<td>HIS 305 American Diplomacy</td>
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<tr>
<td>Choose one of the following:</td>
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</tr>
<tr>
<td>PSC 228 State Government</td>
<td></td>
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<tr>
<td>PSC 208 Community History and Politics</td>
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</tr>
<tr>
<td>Choose one of the following:</td>
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<tr>
<td>PSC 209 Enduring Constitution</td>
<td></td>
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<tr>
<td>PSC 214 Major Political Issues</td>
<td></td>
</tr>
<tr>
<td>PSC 339 Current Constitutional Issues</td>
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</tr>
<tr>
<td>Choose one of the following:</td>
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</tr>
<tr>
<td>SCL 208 Race and Ethnic Relations</td>
<td></td>
</tr>
<tr>
<td>HIS 324 American Ethnic History</td>
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</tr>
<tr>
<td>Choose one of the following:</td>
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<tr>
<td>SCL 206 Sociology of the Family</td>
<td></td>
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<tr>
<td>SCL 273 Child Welfare</td>
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<tr>
<td>Choose one of the following:</td>
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<tr>
<td>SCL/CRM 111 Criminal Justice and Functions</td>
<td></td>
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<tr>
<td>SCL/CRM 212 Juvenile Delinquency</td>
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<tr>
<td>SCL/CRM 311 Criminology</td>
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<tr>
<td>Choose one of the following:</td>
<td>3</td>
</tr>
<tr>
<td>PSC 307 Internship in Politics and Government</td>
<td></td>
</tr>
</tbody>
</table>
At least 60 of the 120 total credits must be in the liberal arts and science.

2005-2006 Course Offerings

Fall 2005 Semester
American Century I
Community History and Politics
Race and Ethnic Relations
Criminal Justice Functions & Processes

Spring 2006 Semester
American Century II
Social Problems
American Foreign Policy
Child Welfare
Criminology